

## Swindon Borough Council

# Growing the Economy Overview and Scrutiny Committee

**Wednesday, 22 March 2017**

Committee Room 6, Civic Offices

At 6.00 p.m.

### **Conservative Councillors**

*Wayne Crabbe*  
*Malcolm Davies*  
*Cathy Martyn (Chair)*  
*Gary Sumner*  
*Steve Weisinger*

### **Labour Councillors**

*Emma Bushell*  
*Mark Dempsey*  
*Des Moffatt*  
*Carol Shelley*

**Committee Officer:** Stuart Figini (Committee Officer) Telephone 01793 463612 or email [sfigini@swindon.gov.uk](mailto:sfigini@swindon.gov.uk)

Swindon Borough Council can be contacted at the Civic Offices, Euclid Street, Swindon, SN1 2JH (Telephone 01793 445500)

**Access Arrangements** - The venue is wheelchair accessible and an infrared receiver hearing system is provided. If you have any special requirements to enable you to attend the meeting or would like to receive any of the pages contained in this agenda in a larger print size, please contact the Committee Officer as soon as possible prior to the date of the meeting.

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## **AGENDA**

### **1. Apologies for Absence**

### **2. Declarations of Interest**

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

### **3. Minutes (Pages 3 - 6)**

To receive the minutes of the meeting held on 1<sup>st</sup> February 2017.

### **4. Public Question Time**

See explanatory note below. Please phone the Committee Officer whose name and number appears at the top of this agenda if you need further guidance.

**5. Exempt Items - Exclusion of Press and Public**

*Certain items are expected to include the consideration of exempt information and the Standards Committee is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information".*

<u>Item No.</u>	<u>Paragraph No.</u>
<b>7</b>	<b>3</b>

**6. Swindon Museum and Art Gallery - Update (Pages 7 - 8)**

To receive an update from the Director of the Swindon Museum and Art Gallery Trust.

**PART 2 (TO BE CONSIDERED WITHOUT THE PRESS AND PUBLIC PRESENT)**

**7. Town Centre Projects (Pages 9 - 34)**

To receive an update report from the Chief Executive of Forward Swindon Ltd about the regeneration projects in the Town Centre.

**8. Work Programme 2016/17 (Pages 35 - 62)**

**Date of Despatch:** 10 March 2017

**Public Question Time** - Swindon Borough Council remains committed to increasing its accountability to the public and to promoting active citizenship. 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from the public about the work of the Committee (except for confidential matters, and matters relating to planning and licensing applications). We will give priority to those who submit questions in writing at least two days before the meeting. Questions must be relevant, clear, and concise. You may not use Public Question Time as an opportunity to make speeches or statements.

Questions in writing should be sent to the Committee Officer whose contact details appear on the agenda above or to the Director of Law and Democratic Services, we will publish it, along with the answer, alongside the Minutes. The process associated with asking a public question is set out in the "Public Question Time at Council Meetings Protocol and Guidance" available on the Council's Website.

(<http://www5.swindon.gov.uk/moderngov/ecCatDisplay.aspx?sch=doc&cat=13338&path=0>) or from the Committee Officer named above.

**GROWING THE ECONOMY OVERVIEW AND SCRUTINY COMMITTEE**

**WEDNESDAY, 1 FEBRUARY 2017**

PRESENT:- Councillors Cathy Martyn (Chair), Emma Bushell, Wayne Crabbe, Malcolm Davies, Mark Dempsey, Carol Shelley and Gary Sumner.

Apologies for absence were received from Councillors Des Moffatt and Steve Weisinger.

**25. Declarations of Interest**

The Chair reminded Members of the need to declare any known interests in any matters to be considered at the meeting. No declarations were made.

**26. Minutes**

Resolved – That the minutes of the meeting held on 30<sup>th</sup> November 2016, be confirmed and signed as a correct record.

**27. Public Question Time**

No public questions were received during the meeting.

**28. Update on Progress on Pledge 18, Apprenticeships, Pledge 19, Higher Education and the Post 16 Review**

The Committee received an update report of the Corporate Director of Economy, Regeneration and Skills on the following areas:

- Securing a range of options to access higher education (Pledge 19)
- Increasing the number of businesses employing young people as an apprentice from 15% to 20% (Pledge 19)
- Post 16 Review

The report advised that the work on skills and employment was driven by the Skills and Employment Strategy, which was overseen by the Skills and Employment Board. This Strategy was updated in December 2016 following work with the Board and its sub-groups. The Committee noted that the sub-groups had recently been reviewed and rationalised and there would now be three sub-groups: Skills for Growth, which included Apprenticeships, Skills for Inclusion and Higher Education.

The Corporate Director, Director of Children's Services and their supporting officer team responded in detail to the following questions and issues raised by members:

- Funding for Higher Education by the Swindon and Wiltshire Local Enterprise Partnership.
- Plans for a higher education centre and associated funding issues.
- On-going discussions with Oxford Brookes University.
- Aspirations and leadership support for a University in Swindon.

- Information about higher education courses and the institutions delivering them.
- The economic benefits of a university located in a town and city.
- Website for school leavers with information about available further and higher education courses.
- Updates on the work of the Higher Education Sub-Group Task Groups.
- Information about work experience opportunities for students.
- The plans to increase level 4 and above apprenticeships.
- The promotion and plans for Jobfest 2017.
- In-house apprenticeship training.
- The mechanisms in place for schools to encourage 6<sup>th</sup> Formers to undertake apprenticeships.
- The findings of the Post 16 Review.

The Chair thanked the Corporate Director, Director of Children's Services and their supporting officer team for their responses to the questions and issues raised by members.

Resolved – (1) That the report be noted.  
(2) That the Committee receive an update on the Higher Education Strategy at a future meeting.

## **29. Update on Swindon's Economic Strategy 2016-36**

The Committee received a report by the Corporate Director of Economy, Regeneration and Skills on the progress being made in respect of Swindon's Economic Strategy, and an update on the production of a revised Economic Strategy over the longer timeframe 2016-36.

The Corporate Director referred to the four key themes of the Economic Strategy and explained that there was also a cross cutting objective, 'To make Swindon a more inclusive place, with reduced worklessness and improving health and well-being outcomes'.

The Corporate Director and his support team responded to the following questions and issues raised by the Committee:

- The four themes of the Strategy and their outcomes.
- Housing offer available in Swindon for higher earners.
- Re-consideration of the priorities for the town to encourage economic growth.
- The links between the Economic Strategy and the Local Plan in relation to housing and highways developments.
- The proposed development of the Town Centre.
- The possibility of converting one-way roads to a two-way traffic model in the Town Centre.
- The use of technology to aid traffic flows.
- Transport planning for the Eastern Villages.

The Chair thanked the Corporate Director and his support team for their responses to questions and issues raised by members.

- Resolved – (1) That the report be noted.
- (2) That the Committee receives a presentation on the Local Plan processes and the Economic Strategy at a future meeting.

### **30. Work Programme**

The Committee received the report of the Director of Law and democratic Services setting out the agreed items for inclusion in the Committee's Work Programme 2016/17.

Members reaffirmed their request for detailed updates on Town Centre projects, in particular those for Aspen House, Bridge Street and Fleet Street, in the report being considered at its meeting in March 2017.

Resolved – (1) That the Committee's Work Programme 2016/17 be noted, subject to the following amendments:

- 22<sup>nd</sup> March 2017 – Swindon Museum and Arts Gallery – to include an update on the cultural quarter.
- 22<sup>nd</sup> March 2017 – Town Centre Projects update report to include detailed information about Aspen House, Bridge Street and Fleet Street projects.

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## **The New Swindon Museum and Art Gallery Project**

### **Update for Swindon Borough Council's Growing the Economy Overview and Scrutiny Committee**

#### **Director of the Swindon Museum and Art Gallery Trust - March 2017**

In December 2016, the Swindon Museum and Art Gallery Trust unveiled its architectural concept for the New Museum and Art Gallery. This statement building, in the town's centre and planned to open during 2021, constitutes the first phase in the development of the Cultural Quarter which will, through substantially increased footfall, drive the regeneration and diversification of both the local day- and night-time economies and act as a catalyst for an uplift in the quality and associated value of the surrounding built environment. The delivery of the New Museum and Art Gallery is also the first step toward Swindon achieving UK City of Culture status, and the associated development funds, during the late 2020s.

The New Museum and Art Gallery and its external realm will quickly establish itself as a beacon of civic pride and a major tourist attraction in the region by showcasing Swindon's significant holdings of Modern and Contemporary British Art, telling the Story of Swindon from Prehistory to the Modern Day, promoting learning in STEM subjects through a highly interactive science and technology zone and presenting a programme of high-quality touring and temporary exhibitions. The offer will be further augmented by outreach and engagement programmes and by working in close partnership with National providers such as the Science Museum Group, The British Museum and TATE.

Substantial commitments to the capital costs have already been made by Swindon Borough Council (£5M), the Swindon and Wiltshire Local Enterprise Partnership (£1.35M) and the Board of the Swindon Museum and Art Gallery Trust (£250,000+). A wider fundraising campaign has also been launched. This initiative concentrates upon Corporate Sponsors, small to medium sized Trusts and Foundations and High Net Worth Individuals. In tandem with these activities, major capital bids will be made to Arts Council England (c. £1M) and, in November 2017, the Heritage Lottery Fund (c. £10M). In preparation for these submissions, detailed planning is currently underway to hone the architectural concept and develop detailed interpretation and learning strategies and audience development and content plans.

Detailed business planning is also underway on the capital project (c. £22.5M) itself but also on on-going revenue models. The need to demonstrate cultural but also, and more importantly, economic sustainability into the future underpins this work and will be essential in achieving the support of major funders, such as the Heritage Lottery Fund. The design of the building will ensure its efficiency and longevity. Building methods will be 'tried and tested', materials will high-quality and durable and environmental conditions will, except in the case of the temporary exhibition space, be managed passively or locally. The balance between core and project sponsored staff, interns and volunteers will be key to delivering a cost-efficient operating model. The New Museum and Art Gallery, although an accessible public space for Swindon and its residents, will be an essentially commercially savvy organization. Revenue streams will be maximized through provision of a carefully managed programme of free, paid for and sponsored events and activities, the destination cafe, restaurant/bar and shop, attractive and appropriately priced membership packages and associated benefits, corporate and private hire income. Work continues to prepare these detailed budgets in preparation for the submission to the Heritage Lottery Fund in November 2017.

Swindon Borough Council has, in addition to its commitment to the capital costs of the project, undertaken to transfer the running costs of the current Museum and Art Gallery to the new facility on an on-going basis. Further discussions remain to be had regarding the future monetization of the

economic benefit reaped by the town for the benefit of the New Museum and Art Gallery and the further development of the wider Cultural Quarter.



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## Work Programme 2016/17

### Growing the Economy

#### Overview & Scrutiny Committee

Date: 22<sup>nd</sup> March 2017

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Author:	Director of Law & Democratic Services
Wards:	All Wards
Locality Affected:	All Localities
Parishes Affected:	All Parish Areas

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#### 1. Purpose and Reasons

- 1.1 To assist Members in developing the Committee's Work Programme, a copy of the current Cabinet Work Programme and Forward Plan, for the period 10<sup>th</sup> February 2017 to 10<sup>th</sup> February 2018, is attached as Appendix 2.
- 1.2 Each Overview and Scrutiny Committee is requested to have a work programme that details the activities that it will be undertaking during the municipal year.
- 1.3 The work programme details the various topics and issues that each Committee intends to look into during the coming year with the aim of producing evidence based recommendations intended to provide service improvements for Cabinet and external agencies/bodies to consider.
- 1.4 Under the Council's Constitution, Overview and Scrutiny Committees are required to agree a work programme at the start of the municipal year outlining their priorities and likely outcomes of considering these issues.

The work programme is developed taking into account:

- Corporate priorities and objectives, including the Cabinet Forward Plan
  - Partnership strategic priorities and objectives
  - The interests and concerns of Members, Council officers, members of the public and other stakeholders such as community and voluntary groups and local businesses
- 1.5 Committees are encouraged to review the work programme on a regular basis to ensure it remains relevant and to prioritise the workload of the Committee.
  - 1.6 Members are reminded that the work programme must also take into account:
    - The workload of the Committee and of individual members
    - The capacity of officers to support a review
    - The resource implications of carrying out a review
    - The timescales for a review
    - The most appropriate method of carrying out a review e.g. Committee meeting, Task Group, Member Champion review

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Further information on the subject of this report can be obtained from Contact Stuart Figini, 01793 463612, [sfigini@swindon.gov.uk](mailto:sfigini@swindon.gov.uk)

# Work Programme 2016/17

## Growing the Economy

### Overview & Scrutiny Committee

Date: 22<sup>nd</sup> March 2017

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- 1.6 The Growing the Economy Overview and Scrutiny Committee is encouraged to be mindful of its role and remit when considering a work programme for the 2016/17 Municipal Year.

## 2. Recommendations

The Committee is recommended to:

- 2.1 Note the Work Programme for the 2016/17 municipal year
- 2.2 Appoint Members to any Task Groups agreed by the Committee

## 3. Detail

- 3.1 It is important that Overview and Scrutiny adds value to the work of the Council and the Borough and produces tangible outcomes for local people that result in real service improvements. Selecting the right topics is crucial to ensure that Overview and Scrutiny will be effective.

Task Group Reviews

- 3.2 The Committee is able to undertake individual reviews throughout the municipal year and proposals for reviews should be proposed and discussed at the Committee meeting.

## 4. Alternative Options

- 4.1 The Committee can choose not to have a detailed work programme although it is recommended that it is best practice to do so.

## 5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

- 5.1 There are no financial or procurement implications arising as a result of this report. Any expenditure arising as a result of an item on the Committee's work programme will be met by the Overview and Scrutiny Support budget, subject to the approval of the Committee.



# Work Programme 2016/17

## Growing the Economy

### Overview & Scrutiny Committee

Date: 22<sup>nd</sup> March 2017

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#### Legal and Human Rights Implications

- 5.2 Section 21 of the Local Government Act requires every local authority to establish an overview and scrutiny function to hold the Executive to account, undertake policy development and review, monitor and improve performance.

#### All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 There are no other direct implications arising as a result of this report. Any further implications will be identified when a topic is reviewed by the Scrutiny Committee and in any recommendations made by the Scrutiny Committee.

#### Links to One Swindon, Plans and Policies

- 5.4 The remit of the Committee includes the review, scrutiny and development of policy recommendations and the monitoring performance of corporate priorities including One Swindon.

#### Diversity Impact Assessment

- 5.5 No Diversity Impact Assessment is required at this stage, any DIA that is required during review of topics included within the work programme will be identified at the appropriate stage

#### Risk Management

- 5.6 No risk management issues have been identified at this stage, any risk management issues will be identified at the appropriate time when a topic is under review by the Scrutiny Committee and if it makes any recommendations.

## 6. **Consultees**

- 6.1 The Director of Finance (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

## 7. **Background Papers**

- 7.1 None

## 8. **Appendices**

Appendix 1 – Growing the Economy O/S Committee Work Programme for 2016/17

Appendix 2 – Cabinet Work Programme and Forward Plan, for the period 10<sup>th</sup> February 2017 to 10<sup>th</sup> February 2018.

# **Work Programme 2016/17**

**Growing the Economy**

**Overview & Scrutiny Committee**

**Date: 22<sup>nd</sup> March 2017**

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Appendix 3 – Scrutiny Process Flowchart

## **Growing the Economy** **Work Programme 2016-2017**

### **Terms of Reference of the Committee**

To fulfil all the functions of an Overview and Scrutiny Committee as they relate to:-

- The review, scrutiny and development of policy recommendations
- The management of performance
- The monitoring of progress against corporate priorities
- The formulation of advice for the Cabinet, Council and other partners and stakeholders

To have specific responsibility for (but not limited to) the scrutiny of:-

- The performance of services promoting economic development and enterprise and environmental sustainability against agreed local and national performance indicators
- Regeneration
- Economic and Cultural development
- One Swindon Hub
- Localities
- Volunteering
- Strategy and Research

### **Review of the Work Programme**

The work programme will be reviewed at every meeting of the Growing the Economy Overview & Scrutiny Committee to ensure that it remains relevant, to ensure that Members and Officers have sufficient capacity to deliver the work programme and to include any additional items on the work programme, if appropriate.

To assist members in developing the Committee's work programme, a copy of the current Cabinet Work Programme and Forward Plan, for the period 10<sup>th</sup> February 2017 to 10<sup>th</sup> February 2018, is attached at Appendix 2

### **Contact details**

Committee Officer: Stuart Figini  
Email: [sfigini@swindon.gov.uk](mailto:sfigini@swindon.gov.uk)  
Tel: 01793 463612

## Work Programme Items Assigned to Meeting Dates

29 <sup>th</sup> June 2016		
Item	Objectives	Witnesses
Economic Strategy	To consider the key elements of the Strategy and for Members to review how they wish the Strategy to evolve over the next 12 months.	Andy Evans – Corporate Director of Economy, Skills and Property Development  Sally Burnett – Strategic Commissioner – Routes to Employment

21 <sup>st</sup> September 2016		
Item	Objectives	Witnesses
Forward Swindon Ltd	<p>Update on town centre regeneration including:</p> <ul style="list-style-type: none"> <li>○ Parking Strategy</li> <li>○ Carriageworks</li> <li>○ Re-development of the station by Network Rail</li> <li>○ Movement Strategy including gateways into the town centre and Whalebridge</li> <li>○ Fusion of retail, residential and night-time economy</li> <li>○ How other towns overcome constraints &amp; difficulties to regenerate their town centres</li> <li>○ Forward Swindon Limited's 5 focus areas, monitoring delivery &amp; progress, ensuring the correct skill sets, monitoring progress and value for money</li> </ul>	Deb Heenan (Forward Swindon Limited)

<b>21<sup>st</sup> September 2016</b>		
	<ul style="list-style-type: none"> <li>○ Locarno</li> <li>○ 1-3 Faringdon Road, monitoring delivery &amp; progress and ensuring a profit</li> <li>○ North Star</li> </ul>	
European Referendum (EU) - Review of Local Business Opinion following the decision to leave the EU	<p>Motion agreed by Council on 14<sup>th</sup> July 2016:</p> <p>To set up a Task Group to review local business opinion of Swindon's best interests in relation to trade and jobs from Britain's terms of exit from the European Union.</p> <p>Report on findings to be submitted to the Cabinet.</p>	Potential Task Group
	<p>Request by Resources and Corporate O/S Committee for a joint Task Group about ..</p> <p>Request for Growing the Economy members to express an interest in being part of this Task Group.</p>	

<b>30<sup>th</sup> November 2016</b>		
<b>Item</b>	<b>Objectives</b>	<b>Witnesses</b>
Swindon and Wiltshire Local Enterprise Partnership	To receive an update	Paddy Bradley and his Team
Draft Economic Strategy	To consider the draft Economic Strategy	Andy Evans – Corporate Director of Economy, Regeneration and Skills

<b>30<sup>th</sup> November 2016</b>		
Business Rates: A Sustainable Approach	To receive a report on short term income and longer term sustainability.	Andy Evans – Corporate Director of Economy, Regeneration and Skills

<b>1<sup>st</sup> February 2017</b>		
<b>Item</b>	<b>Objectives</b>	<b>Witnesses</b>
Securing a Range of Options to Access Higher Education	To consider how the council is ensuring that more residents are able to progress to Higher Education and work to date to secure local University provision.	Andy Evans – Corporate Director of Economy, Regeneration and Skills Sally Burnett - Strategic Commissioner – Routes to Employment
Apprenticeships and Higher Education	To consider how the Council encourages companies to provide meaningful apprenticeships resulting in jobs and how the Council engages with sixth form colleges.	Andy Evans – Corporate Director of Economy, Regeneration and Skills Sally Burnett - Strategic Commissioner – Routes to Employment
Draft Economic Strategy	To consider the updated draft Economic Strategy	Andy Evans – Corporate Director of Economy, Regeneration and Skills

<b>22<sup>nd</sup> March 2017</b>		
<b>Item</b>	<b>Objectives</b>	<b>Witnesses</b>
Swindon Museum and Art Gallery	To receive an update on progress.	Hadrian Ellory-van Dekker - Director of SMAG Trust

<b>22<sup>nd</sup> March 2017</b>		
Town Centre Projects	Updates on the Town Centre Projects by Forward Swindon Limited	Deb Heenan (Forward Swindon Limited)

## Items from the Economy and Regeneration O/S Work Programme 2015/16

<b>Summer 2016 – To be agreed</b>		
<b>Item</b>	<b>Objectives</b>	<b>Witnesses</b>
Local Plan Workshop style event	To consider / discuss in more detail the potential Policy implications of the Local Plan for the Town centre.	David Dewart, Planning Manager

<b>Date to be agreed</b>		
<b>Item</b>	<b>Objectives</b>	<b>Witnesses</b>
Devolution in Local Government	To consider updates on the latest information in relation to devolution bids received by Government when available.	

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## Swindon Borough Council

### CABINET WORK PROGRAMME AND FORWARD PLAN

10 FEBRUARY 2017 - 10 FEBRUARY 2018 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 10/03/17)

**Key Decisions are defined as:**

- a) decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and
- b) decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council and Vice-Chair of Cabinet and Cabinet Member for Finance and Corporate Services
Oliver Donachie	Cabinet Member for Housing and Homelessness
Toby Elliott	Cabinet Member for Strategic Planning and Sustainability
Fionuala Foley	Cabinet Member for Children's Services
Brian Ford	Cabinet Member for Adults' Health and Social Care
Mary Martin	Cabinet Member for Communities
Garry Perkins	Cabinet Member for the Economy, Regeneration and Skills
Keith Williams	Cabinet Member for Streetsmart, Highways and Transport

### Cabinet Member Decisions Proposed for February 2017

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Acquisition of the former Oxford Brookes university building at Ferndale Road, Swindon	No	Cabinet Member for Children's Services	Cabinet Member for Children's Services	Councillor Des Moffatt (Ward Member) (Labour) – very supportive of this action. Councillor Peter Watts (Ward Member) (Labour) – content with the proposals. Councillor Carol Shelley – No comment Councillor Stan Pajak – happy with the outlined proposals. Councillor Jim Grant – No comment Date of Notice – 21 <sup>st</sup> February 2017	Gareth Cheal Tel: 01793 465802 Email: gcheal@swindon.gov.uk gcheal@swindon.gov.uk	Acquisition of the former Oxford Brookes University building at Ferndale Road Swindon
Location for Swindon's restored WW1 Memorial	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet Member for the Economy, Regeneration and Skills	Councillor Jim Robbins (Labour) – supportive of action but did observe that not everyone he consulted was of the same view. Councillor Stan Pajak – supportive of proposed action. Date of Notice – 1 <sup>st</sup> March 2017	Ian Surtees Tel: 01793 466619 Email: isurtees@swindon.gov.uk	Location for Swindon's Restored WW1 Memorial

**Cabinet Meeting Date - 15th March 2017**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Budget Management 2016/17	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Interim Corporate Director, Resources or Mick Bowden Tel: 07392 109917 Email: mbowden@swindon.gov.uk	N/A
Capital Programme Monitoring 3rd Quarter 2016/17	Yes	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Interim Corporate Director, Resources or Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk	N/A
Securing a sustainable future for Swindon's Cultural Assets	Yes	Cabinet Member for Communities;	Cabinet	N/A Date of Notice: 12 <sup>th</sup> February 2016	Bernie Brannan, Corporate Director Communities and Place or Rachel Watts Tel: 07823 525297 Email: RWatts2@swindon.gov.uk bbrannan@swindon.gov.uk	Cabinet Minute 58 2015/16 refers
Draft Economic Strategy	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 16 <sup>th</sup> September 2016	Corporate Director Economy, Regeneration & Skills or Trudy Godfrey Tel: 01793 466416 Email: tgodfrey@swindon.gov.uk	N/A

SBC Solar Investment	No	Cabinet Member for Strategic Planning and Sustainability	Cabinet	N/A Date of Notice: 26 <sup>th</sup> January 2017	Andy Evans, Corporate Director, Economy, Regeneration, and Skills or Philippa Venables Tel: 07824 550469 Email: pvenables@swindon.gov.uk AEvans@swindon.gov.uk	N/A
Private Sector Housing Renewal Assistance policy	No	Cabinet Member for Housing and Homelessness	Cabinet	N/A Date of Notice: 13 <sup>th</sup> February 2017	Director of Public Health Cherry Jones Tel: 01793 444681 Email: Cherryjones@swindon.gov.uk	N/A
Household Waste Recycling Centre - Options	Yes	Cabinet Member for Streetsmart	Cabinet	N/A Date of Notice: 7 <sup>th</sup> November 2016	Head of StreetSmart Leon Barrett Tel: 07818 510602 Email:lbarrett@swindon.gov.uk	N/A
Major Projects and Delivery	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 14 <sup>th</sup> February 2017	Stephen Taylor, Director, Law and Democratic Services staylor@swindon.gov.uk	N/A
Swindon Housing Development Company	No	Cabinet Member for Strategic Planning and Sustainability	Cabinet	N/A Date of Notice: 30 <sup>th</sup> December 2016	Bernie Brannan, Corporate Director Communities and Place Paul Smith Tel: 01793 463976 Email: psmith2@swindon.gov.uk, Jan Willis, Interim Corporate Director, Resources bbrannan@swindon.gov.uk, Jan.Willis@swindon.gov.uk	N/A

**Cabinet Meeting Date - 26th April 2017**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Budget Management 2017/18	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 1 <sup>st</sup> February 2016	Interim Corporate Director, Resources or Mick Bowden, Interim Head of Finance Tel 07392 109917 Email:mbowden@swindon.gov.uk	N/A
School Transport	No	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> December 2016	or Nigel Pickering Tel: 01793 465754 Email: NPickering@swindon.gov.uk	N/A
Swindon Education Challenge	No	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> December 2016	Peter Nathan, Head of Education Services Tel: 07467 440955 Email: pnathan@swindon.gov.uk	N/A
Draft Airports National Policy Statement consultation	No	Cabinet Member for StreetSmart, Highways and Transport	Cabinet	N/A Date of Notice: 6 <sup>th</sup> February 2017	Corporate Director Economy, Regeneration & Skills or John Seddon Tel: 01793 465279 Email: jseddon@swindon.gov.uk	N/A

Skills and Employment Strategy	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 6 <sup>th</sup> February 2017	Corporate Director Economy, Regeneration & Skills or Philippa Venables Tel: 07824 550469 Email: pvenables@swindon.gov.uk	N/A
Libraries Strategy - Alternative Delivery Models	No	Cabinet Member for Communities	Cabinet	N/A Date of Notice: 13 <sup>th</sup> February 2017	Head of Localities and Volunteering Patrick weir Tel: 07946 595852 Email: pweir@swindon.gov.uk	Cabinet Minute 94 2016/17 refers
Motion At Council - Dial-A-Ride	No	Cabinet Member for StreetSmart, Highways and Transport	Cabinet	N/A Date of Notice: 26 <sup>th</sup> January 2017	Jason Humm, Head of Highways & Transport or Nigel Hale Tel: 01793 466211 Email: nhale@swindon.gov.uk	N/A
Motion at Council - Children's Library Registration Scheme	No	Cabinet Member for Communities	Cabinet	N/A Date of Notice: 13 <sup>th</sup> February 2017	Patrick Weir or Allyson Jordan Tel 01793 46 6035 Email: ajordan@swindon.gov.uk pweir@swindon.gov.uk	Council Minute 78 2016/17 refers
Swindon Local Transport Plan - Implementation Plan 2017/18	Yes	Cabinet Member for StreetSmart, Highways and Transport	Cabinet	N/A Date of Notice: 6 <sup>th</sup> February 2017	Jason Humm, Head of Highways & Transport Tel: 01793 463201 Email: jhummm@swindon.gov.uk	N/A

Wichelstowe - Parcels 2 and 3	No	Cabinet Member for Strategic Planning and Sustainability	Cabinet	N/A Date of Notice: 14 <sup>th</sup> February 2017	Andy Evans, Corporate Director, Economy, Regeneration, and Skills or Rob Powe Tel: 01793 463305 Email: rpowe@swindon.gov.uk AEvans@swindon.gov.uk	Cabinet Minute 98(4) refers
North Star - development update	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 19 <sup>th</sup> January 2017	Head of Property Assets Rob richards Tel: 07740037316 Email: rrichards@swindon.gov.uk	N/A

**Cabinet Meeting Date - June 2017 (TBC)**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Budget Out-turn and Management 2016/17.	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 <sup>th</sup> May 2016	Interim Corporate Director, Resources or Mick Bowden, Interim Head of Finance, Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	N/A
Housing Revenue Account - Medium Term Financial Plan	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 <sup>th</sup> May 2016	Interim Corporate Director, Resources or Paul Smith Tel: 07500 884176 or Email: psmith@swindon.gov.uk	N/A
Capital Programme Monitoring Out-Turn 2016/17	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 <sup>th</sup> May 2016	Interim Corporate Director, Resources or Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk	N/A
Treasury Performance 2016/17	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 <sup>th</sup> May 2016	Interim Corporate Director, Resources or Paul Smith, Finance, Tel: 463976 or Email: psmith2@swindon.gov.uk	N/A



References from other Council Bodies - Health and Wellbeing Board (Early Help Strategy 2017- 2022)	No	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 2 <sup>nd</sup> March 2017	Phillipa Lamb, Strategy and Development Manager Plamb@swindon.gov.uk	N/A
Economic Strategy - Final	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 16 <sup>th</sup> September 2016	Corporate Director Economy, Regeneration & Skills or Trudy Godfrey Tel: 01793 466416 Email tgodfrey@swindon.gov.uk	N/A

**Cabinet Meeting Date - July 2017 (TBC)**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Budget Management 2017-18	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 7 <sup>th</sup> June 2016	Interim Corporate Director, Resources or Mick Bowden, Interim Head of Finance, Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	N/A
Education Transport Policy 2018-19.	No	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 13 <sup>th</sup> September 2016	Head of Education Services Peter Nathan Tel: 07467 440955 Email: pnathan@swindon.gov.uk	
Debt Management	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 13 <sup>th</sup> September 2016	Head of Revenues and Benefits Andy Stevens Tel: 01793 464661 Email: anstevens@swindon.gov.uk	

**Cabinet Meeting Date - September 2017 (TBC)**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Budget Management 2017/18 and 2017 - 2021 Efficiency Statement	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 13 <sup>th</sup> September 2016	Interim Corporate Director, Resources or Mick Bowden, Interim Head of Finance, Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	
Annual review of Local Ombudsman Complaints	No	Leader of the Council	Cabinet	N/A Date of Notice: 13 <sup>th</sup> September 2016	Director of Law & Democratic Services (Monitoring Officer) or Erz Turner Tel; 01793 463002 Email: eturner@swindon.gov.uk	

**Cabinet Meeting Date - October 2017 (TBC)**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
2017-18 Budget Management, 2018-19 Draft Budget and Medium Term Resourcing Plan	Yes	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 21 <sup>st</sup> October 2106	Interim Corporate Director, Resources or Mick Bowden, Interim Head of Finance, Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	N/A

**Cabinet Meeting Date - December 2017 (TBC)**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
2017-18 Budget Management, 2018-19 Draft Budget and Medium Term Resourcing Plan	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services;	Cabinet	N/A Date of Notice: 24 <sup>th</sup> October 2016	Interim Corporate Director, Resources or Mick Bowden, Interim Head of Finance, Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	
Capital Programme Monitoring - Second Quarter and Treasury Management Performance 2017/18.	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Notice of Decision: 9 December 2015	Interim Corporate Director, Resources or Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk	N/A
Treasury Strategy Statement (Minimum Revenue Provision Policy)	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 26 <sup>th</sup> October 2016	Interim Corporate Director, Resources or Paul Smith Tel: 01793 463976 Email: psmith2@swindon.gov.uk	N/A
Polling District and Places Review	No	Leader of the Council	Cabinet	N/A Date of Notice: 5 <sup>th</sup> October 2016	Director of Law & Democratic Services (Monitoring Officer) or Sally Sprason Tel: 01793 46399 Email: ssprason@swindon.gov.uk	N/A

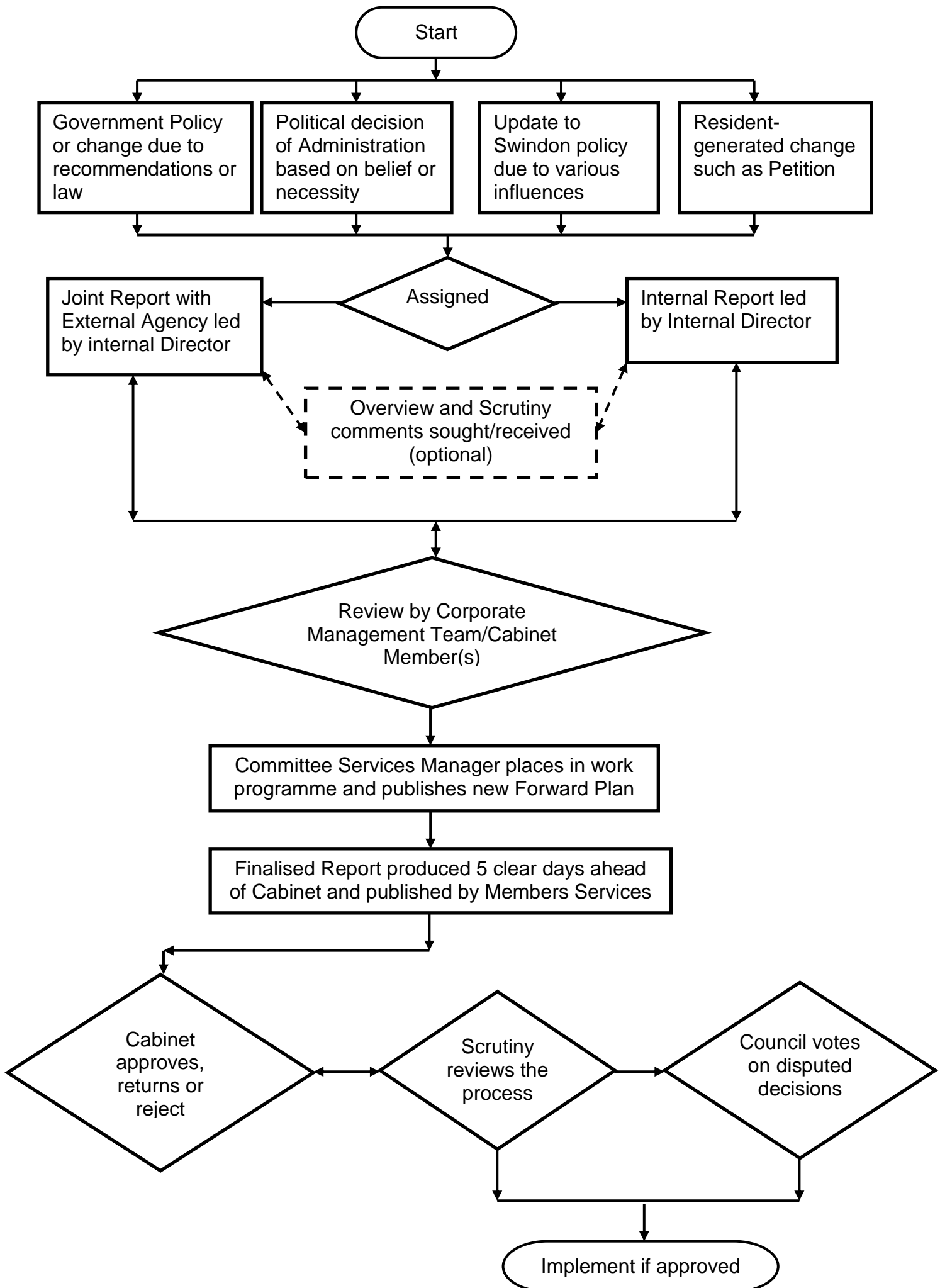
School Organisational Changes 2018/19	No	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 19 <sup>th</sup> September 2016	Head of Education Services or Danielle Maundrell Tel: 01793 466314 Email: DMAundrell@swindon.gov.uk	N/A
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**Cabinet Meeting Date - February 2018 (TBC)**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Budget 2018/19 and Beyond	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Interim Corporate Director, Resources or Mick Bowden Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	N/A
Capital Programme 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Interim Corporate Director, Resources or Ian Burbidge Tel: 464384 or Email: iburbidge@swindon.gov.uk	N/A
Treasury Strategy Statement 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Interim Corporate Director, Resources or Paul Smith Tel: 07500 884176 or Email: psmith2@swindon.gov.uk	N/A
Housing Revenue Account - Rents and Charges 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Interim Corporate Director, Resources or Paul Smith Tel: 07500 884176 or Email: psmith2@swindon.gov.uk	N/A

Swindon Pay Policy Statement 2018	No	Leader of the Council	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Tel: 07823 525337 or Email: smowbray@swindon.gov.uk	N/A
School Admission Arrangements	Yes	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Head of Education Services or Emily Heaton Tel: 01793 465769 Email: eheaton@swindon.gov.uk	N/A





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