

Swindon Borough Council

Children's Health, Social Care and Education Overview and Scrutiny Committee

Wednesday, 6 July 2016

Committee Room 6, Civic Offices

At 6.00 p.m.

Conservative Councillors

Gemma McCracken
(Chair)
Malcolm Davies
Colin Lovell
Barbara Parry
Gary Sumner

Labour Councillors

Fay Howard
Teresa Page
Carol Shelley
Nadine Watts

Co-opted Representatives

Wendy Conaghan, Swindon Association of Secondary Headteachers
Jo Garton, Swindon Association of Primary School Headteachers
Alison Paul, Swindon Association of Special School Headteachers
Mark Edwards, Healthwatch
Liz Townend, Church of England Diocese
Kim West, Parent Governor
TBC, Catholic Church Diocese
TBC, Equalities Advisory Forum

Committee Officer: Rita Glen Gallo 463611
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Swindon Borough Council can be contacted at the Civic Offices, Euclid Street,
Swindon, SN1 2JH (Telephone 01793 445500)

Access Arrangements - The venue is wheelchair accessible and an infrared receiver hearing system is provided. If you have any special requirements to enable you to attend the meeting or would like to receive any of the pages contained in this agenda in a larger print size, please contact the Committee Officer as soon as possible prior to the date of the meeting.

AGENDA

- 1. Apologies for Absence**
- 2. Appointment of Vice-Chair**

3. Declarations of Interest

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

4. Minutes (Pages 5 - 10)

To receive the minutes of the meeting held on 13th April 2016.

5. Public Question Time

See explanatory note below. Please phone the Committee Officer whose name and number appears at the top of this agenda if you need further guidance.

6. Appointment of Co-optees DLDS (Pages 11 - 14)

7. Children's Services Performance Report DCS (Pages 15 - 36)

8. Progress Update of Youth Participation (Pages 37 - 60)

9. Work Programme DLDS (Pages 61 - 88)

Date of Despatch: 27 June 2016

Key:

Officers:

DCS	-	Director of Children Services
DLDS	-	Director of Law and Democratic Services (Monitoring Officer)

Public Question Time - Swindon Borough Council remains committed to increasing its accountability to the public and to promoting active citizenship. 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from the public about the work of the Committee (except for confidential matters, and matters relating to planning and licensing applications). We will give priority to those who submit questions in writing at least two days before the meeting. Questions must be relevant, clear, and concise. You may not use Public Question Time as an opportunity to make speeches or statements.

Questions in writing should be sent to the Committee Officer whose contact details appear on the agenda above or to the Director of Law and Democratic Services, we will publish it, along with the answer, alongside the Minutes. The process associated with asking a public question is set out in the "Public Question Time at Council Meetings Protocol and Guidance" available on the Council's Website.

(<http://www5.swindon.gov.uk/moderngov/ecCatDisplay.aspx?sch=doc&cat=13338&path=0>) or from the Committee Officer named above.

Terms of Reference:

To fulfil all the functions of an overview and scrutiny committee as they relate to :-

- the review, scrutiny, and development of policy recommendations,
- the management of performance,
- the monitoring of progress towards delivering relevant strategies and corporate priorities, and
- the formulation of advice for the Cabinet, Council and other partners and stakeholders.

To have specific responsibility for (but not limited to) the scrutiny of:-

- the performance of services for children towards agreed local and national Performance Indicators,

- the quality of provision and effectiveness of Local Authority strategies to raise standards of education within Swindon,
- specialist social services and integrated social services for children and young people in Swindon, and
- the delivery of services to children and young people in Swindon generally.
- the performance of services seeking to deliver healthy communities towards agreed local and national performance indicators,
- Health, health commissioning and service delivery,
- Public Health, Health promotion and the work of the Health and Wellbeing Board, and
- Health Integration and collaborative working and commissioning with Health agencies and providers and General Practitioners.

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**CHILDREN'S HEALTH, SOCIAL CARE AND EDUCATION OVERVIEW AND
SCRUTINY COMMITTEE**

WEDNESDAY, 13 APRIL 2016

PRESENT:- Councillors Gemma McCracken (Chair), Michael Bray, John Haines, Cathy Martyn, Gemma McCracken, Teresa Page, Maureen Penny, James Robbins, Eric Shaw, Carol Shelley, Nadine Watts, Steve Weisinger and Julie Wright, and Jo Garton (Swindon Association of Primary Headteachers), Liz Townend (Bristol Diocese), Steve Henderson (Equalities Advisory Forum), Kevin McNamara (Great Western Hospital) and Karen Reeve, Interim Director, Children's Services.

Apologies for absence were received from David Dawson (Catholic Diocese), Gill May (Clinical Commissioning Group), Alison Paul (Swindon Association of Special Schools Headteachers), Wendy Conaghan (Swindon Association of Secondary Headteachers) and Valerie Johnstone (Governor).

33. Declarations of Interest

The Chair reminded Members of the need to declare any known interests in any matters to be considered at the meeting.

Councillors Gemma McCracken, Maureen Penny, Julie Wright, Nadine Watts and Carol Shelley declared personal and non-prejudicial interests in their capacity as school governors. Councillor James Robbins made a personal and non-prejudicial declaration of interest as he was a governor and also a foster carer for Swindon Borough Council.

34. Public Question Time

No public questions were asked or submitted for this meeting.

35. Minutes

Resolved -That the minutes of the meeting held on 3rd February 2016 be confirmed and signed as a correct record.

36. School Admissions

The Chair welcomed Miss Rebecca Mathis, Admissions Manager to the Committee meeting.

Miss Mathis addressed the meeting, referring to the contents of the report submitted by the Head of Education outlining the responsibilities of the Admissions team throughout the year regarding their statutory duties. She responded to questions put by members regarding the following issues:

- Advice to parents applying for a school place that assistance with transport to the new school was not provided by the local authority.
- English as an additional language not being a barrier to obtaining a school place.

- Assistance available for parents for whom English was not a first language.
- Confirmation that school application forms were available in all formats on parents' request.
- Diversity Impact Assessment undertaken on the School Admissions Arrangements.
- Explanation as to how the University Technical College (UTC) administered their school admissions and referred to details regarding the UTC's catchment area.
- The number of pupils applying to attend the UTC from September 2016.
- The process followed by the Admissions Department when parents had not submitted a school primary or secondary transfer form.

Resolved – (1) That the School Admissions report be noted.

(2) That, before the next meeting, the Admissions Manager be requested to advise members of the number of girls applying to attend the University Technical College.

(3) That further to (2) above, the Admissions Manager be requested to also advise members of the number of pupils who transferred to the University Technical College for a period, before opting to return to their original school.

37. Education Place Planning Update

Mr Gareth Cheal, Strategic Planning Manager, introduced a report regarding the number of education places required to meet Swindon's long term education needs until 2026, covering early years, primary, secondary and special education.

Mr Cheal explained that the report brought together information from a range of sources and sets out the issues the Borough might encounter and would need to address in order to meeting its statutory responsibilities. He explained that the report provided an overview of present and predicted future pupil numbers on roll, together with information about birth rates, school capacity and new housing. Mr Cheal referred to the increase in demand for special education needs places and advised that Crowdys Hill Special School would be admitting further pupils.

Mr Cheal responded to members' questions on the following issues:

- The type of communication being undertaken with planning teams regarding the new development areas.
- The extensive property development within the Northern Sector of Swindon and how this would affect school placement in that area.
- The reasons for opening Free Schools in Swindon and the effect on school admissions within their catchment area.
- The effect of opening a Free School in Wichelstowe in 2018 as this would be earlier than the need for school places in that area.
- The opening of a Free School in Wichelstowe and how this might affect the allocation of school places for pupils living in the area and its impact on funding for schools in the Wichelstowe catchment area.
- The submission to Cabinet of timescales for the construction of Free Schools.
- The timescales for work being undertaken at schools in the Central and Urban areas.
- The intention by the White Horse Federation to open a new school and its effect on the Education Other Than At School (EOTAS) service.

- The actions being taken to address the predicted growth in demand for Catholic Education.
- School Standards at Key Stage 4 and if this affected Swindon schools' admissions on the basis that parents were sending their pupils out of Borough for education.
- The effect on school place planning of pupils attending out of borough schools.
- The need to ensure a marketing campaign was undertaken to promote the new schools.
- The scale of population growth and how this had been reflected in school place planning.
- School place planning and the review of the need for secondary schools places for pupils moving up from primary schools.
- New housing development and its effect on the school place needs forms of entry (FE).
- Possible transport issues if pupils were unable to attend a local school.
- The consultation process undertaken on the need to lower the age range at Crowdys Hill Special School and the current position with regard to the outcome of that consultation.
- Schools' funding and the effect of the Dedicated Schools Grant.
- The location of new schools. .
- The recruitment of schools governors for new schools.
- Additional provision for Early Years children with special needs, particularly children on free funding.

Resolved - (1) That the report be noted.

(2) That the Head of Education be requested to include in future Education Place Planning Update reports, data regarding the number of pupils transferring out of borough during the primary and secondary allocation process at a future meeting of this Committee.

38. Annual Report for Care Leavers

The Committee received a report by Ms Valerie Williams, Service Manager, Children Looked After, regarding the Council's duties and responsibilities arising from the Children (Leaving Care) Act 2000. Ms Williams introduced the report, expanding on issues relating to progress and identifying challenges for the department. She explained that the report reflected the case history of some young carers. Ms Williams referred to the framework for the policy, the arrangements in respect of young people leaving the care of the local authority, after care services provided and elaborated on the success of some young carers.

Following the submission of her report, Ms Williams responded to members' and representatives' questions and comments on the following issues:

- The data presented in the report covering the number of care leavers aged 19 to 21 by type of accommodation highlighted as "Not Known" reflected the eleven care leavers who were in a transition period.
- The need for clarity on the assessment of needs requiring further improvement.
- How the Pathway Plan accurately captured and recorded the voice of young people and ensured that actions arising from their wishes and feelings were acted on and results fed back.

Resolved - (1) That the report be noted.

(2) That the Service Manager, Children Looked After, be requested to set up a meeting with carer leavers during the next Municipal year.

(3) That the Transition Task Group Report submitted to the Adult's Health, Social Care and Housing Overview and Scrutiny at its meeting on 24th March 2016 be circulated to members of the Committee for information.

39. Introduction of Youth Forum Members

The Chair welcomed Chloe Townsend, the newly elected Member of Youth Parliament, Danielle Wells, Deputy Member of Youth Parliament and Jacob Patterson, Deputy Member of Youth Parliament to the meeting. Members noted that Chloe attended Swindon Academy, Danny attended Churchfields Academy and Jacob attended Highworth Warneford School. The Committee noted that a report from the Youth Parliament members would be submitted at a future meeting of the Committee.

40. NHS Swindon Clinical Commissioning Group

Ms Gill May, Executive Nurse at NHS Swindon Clinical Commissioning Group (CCG) submitted a report updating the Committee on the performance and key issues relating to the service, particularly to the one year Operational Plan and Sustainable Operation Plan, the Community Children's Services Swindon Review and the MUSE development.

In Ms Gill May's absence, Mr Kevin McNamara, Director of Strategy, Great Western Hospital (GWH), responded to questions and comments from the Committee on the following:

- The outcome of the Community Children's Services Review.
- Attendance at the "Breaking Soil" event.
- The impact on patient care when patients are unable to be seen by primary care services due to lack of routine appointment slots.

Resolved – That the report be noted.

41. Great Western Hospitals NHS Foundation Trust Update

The Committee received a report by the Chief Executive of the Great Western Hospital (GWH) NHS Foundation Trust on key issues and developments at the Great Western Hospital.

Mr Kevin McNamara, Director of Strategy, Great Western Hospital (GWH), presented the report and highlighted matters of significance, particularly the results of the recent Care Quality Commission inspection. He referred to patient flow through the hospital, maternity support for mother and baby, the recruitment of midwives, the national shortage of nurses recruited to work in emergency care and the focus to recruit in this area.

Mr McNamara referred to weekly management meetings to address actions arising following the Care Quality Commission inspection, particularly relating to the A&E Department. Mr McNamara commented on local demographic growth and its effect on secondary care provision in Swindon. In particular, he referred to the paediatric Emergency Department provision that is now under the leadership of the

Paediatric team and the work being undertaken by the Trust to address budgetary considerations whilst continuing to maintain a high level of care quality.

Mr McNamara responded to questions and comments from the Committee regarding the following:

- The effect of the net increase in Swindon's population on secondary care provision.
- Future expansion plans for Great Western Hospital to respond to the increase of Swindon's population.
- Bed blocking and the need to ensure this did not impact on children's health services.
- The percentage of patients attending the accident and emergency (A&E) department who were under eighteen years old.
- The junior doctors' strike and to contingency plans being set up to maintain service provision.
- The comparison between waiting times in children's A&E department and the general A&E department.
- The effect that a PFI contract had had on Great Western Hospital's financial position.
- Staff recruitment.
- The comparison and trends between paediatric and general demand for services.
- Delayed discharge of care and whether this was an issue for children in Swindon.
- The mental health training provided for A&E staff to improve linkages with other service providers in Swindon.

Resolved - That the report be noted.

(2) That the Director of Strategy, Great Western Hospital be requested to circulate a range of data on patients who were under eighteen years old.

42. Special Educational Needs & Disability (SEND) Task Group Report

The Committee received a report and recommendations from its Special Educational Needs and Disabilities (SEND) Task Group, established to review the implementation of the SEND reforms in Swindon since they became law in September 2014. In the absence of the Task Group's Chair, Councillor Carole Shelley responded to members' questions and comments regarding membership of the task group, attendance at meetings, the higher than average national figure of SEND pupils in the area and the work being undertaken to address this.

Resolved - That the Committee welcomes this report and acknowledges the hard work of the Task Group in undertaking this review to inform the development of future work in light of timeframes governing the Council's implementation of the reforms.

(2) That due to the range of the subject matter and the limited opportunity to influences change and improvements, the work of the Special Educational Needs & Disability (SEND) Task Group be continued into the 2016/17 Municipal Year.

(3) That all officers and Members involved in the Task Group review be thanked for their continuing hard work.

43.

SACRE

The Committee received a report from the Director of Law and Democratic Services detailing the work undertaken by the Swindon Standing Advisory Council for Religious Education (SACRE) for the period September 2014 to August 2015.

Resolved - That the report be noted.

44.

Work Programme

The Director of Law and Democratic Services submitted a report on the Committee's work programme for the current Municipal year, detailing the activities that the Committee had undertaken during the course of the year.

Resolved – (1) That the report be noted.

(2) That contributions received from Councillors and stakeholders for consideration for inclusion in the Committee's Work Programme for the Municipal Year, 2016/17, be welcomed.

Appointment of Co-optees

Children's Health, Social Care and Education

Overview & Scrutiny Committee

Date: 6th July 2016

Author:	Director of Law & Democratic Services
Wards:	All Wards
Locality Affected:	All Locality Areas
Parishes Affected:	All Parish Area

1. Purpose and Reasons

- 1.1 The purpose of the report is to confirm the appointment of co-optees to the Children's Health, Social Care and Education Overview and Scrutiny Committee for the Municipal year 2016/17.
- 1.2 The Children's Health, Social Care and Education Overview and Scrutiny Committee is permitted by the Council's Constitution to appoint parent governor and diocese representatives to its membership and may choose to appoint additional co-opted members.

2. Recommendations

The Committee is recommended to:

- 2.1 To confirm the appointment of a Catholic Church Diocese representative to the Committee as and when nominations are received.
- 2.2 To confirm the appointment of Liz Townend as the Church of England Diocese representative.
- 2.4 To confirm the appointment of Kim West as Parent Governor Representative.
- 2.3 To consider the appointment of the following non-voting representatives:
 - Alison Paul (Swindon Association of Special School Headteachers).
 - Jo Garton (Swindon Association of Primary Headteachers).
 - Wendy Conaghan (Swindon Association of Secondary Headteachers).
 - Mark Edwards (Swindon Healthwatch).
 - Name to be confirmed (Equalities Advisory Forum).

3. Detail

- 3.1 The Council's Constitution states that the Children's Health, Social Care and Education Overview and Scrutiny Committee will appoint no more than 2 church representatives and 2 parent governor representatives to its

Further information on the subject of this report can be obtained from Rita Glen-Gallo, 01793 463411, rglen-gallo@swindon.gov.uk.

Appointment of Co-optees

Children's Health, Social Care and Education

Overview & Scrutiny Committee

Date: 6th July 2016

membership as full voting members in respect of education matters. If the Children's Health, Social Care and Education Overview and Scrutiny Committee deals with other matters, these representatives shall not vote on those other matters, though they may stay in the meeting and speak.

- 3.2 The Committee is asked to determine whether any additional co-opted representatives should be sought to support its work programme for the year.

4. Alternative Options

- 4.1 The Committee may choose only to appoint co-optees required under the Constitution and to appoint other co-optees to support their work programme on a meeting-by-meeting basis.

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

- 5.1 Co-opted representatives are entitled to claim travel and meal allowances in order to attend Council meetings, the costs of which are met from within the Allowance budget. There are no procurement implications arising from the contents of his report.

Legal and Human Rights Implications

- 5.2 Section 21 of the Local Government Act requires every local authority to establish an overview and scrutiny function to hold the Executive to account, undertake policy development and review, monitor and improve performance.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 There are no other direct implications arising as a result of this report. Any further implications will be identified when a topic is reviewed by the Scrutiny Committee and in any recommendations made by the Scrutiny Committee.

Diversity Impact Assessment

- 5.4 No Diversity Impact Assessment is required at this stage. Any DIA that is required during review of topics included within the work programme will be identified at the appropriate stage.

Risk Management

- 5.5 Any risks arising from the proposals contained within this report will be managed through their implementation taking into consideration feedback from the consultation exercise.

Further information on the subject of this report can be obtained from Rita Glen-Gallo, 01793 463411, rglen-gallo@swindon.gov.uk.

Appointment of Co-optees

Children's Health, Social Care and Education

Overview & Scrutiny Committee

Date: 6th July 2016

6. Consultees

- 6.1 The Director of Finance (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

7. Background Papers

- 7.1 None.

8. Appendices

- 8.1 None.

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Children's Services Performance Report

Children's Health, Social Care and Education

Overview & Scrutiny Committee

Date: 6th July 2016

Author:	Karen Reeve, Director of Children Services
Wards:	All
Locality Affected:	All
Parishes Affected:	All

1. Purpose and Reasons

- 1.1 This report provides the Children's Health, Social Care and Education Committee with an update of performance and key issues relating to Children Services. It is a high level summary of the key messages from the detailed performance report which is attached in the Appendix. Please refer to the Appendix for the actual data and performance context. This report highlights the areas of performance to be noted by the Board.
- 1.2 A key purpose of Children's Health, Social Care and Education Overview & Scrutiny Committee is to hold Commissioners of Children's Health and Social Care Services to account.
- 1.3 Any Commissioner of Children's Health and Social Care Services in Swindon is required to provide information on the planning and provision of children's health and social care services within the Borough and consult with the Committee on any planned substantial changes or developments to service provision.

2. Recommendations

The Committee is recommended to:

- 2.1 Note the key performance messages from the detailed performance information in the Appendix.
- 2.2 Identify any areas of concern that require further investigation.

3. Key Performance Messages

- 3.1 This report presents year end performance for Children's Services. It shows good progress has been made in delivering the priorities for 2015/16. More detailed performance information is provided in the Appendix but key performance messages have been highlighted below, based on current strengths and challenges.
- 3.2 Children's Services continue to face significant pressure from increased demand and the challenges of securing permanent suitably qualified and experienced staff. There has been a rise in the number of Children in

Further information on the subject of this report can be obtained from Jo Ash, Direct Dial 01793 465849, jash@swindon.gov.uk.

Children's Services Performance Report

Children's Health, Social Care and Education

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Care, fewer children benefitting from stable placements, and more children than we would ideally want receiving repeat experiences of the social care system with the numbers of re-referrals and repeat child protection plans. Inevitably high workloads can impact on the timeliness and effectiveness of some interventions. However, the latest social worker vacancy rate has reduced to 15% and permanent staff have been recruited to all Social Care Team Manager and Independent Reviewing officer posts. A more stable workforce, alongside the caseload analysis exercise being undertaken to review the quantity and complexity of cases to ensure staff have manageable workloads, should improve the timeliness and quality of the work.

- 3.3 Despite ongoing pressures from demand and workforce capacity, there are areas of good performance including improved timescales for initial child protection conferences and legal proceedings and fewer children and young people entering the youth justice system for the first time.
- 3.4 During the year we have continued to strengthen our Quality Assurance Framework to scrutinise performance and drive improvement to deliver better outcomes for children and their families.
- 3.5 We continue to progress our Early Help offer to ensure support is available to children, young people and their families as soon as problems start to emerge or when there is a strong likelihood that problems will emerge in the future. This year, the children's workforce has completed more Early Help Assessments and Plans, and Health Visitors, Family Nurse Partnership Practitioners and Targeted Mental Health Service are working with more children and families to ensure they receive the support they require.
- 3.6 The level and rate of fixed term exclusions from Swindon schools remains high in comparison with other authorities, whereas permanent exclusions are now in line or below our comparators. The Education Strategy Board, chaired by the Regional Schools Commissioner, is monitoring progress against the strategies that have been put in place to work with schools to reduce the level of exclusions and support pupils and families at risk of exclusion.
- 3.7 Work is ongoing to embed the Special Educational Needs and Disability (SEND) reforms. Swindon continues to have a higher percentage of pupils with a Statement of Special Educational Needs (SEN) or Education, Health and Care Plan (EHCP) compared to England and statistical neighbours. However, this year there has been a 22% reduction in the number of new plans issued. The service is undertaking a "Turning the

Children's Services Performance Report

Children's Health, Social Care and Education

Overview & Scrutiny Committee

Date: 6th July 2016

Curve" exercise to look at ways to reduce the number of children with statements/ EHCPs as well as improve the timeliness in issuing plans.

- 3.8 This year performance in both primary and secondary school absence has improved and is in line with national absence rates, however, persistent absenteeism amongst secondary pupils is higher than average. Latest performance is good and above the national average for the percentage of pupils attending good or outstanding primary schools (89%), but remains low for the percentage of secondary pupils attending good or outstanding secondary schools (49%).
- 3.9 Compared to last year, there is a reduction in the Youth Unemployment rate (16-24s) and a slight improvement with our NEET figures overall (young people not in education, training and employment), but fewer young people are participating in learning activities and there are more young people with 'unknown' post-16 activities. Although there has been a significant increase in the percentage of Care Leavers in Education, Employment and training (EET), there are still too many Care Leavers who are NEET compared to other authorities. The high number of Care Leavers who have a disability, are pregnant or have parenting responsibilities have proved challenging for routes to EET. However, Swindon has a good track record for keeping in touch with Care Leavers so there are very few Care Leavers whose learning destination post 16 is unknown.
- 3.10 The prevalence of breast feeding in Swindon remains high compared to other authorities with health visitors playing an active role in supporting new mothers. Swindon continues to perform well in the uptake of immunisation. The prevalence of obesity for both Reception and Year 6 children in the 2015/16 has decreased compared to previous years reflecting the good partnership working that has taken place to target improvement in this area.
- 3.11 Supporting Information
- None

4 Alternative Options

- 4.1 None

Children's Services Performance Report

Children's Health, Social Care and Education

Overview & Scrutiny Committee

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5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

- 5.1 The budget in 2015/16 for Children, Families and Community Health was £20.932m. The final outturn was £23.114m, an over-spend of £2.182m. There have been a number of pressures within this service area. The main areas have been agency social workers which have improved throughout the year - £893k, increase demand for placements - £932k and increase in Legal costs £347k. These have been partially offset by savings in other areas £112k.

Legal and Human Rights Implications

- 5.2 Section 21 of the Local Government Act 2000 (as amended) requires every Local Authority to establish an overview and scrutiny function to hold the Executive to account, undertake policy development and review, monitor and improve performance report.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 There are no other direct implications arising as a result of this report. Any further implications will be identified when a topic is reviewed by the Overview and Scrutiny Committee and in any recommendations made by the Overview and Scrutiny Committee.

Diversity Impact Assessment

- 5.4 No Diversity Impact Assessment (DIA) is required at this stage as this report proposes no changes to services. Any DIA that is required during a review of topics included within the work programme, will be identified at the appropriate stage.

Risk Management

- 5.5 No risk management issues have been identified at this stage. Any risk management issues will be identified at the appropriate time when a topic is under review by the Scrutiny Committee and if it makes any recommendations.

6. Consultees

- 6.1 The Board Director, Resources (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

Further information on the subject of this report can be obtained from Jo Ash, Direct Dial 01793 465849, jash@swindon.gov.uk.

Children's Services Performance Report

Children's Health, Social Care and Education

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7. Background Papers

7.1 None.

8. Appendices

8.1 Children's Services Performance Report 6th July 2016.

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Children's Services Performance Report

Children's Health, Social Care and
Education Overview and Scrutiny

6th July 2016

Data Position for 15/16 outturn

Headline Messages from Data position for 15/16 outturn

Contacts– Family Contact Point records all contacts to the Council for children's services. There were 13313 contacts from Apr 15 - Mar 16, compared to 10996 in 2014/15. 3412(25.6%) contacts progressed to referral to children's social care.

The number of contacts has increased by 21% between 14/15 and 15/16.

Early Help Record and Plan – In 2015/16 760 records and 601 plans have been completed (provisional data). This is a large increase on the 590 records and 366 plans completed in 2014/15.

Early Help Record and Plans have increased since their introduction in June 2013. The number is higher than reported due to a number of plans not yet having been entered onto the system. This will be reflected in the next report

1408 children are receiving additional support from the **health visiting** service in addition to the universal service offering.

1071 children had an involvement with **TAMHS (Targeted Mental Health in Schools)** as at the end of March 2016. 144 young mothers are being supported through Family Nurse Partnership.

Children looked after (CLA) - At the end of March 2016, there were 292 children looked after. This is an increase from 252 at the end of 2014/15. 90 children (30.4%), were in externally commissioned placements at end of March 2016, an increase from 25% in Sep. 2014.

Number of CLA is now in line with national average. In previous year's it has been lower.

Adoption – 6 children were adopted between April 2015 and March 2016. In 2014/15 overall, 13 children were adopted. There were 26 children on placement orders, which is a lot higher than in previous years.

Adoption is a priority area of focus for the service.

Post-16: In-learning rates for 16 and 17 year olds, at 89%, is down from 91% and is now below the national (91.5%) and regional (91%) averages. Employment, however, is up. **NEET** rate (4.6%) declining for 16-18 year olds but still above, albeit slightly, a national average of 4.3%. **Unknowns** for 16-17s on the other hand are up (4%) – twice as high as 2014/15 (2%).

Participation in Learning is down, while employment is up. More young people with unknown post-16 activities.

Children with SEN - At January 2016 there were 1,376 children with statutory SEN assessments maintained by the LA (1,135 with a SEN Statement and 241 with an Education, Health and Care plan). A further 4,243 had a category of SEN Support as recorded by schools.

School Absence – Primary and Secondary absence at an all-time low, at 3.4% and 4.6% in the Autumn of 2015/16, with both phases broadly in line with other areas. Persistent absenteeism is also down, although at Secondary, is above England's.

School Exclusions – A total of 1,227 Fixed Term exclusions recorded up to March 2016, slightly down from the previous year (1,316). There were 16 Permanent exclusions up until March 2016, also down against the same period of previous year (20).

A modest drop in Fixed Term and Permanent exclusions in the 2015/16 academic year.

Headline Messages from Social Care Safeguarding Data 15/16 outturn

REFERRALS

Referrals – There were 3412 referrals from Apr 2015 to Mar 2016 compared to 2650 for the previous year. Of the 3412 referrals, 27.9% were re-referrals. Most of the re-referrals relate to domestic abuse notifications.

The demand on the ‘front door’ of social care remains very high. The national picture is variable.

ASSESSMENTS

Statutory Assessments

From April 2015 to March 2016, a total of 3139 statutory (social care) assessments had been completed in an average of 36 days. The national average is 28 days. The number open at any one time in Assessment & Child Protection team remains too high.

The number of statutory assessments completed has increased by 15.6% between 14/15 and 15/16.

There were 791 **child protection enquiries** (also known as **section 47 investigations**) in 2015/16. The percentage of enquiries going to the Child Protection Conference within 15 working days has increased from 69.5% between April 2014 and March 2015 to 79.6% between April 2015 and March 2016. This is now slightly above the national average.

Specific performance improvements were implemented to improve the timeliness of Initial Child Protection conferences as well as managing the increases occurring. Number of children on plans is above national and statistical neighbour average.

CHILD PROTECTION

Child Protection Plans - 238 children were on a child protection plan at the end of March 2016. The number has increased from 213 in March 2015. The number of children on a child protection plan is above the national and statistical neighbour average. 95% had their **reviews** completed on time as at the end of March 16 compared to 93.4% in 2014/15. This is based on those children on a plan at the end of March 16.

The rate of children starting a **child protection plan** for a second or subsequent time has increased to 19% between April 15 and March 16, down from 19.2% in March 15. Conference Chairs are monitoring this to explore any possible themes. Performance is also reviewed monthly by Senior managers.

Children on subsequent plans increased and is now slightly above the national average. The number of children ceasing a plan after 2 years or more has increased.

At the end of March 2016, 3.2% (8 children) of children ceasing a protection plan had been on a **plan for 2 years or more** compared to 1.5% in 2014/15.

Early Help Services

Performance Assessment

There is currently a backlog of 500+ Early Help Records, Plans and Reviews waiting to be input onto Capita One. Quarter 4 data for 2015/16 and full year data for 2015/16 is therefore provisional and will change.

Early Help Record (EHR) A total of 165 EHR's were completed during quarter 4 2015/16. This compares to 247 in quarter 3 2015/16. For quarter 4 the previous year (2014/15) 176 EHR's were completed.

Ofsted recognised the strength of Early Help in Swindon and the access that families have to early help before entering statutory services. Partner agencies may need to consider if their staff are appropriately starting EHR's as the proportion of those undertaken in comparison to statutory social care assessments is disproportionate (although this is not particular to Swindon and is a national issue).

In Swindon compliance with the completion of and the recording of EHR's has been identified as a service area performance "obsession". This means that a specific SMART action plan is being developed to improve performance, and this is in turn is monitored monthly at the children services management team monthly.

Early Help Plan (Plan) and Early Help Review (Review) The Early Help Record will always lead to a plan being created for the child. The plan may be delivered in a number of ways depending on its complexity.

In quarter 4 of 2015/16 129 plans were completed. This compares to 110 in the same period in the previous year and 177 plans completed in quarter 3 of 2015/16.

289 reviews were completed in quarter 4 2015/16, compared with 272 in quarter 3. There can be a delay in input of Early Help Records, Plans and Reviews due to schools sending in periodically. Data for the whole year will be refreshed in June to ensure these are captured.

Strengths

- Council Early Help services are seen as a strength
- Increasing number of plans receiving a review giving confidence in the process being embedded into practice
- Outcomes for children in receipt of early help services are now being routinely reported as part of quality and performance reporting arrangements

Challenges/Risks

- We need to increase the number of Early Help Record and Plans that are created and children supported to prevent escalation of cases to children's social care

Performance Assessment

Contacts Family Contact Point records all contacts for children's services in their wider sense (i.e. includes Early Help) as well as contacts that become referrals to Children's Social Care. There were 13313 contacts to Family Contact Point between April and March 2016, compared to 10996 for the same period in 14/15.

Referrals and Re-Referrals 3412 referrals were received in Children's Social Care between April 15 and March 16, compared to 2650 for the same period in the previous year.. Swindon's referral rate is now higher than national and statistical neighbour averages based on the cumulative rate of referrals between April 15 and March 16. (Swindon 702.1 per 10,000 under 18 compared with 527.1 statistical neighbour and 548.3 national average).

Of the 3412 referrals between April to March 16, 27.9% (953) are **re-referrals**. This is an increase from 20.1% for the same period in the previous year. Swindon is above the national average of 24% (14/15).

Statutory Assessments From April 15 to March 16, a total of 3140 assessments were completed taking an average of 36 working days. The average length of time taken nationally last year was 28 working days.

Number of children in need (section 17 social care) The number of children in need (this does not include children subject to a child protection plan or children in care) was 1279 at the end of March 2016, down from 1283 at the end of March 2015. This is above the national (1140) and statistical neighbour (943) average. Some of these cases will be those open to assessment in Child protection, but whose needs could be met by tier 2 universal services.

Strengths

- The service is managing a significant risk in referrals and assessment being undertaken due to the sheer volume

Challenges

- Need to improve the prompt closure of assessment on the system to avoid distorting performance data. I.e. there remains a data recording issue. This is being addressed and progress is being made

Performance Assessment

Workforce information for Children's Social Care:

Overall caseloads compare reasonably with the national picture. Caseloads in Advance Care Plan (ACP) team average around 30 – 35 children per social worker, and cases in this team have stabilised and remain the same since last report. In contrast the average has increased elsewhere across the service to between 25 – 32 (from 25-30 in last report). A caseload weighting analysis exercise is currently underway and is identifying both the complexity as well as the quantity of cases held across different teams, and feedback from social workers on how manageable they feel their caseloads are. This work will inform service planning priorities going forward.

We continue with our recruitment drive for social workers and social work managers. Our overall vacancy percentage has reduced further to 15% since the last report. We now have all Social Work Team Management and Independent Reviewing Officer posts filled on a permanent basis. We continue to face challenges in relation to the recruitment of Assistant Team Managers although work has been undertaken to introduce a development programme to support senior social workers to progress to management positions. This has already proved successful and two Assistant Team Manager posts have been filled through this approach. Agency workers continue to be used to cover vacant posts within the service, maternity and long term sickness.

Strengths

- Good progress in recruiting social workers
- Social work Team Management and Independent Reviewing Officers now filled on a permanent basis
- Reduced vacancy rate overall

Challenges

- Managing caseloads for social workers to ensure complexity of caseloads as well as quantities are considered in the allocation process

Performance Assessment

Child Protection Enquiries (also known as Section 47) going to initial child protection conference within 15 working days - 783 child protection enquires were completed from April 15 to March 2016. This is an increase from 595 in the same period in 2014/15.

334 out of the 783 (42.7%) of child protection enquires completed went to **child protection conference**, compared to 323 out of 595 (54.3%) , in the same period in 2014/15. The percentage of enquiries that went to initial child protection conference within 15 working days was 79.6% between April and March 16. This is above the national average of 74.7%. This performance is good given the context of an increase in the number of children on child protection plans.

Children on Child Protection Plans 238 children were on a child protection plan at end March 16. This is a higher than the national average (208) and statistical neighbour average (203).

Timeliness of Child Protection Reviews

Between April 15 and March 16, 95% of children on child protection plans had their **reviews** completed on time. This is an improvement from 93.4% in March 2015. The national average is 94% and the statistical neighbour average is 97.6%.

The number of children having second or subsequent plans - was 19% between April 2015 and March 2016, a slight decrease from 19.2% in March 15. This is above the national average (16.6%) and statistical neighbour (17.6%). This measure should be considered alongside a low duration, as a high % of second and subsequent plans and low duration could indicate that children’s plans are being ceased prematurely, or that intervention outcomes are not sustainable. It is also important to note that a percentage of children will have subsequent plans due to family circumstances changing and for different reasons to their original plan.

Duration of children on child protection plans - 3.2% (8) of children ceasing a child protection plan remained on a plan for two years or more between April and March 16, compared to 1.5% in the previous year. This is below the 2014/15 national average of 3.7% and below the statistical neighbour average of 3.6%.

Timeliness of Child protection visits - 65.8% of children on plans were visited within timescales during 15/16 (these are all visits for the child during the year, so if one visit is late then this counts as late overall). This is an area for improvement and actions are in place to improve performance as a priority. When just considering visits on time overall (and not per child during the year), the performance is significantly better.

Strengths

- The timeliness of child protection conferences is positive

Challenges/Risks

- Partners need to work to reduce the number of children subject to Child Protection Plans Understanding of the reasons for a relatively high number of children receiving second/subsequent plans needs to be developed to inform any practice changes required
- Timeliness of child protection visits is a priority for improvement

Number of children in care - 292 children were in care at the end of March 2016, this compares with 252 at the end of 2014/15. Swindon is roughly in line with the national average (291 children in care when scaled to the Swindon population). 90 children in care (30.8%) were in externally commissioned placements at the end of March 2016. This compares with 25% (63 children) in 2014/15. A major reason for the increase has been in relation to a number of unaccompanied asylum seeking children coming into the Swindon area. 18.8% of children in care were placed more than 20 miles away from their home address as at the end of March 2016, up from 16.7% at the end of March 2015; this is above the national average of 14%. This measure is a corporate priority with a target to reduce to 7% by 2019. 88.8% of Looked after Children were in family placements at the end of March 2016. This is a slight increase from 84.9% in March 2015 and is slightly above the national average of 85%.

Placement Stability - Short term placement stability is measured based on those children having 3 or more placements during the reporting period as a percentage of the number of children in care at the end of March 2016. 11.3% of children in care had 3 or more placements. The national average for 14/15 was 10%. Swindon has more adolescent young people in care than the average and we know this age group tends to have a higher number of placement moves.

Long term stability of placements for children in care for 2.5 years or more has decreased to 59.4% from 66.1% at the end of March 15. Performance is below the national average (67%). The decrease is attributable to a high number of teenagers in the cohort, and 5 children having a placement move who had been in a stable placement for a long time.

Adoption - 6 children were adopted between April 2015 and March 2016. In 2014/15 a total of 13 children were adopted. A further 12 children also became subject to special guardianships between April 15 and March 16. Although 15/16 performance is lower than the previous year, there are 26 on placement orders which is the highest number in Swindon for a number of years. 4 adoptions have been completed in April 16 already, and a number of placement orders were given by the Courts in late 2015/16 so it is anticipated there will be a higher number of adoptions during 16/17.

Timeliness of Adoption - The average number of days between coming into care and being placed for adoption is high, at 941 days compared to 636 nationally based on the March 16 position. Performance has decreased since the end of 2014/15 when 847 days was recorded. We know this figure is also higher due to the legacy of poor performance in previous years as well as the complexity of the children that were found placements.

Strengths

- The numbers of children needing placement outside of Swindon remains low. We have been able to adopt some children with particular/special needs this year to date, despite making the timeliness figure for adoption higher.
- The number of special guardianships show these are being used a good alternative to adoption where in the child's best interest.

Challenges/Risks

- Reduction in placement stability for Children in Care

Children, Families and Community Health Quality Assurance Framework

Children, Families & Community Health have continued to strengthen its Quality Assurance Framework and have been improving the scrutiny role of the Quarterly Performance Board which oversees the audit and performance activity. The Board reviews the Key Quality Indicators (KPIs), and its Performance indicators so that it can consider qualitative as well as quantitative information. There is also an Early Help Quarterly Performance Board and the aim is to bring the two Boards together in 2016-2017 to adopt a more joined-up approach to performance review.

We have identified five key areas for particularly focused improvement work and have developed score cards to focus our efforts on improving practice. The service is calling these 'obsessions' The five obsessions are:

- ☐ Timeliness of child protection visits
- ☐ Percentage of initial health assessment completed within 20 working days
- ☐ The number of overdue assessments
- ☐ Children Looked After (CLA) reviews within timescale
- ☐ Number of children on a protection plan

Progress on performance obsessions is reported monthly to Children Services Senior Management Team. Specific, measurable, achievable, realistic and timely (SMART) action plans are developed to make improvements effective, and written in a way that engages front line social workers in their contribution to improvements required.

Independent Case Audits - We continue to have an independent auditor who every quarter, audits a sample of six cases using the Ofsted threshold for Good. The actions for each case are identified and a system is in place to review them. It is the auditor's opinion that while there are some areas of improvement required, the auditor can see a distinct difference in teams since the new permanent team managers came into post and staff recruitment has become more stable. In Q4, audits were graded 1 x Good; 4 x Requires Improvement and 2 x Inadequate.

The independent auditor also provided training entitled "what does Good look like" to managers who are completing case file audits on a monthly basis.

Strengths

- The new Quality Assurance (QA) framework is identifying strengths as well as areas for further improvement.
- We have become more skilled in the auditing and the analysis of the performance information.

Challenges/Risks

- Our focus within Quality Assurance is to concentrate on key areas so that we can make and sustain real improvements, in a consistent way. To further embed the new Quality Assurance Framework.

The Annual Audit programme - is in place and has been developed for 2016-2017. Team Managers and Service Managers will be scoping audit activity directly linked to our KPI's.

Routine Monthly Case Audits - Social Care managers continue to review children's cases. 31 were conducted in Q4 looking at planning; supervision and management oversight; child's voice and impact of intervention. The case holding social workers were also interviewed as part of the audit. Of the cases audited in Q4, 14 required improvement; 6 were inadequate and 11 were good. Actions for each case were identified and senior managers and Independent Review Officers (IROs') are responsible for monitoring the improvements needed. A system is in place to review the improvements required. We are randomly auditing all social care cases in a way that will enable us to compare our practice within each area.

Customer Survey Spot Checks: Over Q3 and Q4 we have been developing telephone surveys to families that we work with to seek feedback on the service they have received from their social workers. In order to report on trends and figures more reliably, we will include these in future performance reports.

Strengths

- Feedback from service users now routinely sought

Challenges/Risks

- Engaging families to provide feedback can be challenging and approaches to engagement in user survey need consideration to improve response rates and sustain going forward

Performance Assessment

Fixed term school exclusions (FTEs)

2015/16 figures, up until March 2016, show that 1,227 Fixed Term exclusions were given to pupils, fewer than 1,316 given in the same period of the previous year. This small drop, however, still puts 2015/16 on course for a higher exclusion rate than in all other years prior to 2014/15, and pertinently, on course to be well above the national exclusion rate again. There is a considerable time-lag for official DfE exclusion figures (due to appeals, reviews etc). 2013/14 figures show Swindon with an 'exclusions as percentage of school population' rate of 4.9%, in comparison to 3.5% nationally and regionally.

There has been an increase in primary exclusions: whereas in 2015/16 82% (1,006) of FT exclusions were given to secondary-aged pupils and 18% (221) were given to primary pupils, the previous year had 1,113 secondary and 182 primary exclusions. 20% (244) of exclusions in 2015/16 were given to Female pupils, while 80% (983) were given to Male pupils. Persistent Disruptive Behaviour is still the most common reason given by schools for exclusions, at 35% (433). Verbal Abuse against Adult (18%, 224 pupils) and Smoking (7%, 86 pupils) are the reasons with the highest increase in 2015/16. Exclusions are shorter in 2015/16, at 1.6 days on average for each FT, compared to 1.8 in the previous year.

Permanent school exclusions (PEX)

16 children have been permanently excluded from Swindon schools in 2015/16 (up to end of March 2016), fewer than in the same period of the previous year (20 pupils) but higher than all other previous recent years. In addition to formal permanent exclusions, parents/carers of a further 19 pupils who had reached the point of permanent exclusion, accepted their Head Teacher's offer of a 'withdrawn permanent exclusion'. This is a local agreement implemented from 2009 which is part of the Swindon Fair Access Protocol and enables pupils to move on without the stigma of a formal permanent exclusion. During the same period in 2014/15, 18 parent/carers had accepted permanent exclusion withdrawal.

12 PEXs were from secondary pupils, while 4 being primary-aged (in 2014/15 this was 19 and 1, respectively). Half (8 out of 16) of all PEX were given to pupils in Year 10, while none from Year 11. 14 pupils with a PEX in 2015/16 were Male while 2 were Female. 2015/16 continues with the trend of over representation by those pupils with certain characteristics and vulnerabilities: 13 out of 16 had SEN (although none had a Statement or an EHC Plan); 10 out of 16 were disadvantaged (eligible for the Pupil Premium); 2 out of 16 had involvement with Children's Social Care at the time of their PEX, with 1 having a Child Protection plan; and there is a rise in BME pupils PEX in 2015/16 (with 6 out of 16).

2013/14 figures show Swindon with a 'Permanent exclusions a percentage of school population' rate of 0.05%, in comparison to 0.06% nationally and 0.07% regionally.

Strengths

- Fewer pupils permanently excluded in 2015/16 than in the previous year

Challenges/Risks

- Fixed term exclusion rates still considerably above the national average rate
- Over representation by vulnerable pupils receiving school exclusions

Performance Assessment

Latest figure for percentage of pupils with a Statement of Special Educational Need (SEN) or Education, Health and Care Plan (EHCP) in Swindon is 3.8%. This is higher than the 2.8% reported for England and Statistical Neighbours. Although we have a high number of children with plans, there have been 45 fewer new statements/EHC Plans issued this year (22% reduction) whereas new plans being issued have increased both in England (3%) and the South West (4%).

In 2015, Swindon issued 38% of EHCP plans within the required 20 weeks (excluding exceptions) compared to 64% for England and 58% for the South West. Capacity and volume have impacted on our performance. The Special Educational Needs and Disability (SEND) reforms require authorities to convert SEN statements to EHC Plans by July 2018. So far we have converted 8% which is below conversion rates for both England (18%) and the South West (19%).

Commissioners are working closely with partners to refresh Swindon's SEND strategy and develop an action plan to drive improvement. We have developed an SEN performance dashboard and audit framework to track progress. A "turning the curve" exercise is planned for September to address the high prevalence of children who have a statement/ EHC plan in Swindon and improve our timeliness in issuing plans.

Strengths

- Embedding the Special Educational Needs and Disability (SEND) reforms
- SEN Performance Dashboard and audit framework

Challenges/Risks

- Higher rate of children who are SEN compared with the national average
- Timeliness in issuing ECHPs
- Conversion rate for statements to EHC plans

Attendance, NEET, (Not in Education, Employment or Training)

Participation in Learning and Youth Unemployment

Performance Assessment (PA)

The DfE introduced a more rigorous Persistent Absenteeism threshold from 2015/16. Pupils are now classified as PA if they miss 10% or more of all possible sessions – up from 15% in 2014/15.

Primary School Absence continues a steady decrease year on year, with an all-time low of 3.4% for the Autumn term of 2015/16, down from 3.7% in the previous year. This compares to 3.6% nationally and regionally. In terms of Persistent Absenteeism, 8.6% Primary pupils (1,389) hit the threshold in the Autumn of 2015/16, down from 10.1% in 2014/15 (1,595 pupils). Primary absence in Swindon compares favourably to national (9.0%) and regional (8.8%) averages. Performance is good and above the national average for the percentage of pupils attending good or outstanding primary schools (89%).

Secondary School Absence, likewise, continues a steady decrease, with an all-time low of 4.6% in the Autumn of 2015/16, down from 4.9% in the previous year. This is in line with the national average (4.6%) and lower than 4.8% regionally. In terms of Persistent Absenteeism, 13% Secondary pupils (1,454) hit the threshold in the Autumn of 2015/16, down from 14% in 2014/15 (1,587 pupils). However, persistent absence at Secondary level in Swindon did not fall at a rate recorded elsewhere, with the national average at 12%. Performance is low for the percentage of secondary pupils attending good or outstanding secondary schools (49%).

Post-16 activities of young people: NEET, participation in Learning and Youth Unemployment

March 2016 figures show that the proportion of 16-17 year-olds **in learning** (education or training) activities in Swindon, at 89%, is down on the previous year (91%) – a difference of approximately 160 young people, out of a possible 5,200. The learning rate is now below the national average (91.5%), but especially so for 17 year-olds. This drop however is not directly linked to an increase in NEET rates: it seems that a major contribution to the drop in learning is the increase in the number of young people declaring work as their main activity. When employment is taken into account, the difference between Swindon and England in terms of 16-17 year-olds in positive activities is negligible.

Local authorities have a statutory duty to track young peoples' post-16 activities, with the primary aim of identifying those not participating, so that support can be provided for those to take on positive activities. The proportion of young people in '**unknown**' activities was 4.1% (213) for 16-17 year-olds in March 2016, twice as high as in the previous year, at 1.9% (99 young people). This is above national (3.3%) and regional averages (3.6%). The proportion of 16-18 year-olds in **NEET** in Swindon as at March 2016 was 4.6% (329 young people) - lower than last year's figures of 5.6% (421), but slightly higher than England's 4.3%. However, a significant higher proportion of Swindon's 18 year-olds were in 'unknown' activities. When looking at the Raising Participation Age (RPA) cohort (16-17 year-olds), the NEET rate is down on the previous year and is in line with the national average.

In terms of the wider cohort (16 to 24 year-olds), the **Youth Unemployment rate** - *those working out of all those 'available' for work* - was on average 11% during 2015, compared to 16% in 2014 and favourably to a national average of 14%.

Strengths

- Fewer absences from school & % pupils attending good or outstanding primary schools
- A drop in the NEET rates for the RPA cohort (16-17s) and in the Youth Unemployment rate (16-24s)

Challenges/Risks

- Persistent Absenteeism & % pupils attending good or outstanding secondary schools
- Fewer young people participation in learning activities
- More young people with 'unknown' post-16 activities

Performance Assessment

As well as reporting NEET for the Swindon population as a whole, there are also some key measures in relation to NEET and EET that are reported to the Department of Education as part of our statutory reporting responsibilities for our care leavers. We have a responsibility to keep in touch with our care leavers up until the age of 21 and promote, encourage participation in learning opportunities. We also have a responsibility to actively monitor whether young people are engaged in Education, Employment and Learning activity. The headlines for 15/16 outturn are summarised below:

Care Leavers in NEET (Low is good)

Care leavers who are NEET slightly decreased from 50.7% in 14/15 to 48.3% (85 out of 176 young people) in 15/16. The 14/15 National average was 39% Statistical neighbour was 39.3%. Although a positive direction of travel since 14/15, Swindon is still above national and statistical neighbour average. It was also the highest in the South West in 14/15, where an average of 42% was reported.

Relevant context of NEET population:

Swindon has a higher number of NEET due to pregnancy or parenting, with 20 young people (11.4% in 15/16), compared with 6% nationally in 14/15. 9.1% (16 young people) were NEET due to disability or illness in 15/16 and this is higher than 8% nationally. In 14/15 Swindon reported 7.2%. If these are excluded from NEET then our performance is in line with the South West average.

Care Leavers in EET (High is good)

Care leavers EET increased from 33% in 14/15 to 48.9% in 15/16 (86 out of 176 young people) - National 14/15 comparator 48% SN 46.6%. High is good for this performance measure and we are now in line with the national average. This is positive.

Keeping in touch with our care leavers – It is important to note that if an authority is not in touch with the young person, their learning destination is excluded from this performance measure. Swindon has improved significantly during 15/16 with only 2.8% not in touch compared with 13% nationally and 14.1% SN (14/15). An increase in the number of young people we are in touch with means we will have a greater knowledge of their learning destinations compared with other LA's. Other LA's with a higher number of "unknowns" could have NEET potentially under reported in this respect. Being in touch with such a high proportion of care leavers is positive and helps with engagement in learning participation going forward.

Strengths

- EET has increased significantly from last year and is now in line with the national average
- Swindon has a very low number of "unknowns" compared with others, meaning that we are in touch and actively engaged with our care leavers.

Challenges/Risks

- Swindon has a high number of NEET with a disability compared with others, and routes to EET for this group is challenging
- Swindon has a higher number of NEET due to parenting or pregnancy and EET opportunities have to align with parenting capacity and responsibilities

Performance Assessment

Reducing the number of Young People committing offences for the first time – First Time Entrants (FTE)

April 2015 to end February 2016 (Q1-Q4 data) (with the exception of March 16)

The locally set target is to maintain low numbers of first time entrants (FTEs) into the justice system. Based on the previous year's outturns, our local target is to have less than **44 first time entrants** into the justice system per quarter. These trends are in line with what is happening nationally, where there is a significant reduction in youth offending. Local data indicates a reduction from **122** the previous year (14/15) to **108 FTE** (15/16) which accords more accurately with local and neighbouring statistics (reflecting a continuing decrease over time).

Whenever possible, low level offending is dealt with, without taking young people to court, especially (but not exclusively) if the young person has not been in trouble before. In the community the Police encourage reparation by the offender direct to those affected by their offending, (paying or repairing damage or a genuine apology etc. as part of a Community Resolution). In 2014/15 there were **186 Community Resolutions**, in 2015/16 there were **110**. This is a reduction in this type of disposal however the Youth Offending Team (YOT) do not get involved in this particular activity which is wholly a local police one.

Re-offending data is produced by the Ministry of Justice (MoJ) using police and Youth Justice Board (YJB) data and is based on a rolling cohort identified 24 months previously. Year on year until 2012/13 Swindon Youth Offending Team, re-offending rate had been broadly in line with or better than the national average (currently 37.9%). In 2012/13 however, the local rate rose to a peak of 43.2%. Data suggested this was due to a small number of persistent offenders from 2011/12 re offending, but as they 'rolled through' the cohort timeframe, this peak has reduced (41.2% in 2013/14, 40.3% in 2014/15) and is expected, in time, to return to normal rates. It should be noted that this data is historical (with the accompanying time lag). Whilst the slight decrease shown is welcome – it does not reflect current data, trends or concerns. This is predominately why Swindon YOT have, with the approval of the YOT Management Board, moved to using the 'live tracker' YJB tool which gives contemporaneous data. This shows the predicted fall in re offending rates in Swindon as opposed to the South West and National rates which have remained static. Using this tool, the current re-offending rate (April 2015 to February 2016) shows a local current Swindon re-offending rate of **17.7%**, which is very encouraging.

Strengths

- FTE rates remain low and continue to reduce
- Re-offending rates showing a positive direction of travel
- Post inspection action plan, well progressed

Challenges

- Ensuring cautions are used where appropriate
- To remain vigilant in respect of FTE and re-offending rates which are predicted to rise nationally

Child Health

Performance Assessment

Breastfeeding

In Q4 the prevalence of breastfeeding at 6 weeks was 46.0% (out of 693 Health Visitor contacts), decreasing from 49.7% (of 767) in Q3. This is still higher than the national average of 42.2%. The drop in coverage, however, was not so pronounced – 93.5% in Q4 compared to 94.5% in Q3. This means that health visitors are discussing breastfeeding with new mothers, as in coverage, but that a lower percentage are sustaining breastfeeding at 6-8 weeks. Swindon is still significantly above the national average of 85.5%.

Obesity

The prevalence of obesity for both Reception and Year 6 children in the 2015/16 decreased from the previous academic year and the figures were lower than those reported nationally in 2014/15: 8.5% of 2,701 Reception were classed as obese, decreasing from 9.2% the previous year. In Year 6 the prevalence was 17.4% of 2,199 children, a 2.1% decrease from 2014/15.

The combined proportion of overweight and obese children in Reception was lower in Swindon than in the whole of England (according to the 2014/15 figures) – 21.1% compared to 21.9% – yet it increased from the previous year's figure of 20.5%. The prevalence in Year 6 was also lower than the national figure (32.7% as opposed to 33.2%) and decreased from 34.3% in 2014/15.

Immunisations

Uptake of primary vaccinations at 24 months and 5 years has decreased since Q3 (from 97.6% to 97.5% and 98.0% to 97.9%, respectively) yet uptake at 12 months increased from 95.1% to 96.0%. Uptake of primary MMR vaccinations at 5 years increased for the second consecutive quarter and is now the highest ever reported (98.1%). All 13 measures were higher than the national figures and only three were lower than those reported for the Bath, Gloucestershire, Swindon and Wiltshire Area Team.

Strengths

- Decrease in obesity at both reception and year 6, and lower than national average. We need to ensure that this is a sustained decrease and continue to work with our partners as this reflects the effective work being done by all agencies who contribute to this outcome.

Challenges

- Breastfeeding prevalence has declined in this last quarter. There have been a number of changes to services locally for families with young children and we will watch this figure carefully and contribute through the various strategic and operational activities to try and ensure it is not a sustained decrease. Our recent successful Unicef Baby Friendly level 3 accreditation award suggests we have all of the right foundations in place for improving this figure locally.

Progress Update of Youth Participation

Children's Health, Social Care and Education

Overview and Scrutiny Committee

Date: 6th July 2016

Author:	Paul Dobson, Project Manager – Swindon 10 to 18 Project (STEP)
Wards:	All
Locality Affected:	All
Parishes Affected:	All

The Member of Youth Parliament and Deputy Members will attend the meeting to introduce themselves to the committee, present and discuss their progress together with topics they have been working on with the Swindon Youth Council and Thought Tank.

1. Purpose and Reasons

- 1.1 This report provides the Children's Health, Social Care and Education Committee with an update of performance and key issues relating to youth participation; Swindon's Members of Youth Parliament (MYPs), Swindon Youth Council and Thought Tank.
- 1.2 A key purpose of Children's Health, Social Care and Education Overview & Scrutiny Committee is to hold Commissioners of Children's Health and Social Care Services to account.
- 1.3 Any Commissioner of Children's Health and Social Care Services in Swindon is required to provide information on the planning and provision of children's health and social care services within the Borough and consult with the committee on any planned substantial changes or developments to service provision.
- 1.4 This work links to the following One Swindon Priorities:
 - Everyone is enjoying sports, leisure and cultural opportunities
 - Improve health and wellbeing for all by widening participation in sports, leisure and cultural activities.
 - Living independently, protected from harm, leading healthy lives and making a positive contribution
 - Increased community involvement so that everyone is able to make a positive contribution

Further information on the subject of this report can be obtained from Paul Dobson, Direct Dial: 01793 714042, email: swindonsteppad@aol.com

Progress Update of Youth Participation

Children's Health, Social Care and Education

Overview and Scrutiny Committee

Date: 6th July 2016

2. Recommendations

The Committee is recommended to:

- 2.1 Continue to support the work of the Members of Youth Parliament, Swindon Youth Council, Thought Tank and the wider youth participation agenda across Swindon.
- 2.2 Make available opportunities for young people to contribute to the work streams of Health, Adults & Children Services Overview and Scrutiny Committee.
- 2.3 Agree when a further report on progress should be brought back to the committee.

3. Detail

Swindon Members of Youth Parliament

- 3.1 Swindon's new Members of Youth Parliament for the next two years were announced at a ceremony on Tuesday 23rd February at the Civic Offices. Members of Youth Parliament (MYPs) are elected in every part of the UK.

After months of campaigning by the three candidates, Chloe Townsend aged 15, who attends Swindon Academy gained the honour of representing Swindon's children and young people as our new Member.

Due to having two complementary campaigns with our new MYP, it was decided that Swindon will have two Deputies, Danielle Wells from Churchfields Academy aged 13, and Jacob Patterson from Highworth, Warneford aged 13.

Councillor David Renard, Leader of Swindon Borough Council, attended the evening to present the results of voting carried out across the Swindon area in schools, colleges and youth groups. In all, 9 secondary schools, 2 special schools, both colleges and for the first time 2 primary schools chose to take part and over 5,200 votes were cast showing that the campaigns and issues being presented by the prospective members are worth talking about.

Chloe's campaign is centred on improving support around emotional wellbeing, and reducing the stigma associated around mental health in children and young people. Jacob's campaign is centred on improving health choices for children and young people, aiming to ensure there are cheaper and accessible leisure facilities for the young, disabled and disadvantaged. Dani's campaign is centred on ensuring young people with additional needs are supported in education. She would like to improve how dyslexia, autism and other learning difficulties are diagnosed and supported in schools. The overarching MYP campaign will

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Progress Update of Youth Participation

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Date: 6th July 2016

support the social, emotional and physical wellbeing of children and young people. All 3 MYPs have attended their first regional conference, and have made a start on their campaigns.

MYP Elections 2016 - Ballot returns & count sheet

	Chloe Townsend	Dani Wells	Candidate Withdrew	Jacob Patterson	Total
Catch 22 (EOTAS)	0	0	0	0	0
Churchfields Academy	208	195	10	130	543
Crowdys Hill School (Special)	16	20	11	9	56
Dorcan Technology College	0	0	0	0	0
Highworth Warneford School	117	59	10	670	856
Isambard Community School	138	101	96	148	483
Kingsdown School	0	0	0	0	0
Lydiard Park Academy	281	109	121	171	682
Hospital School (EOTAS)	0	0	0	0	0
New College	14	8	5	6	33
Nova Hreod School	110	72	81	144	407
Oakfield Project (EOTAS)	0	0	0	0	0
Riverside Centre (EOTAS)	10	3	3	3	19
St. Joseph's Catholic College	284	132	56	144	616
St. Luke's (BESD)	0	0	0	0	0
Stratton Education Centre (EOTAS)	0	0	0	0	0
Swindon Academy	548	9	9	32	598
Swindon College	202	101	4	92	399
The Commonweal School	0	0	0	0	0
The Ridgeway School & Sixth Form College	175	105	26	145	451
Uplands (Special)	11	7	3	12	33
Westrop Primary	7	2	0	17	26
Nythe Primary	9	2	0	5	16
	2130	925	435	1728	5218
Did not engage in process	41%	18%	8%	33%	

Swindon's retiring MYPs, Ellie James and Wilfred Steenbergen attended the results event to offer their advice to the newest additions to the UK Youth

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Progress Update of Youth Participation

Children's Health, Social Care and Education

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Parliament. Both told of how the last two years of being an MYP had been 'the best experience of their lives so far' and said they had made connections that would support them throughout their careers.

Over the next year our MYPs will also be supporting UK Youth Parliament's 'Don't Hate, Educate!' campaign to challenge negative attitudes around race and religion; work with others to educate their communities in order to tackle ignorance around race and religion; and promote integration in their communities. MYPs will be visiting a number of schools to talk to tutor groups about this campaign, and will be encouraging school councils to adopt this within their own communities.

Swindon Youth Council

- 3.2 Through the newly formed Swindon Youth Council (9 Members), we encourage young people to get involved with projects and campaigns in their schools.

The Council have met 3 times this year and are supporting our MYPs and their campaigns; they have worked together on a questionnaire around emotional support, the questionnaire will be sent out to schools, colleges and Education other than at school (EOTAS), at the beginning of July and followed up during the autumn term. The Council has determined their priorities:

- Anti-Social Behaviour / Community Safety – a meeting has been requested with the Police Crime Commissioner
- Improving the perception of Swindon's Young People in the Media – the Youth Council have been visited by a reporter from the Swindon Advertiser to write an article on them. We hope to follow this up with the young people and meet with the editorial team.

Alongside this, all Council members have undertaken 'Young Inspectors' training in order to support the Thought Tank Young Inspectors and aim to carry out 3 joint inspections of leisure and health services.

We are continuing to recruit from schools, and other youth organisations to ensure the best possible representation of Swindon's youth population.

Thought Tank

- 3.3 The Thought Tank group have continued to support the local Special Educational Needs, Disabilities (SEND) reforms by creating the 'You tell us' survey, this survey aims to assess the impact of publicity and service improvement following the reforms. Currently, 78% of the 132 young people who have taken part have stated that they feel services have improved for them over the last year.
-

Further information on the subject of this report can be obtained from Paul Dobson, Direct Dial: 01793 714042, email: swindonsteppad@aol.com

Progress Update of Youth Participation

Children's Health, Social Care and Education

Overview and Scrutiny Committee

Date: 6th July 2016

The results of this survey will feed in to the Care Quality Commission (CQC) and Ofsted Local Area Inspection in identifying and meeting the needs of children and young people who have special educational needs and/or disabilities.

Alongside this, the group have reviewed the Great Western Hospital website and made recommendations to make it 'young person friendly'.

Young Inspectors

- 3.4 At present the 'Young Inspectors' programme has been funded through the Aiming High team and been made up of Thought Tank members with the purpose of inspecting services on offer through the 'Aiming High' provision.

To date, the group have carried out three inspections.

Twelve young people received training, regarding inspection processes and helped to redesign the evaluation and feedback sheets to be used during the inspection process (Appendix 1). Six young people carried out inspections which are now uploaded onto the Swindon Borough Council's 'Local Offer' website.

Following the inspections and submissions of their reports, all young peoples' recommendations have been actioned by the individual provisions to the satisfaction of the young people.

Swindon Borough Council has committed funding to the mainstreaming of 'Young Inspectors' for 2016/2017.

Wider Youth Participation

- 3.5 A dedicated 'youth participation worker' role has been created to build relationships and be in regular contact with schools (and other youth organisations). We are already seeing a greater uptake/interest in youth participation projects – all schools have been visited and work is commencing around support of School Councils.

Further to the recommendation suggested by Cllr Maureen Penny, workshops have been carried out within Westrop Primary and Nythe Primary to create a 'Primary Anti-Bullying Vision' (Appendix 2). The posters have been printed and will be distributed to all primary schools before schools break for summer.

4. Alternative Options

None

Progress Update of Youth Participation

Children's Health, Social Care and Education

Overview and Scrutiny Committee

Date: 6th July 2016

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

5.1 There are no financial or procurement implications arising from this report

Legal and Human Rights Implications

5.2 There are no direct legal or human rights implications arising from this report.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

5.3 There are no implications arising from this report.

Diversity Impact Assessment

5.4 A diversity risk assessment is not required as this is an ongoing service.

Risk Management

5.5 A risk assessment has not been completed as this report is not recommending a specific amendment to a policy or strategy.

6. Consultees

6.1 The Board Director, Resources (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

7. Background Papers

7.1 None.

8. Appendices

8.1 Appendix 1 – Young Inspector's Reports

8.2 Appendix 2 – Anti Bullying Vision – Primary Version

INSPECTION RECORD SHEET

Inspector's Names: *****

Place / Activity Inspected: Saltway Centre (MPR) - Acorns

Date: 27th February 2016

Staff

Treat everyone equally



Listen to young people



Firm but fun



Friendly



Polite



Encouraging



Helpful



Our Thoughts:

The staff were very engaged with the young people, we saw them using lots of positive praise throughout the session, for example, "good listening" and "good waiting".

It felt like there were definite rules and boundaries set, staff would correct poor behaviour but they were fair and consistent with everyone in the group. We felt like the staff were constantly looking out for the safety of the young people but also wanted to make sure the young people were having a good time.

The staff kept checking in with the young people to make sure that they were okay, they encouraged young people to take part in the activities BUT it did not feel like they were forcing the young people to do something that they did not want to do, the young people had a choice.

Recommendation - Perhaps it would be good to have a visual poster displayed with words and pictures showing what the group rules are so that everyone (including visitors and parents) know what behaviours are expected from everyone.

Score out of 35 = 31

Fun

Fun activities



Everyone is welcome



Everyone is happy



No bullying



Everyone is joining in



Our Thoughts:

We loved the mix of the activities available and we thought that they were accessible for all (including those in wheelchairs), however even though the soft play is great for small children the opportunities for soft play sessions for older children (say over 8 years old) is not really an option at Saltway as the room is too small.

During this inspection we saw no evidence that the young people were not happy, they were laughing and smiling and joining in with the activities.

We saw no incidents of bullying all the children seemed to get on well together and any poor behaviour was dealt with quickly (and appropriately) by staff.

During the inspection a new boy came (for his first session) – he was very reluctant to join in and stayed with his mum, the staff did not pressurise him to join in and left him to watch what the other children were doing – within 30 minutes he was on the computer with a staff member and mum left the room.

Recommendations – Might be good to have anti-bullying posters displayed – we are making one with primary schools but could adapt this for groups such as acorns.

Portable soft play mats and equipment so that older young people could still benefit from soft play experience.

Score out of 25 = 22

Accessible

Good Accessibility

(ramps, wide doors, lifts, on one level)



½

Good clear signs



Everyone can take part



Transport for everyone



Car park close by



Good opening hours



Cost



No score given

Our Thoughts:

The centre itself is in a very strange location down the bottom of a residential housing estate and the sign on the main road that points you in the direction of the centre is very small and is easy to miss.

The building itself is large and confusing and the internal signage is not very clear as to where you need to go for things and what the rooms are for.

The session is 4 hours long and this gives families an excellent 'short break' and the children get a good amount of time to try all the activities and to do something away from their families with their friends. We think there should be more sessions available but we appreciate there is only so much funding and it's better to have a quality service as it is rather than trying to make changes that might make the service not so good.

We liked the fact that the staff used peps to show the children what activity they were moving onto next.

Recommendations – Better road signage to help you find the building

Clear visual signage especially for rooms that children and young people have access to, for example, soft play and sensory room

Score out of 30 = 25 ½

Safety and Surroundings

Everything works



Lots of space to move around



Safe activities



Our Thoughts:

Everything worked.

The outside space is amazing and the equipment on offer is brilliant – we especially liked the Go-Karts and the children seemed to love these as well.

All activities were well supervised.

Score out of 15 = 14

Overall Comments

All the staff were really welcoming to us and very helpful throughout the inspection.

All the children in the group, throughout the time we were at Saltway appeared to be really enjoying the activities on offer to them.

We thought that the choice of different activity zones was brilliant and we really like that the children were encouraged to try the activities BUT it did not feel like they were being made to do something they did not want to do.

INSPECTION RECORD SHEET

Inspector's Names: *****

Place / Activity Inspected: Little Sparrows, Saltway Centre

Date: Saturday 16th April 2016

Staff

Treat everyone equally



$\frac{1}{2}$

Listen to young people



Firm but fun



Friendly



Polite



Encouraging



Helpful



Our Thoughts:

The staff made us as inspectors feel extremely welcome. They were happy to explain to us what the group was about and what activities were on offer to the children attending the group, and they answered all our questions.

The staff seemed to really know the children that they work with well, for example, one of the children started to cry when the group went outside, saying that he wanted to stay inside. The staff explained to us that the child did not like the change of activities and always cried BUT when he got outside it was clear to see that he was really happy and he was joining in with all the outside activities that were on offer.

Staff were encouraging of the children and used positive praise, however, the staff did not force the children to do any of the activities if they did not want to do them. It felt like the children had a choice

and that they were being listened to by the staff.

Score out of 35 = 33 ½

Fun

Fun activities



Everyone is welcome



Everyone is happy



No bullying

(we did not witness anything so are not giving a score for this)



Everyone is joining in



Our Thoughts:

A really varied and good choice of activities for all the children. The staff came up with activity suggestions if the children did not know what to do.

The children are closely supervised and we did not see any incidents of the children not getting along with one another.

Everyone was joining in with something during the time we were in the group but not everyone did all of the activities on offer. The children had a choice about what they wanted to do and were not forced to do an activity if they did not want to do it.

The children all looked like they were having a good time and seemed to really like the activities they were doing. We asked two of the children if they liked coming to this group and they both said yes they did.

Score out of 20 = 19

The two young people who carried out this inspection were both wheelchair users (one electronic and one manual) therefore they were specifically looking at the accessibility from a wheelchair user's point of view

Accessible					
Good Accessibility (ramps, wide doors, lifts, on one level)	★	★	★	★	★
Good clear signs	★	★	★	★	★
Everyone can take part	★	★	★	★	★
Transport for everyone (We did not specifically ask about this during the inspection so have not given a score)	★	★	★	★	★
Car park close by	★	★	★	★	★
Good opening hours	★	★	★	★	★
Cost	★	★	★	★	★

Our Thoughts:

There were small lips on all the external doors, I found it difficult to push myself over the lip and had to have someone help me in and out of the building (in my manual chair).

From the group room to outside there are quite a lot of doors and these all had to be held open for us.

As a stranger to the building, it was quite confusing moving from one room to the other as there were no clear signs as to what rooms were for and how you could get to the outside space.

From the group room the disabled toilet is through a coded door, so a member of staff has to wait for you while you are using the toilet to enable you to get back into the group room again (taking that staff member away from the group). Even though I can independently use the toilet facilities I needed a staff member to wait outside, which lost me my sense of independence.

We understand that it is important to keep to a budget and that there is only so much money to go around BUT it would be brilliant if this group could be more often. We think the timing and the length of the group is great because it gives 4 hours respite for the families and 4 hours of fun for the children participating.

We think the payment contribution that families make towards this project is fair.

Score out of 30 = 24

Safety and Surroundings

Everything works



Lots of space to move around



Safe activities



Our Thoughts:

We noticed that in the group room there were open electrical sockets with no protectors in them, we were concerned that the young children may be able to stick things into them.

There were toy cars all over the floor in the seating area and these could be a slipping hazard, or they could get caught in the wheels of wheelchairs.

The layout of the main table and chairs in the centre of the room does make it restrictive for wheelchairs to move freely around the room.

We noticed that in the outside space it is possible to get from the rear play area into the front car park, so it is not secure. This could be dangerous, for example, if a child was using the go-carts or scooters independently they could get away from the workers and get hit by vehicles using the car park.

Amazing equipment on offer, especially the outside bikes and play park equipment which can be used by wheelchair users and makes it really inclusive for all children to use.

Recommendation - We did notice however that there was only one very small scooter with 3 wheels (suitable for a child aged under 4) and the only other scooters were 2 wheeled. It might be a good idea to get a few 3 wheeled scooters for older children as in this group there were a couple of the children who wanted to go on scooters but could not manage the 2 wheeled ones (due to co-ordination problems) and the only 3 wheeled scooter was too small.

Score out of 15 = 11

Overall Comments

We really enjoyed this experience, the staff and the children were all extremely welcoming and happy for us to join in the group with them.

We loved the variety of activities on offer and liked the fact that the children had a choice about what activities they joined in with; they were not forced to do something that they did not want to do.

The staff were really encouraging of the children and the children all appeared to be having a lovely time. The staff were not afraid to get involved with all the activities and this encouraged the children to do so also. We felt the children were well supported in this group.

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INSPECTION RECORD SHEET

Inspector's Names: Thought Tank – *****

Place / Activity Inspected: Rhino's – Group leader Linzi Lawrence – Uplands Main Hall

Date: 19th March 2016

Staff

Treat everyone equally



Listen to young people



Firm but fun



Friendly



Polite



Encouraging



Helpful



Our Thoughts:

We felt that the staff treated the young people in the group with the same respect (not necessarily equally) but we could see that all the young people had very different needs and different understandings of things that were being said to them. All the staff seemed to have a clear understanding of the needs of the young people in the group and how they should be treated (what they liked and what they did not like, what they could do and could not do).

The staff made sure that the young people were looked after and that they were all safe at all times, this sometimes meant that for some activities certain young people did not take part.

Staff were busy (looking after the young people in their care) but they were still welcoming to us and helpful, taking the time to explain things to us about the group and the activities. They were more than

happy to let us join in with activities and to interact with the young people in the group.

Staff repeatedly encouraged the young people to take part in activities, giving praise when the young people had completed a task (even if it made a mess, especially during the cooking activity).

At times there did seem like there were a lot of adults watching the young people, especially during the cooking activity (because it was quite a small space for so many people).

Recommendation – when the young people were doing the cooking activity it may have been helpful to have pictures of the utensils and the ingredients to make instructions easier for the young people to understand.

Score out of 35 = 33

Fun

Fun activities



Everyone is welcome



Everyone is happy



No bullying



Everyone is joining in



Our Thoughts:

There were lots of things to do both inside and outside, there were lots of free time activities that the young people could choose to do, if they wanted to, which we thought was good. The young people were encouraged to try the activities BUT were not forced to do something that they did not want to do.

We found out that every session the young people have the opportunity to take part in a cooking activity, all the young people that took part, joined in and shared the cooking and they all looked like they were enjoying what they were doing (even though it made a mess!).

Not all the young people could take part in all the activities either because it was not safe for them to do so (one boy did not go to the park because he may try to run away) and (two boys did not do the cooking because they were not able to sit and do an organised activity), so they just stayed with their 1:1 worker.

We saw no bullying while we were in the group.

Recommendation – did not see any kitchen safety rules, perhaps some could be made with simple and easy to understand pictures that could be used every time the Rhino's group does cooking.

Recommendation – we did not see any group rules displayed, so that the young people could see what behaviour was expected from them while they were in the Rhino's group.

Score out of 25 = 19 ½

Accessible

Good Accessibility

(ramps, wide doors, lifts, on one level)



Good clear signs



Everyone can take part



Transport for everyone

(not counted as part of this inspection)



Car park close by



Good opening hours



½

Cost



Our Thoughts:

We know that the group is run in the Uplands school BUT there were no signs up that explained that it was the Rhino's group and what they were going to be doing or what was expected of them (rules) and a (timetable of activities).

Not all the young people could take part in all the activities either because it was not safe for them to do so (one boy did not go to the park because he may try to run away) and (two boys did not do the cooking because they were not able to sit and do an organised activity), so they just stayed with their 1:1 worker.

The building was easy to move around (even for one young person, who was in a wheelchair) and the corridors were wide and it was easy to get to the outside space from inside as there were no steps (was all on one level).

The session is 4 hours long and this gives families an excellent 'short break' and the children get a good amount of time to try all the activities and to do something away from their families. We think there should be more sessions available but we appreciate there is only so much funding and it's better to have a quality service as it is rather than trying to make changes that might make the service not so good.

We found out that parents pay £10 for the 4 hours; we think this is very fair as the young people in this group get 1:1 supervision and lots of different activities to join in with.

Score out of 30 = 24 ½

Safety and Surroundings

Everything works	★	★	★	★	★
Lots of space to move around	★	★	★	★	★
Safe activities	★	★	★	★	★

Our Thoughts:

Everything was working.

The Hall was great and was very big, there were lots of different activities set up and there was still plenty of space for everyone to move around without getting in one another's way.

All the activities were safe and there were a lot of adults in the group to make sure that all the young people were safe, all of the time. Sometimes for the young person's safety they did not do an activity (it's a shame they can't all do things like going to the park) but we understand why some decisions have to be made to keep the young people safe.

Score out of 15 = 15

Overall Comments

We really enjoyed our visit to this group.

The staff, even though they were busy looking after the young people made an effort to make us feel welcome and we had fun joining in activities with the group.

There were lots of activities both inside and outside and the young people were encouraged to try lots

of different things BUT were not forced to do anything they did not want to.

The young people seemed to be having a good time and we felt that this group was a very safe place to be a member of.

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Our school says **NO** to bullying

As pupils



We believe our school should be a happy, enjoyable and safe place to learn

Remember adults can only help if you tell them what is going on, so you **MUST TELL** an adult that you trust.

It does not matter what colour your hair is, what clothes you wear, how clever you are – we are all different and that is what makes us special.

We have a right to **NOT** be bullied inside or outside school.

We know it is **NOT** ok to hurt others. It can make things worse.



We will make sure our school is a place where everyone can feel safe and happy.

We will listen to our children and sort it out.

We believe that everyone has the right to be themselves.

Bullying will **NOT** be allowed.



Swindon's Anti-Bullying Vision for Primary Schools

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Work Programme 2016/17

Children's' Health, Social Care and Education

Overview & Scrutiny Committee

Date: 6th July 2016

Author:	Director of Law & Democratic Services
Wards:	All Wards
Locality Affected:	All Localities
Parishes Affected:	All Parish Areas

1. Purpose and Reasons

- 1.1 Each Overview and Scrutiny Committee is requested to have a work programme that details the activities that it will be undertaking during the Municipal year.
- 1.2 The work programme details the various topics and issues that each Committee intends to look into during the coming year with the aim of producing evidence based recommendations intended to provide service improvements for Cabinet and external agencies/bodies to consider.
- 1.3 Under the Council's Constitution, Overview and Scrutiny Committees are required to agree a work programme at the start of the municipal year outlining their priorities and likely outcomes of considering these issues.

The work programme is developed taking into account:

- Corporate priorities and objectives, including the Cabinet Forward Plan.
 - Partnership strategic priorities and objectives.
 - The interests and concerns of Members, Council officers, members of the public and other stakeholders such as community and voluntary groups and local businesses.
- 1.4 Committees are encouraged to review the work programme on a regular basis to ensure it remains relevant and to prioritise the workload of the Committee.
 - 1.5 Members are reminded that the work programme must also take into account:
 - The workload of the Committee and of individual members.
 - The capacity of the Scrutiny Unit and other officers to support a review.
 - The resource implications of carrying out a review.
 - The timescales for a review.
 - The most appropriate method of carrying out a review e.g. Committee meeting, Task Group, Member Champion review.
 - 1.6 The Local Government and Public Involvement in Health Act 2007 have presented the Children's Health, Social Care and Education Overview and Scrutiny Committee with a role, remit and powers regarding local health matters.

Further information on the subject of this report can be obtained from Contact Rita Glen-Gallo, 01793 463410, rglen-gallo@swindon.gov.uk

Work Programme 2016/17

Children's' Health, Social Care and Education

Overview & Scrutiny Committee

Date: 6th July 2016

- 1.7 The Children's Health, Social Care and Education Overview and Scrutiny Committee is encouraged to be mindful of its role and remit when considering a work programme for the 2016/17 Municipal Year.

2. Recommendations

The Committee is recommended to:

- Consider and discuss the Chair's proposal for the 2016/17 work programme.
- Approve the proposed Work Programme for the 2016/17 Municipal year.
- Appoint Members to any Task Groups agreed by the Committee.

3. Detail

- 3.1 It is important that Overview and Scrutiny adds value to the work of the Council and the Borough and produces tangible outcomes for local people that result in real service improvements. Selecting the right topics is crucial to ensure that Overview and Scrutiny will be effective.

The work programme will be reviewed at every Committee meeting or as the Committee sees fit to ensure that it remains relevant and that Members and Officers have sufficient capacity to effectively achieve its objectives.

- 3.2 The Work Programme attached at Appendix 1 includes these suggestions and the Committee is asked to approve the work programme for the 2016/17 municipal year.
- 3.3 To assist members in developing the Committee's Work Programme, a copy of the current Cabinet Work Programme and Forward Plan, for the period 20th May 2016 to 20th May 2017, is attached at Appendix 2.

Task Group Reviews

- 3.4 The Committee is required to undertake individual reviews throughout the municipal year and proposals for reviews should be proposed and discussed at the Committee meeting.

4. Alternative Options

- 4.1 The Committee can choose not to have a detailed work programme although it is recommended that it is best practice to do so.

Work Programme 2016/17

Children's' Health, Social Care and Education

Overview & Scrutiny Committee

Date: 6th July 2016

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

- 5.1 There are no financial or procurement implications arising as a result of this report. Any expenditure arising as a result of an item on the Committee's work programme will be met by the Overview and Scrutiny Support budget, subject to the approval of the Committee.

Legal and Human Rights Implications

- 5.2 Section 21 of the Local Government Act requires every local authority to establish an overview and scrutiny function to hold the Executive to account, undertake policy development and review, monitor and improve performance.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 There are no other direct implications arising as a result of this report. Any further implications will be identified when a topic is reviewed by the Scrutiny Committee and in any recommendations made by the Scrutiny Committee.

Links to One Swindon, Plans and Policies

- 5.4 The remit of the Committee includes the review, scrutiny and development of policy recommendations and the monitoring performance of corporate priorities including One Swindon.

Diversity Impact Assessment

- 5.5 No Diversity Impact Assessment is required at this stage, any DIA that is required during review of topics included within the work programme will be identified at the appropriate stage.

Risk Management

- 5.6 No risk management issues have been identified at this stage. Any risk management issues will be identified at the appropriate time when a topic is under review by the Scrutiny Committee and if it makes any recommendations.

6. Consultees

- 6.1 The Director of Finance (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

7. Background Papers

- 7.1 None.

Further information on the subject of this report can be obtained from Contact Rita Glen-Gallo, 01793 463410, rglen-gallo@swindon.gov.uk

Work Programme 2016/17

Children's' Health, Social Care and Education

Overview & Scrutiny Committee

Date: 6th July 2016

8. Appendices

- 8.1 Appendix 1 – Draft Work Programme for 2016/17.
- 8.2 Appendix 2 – Cabinet Work Programme and Forward Plan for the period 20th May 2016 to 20th May 2017.

Children's Health, Social Care and Education **Work Programme 2016-2017**

Terms of Reference of the Committee

To fulfil all the functions of an overview and scrutiny committee as they relate to: –

- The review, scrutiny, and development of policy recommendations.
- The management of performance.
- The monitoring of progress towards delivering relevant strategies and corporate priorities.
- The formulation of advice for the Cabinet, Council and other partners and stakeholders.

To have specific responsibility for (but not limited to) the scrutiny of:–

- The performance of services for children towards agreed local and national Performance Indicators.
- The quality of provision and effectiveness of Local Authority strategies to raise standards of education within Swindon.
- Specialist social services and integrated social services for children and young people in Swindon.
- The delivery of services to children and young people in Swindon generally.

In addition, as these relate to Children and Young People:

- The performance of services seeking to deliver healthy communities towards agreed local and national performance indicators.
- Health, health commissioning and service delivery.
- Public Health, Health promotion and the work of the Health and Wellbeing Board.
- Health Integration and collaborative working and commissioning with Health agencies and providers and General Practitioners.

In accordance with Section 7 of the Health and Social Care Act 2001 (as amended), the Children's Health, Social Care and Education Overview and Scrutiny Committee will undertake scrutiny of local health service providers jointly with the Adult's Health, Social Care and Housing Overview and Scrutiny Committee.

Review of the Work Programme

The work programme will be reviewed at every meeting of the Children's Health, Social Care and Education Overview & Scrutiny Committee to ensure that it remains relevant, to ensure that Members and Officers have sufficient capacity to deliver the work programme and to include any additional items on the work programme, if appropriate.

Contact details

Committee Officer: Rita Glen-Gallo
Email: rglen-gallo@swindon.gov.uk
Tel: 01793 463611

6th July 2016		
Item	Objectives	Witnesses
Co-optees Appointment	To confirm the appointment of Co-optees to the Committee.	Chair
Performance Report	To provide a detailed report on the Children's Services performance, informing the Committee of the latest indicators across Children's Services.	Phillipa Lamb / Jo Ash
Youth Forum and Youth Parliament	To introduce new Youth Parliament members; receive details of the Youth Forum's work for the 2016/17 period and to give the Committee an opportunity to identify any issues raised that Overview and Scrutiny can assist with.	Paul Dobson/ Claire Smith
Work Programme discussion	To set the work programme for the forthcoming municipal year and agree Task Groups and Membership on to those groups.	All

14th September 2016 – Themes: SEND; Disabilities; Transport Appeals		
Item	Objectives	Witnesses
SEND & Disabilities	To inform the Committee on the inspection regime to include preparatory work and policy dynamics.	(Lyn Frith)
Provision at Saltway	To update the Committee on work being undertaken by Saltway Centre to include performance and policy development.	(Mark Green)
Transport Appeals	To update the Committee on School Transport system to include information regarding policy, funding and transport appeals.	(Rebecca Mathis/ Ann Crowley)

9th November 2016 – Themes: Adolescent Issues; Health		
Item	Objectives	Witnesses
Youth Parliament	To include an update on the Youth MP Survey.	Paul Dobson
Youth Offending Team	Update on work being undertaken by the Restorative Youth Service since its last report to include: a) challenges and achievements of the service and b) presentation (DVD) relating to restorative justice.	Matt Bywater

<u>9th November 2016 – Themes: Adolescent Issues; Health</u>		
Mental Health – TAMHS, CAMHS	Update on mental health of young people to include challenges, evidence of need and impact.	
Performance of health services performance to include immunisation	<p>Detailed report on the Children's Services performance. Informing the Committee of the latest indicators across Children's Services.</p> <p>To include take up and effectiveness to include meningitis vaccinations for young people.</p> <p>GWH (to include A&E, midwifery, paediatrics; Child's Voice).</p> <p>CCG (to include waiting times on autism pathway).</p>	<p>Phillipa Lamb/Jo Ash</p> <p>Cherry Jones</p>

<u>18th January 2017 – Theme: Education & Standards</u>		
Item	Objectives	Witnesses
Education Standards	To provide the Committee with the latest school standards figures; the impact of academies; Swindon schools' standards as compared to out of borough; school improvement arrangements; update on work being undertaken by the Education Strategy Board; Ofsted Local Authority School Improvement Report update.	Peter Nathan
Early Years	To update the Committee on the Early Years Pilot Project.	Peter Nathan
Performance	Detailed report on the Children's Services performance. Informing the Committee of the latest indicators across Children's Services	Phillipa Lamb/Jo Ash

29th March 2017 – Themes: Child Protection; Social Care Work		
Item	Objectives	Witnesses
Child Protection and Social Care	<p>To receive a report on child protection work being undertaken to include recruitment of social workers; an update on Government SW accreditation; caseload issues/ SW Health Check issues.</p> <p>To update the Committee on work being undertaken regarding Child Sexual Exploitation, Female Genital Mutilation, Honour Based Violence and Domestic Abuse.</p>	<p>Maria Young</p> <p>Fiona Frances</p>
Performance	<p>Detailed report on the Children's Services performance. Informing the Committee of the latest indicators across Children's Services</p> <p>GWH (to include Service Level Agreements; Standards) AWP CCG</p>	Phillipa Lamb/Jo Ash

TASK GROUPS

Item	Objectives
SEND reforms	The SEND Task Group will continue the review of the Special Education and Disability (SEND) Reforms relating to the Children and Families Act 2014 with special focus on their implementation throughout the Borough of Swindon.

Swindon Borough Council

CABINET WORK PROGRAMME AND FORWARD PLAN

20 MAY 2016 - 20 MAY 2017 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 14/06/16)

Key Decisions are defined as:

- a) decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and
- b) decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council and Vice-Chair of Cabinet and Cabinet Member for Finance and Corporate Services
Oliver Donachie	Cabinet Member for Housing and Homelessness
Toby Elliott	Cabinet Member for Strategic Planning
Fionuala Foley	Cabinet Member for Children's Services
Brian Ford	Cabinet Member for Adults' Health and Social Care
Dale Heenan	Cabinet Member for Sustainability and Transport
Mary Martin	Cabinet Member for Communities
Garry Perkins	Cabinet Member for the Economy, Regeneration and Skills
Keith Williams	Cabinet Member for Streetsmart

Cabinet Member Decisions Proposed for May 2016

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
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Cabinet Meeting Date - 16th June 2016

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Council Plan 2016-2020	No	Leader of the Council	Cabinet	N/A Date of Notice: 28 January 2016	Head of People, Performance and Engagement Tel: 07823 525337 or Email: smowbray@swindon.gov.uk	N/A
Housing Revenue Account - Medium Term Financial Plan	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 15 th February 2016	Board Director Resources (S151 Officer) or Paul Smith Tel: 07500 884176 or Email: psmith@swindon.gov.uk	N/A
Lydiard Park and House - Future Operational Model	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 12 th February 2016	Board Director Resources (S151 Officer) or Rachel Watts, Tel: 07823 525297 or Email RWatts2@swindon.gov.uk	Cabinet Minute 58 2015/16 refers
Budget Out-turn and Management 2015/16.	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 10 th June 2015	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A

Capital Programme Monitoring Out-Turn 2015/16	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 10 th June 2015	Board Director Resources (S151 Officer) or Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk	N/A
Treasury Performance 2015/16	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 10 th June 2015	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 463976 or Email: psmith2@swindon.gov.uk	N/A
Local Transport Plan - Implementation Plan	No	Cabinet Member for Sustainability and Transport	Cabinet	N/A Date of Notice: 15 th February 2016	Head of Highways and Transport Tim Price Tel: 01793 466254 or Email: tprice@swindon.gov.uk	N/A
Reference from the Independent Remuneration Panel on Councillors' Allowances.	No	Leader of the Council	Cabinet	N/A Date of Notice: 1 st July 2015	Director of Law & Democratic Services (Monitoring Officer) Tel: 463012 or Email: staylor@swindon.gov.uk	N/A
Waste and Recycling Strategy	Yes	Cabinet Member for Streetsmart	Cabinet	N/A Date of Notice: 14 th March 2016	Head of StreetSmart Leon Barrett Email: lbarrett@swindon.gov.uk Tel: 07818 510602	N/A

Community Governance Review Update	Yes	Leader of the Council	Cabinet	N/A Date of Notice: 26 th April 2016	Director of Law & Democratic Services (Monitoring Officer) Stephen Taylor Tel: 01793 463012 Email staylor@swindon.gov.uk	N/A
Financial Context including the future of grounds and street cleaning services	Yes	Leader of the Council	Cabinet	N/A Date of Notice: 27 th April 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Bus Subsidies	Yes	Cabinet Member for Sustainability and Transport	Cabinet	N/A Date of Notice: 27 th April 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
New Eastern Villages - Use of Compulsory Purchase Powers	No	Cabinet Member for Communities and Strategic Planning	Cabinet	N/A Date of Notice: 4 th May 2016	Head of Property Assets Rob Richards Tel: 01793 463521 Email: rrichards@swindon.gov.uk	N/A
Regeneration Opportunities at Cheney Manor Employment Area	Yes	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 4 th May 2016	Head of Property Assets Rob Richards Tel: 01793 463521 Email: rrichards@swindon.gov.uk	N/A

Cabinet Meeting Date - 13th July 2016

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Budget Management 2016-17	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 1 st July 2015	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Education Transport Policy 2017-18.	Yes	Cabinet Member for Children's Services	Cabinet	Stakeholder and Public Consultation Date of Notice: 1 st July 2015	Head of Education Services Tel: 463067 or Email: pnathan@swindon.gov.uk	N/A
Securing a Sustainable Future for Swindon's Libraries and Community Services	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 12 th February 2016	Head of Localities and Volunteering or Patric Weir Tel: 07946 595852 or Email: pweir@swindon.gov.uk	Cabinet Minute 58 2015/16 refers
Land at Oakfield	Yes	Cabinet Member for Communities and Strategic Planning	Cabinet	N/A Date of Notice: 4 th May 2016	Head of Property Assets Rob Richards Tel: 01793 463521	N/A

Fixed Penalty Notice Enforcement Policy	No	Cabinet Member for Housing and Homelessness	Cabinet	N/A Date of Notice: 7 th June 2016	Head of Planning, Regulatory Services & Heritage or Kathryn Ashton Email: Kashton@swindon.gov.uk Tel: 01793 466113	N/A
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Cabinet Meeting Date - 4th August 2016

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Future Direction - Proposal for consultation	Yes	Leader of the Council, Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services and Cabinet Members for Streetsmart and Communities	Cabinet	N/A Date of Notice: 7 th June 2016	Director of Law & Democratic Services (Monitoring Officer) Head of Finance and Change Kirsty Cole Tel: 464610 Email: kcole@swindon.gov.uk	N/A

Cabinet Meeting Date - 7th September 2016

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Medium Term Financial Strategy - update for presentation to the Secretary of State before 14th October 2016	No	Cabinet Member for finance, people and performance	Cabinet	N/A Date of Notice: 12 th February 2016	Board Director Resources (S151 Officer) Stuart McKellar Tel: 01793 463300 or Email smckellar@swindon.gov.uk	Cabinet Minute 59 2015/16 refers
Budget Management 2016/17.	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 21 st October 2015	Board Director Resources (S151 Officer) or Kirsty Cole Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Capital Programme Monitoring 2016/17.	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 11 th September 2015	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 463976 or Email: psmith2@swindon.gov.uk.	N/A
Options for reducing street lighting energy usage	No	Cabinet Member for Sustainability and Transport	Cabinet	N/A Date of Notice: 12 th February 2016	Head of Highways and Transport or Tim Price Tel: 01793 46 6254 Email: tprice@swindon.gov.uk	Cabinet Minute 69 2015/16 refers

Securing a sustainable future for Swindon's Cultural Assets	Yes	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 12 th February 2016	Board Director Resources (S151 Officer) or Rachel Watts Tel: 07823 525297 Email: RWatts2@swindon.gov.uk	Cabinet Minute 58 2015/16 refers
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Cabinet Meeting Date - 19th October 2016

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Budget Management 2016/17.	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 13 th October 2015	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or email: kcole@swindon.gov.uk	N/A
Education Transport Policy 2018-19	Yes	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 26 th May 2016	Head of Education Services or Emily Heaton Email eheaton@swindon.gov.uk Tel: 01793 465769	N/A

Cabinet Meeting Date - 7th December 2016

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
2017-2020 Financial Context and Budget Proposals 2017/2018.	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 9 th December 2015	Board Director Resources (S151 Officer) Tel: 463300 or Email: smckellar@swindon.gov.uk	N/A
Capital Programme Monitoring - Second Quarter and Treasury Management Performance 2016/17.	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Notice of decision: 9 December 2015	Board Director Resources (S151 Officer) or Paul Smith Tel No: 463976 e-mail: psmith2@swindon.gov.uk	N/A

Cabinet Meeting Date - 8th February 2017

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Budget 2017/18 and Beyond	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Capital Programme 2017/18	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 07500 884176 or Email: psmith2@swindon.gov.uk	N/A
Treasury Strategy Statement 2017/18	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 07500 884176 or Email: psmith2@swindon.gov.uk	N/A
Housing Revenue Account - Rents and Charges 2017/18	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 07500 884176 or Email: psmith2@swindon.gov.uk	N/A

Swindon Pay Policy Statement 2017	Yes	Cabinet Member for Corporate, Customer and Digital Services	Cabinet	N/A Date of Notice: 22 nd April 2016	Head of People, Performance and Engagement Tel: 07823 525337 or Email: smowbray@swindon.gov.u	N/A
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Cabinet Meeting Date - 15th March 2017

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Budget Management 2016/17	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Capital Programme Monitoring 3rd Quarter 2016/17	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 463976 or Email: psmith2@swindon.gov.uk	N/A

Cabinet Meeting Date - 26th April 2017

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Budget Management 2016/17	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A

Cabinet Meeting Date - June 2017 (TBC)

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Housing Revenue Account - Medium Term Financial Plan	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 th May 2016	Board Director Resources (S151 Officer) or Paul Smith Tel: 07500 884176 or Email: psmith@swindon.gov.uk	N/A
Budget Out-turn and Management 2016/17.	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 th May 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Capital Programme Monitoring Out-Turn 2016/17	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 th May 2016	Board Director Resources (S151 Officer) or Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk	N/A

Treasury Performance 2016/17	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 th May 2016	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 463976 or Email: psmith2@swindon.gov.uk	N/A
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July 2017 (TBC)

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Budget Management 2017- 18	No	Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 7 th June 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 01793 464610 or Email: kcole@swindon.gov.uk	N/A