

Swindon Borough Council

Communities and Place Overview and Scrutiny Committee

Tuesday, 5 September 2017

Committee Room 6, Civic Offices

At 6.00 p.m.

Conservative Councillors

Mary Friend
Dale Heenan (Chair)
Nick Martin
Kevin Parry
Vera Tomlinson

Labour Councillors

John Ballman
Teresa Page
James Robbins
Peter Watts

Committee Officer: Shaun Banks (Telephone 01793 463606)
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AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

3. Minutes (Pages 3 - 6)

To receive the minutes of the meeting held on 28th June 2017.

4. Public Question Time

See explanatory note below. Please phone the Committee Officer whose name and number appears at the top of this agenda if you need further guidance.

5. Review of Resident's Requests (Pages 7 - 22)

6. Winter Salt Routes

(Briefing Note to follow)

7. Transport Requirements for Development

(Briefing Note to follow)

8. Committee Work Programme for the Municipal Year 2017/18 (Pages 23 - 50)

Date of Despatch: 23 August 2017

Public Question Time - Swindon Borough Council remains committed to increasing its accountability to the public and to promoting active citizenship. 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from the public about the work of the Committee (except for confidential matters, and matters relating to planning and licensing applications). We will give priority to those who submit questions in writing at least two days before the meeting. Questions must be relevant, clear, and concise. You may not use Public Question Time as an opportunity to make speeches or statements.

Questions in writing should be sent to the Committee Officer whose contact details appear on the agenda above or to the Director of Law and Democratic Services, we will publish it, along with the answer, alongside the Minutes. The process associated with asking a public question is set out in the "Public Question Time at Council Meetings Protocol and Guidance" available on the Council's Website.

(<http://ww5.swindon.gov.uk/moderngov/ecCatDisplay.aspx?sched=doc&cat=13338&path=0>) or from the Committee Officer named above.

Access Arrangements - The venue is wheelchair accessible and an infrared receiver hearing system is provided. If you have any special requirements to enable you to attend the meeting or would like to receive any of the pages contained in this agenda in a larger print size, please contact the Committee Officer as soon as possible prior to the date of the meeting.

COMMUNITIES AND PLACE OVERVIEW AND SCRUTINY COMMITTEE

WEDNESDAY, 28 JUNE 2017

PRESENT:- Councillors Dale Heenan (Chair), John Ballman, Mary Friend, Teresa Page, Kevin Parry, Vera Tomlinson and Peter Watts.

Apologies for absence were received from Councillors Nick Martin and James Robbins.

1. Appointment of Vice-Chair for the Municipal Year, 2017/18

Resolved – That Councillor Kevin Parry be Vice-Chair of the Committee during the Municipal Year, 2017/18.

2. Declarations of Interest

The Chair reminded Members of the need to declare any known interests in any matters to be considered at the meeting. No declarations were made.

3. Minutes

Resolved – That the Minutes of the meeting of the Streetsmart, Highways and Communities Overview and Scrutiny Committee held on 8th March 2017 be confirmed and signed.

4. Public Question Time

No public questions were asked.

5. Work Programme 2017/18

The Committee received a report of the Director of Law and Democratic Services setting out suggested items for inclusion in the Committee's Work Programme 2017/18.

The Chair updated Members in respect of a consultation exercise he had initiated to seek the views of members of the public on items they felt that the Committee should consider during the current Municipal Year.

The Committee discussed the Committee's suggested Work Programme for the Municipal Year 2017/18 together with suggestions received from Members of the public.

Resolved – (1) That that the Committee's Work Programme for the Municipal Year 2017/18 be:

Wednesday 28th June 2017

- To consider and approve a work programme for the Committee for the current Municipal Year.

Tuesday 5th September 2017

- **Residents Requests**

- a) Review of Parking Strategy – how to create additional spaces, tackle obstruction and pavement parking, supported traffic calming measures.
- b) Review of Bus Lanes – With a reason for keeping or changing.
- c) State of un-adopted roads and footpaths.
- d) Road Safety – Summary of issues around the town, including Thamesdown Drive. What action should the Council take?
- e) Invite to Police

Wednesday 22nd November 2017

- **Volunteering** - This overlaps with the portfolio of the Cabinet Member for Adult's Health and Social Care, so we will need to develop a joint presentation to Committee on this item.
- **Littering** – How can the Council support community efforts to clear up, what steps can the Council take to be more proactive
- **Recycling**

Parish Council – Responsibilities, Review of service standards, for example, grass cutting, play park provision, how to improve joint working and value for money.

Wednesday 10th January 2018

- **Communications and Engagement** – Capability of the Council to communicate and support the delivery within communities. For example, public call received 32 requests, Highways has a newsletter subscriber list of 1,500+, Libraries 30,000+, use of Facebook and Social Media.

This theme needs further focus as it potentially cross-cuts all Cabinet portfolios, including the Leader of the Council. Will require joint presentation with Communications colleagues.

- **Dial A Ride** - A review of the service, performance data and Council support.

Wednesday 28th February 2018

Community Assets (in particular Community Centres) – To provide an update to the Committee on current position regarding community assets – overlaps with portfolio of Cabinet Member for Property so will need to develop a joint presentation

on this item.

(2) That the Committee's Work Programme be reviewed at each meeting of the Committee.

6. Date of Next Meeting

It was noted that the next meeting of the meeting would held on Tuesday 5th September 2017 commencing at 6:00pm.

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Review of Residents Requests

Communities and Place Overview & Scrutiny Committee

Date: 5th September 2017

Author: Head of Highways and Transport

Wards: All

Parishes Affected: All

1. Purpose and Reasons

- 1.1 The purpose of the report is to provide the Scrutiny Committee with an update on a range of highway, transport and maintenance issues raised with the Chair of Scrutiny by members of the public.
- 1.2 Residents requests covered a range of areas leading to a request to explore the following areas:
- Review of Parking Strategy
 - Review of Bus Lanes
 - State of un-adopted roads and footpaths.
 - Road Safety summary, including Thamesdown Drive.

2. Recommendations

The Committee is recommended to:

- 2.1 Note the feedback from the report.

3. Detail

Review of Parking Strategy – how to create additional spaces, tackle obstruction and pavement parking, supported traffic calming measures

- 3.1 Parking strategy, management of parking issues and requests are dealt with within the Transport Planning and Traffic Management team. They receive a considerable number of enquiries from members of the public regarding the management of on-street parking and the impact that this has on the individuals and / or communities.
- 3.2 Fundamentally it remains the individual's responsibility and choice in owning a vehicle to consider where and how their vehicle / vehicles can be safely parked and to have due consideration to any obstruction of the network or individuals drives and private accesses that their parking may cause.
- 3.3 In principle the Council as highway authority does not prioritise the facilitation of parking arrangements for communities or the provision for particular individuals. In December 2014 Cabinet considered a report on verge parking and the potential to use Council resources to create additional parking provision (Cabinet

Further information on the subject of this report can be obtained from Jason Humm, jhumh@swindon.gov.uk

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Minute 53 – 2014/15 refers). There was no appetite to invest finite and reducing resources in creating additional car parking spaces across the highway network

- 3.4 Car ownership continues to rise and it is clear that many areas have limited on-street and private off-street parking. Provisions within the Local Transport Plan and approval of new developments indicate how alternative provision and sustainable transport will be prioritised.
- 3.5 New developments comply with parking policy (within planning guidance) at the time of construction and many of Swindon's historic, narrow or densely populated streets have been in existence for many years with limited ability to increase parking provision. For example a terraced street with relatively narrow house frontages often has 2, 3 or even 4 cars owned by people living at the same property.
- 3.6 Where an influx of parking by commuters or shoppers is causing an impact on an area or where parking is causing a danger on the highway then these areas will be considered by the team.
- 3.7 Whilst residents' parking zones or yellow lines and time limited waiting bays are often requested as a solution, experience shows that community consensus on the scale of the problem, the actual impact and constraints of any solution are often difficult to resolve and agree. Predominantly this is due to the cost of permits, the reduced number of bays due to the need to manage junctions in accordance with guidance and the impact on works vehicles or visitors.
- 3.8 Parking can be an emotive subject and in many instances issues arise from poor parking behaviour or neighbour disputes. In these instances the Council works closely with the Police, who have additional powers to tackle dangerous or obstructive parking, but fundamentally the local authority will decline any expectation to mediate or introduce measures to manage such situations given its duty to make efficient and effective use of finite resources.
- 3.9 There are however a range of schemes where the Council is actively supporting the resolution of more widespread parking challenges.
- 3.10 In East Wichel, following concerns about the overall parking provision, narrow drives and garages provided by the developer and limited allocation of spaces per house, the Council has led a widespread investigation into parking provision. These have included design of spaces that otherwise would not be compliant with guidance, consultation on the options and discussions around the priority balance between provision and impact on access and any risks that this might create.

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- 3.11 While some in the local community have raised concerns, consultation has indicated that opinion is split relatively equally between those who want the original parking constraints to be enforced, those who want it left unmanaged as at present and those who want more managed bays to be introduced.
- 3.12 The team is also working on possible solutions to ease congestion along Redhouse Way caused by parking issues and in particular the impact that this has on providing sufficient width for buses to pass each other at key points along the road.
- 3.13 The challenges at Redhouse Way were first raised around four years ago and since that time no community consensus has been reached to limit the impact, reduce the instances of pavement parking, or encourage individuals to use courtyard parking to the rear of properties.
- 3.14 Parking guidance leaflets do exist within Transport Planning and Traffic Management and these are available for communities on request.
- 3.15 In most instances the parking issue is inevitably linked to wider traffic management issues. As part of the scrutiny consultation a number of issues were raised.
- 3.16 The middle section of some roads is becoming deteriorated as parking 'funnels' traffic into this one area, increasing wear and tear. However, experience indicates that the community would not support a loss of parking on one or both sides of the road to simply prolong carriageway maintenance.
- 3.17 Congestion due to parking has been raised; however, in many instances preventing parking to increase available road width would simply move the parking concerns to a neighbouring road and will increase traffic speeds and risk along the 'freed-up' road.
- 3.18 Parking for businesses and local shops is requested as a priority however this is typically in conflict with the limited parking for residents that would have led to the difficulties in shoppers finding a space.

Review of Bus Lanes

- 3.19 The list of bus lanes across Swindon is given in appendix 1. The Council's Local Transport Plan, Transport Strategy and Bus Strategy detail the established policies and approach of supporting bus priority measures that the Council takes. This sits alongside the approach to sustainable travel provision.
- 3.20 There are no current plans to amend this strategy and indeed bus priority is being supported as part of the growth agenda with £10m in Local Growth Fund 2 being secured for bus priority corridors and with increased compliance with bus lanes

Further information on the subject of this report can be obtained from Jason Humm, jhumm@swindon.gov.uk

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and bus gates through improved camera based enforcement being actively promoted.

- 3.21 It is difficult to imagine that Swindon's growth of 22,000 houses by 2026 (the equivalent of five towns the size of Royal Wootton Bassett) can be accommodated on the network without the promotion of and increased use bus travel (alongside walking and cycling).
- 3.22 Whilst it is recognised that individuals will raise the delay to general traffic that a bus lane 'causes' and the potential benefit of releasing this 'space' for general traffic, in the vast majority of instances this request is based on a lack of understanding around network capacity and constraints.
- 3.23 Capacity limitations across any highway network are typically caused by 'node' (i.e. junction) capacity rather than 'link' (i.e. road) capacity. A bus lane typically uses capacity of the 'link' to allow the bus to bypass queuing traffic and re-join the traffic queue much closer to the junction.
- 3.24 In instances where the bus lane itself does not run through the junction, then the capacity of the junction itself and therefore the frequency of vehicles passing through it is unaffected.
- 3.25 Cricklade Road approaching Moonrakers junction from the north is a good example of this. Traffic spreads into 2 lanes on the approach to the mini roundabout. If we assume that there is a gap in the roundabout traffic every 6 seconds then 20 vehicles (2 lanes of 10) can pass through the junction each minute. Removing the bus lane would reduce the length of the overall queue (as vehicles would queue in 2 lanes) but would not reduce the time taken to get through the junction itself.
- 3.26 If the bus passes 40 vehicles this is a 2 minute saving for every bus passenger with drivers only having to queue for 6 seconds more than they would have done.
- 3.27 The types of turning movements at each junction, length of the 2 lane flare and risk that a longer queue can back up to the next junction causing problems elsewhere on the network do need to be considered. However these would be considered on a site by site basis if there was indication that a particular problem existed.
- 3.28 Current work within the team does however balance public feedback and perception against the need to promote bus travel and cope with Swindon's growth. And there is no indication that particular problems exist.

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State of un-adopted roads and footpaths

- 3.29 Roads and footways can be classed as highway but remain unadopted by the Highway Authority for a number of reasons. New roads as part of an active development remain with the developer until adoption; private roads or back lanes to the rear of properties can often be individually owned by each house frontage; roads that have never been brought up to adoptable standard by a past developer remain their liability and for them to manage.
- 3.30 The current approach (excluding on-going development) is that the Council as highway authority is not looking to increase its adopted network or looking to take on additional liability that currently rests with a 3rd party.
- 3.31 The context around this approach is useful to understand. At present the Council has around 850km of network and a range of associated highway assets. Historical underinvestment in highway networks has occurred nationally for many decades. Swindon is no different than most authorities and has an asset 'backlog' figure of around £25m and a 'standstill' figure of around £8m. These are detailed in the Council's Asset Management Strategy (Cabinet Minute reference 34 – 2015/16).
- 3.32 This backlog figure is the level of investment that would be needed to bring the network back up to a 'good' condition. Roads suffer wear and tear and weathering each year and have a finite life, hence the stand-still figure is the amount that needs to be spent each year to maintain the network in its current condition – maintaining a position neither better nor worse than last year.
- 3.33 The annual capital settlement from Central Government is around £4.8m. This creates challenges in managing the asset, accepting and managing risk and selecting the most beneficial approach to 'glide' asset condition. Effectively a managed decline.
- 3.34 The lack of overall capital investment (resurfacing a whole road) increases the likelihood that reactive maintenance (patching, pothole filing) will be required increasing revenue commitment at a time when significant revenue savings are required to be made.
- 3.35 Highways and Transport do however take an active approach where possible:
- 3.35.1 We continue to inspect a number of unadopted roads (e.g. MOD road, Wroughton) and will make ad-hoc repairs given our potential exposure to some liability due to our duty of care under the Highways Act.
- 3.35.2 We have previously agreed to contribute to resurfacing where communities and parishes have secured the majority of funding, due to the longer term community benefit;

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3.35.3 The potential for community empowerment is an element which could build on the good initial work of parishing with a view to understanding how the authority can best help communities to help themselves.

Road Safety – Summary of issues around the town, including Thamesdown Drive

- 3.36 Swindon is in a similar position to most local authorities that are seeing a significant slow-down in previous accident reduction rates. In many instances this is levelling or beginning to increase slightly. Accident trends are reported as part of the corporate dashboard and are detailed in appendix 2.
- 3.37 The national background to the change in trends is multifaceted:
- 3.37.1 Considerable work and investment nationally was against known accident sites; however, sites with obvious trends have generally been tackled. Traffic levels have continued to grow slightly over the period increasing risk on the network;
- 3.37.2 Cycling, walking and the use of motorcycles have also seen some increases and we know that these users are the most likely to have accidents and likely to be more severe.
- 3.37.3 Police enforcement over this period has inevitably been adjusted in response to the continuing pressures to restore fiscal responsibility to public sector funding. Initiatives such as safety camera partnerships and the use of speed cameras has reduced; in Swindon in particular this was an active decision based on a range of factors and pressures.
- 3.37.4 Investment into road safety teams for most authorities has continued to be reduced in response to national funding pressures. Within Swindon the previous road safety team has been rationalised, Road Safety Education, Training and promotion (influencing driver behaviour) has been reduced and there is continued pressure on contributing areas such as School crossing patrols, maintenance of the carriageway surface, grass cutting affecting rural visibility and cleaning and maintenance of highway signs and lines.
- 3.37.5 Swindon operates with one Road Safety Officer, who continues to work hard across the authority, particularly working with schools and continues to apply for and be successful in securing related DfT funding bids.
- 3.38 Notable success has occurred, with several of our schools recognised regionally and nationally for their good work around road safety and we continue to be successful in securing funding for cycle training through Bikeability. In addition the LTP delivery plan continues to allocate funding for network safety and
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improvement schemes and these continue to implement a range of schemes such as speed reductions through Inglesham; a segregated cycle route through Covingham part of the Eastern Flyer work; and pedestrian crossing facilities at Wroughton.

- 3.39 Thamesdown Drive was highlighted for consideration. The accident summary for Thamesdown Drive over the last 3 years is given in Appendix 3. Analysis of accidents indicates that the road has a relatively good safety record given the volume of traffic using it. However trends indicate that a number of accidents do occur with right turning traffic preceding through a red light signal.
- 3.40 This is part of ongoing discussions with the police who are responsible for enforcing moving traffic offences and consideration is being given to what further aspects could be introduced to highlight issues to drivers.
- 3.41 The use of camera enforcement technology is an element under consideration. However this cannot be seen as a short term solution. Many local authorities are aware that business cases for operating Safety Camera Partnerships and driver retraining courses take considerable development and are difficult to operate as cost neutral.
- 3.42 Given the limited resource within the teams and the priorities across other areas this was not considered as a high priority for inclusion in the LTP Implementation Plan approved by Cabinet in April 2017 (Cabinet Minute ref 122 - 2017/18).

4. Alternative Options

- 4.1 These items are presented to Committee for information only.

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

- 5.1 There are no financial or procurement implications arising from this report.

Legal and Human Rights Implications

- 5.2 Section 21 of the Local Government Act requires every local authority to establish an overview and scrutiny function to hold the Executive to account undertake policy development and review, monitor and improve performance.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 There are no other direct implications arising as a result of this report. Any further implications will be identified during the review work of the Committee and if it makes any recommendations.

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Diversity Impact Assessment

- 5.4 No Diversity Impact Assessment is required at this stage. Any DIA that is required during the work of the Scrutiny Committee will be identified at the appropriate stage.

Risk Management

- 5.5 No Risk Management issues have been identified at this stage. Any Risk Management issues will be identified at the appropriate time when a topic is under review by the Scrutiny Committee and if it makes any recommendations.

6. Consultees

- 6.1 The Director of Finance (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

7. Background Papers

- 7.1 None

8. Appendices

- 8.1 Appendix 1 – List of bus lanes and gates within Swindon
8.2 Appendix 2 – Accident trends within Swindon
8.3 Appendix 3 – Accidents on Thamesdown Drive

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Appendix 1 – list of bus lanes and gates within Swindon

NAME OF ROAD	LENGTH OF BUS LANE	DIRECTION OF TRAVEL	DAYS/HOURS OF OPERATION	PERMITTED VEHICLES
Fleming Way (West)	The nearside lane from a point approximately 43 metres west of the western kerbline of Islington Street to a point approximately 39 metres east of the eastern kerbline of Fleet Street	Westbound Carriageway	7 Days a week 7am to 7pm of each day	Motorcycles Pedal Cycles Taxis Authorised Vehicles
Fleming Way (East) 01	The nearside lane from a point approximately 64 metres west of the western kerbline of Medgbury Place to a point approximately 217 metres east of that kerbline.	Eastbound Carriageway	7 Days a week 7am to 7pm of each day	Motorcycles Pedal Cycles Taxis Authorised Vehicles
Fleming Way (East) 02	The nearside lane from a point approximately 235 metres east of the eastern kerbline of Medgebury Place to a point approximately 65 metres west of that kerbline.	Westbound Carriageway	7 Days a week 7am to 7pm of each day	Motorcycles Pedal Cycles Taxis Authorised Vehicles
Princes Street 01	The nearside lane from a point approximately 117 metres south of the northern kerbline of Gordon Road to a point approximately 131 metres north of that kerbline.	Northbound Carriageway	7am to 7pm of each day	Motorcycles Pedal Cycles Taxis Authorised Vehicles
Holbrook Way	The nearside lane from a point approximately 41 metres north east of the north eastern kerbline of Bridge Street to a point approximately 132 metres south west of that kerbline.	Westbound Carriageway	7 Days a week 7am to 7pm of each day	Motorcycles Pedal Cycles Taxis Authorised Vehicles
Faringdon Road	The offside lane from a point approximately 11 metres west of the western kerbline of East Street to a point approximately 84 metres west of that kerbline.	Westbound Carriageway	7 Days a week 7am to 7pm of each day	Motorcycles Pedal Cycles Taxis Authorised Vehicles
Wootton Bassett Road	The nearside lane from a point approximately 75 metres east of its junction with Mannington Roundabout (Wootton Bassett Road central reservation at its junction with Mannington Roundabout) to a point approximately 237 metres east of that junction.	Eastbound Carriageway	7 Days a week 7am to 7pm of each day	Motorcycles Pedal Cycles Taxis Authorised Vehicles
A4259 Queens Drive	The nearside lane from a point approximately 106 metres south of the southern kerbline of Upham Road to a point approximately 126 metres east of its junction with the Magic Roundabout.	Northwest bound carriageway	7 Days a week 7am to 7pm of each day	Motorcycles Pedal Cycles Taxis Authorised Vehicles
A4311 Cricklade Road 01	The nearside lane from the Copse Park and Ride Car Park exit to a point approximately 159 metres south of the southern kerbline of	Southbound Carriageway	7 Days a week 7am to 7pm of each day	Motorcycles Pedal Cycles Taxis

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NAME OF ROAD	LENGTH OF BUS LANE	DIRECTION OF TRAVEL	DAYS/HOURS OF OPERATION	PERMITTED VEHICLES
	Okus Grove.			Authorised Vehicles
Penhill Drive	The nearside lane from a point approximately 40 metres east of the eastern kerbline of Inglesham Road to its junction with Cricklade Road.	Eastbound Carriageway	7 Days a week 7am to 7pm of each day	Motorcycles Pedal Cycles Taxis Authorised Vehicles
A4311 Cirencester Way 01	The nearside lane from a point approximately 165 metres south of the southern kerbline of Liddington Street to a point approximately 149 metres south of that junction.	Northbound Carriageway	7 Days a week 7am to 7pm of each day	Motorcycles Pedal Cycles Taxis Authorised Vehicles
A4311 Cricklade Road 02	The nearside lane from a point approximately 120 metres south of the southern kerbline of Liddington Street to a point approximately 73 metres north of that kerbline.	Northbound Carriageway	7 Days a week 7am to 7pm of each day	Motorcycles Pedal Cycles Taxis Authorised Vehicles
Regent Circus	From a point 31.4 metres of the eastern kerbline of Commercial Road and Regent Circus to the junction with Princes Street.	Eastbound Carriageway	7 Days a week 24 hours of each day	Pedal Cycles
Princes Street 02	From its junction with Regent Circus for a length of 66.5 metres in a northerly direction.	Northbound Carriageway	7 Days a week 24 hours of each day	Pedal Cycles
Tewkesbury Way	The nearside lane from its junction with Mannington Lane to its junction with Great Western Way.	Eastbound Carriageway	7 Days a week 24 hours of each day	Pedal Cycles
Penzance Drive	The nearside lane from a point approximately 85 metres west of that un-named bus only road between Penzance Drive and Rodbourne Road to its junction with that road.	Eastbound Carriageway	7 Days a week 24 hours of each day	Pedal Cycles
Cricklade Road	The nearside lane from a point approximately 34 metres north of northern kerbline of Poplar Avenue to its junction with Cirencester Way.	Northbound Carriageway	7 Days a week 24 hours of each day	Pedal Cycles Motorcycles
Emlyn Square	The nearside lane from its junction with London Street to its junction with Faringdon Road.	Southbound Carriageway	7 Days a week 24 hours of each day	none
Highworth Road	From a point 40 metres north of the property boundary of Tranatore and Rulfcott for a distance of 218 metres in a southerly direction.	Eastern Carriageway	7 days a week 7am to 7pm	Motorcycles Pedal Cycles Taxis Authorised Vehicles

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LENGTHS OF ROAD RESERVED AS BUS GATES

Name of Road	Direction of Travel	Length of Bus Gate	Hours of operation	Permitted Vehicles
Torun Way	Both Directions	From the junction with Casterbridge Road to the junction of White Eagle Road for a distance of approx. 97 metres	7 days a week 24 Hours a day	
Mazurek Way	Both Directions	From a point 58 metres from the junction of Manor Farm Roundabout for a distance of 203 metres in a westerly direction.	7 days a week 24 Hours a day	Pedal Cycles
Ermin Street	Both Directions	From its junction with Hobley Drive to a point 10 metres south east of that junction.	7 days a week 24 Hours a day	Pedal Cycles
Ferndale Road	Both Directions	From a point 45 metres east of its junction with Kitchener Street to a point 60 metres east of that junction.	7 days a week 24 Hours a day	Pedal Cycles
Upham Road	Both Directions	From a point 13 metres west of the junction to Queens Drive Service Road to a point 9 metres west of that junction.	7 days a week 24 hours a day	
Polaris Way	Both Directions	From a point 70 metres south west of its junction with Cockleberry Roundabout in a south westerly direction to a point 127 metres east of its junction with North Star Avenue.	7 days a week 24 hours a day	
Bristol Street	Easterly Directions	From its junction with Emlyn Square (west) to its junction with Emlyn Square (east)	7 days a week 24 hours a day	Pedal Cycles
Church Place (East and West Section)	Easterly Direction	Between its junction with Church Place (North and South Section) and a point 28 metres west of that junction.	7 days a week 24 hours a day	
Un-named link road between Chelmsford Road and Eastleaze Road	Both Directions	From its junction with Eastleaze Road to its junction with Chelmsford Road	7 days a week 24 hours a day	
New College Drive	Both Directions	From its junction with Bilborough Drive to its junction with the exit road from New College.	7 days a week 24 hours a day	Pedal Cycles
Un-named Service Road to and from Asda Walmart	Both Directions	From a point 2 metres north of its roundabout junction with Lady Lane called 'Manor Farm' to a point 18 metres north of that point.	7 days a week 24 hours a day	
Un-named link road between Marlborough Road & Liden Dr	Both Directions	From its junction with Liden Drive to its junction with Marlborough Road (A4259)	7 days a week 24 hours a day	

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Name of Road	Direction of Travel	Length of Bus Gate	Hours of operation	Permitted Vehicles
Marlborough Road (Hospital access road)	Western Carriageway	From its junction with Marlborough Road (Hospital access road) roundabout to its junction with the Marlborough Road (Hospital access road)	7 days a week 24 hours a day	
Eastern Link Road joining Penzance Drive and Wootton Bassett Road	South Direction	The whole length	7 days a week 24 hours a day	
Un-named link road from Great Western Way to Mannington Lane	Westerly Direction	From Great Western Way at a point approximately 50 metres north of the Mannington Roundabout for a distance of 253 metres in a westerly direction	7 days a week 24 hours a day	
Un-named link road from the junction with Mannington Lane to Tewkesbury Way	South Easterly Direction	From its junction with Mannington Lane in a south easterly direction to its junction with Tewkesbury Way.	7 days a week 24 hours a day	
Penzance Drive	Both Directions	From Rodbourne Road junction to Outlet Centre access	7 days a week 24 hours a day	Pedal Cycles
East Wichel Way	Both Directions	Between its junction with Croft Road (A4361) and Cornwood Road	7 days a week 24 Hours a day	Pedal Cycles
East Wichel Way	Both Directions	Between its junction with Foxham Way and Arnhill Road / Barbrook Road	7 days a week 24 Hours a day	Pedal Cycles
Stratton Road	Both Directions	From its junction with Stratton Slip Road (to Swindon Road) to its junction with Greenbridge Retail Park Road.	7 days a week 24 Hours a day	Pedal Cycles

Further information on the subject of this report can be obtained from Jason Humm, jhumm@swindon.gov.uk

Review of Residents Requests

Communities and Place Overview & Scrutiny Committee

Date: 5th September 2017

LENGTHS OF ROAD RESERVED AS BUS ONLY ROAD

Name of Road	Direction of Travel	Length of Bus Only Road	Hours of Operation
Marlborough Road	Northwest bound (offside carriageway)	From a point 90 metres southeast of its junction with the un-named link road to Liden Drive to its junction with that road.	7 days a week 24 hours a day
County Road	Southbound Carriageway	The offside lane from a point approximately 20 metres south of its junction with Elmina Road to its junction with Manchester Road.	7 Days a week 24 hours of each day
Fleming Way 01	North	(East of Princes Street) from the westbound carriageway into Corporation Street in a northerly direction.	7 days a week 24 hours a day
Fleming Way 02	South	(West of Princes Street) From the eastbound carriageway into Princes Street in a southerly direction.	7 days a week 24 hours a day
Princes Street 03	West	(Junction with Fleming Way east) from the southbound carriageway into Fleming Way in a westerly direction.	7 days a week 24 hours a day
A4311 Cirencester Way 02	South	The offside lane from a point approximately 85 metres south of its junction with Liddington Street for a distance of approximately 90 metres	7 days a week 24 hours a day
Pipers Way	Eastbound Carriageway	The offside lane from a point 7 metres north west of the centre line of the south access of Wroughton Park and Ride, for a distance of 46 metres in a north westerly direction.	7 Days a week 24 hours of each day

Further information on the subject of this report can be obtained from Jason Humm, jhumm@swindon.gov.uk

Review of Residents Requests

Communities and Place Overview & Scrutiny Committee

Date: 5th September 2017

Appendix 2 – Accident trends within Swindon

Highways & Transport - Accident analysis 2016

Analysis of accident statistics for Swindon roads for 2016 has been completed. Data for the 5 year period 2012 to 2016 is included for comparison. Data is supplied by Wiltshire Police and covers incidents resulting in:

Death – which occurred within 30 days of the accident

Serious injury - an injury for which a person is detained in hospital as an “in-patient”, or any of the following injuries whether or not they are detained in hospital: fractures, concussion, internal injuries, crushings, burns (excluding friction burns), severe cuts, severe general shock requiring medical treatment

Slight injury - an injury of a minor character such as a sprain (including neck whiplash injury), bruise or cut which are not judged to be severe, or slight shock requiring roadside attention. Includes injuries not requiring medical treatment.

Data does not include the M4 or A419 (Highways England roads).

KSI is an abbreviation of “Killed or seriously injured”

Number of accidents (ie individual incidents)

Year	Total number of accidents	Number involving fatality	Number involving KSI	KSI as % of total
2012	414	2	65	15.7
2013	346	4	45	13
2014	363	2	55	15.2
2015	399	3	58	14.5
2016	441	1	70	15.9
Total	1963	12		14.9

Casualties per year

Year	Total number of casualties	Number of fatalities	Number of KSI casualties
2012	533	2	69
2013	446	4	50
2014	466	2	61
2015	517	5	65
2016	561	1	73
Total	2523	14	318

Further information on the subject of this report can be obtained from Jason Humm, jhumm@swindon.gov.uk

Review of Residents Requests

Communities and Place Overview & Scrutiny Committee

Date: 5th September 2017

Appendix 3 – Accidents on Thamesdown Drive

01/05/14 to 30/04/17 (36 months)

Number of accidents (ie individual incidents)

Accidents involving	Fatal	Serious	Slight	Total
Motor vehicles only	1	3	39	43
2-wheeled motor vehicles	0	2	3	5
Pedal cycles	0	1	3	4
Total	1	6	45	52

Casualties

Type	Fatal	Serious	Slight	Total
Vehicle driver	0	4	51	55
Passenger	1	0	29	30
Motorcycle Rider	0	2	3	5
Cyclist	0	1	3	4
Pedestrian	0	0	1	1
Total	1	7	87	95

Further information on the subject of this report can be obtained from Jason Humm, jhumm@swindon.gov.uk

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Work Programme 2017/18

Communities and Place

Overview & Scrutiny Committee

Date: 5th September 2017

Author: Director of Law & Democratic Services

Wards: All Wards

Parishes Affected: All Parish Areas

1. Purpose and Reasons

- 1.1 This report sets out details of the topics for the Communities and Place Overview and Scrutiny Committee work programme for 2017/18.
- 1.2 To assist Members in developing the Committee's Work Programme, a copy of the current Cabinet Work Programme and Forward Plan, for the period 11th August 2017 to 21st August 2018, is attached as Appendix 2.
- 1.3 Each Overview and Scrutiny Committee is requested to have a work programme that details the activities that it will be undertaking during the municipal year.
- 1.4 The work programme details the various topics and issues that each Committee intends to look into during the coming year with the aim of producing evidence based recommendations intended to provide service improvements for Cabinet and external agencies/bodies to consider.
- 1.5 Under the Council's Constitution, Overview and Scrutiny Committees are required to agree a work programme at the start of the municipal year outlining their priorities and likely outcomes of considering these issues.

The work programme is developed taking into account:

- Corporate priorities and objectives, including the Cabinet Forward Plan
 - Partnership strategic priorities and objectives
 - The interests and concerns of Members, Council officers, members of the public and other stakeholders such as community and voluntary groups and local businesses
- 1.6 Committees are encouraged to review the work programme on a regular basis to ensure it remains relevant and to prioritise the workload of the Committee.
 - 1.7 Members are reminded that the work programme must also take into account:
 - The workload of the Committee and of individual members
 - The capacity of officers to support a review
 - The resource implications of carrying out a review
 - The timescales for a review

Further information on the subject of this report can be obtained from Contact Shaun Banks, 01793 463606, sbanks@swindon.gov.uk

Work Programme 2017/18

Communities and Place

Overview & Scrutiny Committee

Date: 5th September 2017

- The most appropriate method of carrying out a review e.g. Committee meeting, Task Group, Member Champion review

1.6 The Communities and Place Overview and Scrutiny Committee is encouraged to be mindful of its role and remit when considering a work programme for the 2017/18 Municipal Year.

2. Recommendations

The Committee is recommended to:

2.1 Note the Work Programme for the 2017/18 Municipal Year.

2.2 Appoint Members to any Task Groups agreed by the Committee.

3. Detail

3.1 It is important that Overview and Scrutiny adds value to the work of the Council and the Borough and produces tangible outcomes for local people that result in real service improvements. Selecting the right topics is crucial to ensure that Overview and Scrutiny will be effective.

Task Group Reviews

3.2 The Committee is able to undertake individual reviews throughout the municipal year and proposals for reviews should be proposed and discussed at the Committee meeting.

4. Alternative Options

4.1 The Committee can choose not to have a detailed work programme although it is recommended that it is best practice to do so.

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

5.1 There are no financial or procurement implications arising as a result of this report. Any expenditure arising as a result of an item on the Committee's work programme will be met by the Overview and Scrutiny Support budget, subject to the approval of the Committee.

Work Programme 2017/18

Communities and Place

Overview & Scrutiny Committee

Date: 5th September 2017

Legal and Human Rights Implications

- 5.2 Section 21 of the Local Government Act requires every local authority to establish an overview and scrutiny function to hold the Executive to account, undertake policy development and review, monitor and improve performance.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 There are no other direct implications arising as a result of this report. Any further implications will be identified when a topic is reviewed by the Scrutiny Committee and in any recommendations made by the Scrutiny Committee.

Links to One Swindon, Plans and Policies

- 5.4 The remit of the Committee includes the review, scrutiny and development of policy recommendations and the monitoring performance of corporate priorities including One Swindon.

Diversity Impact Assessment

- 5.5 No Diversity Impact Assessment is required at this stage, any DIA that is required during review of topics included within the work programme will be identified at the appropriate stage

Risk Management

- 5.6 No risk management issues have been identified at this stage, any risk management issues will be identified at the appropriate time when a topic is under review by the Scrutiny Committee and if it makes any recommendations.

6. Consultees

- 6.1 The Director of Finance (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

7. Background Papers

- 7.1 None

8. Appendices

Appendix 1 – Communities and Place O/S Committee Work Programme for 2017/18.

Appendix 2 – Cabinet Work Programme and Forward Plan, for the period 11th August 2017 to 21st August 2018.

Work Programme 2017/18

Communities and Place

Overview & Scrutiny Committee

Date: 5th September 2017

Appendix 3 – Scrutiny Process Flowchart

Work Programme 2017/18

Communities and Place

Overview & Scrutiny Committee

Date: 5th September 2017

Appendix 1

Communities and Place Overview and Scrutiny Committee

Work Programme 2017/18

Terms of Reference of the Committee

To fulfil all the functions of an overview and scrutiny committee as they relate to –

- the review, scrutiny and development of policy recommendations,
- the management of performance,
- the monitoring of progress towards delivering corporate priorities, and
- the formulation of advice for the Cabinet, Council and other partners and stakeholders.

To have specific responsibility for (but not limited to) the scrutiny of: -

- the performance of services seeking to deliver sustainable communities against agreed local and national performance indicators,
- StreetSmart services,
- Transport and strategic transport planning,
- Flood risks,
- Environment and sustainability,
- Waste and Recycling,
- Library services,
- Business Support,
- Parishes and Devolution,
- Community and Neighbourhoods,
- Localities
- Volunteering

Review of the Work Programme

The work programme will be reviewed at every meeting of the Communities and Place Overview & Scrutiny Committee to ensure that it remains relevant, to ensure that Members and Officers have sufficient capacity to deliver the work programme and to include any additional items on the work programme, if appropriate.

To assist members in developing the Committee's work programme, a copy of the current Cabinet Work Programme and Forward Plan, for the period 11th August 2017 to 21st August 2018, is attached at Appendix 2.

Further information on the subject of this report can be obtained from Contact Shaun Banks, 01793 463606, sbanks@swindon.gov.uk

Work Programme 2017/18

Communities and Place

Overview & Scrutiny Committee

Date: 5th September 2017

Contact details:

Committee Officer: Shaun Banks

Email: sbanks@swindon.gov.uk

Tel: 01793 463606

Items for future meetings

Wednesday 22nd November 2017

Volunteering - This overlaps with the portfolio of the Cabinet Member for Adult's Health and Social Care, so we will need to develop a joint presentation to Committee on this item.

- **Littering** – How can the Council support community efforts to clear up, what steps can the Council take to be more proactive.
- **Recycling**
- **Parish Council** – Responsibilities, Review of service standards, for example, grass cutting, play park provision, how to improve joint working and value for money.

Wednesday 10th January 2018

- **Communications and Engagement** – Capability of the Council to communicate and support the delivery within communities. For example, public call received 32 requests, Highways has a newsletter subscriber list of 1,500+, Libraries 30,000+, use of Facebook and Social Media.

This theme needs further focus as it potentially cross-cuts all Cabinet portfolios, including the Leader of the Council. Will require joint presentation with Communications colleagues.

- **Dial A Ride** - A review of the service, performance data and Council support.

Wednesday 28th February 2018

- **Community Assets (in particular Community Centres)** – To provide an update to the Committee on current position regarding community assets – overlaps with portfolio of Cabinet Member for Property so will need to develop a joint presentation on this item.

Further information on the subject of this report can be obtained from Contact Shaun Banks, 01793 463606, sbanks@swindon.gov.uk

Swindon Borough Council

CABINET WORK PROGRAMME AND FORWARD PLAN

11 August 2017 - 21 August 2018 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 23/08/17)

Key Decisions are defined as:

decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and

decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Finance and Commercialisation
Oliver Donachie	Cabinet Member for the Economy and Skills
Toby Elliott	Cabinet Member for Strategic Planning and Sustainability
Fionuala Foley	Cabinet Member for Children's Services and School Attainment
Brian Ford	Cabinet Member for Adults' Health and Social Care
Mary Martin	Cabinet Member for Communities and Place
Cathy Martyn	Cabinet Member for Housing and Public Safety
Garry Perkins	Cabinet Member for Regeneration
Keith Williams	Cabinet Member for Corporate Services and Digitalisation

Cabinet Member Decisions Proposed for July/August 2017

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Property in Walcot - Acquisition	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Deputy Leader of the Council and Cabinet Member for Finance and Commercialis ation	<p>Councillor Kevin Small .. happy for purchase to go ahead .. good opportunity to purchase a property (to) benefit the local community ..</p> <p>Councillor Stan Pajak .. not against proposal .. proposal for the site after acquisition?</p> <p>Councillor Steve Allsopp – happy with the detail .. future options (to) look at site as whole including car park .. and land adjacent.</p> <p>Councillor Abdul Amin .. fully support(s) the proposed action.</p> <p>Councillor Emma Bushell .. supportive of these proposals.</p>	Corporate Director of Resources and Growth Head of Property Assets	Property in Walcot Swindon Acquisition NOT FOR PUBLICATI ON

				<p>Officers advise that comments on future uses will be taken into account in the options appraisal to be carried out after acquisition.</p> <p>Date of Notice:</p> <p>16th August 2017</p>		
On Street Pay Places	No	Cabinet Member for Economy and Skills	Head of Highways and Transport	<p>Councillors Junab Ali, Stan Pajak, Paul Dixon and Julie Wright – No comments received.</p> <p>Councillor Dave Wood – confirmed that ward members for Eastcott and Central were in agreement, in relation to the recommendations for Commercial Road.</p> <p>Councillor Bob Wright commented On Commercial Road parking issues and the need for a wider conversation on Parking (to be arranged). He supported thins moving</p>	<p>Corporate Director of Communities and Housing</p> <p>Jason Humm, Head of Highways & Transport</p>	On Street Pay Places

				<p>forward. Councillor Wright also commented on Harding Street. Officers confirm that it will be at least 12 months or more before there is anything permanent on that site.</p> <p>Date of Notice: 21st August 2017</p>		
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Cabinet Meeting Date - 6th September 2017

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2017/18	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Social Enterprise & Inclusion	Yes	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 13 th July 2017	Corporate Director of Resources and Growth Head of Revenues and Benefits	N/A
Skills and Employment Strategy	No	Cabinet Member for Economy and Skills	Cabinet	N/A Date of Notice: 6 th February 2017	Corporate Director of Resources and Growth Sally Burnett sburnett@swindon.gov.uk	N/A
Draft Economic Strategy	No	Cabinet Member for Economy and Skills	Cabinet	N/A Date of Notice: 16 th September 2016	Corporate Director of Resources and Growth Trudy Godfrey	Cabinet Minute 124 2016/17 refers
References from the Health and	No	Cabinet Member for Adult's Health and	Cabinet	N/A Date of Notice: 13 th July	Corporate Director of Resources and Growth	

Wellbeing Board		Social Care		2017	Director of Law & Democratic Services (Monitoring Officer)	
Swindon Borough Local Development Scheme Review 2017	Yes	Cabinet Member for Strategic Planning and Sustainability	Cabinet	N/A Date of Notice: 13 th April 2017	Corporate Director of Resources and Growth Phil Smith psmith@swindon.gov.uk	N/A
Annual Review of Local Ombudsman Complaints	No	Leader of the Council	Cabinet	N/A Date of Notice: 13 th September 2016	Corporate Director of Resources and Growth Director of Law & Democratic Services (Monitoring Officer)	
Kimmerfields Strategic Programme (to include motion referred from Council on 13th July 2017)	Yes	Cabinet Member for Regeneration	Cabinet	N/A Date of Notice: 18 th May 2017	Corporate Director of Resources and Growth Deborah Heenan	Council Minute 20 2017/18 refers
Final Draft Swindon & Wiltshire Strategic Housing Market	No	Cabinet Member for Strategic Planning and Sustainability, Cabinet Member for Economy and Skills	Cabinet	N/A Date of Notice: 17 th July 2017	Corporate Director of Resources and Growth Head of Planning, Regulatory Services & Heritage	N/A Tracker SHMA 2017

Assessment and Functional Economic Area Assessment						
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Cabinet Meeting Date - 18th October 2017

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
2017-18 Budget Management, 2018-19 Draft Budget and Medium Term Resourcing Plan	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 21 st October 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Forward Swindon Ltd - review of role and remit	No	Cabinet Member for Economy and Skills	Cabinet	N/A Date of Notice: 21 st March 2017	Corporate Director of Resources and Growth Corporate Director of Resources and Growth	N/A
2020 Renewables target, the achievement of "subsidy free solar projects and the reduction of Council energy costs by at least 20%	Yes	Cabinet Member for Strategic Planning and Sustainability	Cabinet	N/A Date of Notice: 21 st March 2017	Corporate Director of Resources and Growth Corporate Director of Resources and Growth	Cabinet Minute 60(9) 2016/17 refers

Lydiard House and Park - Business Transfer Agreement and Lease	Yes	Cabinet Member for Communities and Place	Cabinet	N/A Date of Notice: 21 st March 2017	Corporate Director of Communities and Housing	Cabinet Minute 107 (2016/17) refers
Swindon Museum and Art Gallery - Revenue Support	Yes	Cabinet Member for Regeneration	Cabinet	N/A Date of Notice: 2 nd August 2017	Corporate Director of Resources and Growth Head of Planning, Regulatory Services & Heritage	N/A
County Ground Recreation Improvements and Asset Transfer'	No	Cabinet Member for Communities and Place	Cabinet	N/A Date of Notice: 9 th August 2017	Corporate Director of Resources and Growth Kathy Sherratt ksherratt@swindon.gov.uk	N/A
Swindon - A Learning Town	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 15 th May 2017	Director, Children Services Head of Education	Cabinet Minute 120(3) refers
Reference from the Equalities Advisory Forum - Swindon Equality & Inclusion	No	Cabinet Member for Corporate Services and Digitalisation	Cabinet	N/A Date of Notice: 21 st August 2017	Corporate Director of Resources and Growth Nick Stephenson nstephenson@swindon.gov.uk	Minute 17 (2016/17) of the Equalities Advisory Forum

Charter						refers)
Fire Safety in High Rise Council accommodation	No	Cabinet Member for Housing and Public Safety	Cabinet	Date of Notice: 24 th July 2017	Corporate Director of Communities and Housing Head of Housing Management & Community Safety	Cabinet Forward Plan Report Tracker Fire Safety
Swindon Borough Local Development Scheme Review 2017	No	Cabinet Member for Strategic Planning and Sustainability	Cabinet	N/A Date of Notice; 16 th August 2017	Corporate Director of Resources and Growth Phil Smith psmith@swindon.gov.uk	N/A
Kimmerfields	Yes	Cabinet Member for Regeneration	Cabinet	N/A Date of Notice: 16 th August 2017	Corporate Director of Resources and Growth Deborah Heenan	N/A

Cabinet Meeting Date - 6th December 2017

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
2017-18 Budget Management, 2018-19 Draft Budget and Medium Term Resourcing Plan	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 24 th October 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	
Capital Programme Monitoring - Second Quarter and Treasury Management Performance 2017/18.	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Notice of Decision: 9 December 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Treasury Strategy Statement (Minimum Revenue Provision Policy)	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 26 th October 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Polling District	No	Leader of the	Cabinet	N/A	Director of Law &	N/A

and Places Review		Council		Date of Notice: 5 th October 2016	Democratic Services (Monitoring Officer) Sally Sprason ssprason@swindon.gov.uk	
Libraries Strategy - Alternative Delivery Models	No	Cabinet Member for Communities and Place	Cabinet	N/A Date of Notice: 13 th February 2017	Corporate Director of Communities and Housing Head of StreetSmart	Cabinet Minute 125 2016/17 refers
School Organisational Changes 2018/19	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 19 th September 2016	Director, Children Services Head of Education	N/A
Children and Adult Social Care - Emergency Duty Service	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 19 th June 2017	Director, Children Services	N/A

Cabinet Meeting Date - 7th February 2018

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget 2018/19 and Beyond	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 th January 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Capital Programme 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 th January 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Treasury Strategy Statement 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 th January 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Housing Revenue Account - Rents and Charges 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 th January 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A

Swindon Pay Policy Statement 2018	No	Leader of the Council	Cabinet	N/A Date of Notice: 20 th January 2017	Corporate Director of Resources and Growth	N/A
School Admission Arrangements	Yes	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 20 th January 2017	Director, Children Services Head of Education	N/A

Cabinet Meeting Date - 14th March 2018

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2017/18	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 22 nd April 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Capital Programme Monitoring 3rd Quarter 2017/18	Yes	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 22 nd April 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A

Cabinet Meeting Date - 18th April 2018

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 1 st February 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
School Transport	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 22 nd December 2016	Director, Children Services Gareth Cheal gcheal@swindon.gov.uk	N/A
Swindon Local Transport Plan - Implementation Plan 2017/18	Yes	Cabinet Member for Communities and Place	Cabinet	N/A Date of Notice: 6 th February 2017	Corporate Director of Communities and Housing Head of Highways and Transport	N/A

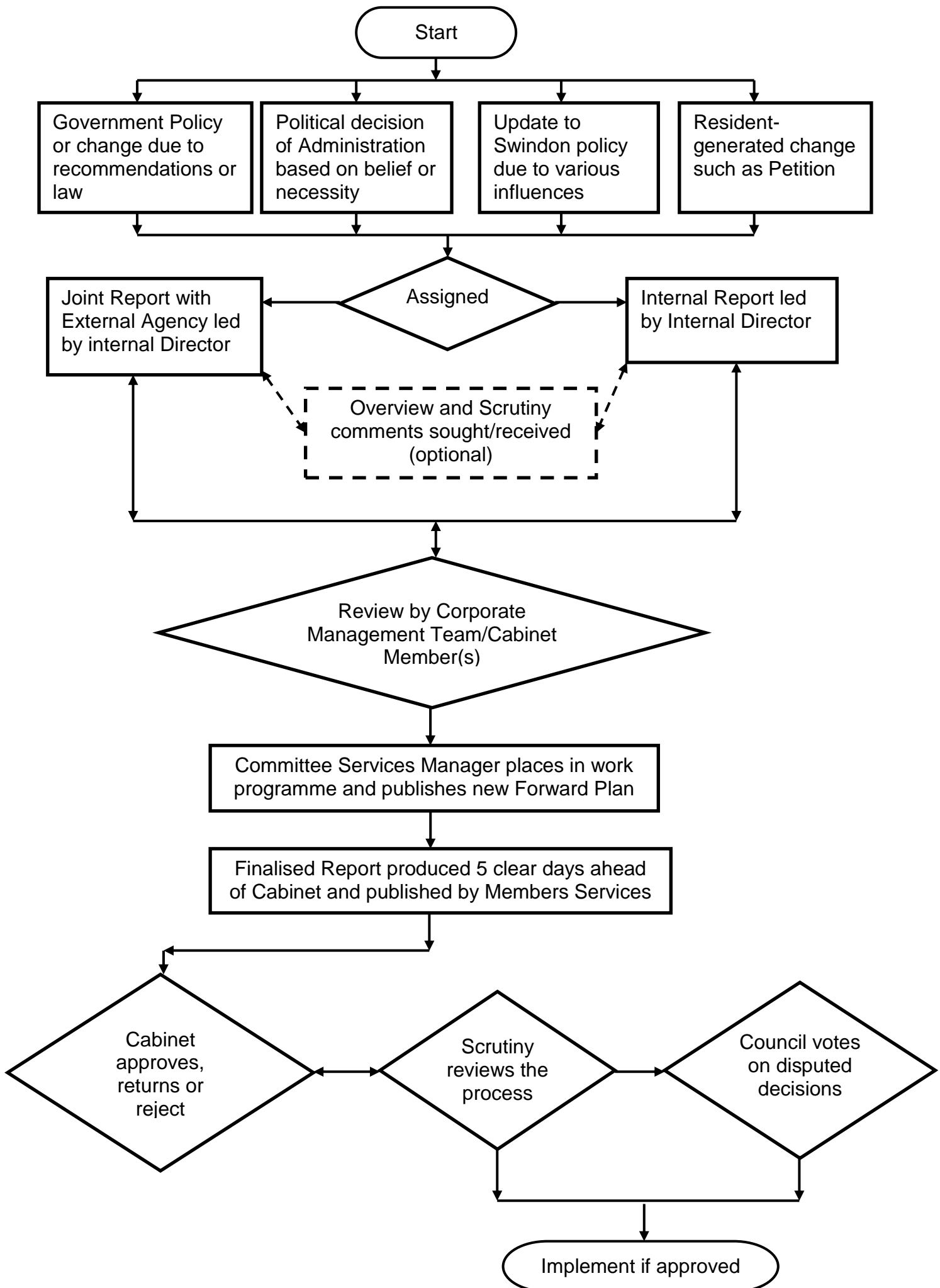
Cabinet Meeting Date - June 2018 (TBC)

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2017/18.	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 th June 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Housing Revenue Account - Medium Term Financial Plan	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20th June 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Capital Programme Monitoring Out-Turn 2017/18	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20th June 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Treasury Performance Management 2017/18	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20th June 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A

School Place Planning	Yes	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 20th June 2017	Director, Children Services Head of Education	N/A
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Cabinet Meeting Date - July 2018 (TBC)

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2018-19	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 7th June 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	
Education Transport Policy 2019-20	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 7th June 2017	Director, Children Services Head of Education	
Debt Management	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 7th June 2017	Corporate Director of Resources and Growth Head of Revenues and Benefits	



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