

## **HEALTH AND WELLBEING BOARD**

**WEDNESDAY, 12 OCTOBER 2016**

PRESENT:- Brian Mattock (Lay Member) (Chair), Councillors Ray Ballman, Fionuala Foley, and David Renard (Swindon Borough Council), Mark Edwards (Healthwatch Swindon), Angus Macpherson (Police and Crime Commissioner), Gill May (NHS Swindon Clinical Commissioning Group), Nicki Millin (NHS Swindon Clinical Commissioning Group) and David Wray (Voluntary Action Swindon).

Also in attendance were: Doug Bale (Adult Safeguarding Manager, Swindon Borough Council), Diana Fulbrook (Independent Chair of the Swindon Local Safeguarding Adults Board), Cherry Jones (Director of Public Health, Swindon Borough Council), Karen Reeve (Director of Children's Services, Swindon Borough Council), Sue Wald (Director of Adult Social Services, Swindon Borough Council), Peter Nathan (Head of Education Services, Swindon Borough Council), and Ayoola Oyinloye (Consultant in Public Health, Swindon Borough Council).

Apologies for absence were received from Councillor Brian Ford and John Gilbert (Chief Executive, Swindon Borough Council).

### **28. Declarations of Interest**

The Chair reminded members of the need to declare any known interests in any matters to be considered at the meeting. No declarations were made.

### **29. Dr Peter Crouch**

Following the recent death of Dr Peter Crouch the Board wished to pass on its condolences to his family. It acknowledged the contribution of Dr Crouch as Vice-Chair of this Board and expressed its appreciation for his work both on the Board and within the wider community. It noted that his legacy in Swindon would continue through his achievements.

### **30. Public Question Time**

No public questions were received prior to or during the meeting.

### **31. Minutes**

Resolved – That the minutes of the meeting held on 13<sup>th</sup> July 2016, be confirmed and signed as a correct record.

### **32. Safeguarding Adults in Swindon Annual Report 2015-16**

The Board considered a report reviewing (a) the Safeguarding Adults in Swindon Annual Report 2015/16, (b) progress made against the Local Safeguarding Board's Strategic Plan, and (c) details on activity in relation to safeguarding adults in Swindon.

Diana Fulbrook, Independent Chair of the Swindon Local Safeguarding Adults

Board (LSAB), and Doug Bale, Adult Safeguarding Manager at Swindon Borough Council, introduced the report and highlighted activities during the year in relation to the core 2015/16 priorities and Care Act requirements. The report also set out data collection throughout the year which supported the direction of travel for safeguarding adults and details on how the Care Act was embedded into the work carried out by the Board.

Following the introduction of the report by Ms Fulbrook and Mr Bale the Board discussed key issues raised including:

- The increase of 56% in the activity of the Adult safeguarding team in Swindon.
- That 38% of cases referred to the Adult Safeguarding Teams were investigated and 44% of cases required no further action.
- The source and nature of referrals during the 2015/16 reporting year.
- The impact of reduced resources and staff changes on work undertaken during the year.
- The furtherance of the following four strategic priorities for the Board during 2016/17;

1. Effective Governance (to develop the capacity of the Swindon LSAB and its infrastructure to effectively deliver the core functions of the Board to help keep adults with care and support needs in Swindon safe).
2. Performance and Quality ( to ensure that there are effective multiagency quality assurance and performance management processes in place which will promote the welfare of adults with care and support needs and will hold partners to account).
3. Communication and engagement (to ensure there is a consistent and co-ordinated approach to how the safeguarding message for adults is disseminated to all groups and communities in Swindon, and ensure that adults and communities of all backgrounds and makeup are engaged in the work of the LSAB).
4. Workforce Development (to ensure the workforce of all partner agencies have access to and have undergone robust training relevant to their role and that they understand how to apply the training to their role).

- Work undertaken in respect of domestic violence/abuse including joint work with partners on this major issue (54% of major case reviews involved domestic violence) including the Multi-Agency Risk Assessment Team.
- The effect of benefit changes on domestic violence.
- That domestic abuse had been added into the Board's guidance and that data was always collected in such cases.
- The LSAB's perspective of where safeguarding began and ended.
- The need to distinguish between care and support needs and adults being identified as vulnerable.
- Monthly training provided free of charge by the LSAB team Quality Assurance Manager for people with care and support needs.
- The need for partner organisations to better understand the referral criteria in order to reduce wasted time and costs involved in initial assessments to identify vulnerable adults that are not progressed by the LSAB (although some would be referred to other professionals where appropriate).

Resolved - That the Safeguarding Adults in Swindon Annual Report for 2015/16 be noted.

### **33. Implementation of the Special Educational Needs and Disability (SEND) Reforms**

The Board considered a report setting out the new joint local area Special Educational Needs and Disability Inspection under Section 20 of the Children Act 2004.

Peter Nathan, Head of Education Services at Swindon Borough Council and Councillor Fionuala Foley, Cabinet Member for Children's Services, introduced the report. It was noted that all areas in England will be the subject of a joint inspection from Ofsted and the Quality Care Commission, to judge the effectiveness of the area in implementing the disability and special educational needs reforms set out in the Children's and Families Act 2014, and that this inspection could be carried out at any time with only one week's notice. The Board was advised that Health and Wellbeing developments, including transition requirements, and the knowledge of Health and Wellbeing Board members of work in this area, would form part of the review.

Following the introduction of the report the Board discussed:

- The three key questions arising from inspections namely; (i) effectiveness in the identification of children and young people who have special educational needs and/or disabilities, (ii) effectiveness in assessing and meeting the needs of children and young people who have special educational needs and/or disabilities, and (iii) effectiveness in improving outcomes for children and young people who have special educational needs and/or disabilities.
- The importance of achieving recognised outcomes and the role of the Special Education Needs Board to monitor provision in meeting needs and achieving improvements and promote learning.
- The percentage of young people with special educational needs and/or disabilities at Swindon (3.8%) which was one of the highest rates in the country.
- On-going work within the education team to focus funding to improve provision for these young people rather than funding through a system of statements of needs.
- The improvement in undertaking statement related work within a twenty week period which had risen from 30% to 94% in one year.
- Lessons to be learnt from how other Local Authorities operate in order to improve service provision.
- Work with parents and parent groups to ensure the child is at the heart of decisions made.
- The outcome of two Ombudsman cases in favour of the Local Authority.
- Work with the CCG on self-evaluation and to make processes more transparent.
- The need for the Board to monitor progress against the criteria laid down in the report.

Resolved – (1) That the arrangements for the forthcoming joint area Special Educational Needs and Disability Reforms inspection be noted.

(2) That a joint Swindon Borough Council and Clinical Commissioning Group progress report on the implementation of Special Educational Needs and Disability Reforms together with partnership arrangements to address the priorities of those

organisations, potential issues arising and how these will be addressed be submitted to this Board on a six monthly basis.

(3) That members of the Board be forwarded key facts relating to the top three developments for Swindon Borough Council and the Clinical Commissioning Group under the Special Educational Needs and Disability Reforms.

### **34. Oral Health Joint Strategic Needs Assessment**

The Board receive a report setting out the Oral Health Joint Strategic Needs Assessment for Swindon.

Ayoola Oyinloye, Consultant in Public Health, introduced the report and drew members' attention to the Oral Health Joint Strategic Needs Assessment recommendations namely:

- Develop an oral health strategy for Swindon.
- Tackle the causes of tooth decay in children and adults by reducing the consumption of sugar and alcohol and stopping the use of tobacco.
- Include oral health actions as the norm in strategies, programmes and services aimed at vulnerable adults and children, e.g. low sugar food policies, oral hygiene as part of individual care plans, signposting to NHS dental practices.
- Review current commissioning oral health interventions, using both universal and targeted approaches, to help people keep their mouths clean, use fluoride to strengthen their teeth, increase awareness of oral cancer and visit the dentist regularly. There is an opportunity to do this now as the contracts for oral health promotion is up for renewal in 2017/18.
- Address the historical high rates of hospital admission for tooth extraction in Swindon, to ensure that all admissions are appropriate.

Following Mr Oyinloye's introduction of the report the Board discussed the main issues including:

- The figures for dental care set out within the report and how dental care was affected by access to dental care.
- The current NHS dental capacity in Swindon.
- Local improvement to dental care for children within the context of the national position.
- The Swindon Oral Health Strategy and the expectation that this would be developed for the new financial year.
- The role of national policy in driving oral health care.
- The role of education in promoting good oral health and the role of schools within this work.
- How children with Special Educational Needs and/or disabilities were supported in finding dentists and subsequently in maintaining regular appointments to promote preventative work.

Resolved – (1) That the report be noted.

(2) That the recommendations of the Oral Health Joint Strategic Needs Assessment, as set out in paragraph 3.11 of the report be approved.

(3) That the development of an Oral Health Strategy for Swindon, to be led by Public Health, be supported.

(4) That the Oral Health Strategy for Swindon be submitted to this Board for future

consideration and approval.

### **35. Falls and Bone Health Joint Strategic Needs Assessment**

The Board received a report setting out the Swindon Falls and Bones Health Joint Strategic Needs Assessment, produced by a Swindon wide multi-agency group. The report set out a number of recommendations to support the work of the on-going work of the Swindon Falls and Bones Health Collaborative.

Cherry Jones, Director of Public Health, introduced the report noting that the Swindon Falls and Bones Health Joint Strategic Needs Assessment before the Board had updated its predecessor which was produced in 2014. The updated report reflected currently available data and the work of the Swindon Falls and Bones Health Collaborative.

A copy of a booklet “Steady Steps to Staying Active for Life” was circulated for Members’ information and comment.

Following Ms Jones introduction of the report the Board discussed the following issues:

- Falls as currently, the most common cause of death and their being a major cause of the loss of independence and also a major cost in medical care to the National Health Service.
- The implications of falls in relation to service provision for an ageing population.
- The recommendations of the Swindon Falls and Bones Health Collaborative together with progress in meeting these were set out in paragraph 3.8 of the report.
- The strength and balance of older people as a key health issue and a recent event on Falls and Bone health looked at how services could be better shaped to address needs in the future.
- The role of vitamin D deficiency and bone density in bone health and the strategy to improve bone health generally.
- The booklet “Steady Steps to Staying Active for Life” and how it would be distributed to its target audience.
- Strategies to improve Bone Health such as encouraging walking clubs.
- The use of intelligence and data collection to help prevent further accidents.
- The benefits of including a Swindon based short statistical summary in the “Steady Steps to Staying Active for Life” booklet when it is refreshed.

Resolved – (1) That The Swindon Falls and Bones Health Joint Strategic Needs Assessment, set out in Appendix 1 to the report, be approved and the on-going focus on falls prevention work in Swindon be supported.

(2) That the Swindon Falls and Bones Health Strategy be supported.

(3) That update reports on the Swindon Falls and Bones Health Strategy be added to this Board’s work programme.

### **36. Community Services**

The Board received a joint report of the Director of Adult Services, Executive Nurse (Clinical Commissioning Group) and Accountable Officer (Clinical Commissioning Group) setting out an overview of the procurement process for the award of adult

community services contracts and a summary of service issues at the time of the transfer of services.

Gill May, Executive Nurse at Clinical Commissioning Group, introduced the report setting out changes to services provision in respect of community services within the Borough which had been tested at public events. Contacts had gone out to tender in March 2016 but following capacity leadership and skills concerns at SEQOL community nursing service Swindon Borough Council brought some service provision back in-house. In addition the significant financial and staffing challenges facing SEQOL and analysis of complaints received and poor patient experience also meant that other work was taken over by the Great Western Hospital Foundation Trust and Avon and Wiltshire Partnership Trust. Service provision was continuing as usual under a new management team which had also supported staff since taking over responsibility on 1<sup>st</sup> October 2016.

Sue Wald, Director of Adult Social Services, Swindon Borough Council, confirmed that as a result of SEQOL's financial position all social care work had been transferred back to the Council on 1<sup>st</sup> October. This had resulted in the transfer of 400 staff back to the Council. Opportunities future social care service provision was being examined. This transfer had been successfully completed with community health and social work staff still being co-located. She thanked Nicki Millin for her hard work in transferring these services.

Following Ms May's introduction of the report the Board discussed the following issues:

- Due diligence and action planning for the transfer of services from SEQOL.
- The location of staff transferred to Swindon Borough Council and the Clinical Commissioning Group.
- Learning Disability and Autism services that had been transferred to the Avon and Wiltshire Partnership Trust.
- Patient benefits that it was hoped would be provided through the transfer of services.

Resolved – (1) That the report be noted.

(2) That the Board's appreciation for the speedy and successful transfer of services be recorded.

### **37. NHS Swindon Clinical Commissioning Group Sustainability and Transformation Plan**

Nicki Millin, Accountable Officer at Swindon Clinical Commissioning Group highlighted the following issues in respect of the NHS England Swindon Clinical Commissioning Group Sustainability and Transformation Plan:

- The NHS planning guidance had been received two weeks ago.
- The two year Sustainability and Transformation Plan was expected by 23rd December 2016.
- High level testing of the Sustainability and Transformation Plan.
- The resourcing of the development and staffing services to provide reliable service provision.
- Some service provision might be under a different model.
- Although the NHS England plans were still under embargo there was nothing

of concern for Swindon.

- Plans for public consultation were being considered and was expected to include, service provision, links to social care and the challenges facing the service.

The Board discussed:

- The national and local consultations undertaken in respect of NHS England Clinical Commissioning Group Sustainability and Transformation Plans.
- The need to identify service budgets at the earliest opportunity.
- That the local plan needed to reflect Swindon's Sustainability and Transformation Plan

Resolved – (1) That the report be noted.

(2) That the Accountable Officer at Swindon Clinical Commissioning Group be requested to report on the Sustainability and Transformation Plan draft response and submission to NHS England at the December meeting of this Board.

### **38. Autism Diagnostic Service**

With the agreement of the Chair and the Board, Councillor Ray Ballman, in her capacity as Chair of the Swindon Autism Board, raised local concerns that despite an increase in diagnostic service referrals to 6-8 per month that this service would be reviewed in December with a possible reduction in budget.

Gill May, Executive Nurse, Clinical Commissioning Group, responded that she had not requested any such reduction.