

# Swindon Borough Council

## Special Committee

**Tuesday, 5 November 2013**

Committee Room 2, Civic Offices (Anticipated meeting room)

At 6.00 p.m.

### **Conservative Councillors**

*David Renard (Chair)*  
*Fionuala Foley*  
*Garry Perkins*  
*Brian Mattock (Vice-Chair)*  
*Mike Bawden*

### **Labour Councillors**

*Mark Dempsey*  
*Jim Grant*  
*Des Moffatt*  
  
**Deputies:** *All other  
Labour Shadow Cabinet  
Members*

### **Liberal Democrat Councillors**

*Stan Pajak*  
*David Wood (Deputy)*

**Deputies:** *All other Liberal  
Democrat Members*

(Copies to all other Members of the Council – For Information)

**Committee Officer:** Ian Willcox (Telephone: 01793 463601)

email: [iwillcox@swindon.gov.uk](mailto:iwillcox@swindon.gov.uk)

Swindon Borough Council can be contacted at the Civic Offices, Euclid Street,  
Swindon, SN1 2JH (Telephone 01793 445500)

**Access Arrangements** - The venue is wheelchair accessible and an infrared receiver hearing system is provided. If you have any special requirements to enable you to attend the meeting or would like to receive any of the pages contained in this agenda in a larger print size, please contact the Committee Officer as soon as possible prior to the date of the meeting.

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## **AGENDA**

### **PART 1 (PUBLIC ITEMS)**

**1. Apologies for Absence.**

**2. Declarations of Interest.**

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

**3. Minutes. (Pages 1 - 2)**

To receive the minutes of the meeting held on 6<sup>th</sup> August 2013.

**4. Public Question Time.**

See explanatory note below. Please phone the Committee Officer whose name

and number appears at the top of this agenda if you need further guidance.

**5. Chief Officers - Changes to Terms and Conditions of Employment. HPD**  
(Pages 3 - 8)

**Date of Despatch:** 28 October 2013

**Key:**

**Officers:**

|      |   |                                                              |
|------|---|--------------------------------------------------------------|
| CE   | - | Chief Executive                                              |
| DLDS | - | Director of Law and Democratic Services (Monitoring Officer) |
| HPD  | - | Head of People and Development                               |

**Public Question Time** - Swindon Borough Council is committed to increasing its accountability to the public and to promoting active citizenship. Up to 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from members of the public about the work of the Committee (except for confidential matters and specific planning applications). Questions must be relevant, clear and concise. Because of time constraints Public Question Time is not an opportunity to make speeches or statements. Prior notice of a question to the Director of Law and Democratic Services is desirable - particularly if detailed background information is needed.

**Special Committee - Terms of Reference**

The Special Committee shall have delegated to it the power to act for the Council on the advice of the Chief Executive on any policy decision or any particular matter that is urgent and necessary in the best interests of the Council.

The quorum of the Committee shall be three.

Deputy Members may be appointed at the Annual or any meeting of the Council.

Minutes of any proceedings of this Committee shall be submitted to the Council.