

# Swindon Borough Council

## Licensing Committee

**Friday, 18 May 2018**

Council Chamber, Civic Offices

### **At 3.34 p.m. (or upon the rising of the Appointments Committee)**

To: All Councillors

**Committee Officer:** Shaun Banks (Telephone: 01793 463606)  
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## **AGENDA**

**1. Apologies for Absence**

**2. Declarations of Interest**

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

**3. Minutes (Pages 5 - 6)**

To receive the minutes of the meeting held on 4<sup>th</sup> April 2018.

**4. Public Question Time**

See explanatory note below. Please phone the Committee Officer whose name and number appears at the top of this agenda if you need further guidance.

**5. Local Government Act 1989 - Section 15: Political Balance Arrangements**

"That Committees be reminded of their duty to carry out a review under Section 15 of the Local Government and Housing Act 1989 and recommended that, having carried out the review, they continue to apply the political balance provisions." (Recommendation to the meeting of Swindon Borough Council on 18<sup>th</sup> May 2018.)

(See report of Director of Law and Democratic Services to Annual Meeting of the Borough Council for details of the political balance arrangements.)

**6. Appointment of Sub-Committees and Panel**

(a) Ad Hoc Licensing Sub-Committee. (Recommended Membership - seven Members on a basis of four Conservative Group Members and three Labour Group Members.)

(b) Private Hire and Hackney Carriage Licensing Sub-Committee.

(Recommended Membership - seven Members on a basis of four Conservative

Group Members and three Labour Group Members.)

(c) Licensing Panel. (Recommended Membership - three Members to be drawn from the Membership of this Committee.)

**Date of Despatch:** 22 August 2018

**Public Question Time** - Swindon Borough Council remains committed to increasing its accountability to the public and to promoting active citizenship. 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from the public about the work of the Committee (except for confidential matters, and matters relating to planning and licensing applications). We will give priority to those who submit questions in writing at least two days before the meeting. Questions must be relevant, clear, and concise. You may not use Public Question Time as an opportunity to make speeches or statements.

Questions in writing should be sent to the Committee Officer whose contact details appear on the agenda above or to the Director of Law and Democratic Services, we will publish it, along with the answer, alongside the Minutes. The process associated with asking a public question is set out in the "Public Question Time at Council Meetings Protocol and Guidance" available on the Council's Website.

(<http://ww5.swindon.gov.uk/moderngov/ecCatDisplay.aspx?sch=doc&cat=13338&path=0>) or from the Committee Officer named above.

**Access Arrangements** – *The Venue is wheelchair accessible and an infrared receiver hearing system is provided. If you would wish to attend the meeting but have any special requirement to enable you to do so please contact the Committee Clerk above, as soon as possible prior to the date of the meeting.*

If you would like to receive any of the pages contained in this agenda in a larger print size please contact the Committee Officer whose name appears on the first page of this agenda.