

Swindon Borough Council

Growing the Economy Overview and Scrutiny Committee

Wednesday, 21 September 2016

Committee Room 6, Civic Offices

At 6.00 p.m.

Conservative Councillors

*Wayne Crabbe
Malcolm Davies
Cathy Martyn (Chair)
Gary Sumner
Steve Weisinger*

Labour Councillors

*Emma Bushell
Mark Dempsey
Des Moffatt
Carol Shelley*

Liberal Democrat Councillors

Committee Officer: Stuart Figini (Committee Officer) 01793 463612
sfigini@swindon.gov.uk

Swindon Borough Council can be contacted at the Civic Offices, Euclid Street, Swindon, SN1 2JH (Telephone 01793 445500)

Access Arrangements - The venue is wheelchair accessible and an infrared receiver hearing system is provided. If you have any special requirements to enable you to attend the meeting or would like to receive any of the pages contained in this agenda in a larger print size, please contact the Committee Officer as soon as possible prior to the date of the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

3. Minutes (Pages 5 - 8)

To receive the minutes of the meeting held on 29th June 2016.

4. Public Question Time

See explanatory note below. Please phone the Committee Officer whose name and number appears at the top of this agenda if you need further guidance.

5. Exempt Items - Exclusion of Press and Public

Certain items are expected to include the consideration of exempt information and the Standards Committee is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".

<u>Item No.</u>	<u>Paragraph No.</u>
10	3

6. Swindon Borough Council Response to the EU Referendum (Pages 9 - 16)

To receive a report from the Interim Director of Economy, Regeneration and Skills reviewing local business opinion following the UK decision to leave the European Union.

7. Request by Resources and Corporate Overview and Scrutiny Committee

The Chair will update the Committee about a request received from the Resources and Corporate Overview and Scrutiny Committee for a joint meeting/Task Group.

8. Work Programme 2016/17 (Pages 17 - 42)

9. Date of Next Meeting

The next meeting of the Growing the Economy Overview and Scrutiny Committee is scheduled for 6:00pm on 30th November 2016.

10. Forward Swindon Ltd

To receive a report from Deborah Heenan, Chief Executive Forward Swindon Ltd about regeneration projects in the town centre.

(Note – The report is currently not available, but will be circulated by email before the meeting. Paper copies will be available at the meeting.)

Date of Despatch: 13 September 2016

Public Question Time - Swindon Borough Council remains committed to increasing its accountability to the public and to promoting active citizenship. 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from the public about the work of the Committee (except for confidential matters, and matters relating to planning and licensing applications). We will give priority to those who submit questions in writing at least two days before the meeting. Questions must be relevant, clear, and concise. You may not use Public Question Time as an opportunity to make speeches or statements.

Questions in writing should be sent to the Committee Officer whose contact details appear on the agenda above or to the Director of Law and Democratic Services, we will publish it, along with the answer, alongside the Minutes. The process associated with asking a public question is set out in the "Public Question Time at Council Meetings Protocol and Guidance" available on the Council's Website.

(<http://ww5.swindon.gov.uk/moderngov/ecCatDisplay.aspx?sched=doc&cat=13338&path=0>) or from the Committee Officer named above.

GROWING THE ECONOMY OVERVIEW AND SCRUTINY COMMITTEE

WEDNESDAY, 29 JUNE 2016

PRESENT:- Councillors Cathy Martyn (Chair), Steve Allsopp, Wayne Crabbe (Vice-Chair), Malcolm Davies, Mark Dempsey and Des Moffatt

Apologies for absence were received from Councillors Steve Weisinger.

1. Appointment of Vice-Chair

Resolved – That Councillor Crabbe be appointed Vice-Chair of the Growing the Economy Overview and Scrutiny Committee for the 2016/17 Municipal Year.

2. Declarations of Interest

The Chair reminded Members of the need to declare any known interests in any matters to be considered at the meeting. No declarations were made.

3. Minutes

Resolved: That the minutes of the meeting of the former Economy and Regeneration Overview and Scrutiny Committee held on 9th March 2016, be confirmed and signed as a correct record.

4. Public Question Time

Mr Gerry Hannon, a representative of the Sports Forum, asked a question regarding the Council working with sports/leisure/recreation organisations to ensure (i) the establishment of a suitable form of social enterprise which is sustainable in the medium and long term and (ii) to continue to sustain community sport/leisure/recreation programmes and facilities (outside of the GLL contract) and the achievement of the Swindon Sports Strategy.

The Chair thanked Mr Hannon for his question and explained that the appropriate Cabinet Member would provide a written response.

5. Swindon's Economic Strategy

The Committee received a report from the Interim Director of Economy, Regeneration and Skills, which provided an overview of the Economic Strategy and a review of the current progress for 2016/17, which in turn would help develop the Committee's Work Programme.

The Interim Director explained that the report also summarised the delivery arrangements for the Strategy across the Council and Forward Swindon Limited (FSL) and outlined the role and priorities of the Swindon and Wiltshire Local Enterprise Partnership (SWLEP).

The Committee considered in detail the following priorities detailed in the Economic Strategy:

- Creating a place of opportunity for young people
- Develop Swindon's Higher Education provision
- Position Swindon as a hub of Engineering and Manufacturing technology
- Swindon's Town Centre Masterplan
- Swindon Museum and Art Gallery
- Establish Swindon as a regional leisure destination
- Create a low carbon Swindon
- Inward investment
- Supporting our existing businesses to grow
- Development of the new Swindon Economic Strategy Work Programme
- The Swindon and Wiltshire Local Enterprise Partnership (SWLEP)
- Resourcing and delivering economic development in Swindon

In considering the above priorities, the Committee highlighted the following areas that it would like to explore further as part of the Committee's Work Programme 2016/17:

- The impact of leaving the EU – to include funding issues and house building
- The draft Economic Strategy - to include inward investment
- Swindon and Wiltshire Local Enterprise Partnership – with a request for Paddy Bradley to provide an update and respond to questions
- Apprenticeships and Higher Education – to include how the Council encourages companies to provide meaningful apprenticeships resulting in jobs and how the Council engages with sixth form colleges.
- Attracting a university to Swindon – update and timescale
- Update on town centre regeneration - Deb Heenan (Forward Swindon Limited) to be invited to provide the update, including:
 - Carriageworks
 - Re-development of the station by Network Rail
 - Movement Strategy including gateways into the town centre and Whalebridge
 - Parking Strategy
 - Fusion of retail, residential and night-time economy
 - How other towns overcome constraints & difficulties to regenerate their town centres
 - Forward Swindon Limited's 5 focus areas, monitoring delivery & progress, ensuring the correct skill sets, monitoring progress and value for money
 - Locarno
 - 1-3 Faringdon Road, monitoring delivery & progress and ensuring a profit
- Swindon Museum and Art Gallery – to include an update on monitoring and progress

Resolved: (1) That the report on the overview of the Economic Strategy and the review of progress be noted.

(2) That the suggested Work Programme areas identified above be considered further at agenda item 6 below.

6.

Work Programme 2016/17

The Committee received the report of the Director of Law and Democratic Services setting out suggested items for inclusion in the Committee's Work Programme 2016/17.

The Committee considered the proposed Work Programme items along with the suggestions detailed in Minute 5 above.

Resolved: (1) That the proposed Work Programme 2016/17 be noted.
(2) That the Chair and Officers give further consideration to the Work Programme areas identified at Minute 5 above and assign areas of work to meeting dates.

7.

Date of Next Meeting

It was noted that the next meeting of the Committee would be held on 21st September 2016, commencing at 6:00pm.

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Swindon Borough Council Response to the EU Referendum

Growing the Economy Overview and Scrutiny Committee

Date: 21 September 2016

Author: Interim Director of Economy, Regeneration & Skills

Wards: All

Locality Affected: All

Parishes Affected: All

1. Purpose and Reasons

- 1.1 This report is in response to a request from Full Council for Overview and Scrutiny committee to consider the impact of the recent EU referendum and subsequent exit of the UK from the European Union (EU), and how this will affect the Swindon economy.

2. Recommendations

The Committee is recommended to:

- 2.1 Consider the impact of the recent EU referendum and subsequent exit of the UK from the European Union, and how this will affect the Swindon economy.
- 2.2 Create a Task and finish group and agree terms of reference for a task and finish group as at appendix 1.

3. Detail

- 3.1 Whilst the decision to leave the European Union trading bloc was made at the EU referendum on the 23rd June 2016, it is expected to take almost 3 years to bring this into effect. The so-called "Brexit" negotiations are expected to complete in Spring 2019, assuming article 50 (the clause to initiate the exit from Europe) completes in the Spring of 2017.
- 3.2 It is not anticipated that businesses will understand the full effects of the European exit until the withdrawal process begins and trade negotiations are agreed. On paper, Brexit is likely to increase the costs of trading with EU countries for businesses based in the UK, as the EU is the UK's most significant trading partner. If as part of the withdrawal negotiations, Britain leaves the common trade market, then tariffs or extra costs would most likely be levied on imported and exported goods with the European Union and this would raise the costs of trading for businesses based in the UK. However, at this stage it is still possible that the UK might remain in the common trade market, and, even if it cannot stay, it is possible that trade deals might be struck with individual countries. Favourable deals could reduce, and possibly even mitigate entirely, the negative impacts of Brexit. However in the short term, until the specific terms of trade with the EU are agreed, there remains uncertainty.

Swindon Borough Council Response to the EU Referendum

Growing the Economy Overview and Scrutiny Committee

Date: 21 September 2016

The economic implications

- 3.3 Since the Referendum, there have been a number of reports trying to predict the future of the UK. Many economists are delaying production of their medium-term forecasts for the UK because of the economic uncertainty and difficulty in producing accurate forecasts. The International Monetary Fund still predicts the UK will grow in 2016, by 1.7 % (down 0.2% from pre referendum).
- 3.4 In the short term, there will be uncertainty about the future trade and investment framework within the UK. This lack of clarity about future trading and investment relations will mean companies are more likely to postpone, reduce or avoid decisions around investment, recruitment and expansion, particularly if they have strong connections to the European market. The key question is how long postponement can go on for before it creates permanent damage to the economy. Across the UK, the sector that has been hardest hit has been development and house-building.
- 3.5 In the medium term, leaving the EU will pose the following threats:-
- Deteriorated access to the EU single market could reduce the level of foreign investment in Swindon. Swindon has the highest concentration of foreign owned companies in the UK. Some companies will be heavily dependent on foreign investment and their continued growth requires maintaining the confidence of these investors.
 - Deteriorated access to the EU single market could make it harder for Swindon based companies to export into Europe, facing greater paperwork, tariff and non-tariff barriers and ability to interact with 'just in time' supply chains.
 - Deteriorated access to the EU single market could pose particular challenges to specific sectors who are part of a pan European supply chain or are reliant on EU regulatory frameworks to access global markets.
 - Restrictions of free movement of European labour could reduce the flexibility of the UK labour market and lead to skills shortages; particularly in manufacturing, health and care, retail, food, construction, transport and logistics sectors.
 - A loss of access to EU funding streams could lead to loss of support for certain businesses including:
 - European Structural Investment Funds (ESIF) for small business, social enterprise and employment support and skills training.
 - Reduction or loss of science and technology co-operation projects with EU cities and regions

Swindon Borough Council Response to the EU Referendum

Growing the Economy Overview and Scrutiny Committee

Date: 21 September 2016

- 3.6 Following the EU referendum result, UK Government announced the intention to reduce corporation taxes to 15% (from 20%). This should increase the attractiveness of the UK as a place to set up and run businesses, and may go some way towards mitigating some of the negative impacts associated with Brexit.

Opportunities

- 3.7 Leaving the EU will mean the UK can negotiate new trade deals with other markets. This gives it greater negotiating flexibility and could help UK companies trade more with new markets. New bilateral trade deals can only formally be agreed after the UK leaves the EU, which will be in several years' time. A declining pound has made UK exports more competitive, however it also makes imported raw materials more expensive which can offset the gains made in export pricing.

Impact on Swindon's economy

- 3.8 As detailed in the [Swindon Economic Strategy and EU Referendum](#) paper presented to the Economy and Regeneration Overview & Scrutiny Committee in January 2016, the structure of the Swindon economy makes it particularly sensitive to changes to the UK's membership to the EU.
- 3.9 This paper highlighted that the short term uncertainty around the UK's trading position with EU countries will make the high growth scenario identified in the Swindon Economic Strategy (2012-2026) "to create 20,000 jobs by 2026" more difficult to achieve. The paper goes on to suggest that around 20% of all employment (or around 20,000 jobs) in Swindon are dependent upon trade; and just around half of these (10,000 jobs) are dependent upon trade with EU countries. Costs of exporting goods to Europe could now rise which is likely to affect the volume of sales to Europe. Manufacturing businesses would be most affected, but also wholesale and retail, transport and storage, accommodation and food, banking and finance sectors.
- 3.10 A recent report from [Nathaniel Lichfield & Partners](#) highlights that the Swindon and Wiltshire Local Enterprise Partnership (SWLEP) will be exposed to the risk of job losses because of the large number of companies exporting to the EU.
- 3.11 Business West (a business representative organisation for Swindon and Wiltshire) undertake a quarterly business survey which links with the British Chambers survey, to identify changes in their trading conditions. The next version of the survey, which will be released in October, will ask questions about the implications of Brexit. We will be able to analyse the results of the survey at the Swindon level. This report will not identify specific companies that are most affected, or individual actions that could be taken to help businesses facing difficulties.
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Swindon Borough Council Response to the EU Referendum

Growing the Economy Overview and Scrutiny Committee

Date: 21 September 2016

4. Opportunities to minimise Brexit associated risks

4.1 The Task and Finish group could consider the following actions:-

- Strengthen our direct relationships with our largest businesses, particularly those that are exposed to Brexit risks. This would include foreign owned companies, those that import / export to the EU or those that have EU-based supply-chains. DIT officers would like to partner us in these meetings. In addition to the confidential tabling of businesses provided by officers at the meeting, which local business and other appropriate Agencies would members recommend we speak to?
- Identify specific “Swindon issues” including:-
 - Specific Swindon “place-based” risks, such as our high representation of foreign owned businesses, strength of business clusters and businesses that are dependent on trade with Europe which are highlighted in the report that was taken to Cabinet in [January 2016](#).
 - Funding risks – the likely withdrawal of European bidding opportunities for innovation and new energy projects² will leave a gap in new energy infrastructure and R&D grants, potentially impacting upon SBC’s objective to promote Swindon as a centre of excellence in hydrogen technologies and as a centre for high-tech, innovative industries.
 - Investment opportunities that would be of specific help to businesses, particularly those affected by Brexit.

4.2 LGA advised it would be helpful to have the direct engagement of our members in lobbying Westminster. The Task & Finish Group may consider how we best achieve this, and identify the actions we can take to strengthen Swindon as a business location post Brexit.

4.3 Particular challenges for the construction sector, including stimulating demand and maintaining buyer confidence also necessitate a specific look at the Swindon housebuilding sector and how it is currently performing.

Swindon Borough Council Response to the EU Referendum

Growing the Economy Overview and Scrutiny Committee

Date: 21 September 2016

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

5.1 The report does not include any direct implications.

Legal and Human Rights Implications

5.2 The report does not include any direct implications.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

5.3 The report does not include any direct implications.

Diversity Impact Assessment

5.4 The report does not propose any change in policy or a new policy and so a diversity impact assessment has not been carried out.

Risk Management

5.5 The report is an analysis of the possible impact of the UK leaving the EU. It does not propose action requiring immediate risk assessment. The risk assessment will be part of the review of Swindon's Economic Strategy taking place during 2016/17.

6. Consultees

6.1 The Board Director, Resources (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

7. Background Papers

7.1 Swindon's Economic Strategy 2012-2026 – available from the author

7.2 Economy and Scrutiny Report on the EU – available from the author

8. Appendices

8.1 none.

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EUROPEAN REFERENDUM TASK GROUP

Growing the Economy Overview and Scrutiny Committee

Terms of Reference

Aims and objectives

1. To review the impact of the recent EU referendum and subsequent exit of the UK from the European Union, and how this will impact on the Swindon economy.

The Task Group will:-

1. Review the economic implications of 'Brexit' on the UK economy and on Swindon's economy
2. Consider in detail the discussions already undertaken by Council officers with the Department for International Trade and the Local Government Association.
3. Identify whether any further questions should be raised in relation to the impact of 'Brexit' on Swindon's economy.
4. Consider calling witnesses to seek further information including Officers, local business and other appropriate Agencies, if necessary.
5. Report back the Task Group's findings and recommendations to the Growing the Economy Overview and Scrutiny Committee at a future date.

Membership

To be confirmed of 3 – 5 members

Task Group Resources

Andy Evans, Interim Director of Economy, Regeneration & Skills
Trudy Godfrey, Growth and Regeneration Team
Sally Burnett, Strategic Commissioner, Routes to Employment

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Work Programme 2016/17

Growing the Economy

Overview & Scrutiny Committee

Date: 21st September 2016

Author:	Director of Law & Democratic Services
Wards:	All Wards
Locality Affected:	All Localities
Parishes Affected:	All Parish Areas

1. Purpose and Reasons

- 1.1 To assist Members in developing the Committee's Work Programme, a copy of the current Cabinet Work Programme and Forward Plan, for the period 19th August 2016 to 19th August 2017, is attached as Appendix 2.
- 1.2 Each Overview and Scrutiny Committee is requested to have a work programme that details the activities that it will be undertaking during the municipal year.
- 1.3 The work programme details the various topics and issues that each Committee intends to look into during the coming year with the aim of producing evidence based recommendations intended to provide service improvements for Cabinet and external agencies/bodies to consider.
- 1.4 Under the Council's Constitution, Overview and Scrutiny Committees are required to agree a work programme at the start of the municipal year outlining their priorities and likely outcomes of considering these issues.

The work programme is developed taking into account:

- Corporate priorities and objectives, including the Cabinet Forward Plan
 - Partnership strategic priorities and objectives
 - The interests and concerns of Members, Council officers, members of the public and other stakeholders such as community and voluntary groups and local businesses
- 1.5 Committees are encouraged to review the work programme on a regular basis to ensure it remains relevant and to prioritise the workload of the Committee.
 - 1.6 Members are reminded that the work programme must also take into account:
 - The workload of the Committee and of individual members
 - The capacity of officers to support a review
 - The resource implications of carrying out a review
 - The timescales for a review
 - The most appropriate method of carrying out a review e.g. Committee meeting, Task Group, Member Champion review

Further information on the subject of this report can be obtained from Contact Stuart Figini, 01793 463612, sfigini@swindon.gov.uk

Work Programme 2016/17

Growing the Economy

Overview & Scrutiny Committee

Date: 21st September 2016

- 1.6 The Growing the Economy Overview and Scrutiny Committee is encouraged to be mindful of its role and remit when considering a work programme for the 2016/17 Municipal Year.

2. Recommendations

The Committee is recommended to:

- 2.1 Note the proposed Work Programme for the 2016/17 municipal year
- 2.2 Appoint Members to any Task Groups agreed by the Committee

3. Detail

- 3.1 It is important that Overview and Scrutiny adds value to the work of the Council and the Borough and produces tangible outcomes for local people that result in real service improvements. Selecting the right topics is crucial to ensure that Overview and Scrutiny will be effective.

Task Group Reviews

- 3.2 The Committee is able to undertake individual reviews throughout the municipal year and proposals for reviews should be proposed and discussed at the Committee meeting.

4. Alternative Options

- 4.1 The Committee can choose not to have a detailed work programme although it is recommended that it is best practice to do so.

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

- 5.1 There are no financial or procurement implications arising as a result of this report. Any expenditure arising as a result of an item on the Committee's work programme will be met by the Overview and Scrutiny Support budget, subject to the approval of the Committee.

Work Programme 2016/17

Growing the Economy

Overview & Scrutiny Committee

Date: 21st September 2016

Legal and Human Rights Implications

- 5.2 Section 21 of the Local Government Act requires every local authority to establish an overview and scrutiny function to hold the Executive to account, undertake policy development and review, monitor and improve performance.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 There are no other direct implications arising as a result of this report. Any further implications will be identified when a topic is reviewed by the Scrutiny Committee and in any recommendations made by the Scrutiny Committee.

Links to One Swindon, Plans and Policies

- 5.4 The remit of the Committee includes the review, scrutiny and development of policy recommendations and the monitoring performance of corporate priorities including One Swindon.

Diversity Impact Assessment

- 5.5 No Diversity Impact Assessment is required at this stage, any DIA that is required during review of topics included within the work programme will be identified at the appropriate stage

Risk Management

- 5.6 No risk management issues have been identified at this stage, any risk management issues will be identified at the appropriate time when a topic is under review by the Scrutiny Committee and if it makes any recommendations.

6. Consultees

- 6.1 The Director of Finance (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

7. Background Papers

- 7.1 None

8. Appendices

Appendix 1 – Draft Work Programme for 2016/17

Appendix 2 – Cabinet Work Programme and Forward Plan, for the period 19th August 2016 to 19th August 2017

Work Programme 2016/17

Growing the Economy

Overview & Scrutiny Committee

Date: 21st September 2016

Appendix 3 – Scrutiny Process Flowchart

Growing the Economy **Work Programme 2016-2017**

Terms of Reference of the Committee

To fulfil all the functions of an Overview and Scrutiny Committee as they relate to:-

- The review, scrutiny and development of policy recommendations
- The management of performance
- The monitoring of progress against corporate priorities
- The formulation of advice for the Cabinet, Council and other partners and stakeholders

To have specific responsibility for (but not limited to) the scrutiny of:-

- The performance of services promoting economic development and enterprise and environmental sustainability against agreed local and national performance indicators
- Regeneration
- Economic and Cultural development
- One Swindon Hub
- Localities
- Volunteering
- Strategy and Research

Review of the Work Programme

The work programme will be reviewed at every meeting of the Growing the Economy Overview & Scrutiny Committee to ensure that it remains relevant, to ensure that Members and Officers have sufficient capacity to deliver the work programme and to include any additional items on the work programme, if appropriate.

To assist members in developing the Committee's work programme, a copy of the current Cabinet Work Programme and Forward Plan, for the period 20th May 2016 to 20th May 2017, is attached at Appendix 2

Contact details

Committee Officer: Stuart Figini
Email: sfigini@swindon.gov.uk
Tel: 01793 463612

Work Programme Items Assigned to Meeting Dates

29 th June 2016		
Item	Objectives	Witnesses
Economic Strategy	To consider the key elements of the Strategy and for Members to review how they wish the Strategy to evolve over the next 12 months.	Andy Evans – Interim Head of Economy, Skills and Property Development Sally Burnett – Commissioner – Routes to Employment

21 st September 2016		
Item	Objectives	Witnesses
Forward Swindon Ltd	<p>Update on town centre regeneration including:</p> <ul style="list-style-type: none"> ○ Parking Strategy ○ Carriageworks ○ Re-development of the station by Network Rail ○ Movement Strategy including gateways into the town centre and Whalebridge ○ Fusion of retail, residential and night-time economy ○ How other towns overcome constraints & difficulties to regenerate their town centres ○ Forward Swindon Limited's 5 focus areas, monitoring delivery & progress, ensuring the correct skill sets, monitoring progress and value for money ○ Locarno 	Deb Heenan (Forward Swindon Limited)

21st September 2016		
	<ul style="list-style-type: none"> ○ 1-3 Faringdon Road, monitoring delivery & progress and ensuring a profit ○ North Star 	
European Referendum (EU) - Review of Local Business Opinion following the decision to leave the EU	<p>Motion agreed by Council on 14th July 2016:</p> <p>To set up a Task Group to review local business opinion of Swindon's best interests in relation to trade and jobs from Britain's terms of exit from the European Union.</p> <p>Report on findings to be submitted to the Cabinet.</p>	Potential Task Group
	<p>Request by Resources and Corporate O/S Committee for a joint Task Group about ..</p> <p>Request for Growing the Economy members to express an interest in being part of this Task Group.</p>	

30th November 2016		
Item	Objectives	Witnesses
Swindon and Wiltshire Local Enterprise Partnership	To receive an update	Paddy Bradley
Draft Economic Strategy	To consider the draft Economic Strategy	Andy Evans – Interim Head of Economy, Regeneration and Skills
Business Rates: A Sustainable Approach	To receive a report on short term income and longer term sustainability.	Andy Evans – Interim Head of Economy, Regeneration and Skills

1st February 2017		
Item	Objectives	Witnesses
Attracting a University to Swindon	To consider an update on the process of attracting a University to Swindon along with timescales.	
Apprenticeships and Higher Education	To consider how the Council encourages companies to provide meaningful apprenticeships resulting in jobs and how the Council engages with sixth form colleges.	

22nd March 2017		
Item	Objectives	Witnesses
Swindon Museum and Art Gallery	To receive an update on progress.	Hadrian Ellory-van Dekker - Director of SMAG Trust

Items from the Economy and Regeneration O/S Work Programme 2015/16

Summer 2016 – To be agreed		
Item	Objectives	Witnesses
Local Plan Workshop style event	To consider / discuss in more detail the potential Policy implications of the Local Plan for the Town centre.	David Dewart, Planning Manager

Date to be agreed		
Item	Objectives	Witnesses
Devolution in Local Government	To consider updates on the latest information in relation to devolution bids received by Government when available.	

Swindon Borough Council

CABINET WORK PROGRAMME AND FORWARD PLAN

19 AUGUST 2016 - 19 AUGUST 2017 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 12/09/16)

Key Decisions are defined as:

- a) decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and
- b) decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council and Vice-Chair of Cabinet and Cabinet Member for Finance and Corporate Services
Oliver Donachie	Cabinet Member for Housing and Homelessness
Toby Elliott	Cabinet Member for Strategic Planning
Fionuala Foley	Cabinet Member for Children's Services
Brian Ford	Cabinet Member for Adults' Health and Social Care
Dale Heenan	Cabinet Member for Sustainability and Transport
Mary Martin	Cabinet Member for Communities
Garry Perkins	Cabinet Member for the Economy, Regeneration and Skills
Keith Williams	Cabinet Member for Streetsmart

Cabinet Member Decisions Proposed for August 2016

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
1 and 3 Faringdon Road - Purchase, Refurbishment and Disposal	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	The following Opposition Spokespersons / Ward Members – Councillor Bob Wright (Labour), Councillor Des Moffatt (Labour), Councillor Kevin Small (Labour), Councillor Julie Wright (Labour), Councillor Junab Ali (Labour) Councillor Stan Pajak Wood (Liberal Democrat).	Head of Property Assets Rob Richards tel: 01793 463521 Email: rrichards@swindon.gov.uk	Cabinet Member Decision Note

Cabinet Meeting Date - 7th September 2016

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Budget Management 2016/17 and 2016 - 2020 Efficiency Statement	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 21 st October 2015	Corporate Director Resources (S151 Officer) or Kirsty Cole Tel: 464610 or Email: kcole@swindon.gov.uk	Cabinet Minute 26 refers
Apprenticeships and the Apprenticeship Levy	No	Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 14 th June 2016	Head of People, Performance and Engagement Sam Mowbray Email: smowbray@swindon.gov.uk Tel: 07823 525337	N/A
A Smokefree Bus Station	No	Cabinet Member for Adults' Health and Social Care	Cabinet	N/A Date of Notice: 29 June 2016	Director of Public Health Cherry Jones Tel: 01793 444681 Email: Cherryjones@swindon.gov.uk	N/A
Local Bus Services - Strategy Review	No	Cabinet Member for Sustainability, Highways and Transport	Cabinet	N/A Date of Notice: 30 th June 2016	Head of Highways and Transport Jason Humm Email: JHumm@swindon.gov.uk tel: 01793 463201	Cabinet Minute 16(3) refers

School Place Planning Update 2016	No	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 5 th July 2016	Head of Education Services or Gareth Cheal Tel: 01793 465802 Email: gcheal@swindon.gov.uk	N/A
Swindon Education Improvement Strategy	No	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 11 th July 2016	Head of Education Services Peter Nathan Tel: 07467 440955 Email: pnathan@swindon.gov.uk	N/A
Regulation of Investigatory Powers Act 2000 - Inspection report from the Office of Surveillance Commissioners	No	Leader of the Council	Cabinet	N/A Date of Notice: 14 th July 2016	Director of Law & Democratic Services (Monitoring Officer) Stephen Taylor Tel: 01793 463012 Email: staylor@swindon.gov.uk	N/A
Annual review of Local Ombudsman Complaints	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 1 st August 2016	Director of Law & Democratic Services (Monitoring Officer) or Erz Turner Tel: 01793 463002 Email: eturner@swindon.gov.uk	N/A
References from other Council bodies - Health and Wellbeing Board and Community	No	Cabinet Member for Adults' Health and Social Care Cabinet Member for Housing and	Cabinet	N/A Date of Notice: 8 th August 2016	Director of Law & Democratic Services (Monitoring Officer) or Steve Jones Tel: 01793 463602 Email: stevejones@swindon.gov.uk	N/A

Safety Partnership Board		Homelessness				
Wichelstowe District Centre	No	Cabinet Member for Strategic Planning	Cabinet	N/A Date of Notice: 12 th August 2016	Robert Powe Rob Powe Tel: 01793 463305 Email: rpowe@swindon.gov.uk rpowe@swindon.gov.uk	N/A

Cabinet Meeting Date - 19th October 2016

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Budget Management 2016/17, the 2017-18 Draft Budget and Medium Term Resourcing Plan.	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 13 th October 2015	Corporate Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or email: kcole@swindon.gov.uk	N/A
Delivering the Vision for Swindon	Yes	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 8 th August 2016	Corporate Director Resources (S151 Officer) Stuart McKellar Tel: 01793 463300 Email: smckellar@swindon.gov.uk	N/A
Education Transport Policy 2018-19	Yes	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 26 th May 2016	Head of Education Services or Emily Heaton Email eheaton@swindon.gov.uk Tel: 01793 465769	N/A
Options for reducing street lighting energy usage	No	Cabinet Member for Sustainability and Transport	Cabinet	N/A Date of Notice: 12 th February	Head of Highways and Transport or Tim Price Tel: 01793 46 6254 Email: tprice@swindon.gov.uk	Cabinet Minute 69 2015/16 refers

				2016		
Heritage Lottery Fund Application to support Swindon Museum & Art Gallery development and relocation	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 29 th June 2016	Chief Executive or Duncan Kerr: Tel: 01793 465743, Email: dkerr@swindon.gov.uk	N/A
Affordable Housing Development Programme	No	Cabinet Member for Housing and Homelessness	Cabinet	N/A Date of Notice: 20 th July 2016	Head of Housing Management & Community Safety Michael Ash Tel: 01793 464377 Email: Mash@swindon.gov.uk	N/A
Insurance for Community Groups	No	Cabinet Member for Communities	Cabinet	N/A Date of Notice: 23 rd August 2016	Head of Localities and Volunteering Patrick Weir tel: 07946 595852 Email: pweir@swindon.gov.uk	Council Minute 90 2015/16 refers
Waste Strategy Options	No	Cabinet Member for Streetsmart	Cabinet	N/A Date of Notice: 24 th August 2016	Head of StreetSmart Leon Barrett Tel: 07818 51062 Email: lbarrett@swindon.gov.uk	N/A
Solar Farm Investment Options	No	Cabinet Member for the Economy,	Cabinet		Jan Willis, Interim Corporate Director, Resources or Philippa	N/A

		Regeneration and Skills			Venables Tel: 07824 550469 Email: pvenables@swindon.gov.uk Jan.Willis@swindon.gov.uk	
Land at Oakfield	Yes	Cabinet Member for Communities and Strategic Planning	Cabinet	N/A Date of Notice: 4 th May 2016	Head of Property Assets Rob Richards Tel: 01793 463521	N/A
Proposed Property Acquisition, Swindon Town Centre	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 14 th August 2016	Rob Richards Rob Richards Tel: 01793 463521 Email: rrichards@swindon.gov.uk rrichards@swindon.gov.uk	N/A

Cabinet Meeting Date - 7th December 2016

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Capital Programme Monitoring - Second Quarter and Treasury Management Performance 2016/17.	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Notice of decision: 9 December 2015	Corporate Director Resources (S151 Officer) or Paul Smith Tel No: 463976 e-mail: psmith2@swindon.gov.uk	N/A
Swindon's Country Parks - Car Parking Charges	Yes	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 30 th June 2016	Corporate Director Resources (S151 Officer) Stuart McKellar Tel: 01793 463300 Email: smckellar@swindon.gov.uk	Cabinet Minute 14 (3) refers
North Star - Proposed Regional Leisure Destination	Yes	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 1 st August 2016	Head of Property Assets Rob Richards Tel: 01793 463521 Email: rrichards@swindon.gov.uk	N/A

Cabinet Meeting Date - 8th February 2017

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Budget 2017/18 and Beyond	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Corporate Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Capital Programme 2017/18	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Corporate Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 07500 884176 or Email: psmith2@swindon.gov.uk	N/A
Treasury Strategy Statement 2017/18	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Corporate Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 07500 884176 or Email: psmith2@swindon.gov.uk	N/A
Housing Revenue Account - Rents and Charges 2017/18	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Corporate Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 07500 884176 or Email: psmith2@swindon.gov.uk	N/A

Swindon Pay Policy Statement 2017	Yes	Cabinet Member for Corporate, Customer and Digital Services	Cabinet	N/A Date of Notice: 22 nd April 2016	Head of People, Performance and Engagement Tel: 07823 525337 or Email: smowbray@swindon.gov.u	N/A
Securing a sustainable future for Swindon's Cultural Assets	Yes	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 12 th February 2016	Corporate Director Resources (S151 Officer) or Rachel Watts Tel: 07823 525297 Email: RWatts2@swindon.gov.uk	Cabinet Minute 58 2015/16 refers

Cabinet Meeting Date - 15th March 2017

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Budget Management 2016/17	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Corporate Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Capital Programme Monitoring 3rd Quarter 2016/17	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Corporate Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 463976 or Email: psmith2@swindon.gov.uk	N/A

Cabinet Meeting Date - 26th April 2017

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Budget Management 2016/17	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Corporate Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A

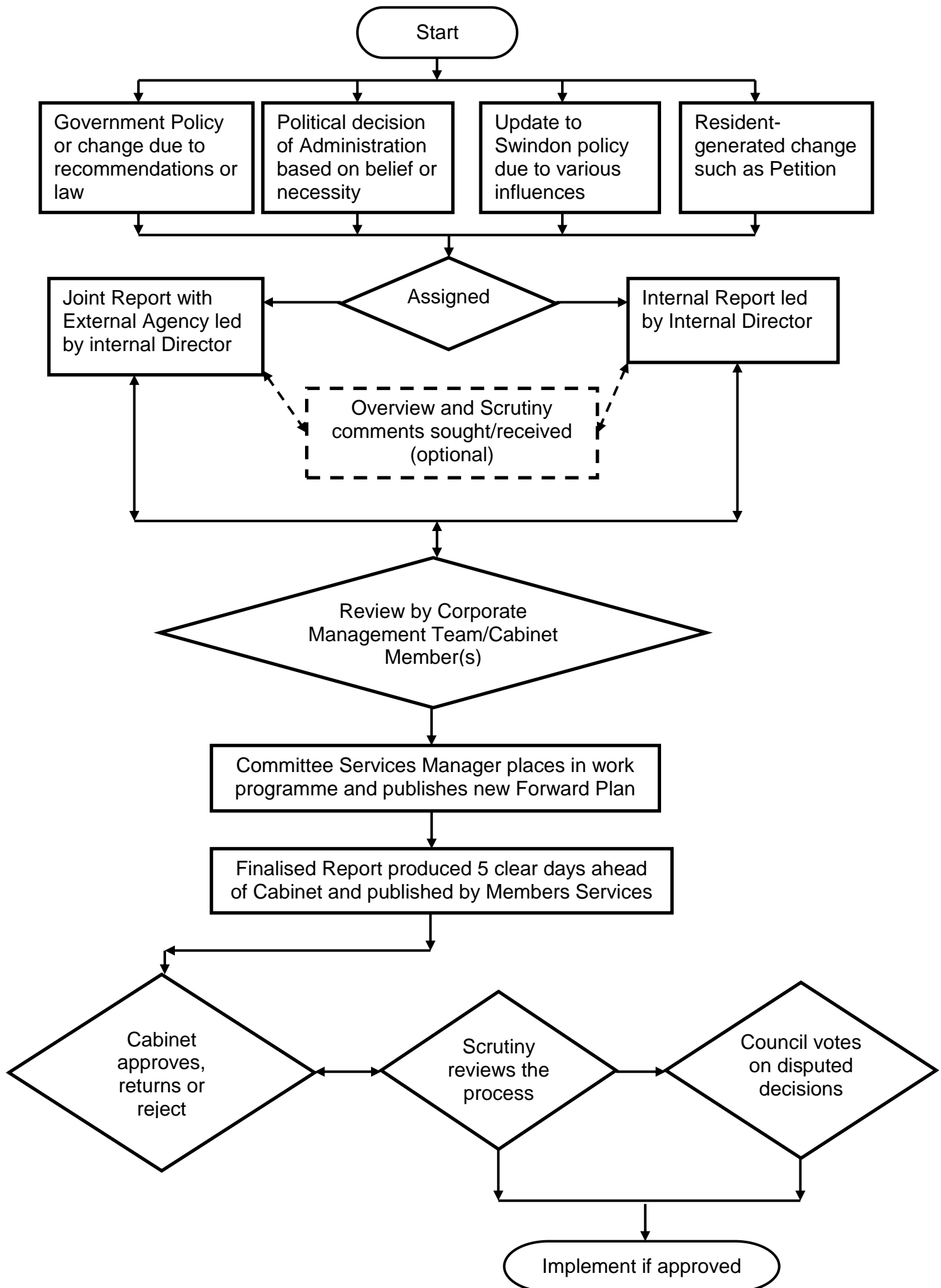
Cabinet Meeting Date - June 2017 (TBC)

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Housing Revenue Account - Medium Term Financial Plan	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 th May 2016	Corporate Director Resources (S151 Officer) or Paul Smith Tel: 07500 884176 or Email: psmith@swindon.gov.uk	N/A
Budget Out-turn and Management 2016/17.	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 th May 2016	Corporate Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Capital Programme Monitoring Out-Turn 2016/17	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 th May 2016	Corporate Director Resources (S151 Officer) or Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk	N/A
Treasury Performance 2016/17	No	Deputy Leader of the Council and Cabinet Member	Cabinet	N/A Date of Notice: 27 th	Corporate Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 463976 or Email:	N/A

		for Finance and Corporate Services		May 2016	psmith2@swindon.gov.uk	
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July 2017 (TBC)

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Budget Management 2017- 18	No	Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 7 th June 2016	Corporate Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 01793 464610 or Email: kcole@swindon.gov.uk	N/A



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