

Swindon Borough Council

Resources and Corporate Overview and Scrutiny Committee

Monday, 27 November 2017

Committee Room 1, Civic Offices

At 6.00 p.m.

Conservative Councillors

John Haines
Timothy Swinyard (Chair)
Caryl Sydney-Smith
Vera Tomlinson
Steve Weisinger

Labour Councillors

Steve Allsopp
Des Moffatt
Robert Wright

Committee Officer: Iain Tucker, Committee Officer (01793) 463605
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Swindon Borough Council can be contacted at the Civic Offices, Euclid Street, Swindon, SN1 2JH (Telephone 01793 445500)

Access Arrangements - The venue is wheelchair accessible and an infrared receiver hearing system is provided. If you have any special requirements to enable you to attend the meeting or would like to receive any of the pages contained in this agenda in a larger print size, please contact the Committee Officer as soon as possible prior to the date of the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

3. Minutes (Pages 3 - 6)

To receive the minutes of the meeting held on 18th September 2017

4. Public Question Time

See explanatory note below. Please phone the Committee Officer whose name and number appears at the top of this agenda if you need further guidance.

5. The Swindon Programme - Organisational Excellence workstream

Sam Mowbray, the Director of Performance, Organisational Improvement and Communications, will take members through the proposed projects within the work stream and the implications, benefits and potential savings related to the organisational excellence work stream.

6. Communications - one year on

The Head of Communications will provide the meeting with an update on progress made to the Council's Communications function following restructuring in 2016.

Date of Despatch: 16 November 2017

Public Question Time - Swindon Borough Council remains committed to increasing its accountability to the public and to promoting active citizenship. 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from the public about the work of the Committee (except for confidential matters, and matters relating to planning and licensing applications). We will give priority to those who submit questions in writing at least two days before the meeting. Questions must be relevant, clear, and concise. You may not use Public Question Time as an opportunity to make speeches or statements.

Questions in writing should be sent to the Committee Officer whose contact details appear on the agenda above or to the Director of Law and Democratic Services, we will publish it, along with the answer, alongside the Minutes. The process associated with asking a public question is set out in the "Public Question Time at Council Meetings Protocol and Guidance" available on the Council's Website.

(<http://www5.swindon.gov.uk/moderngov/ecCatDisplay.aspx?sch=doc&cat=13338&path=0>) or from the Committee Officer named above.

Terms of Reference

To fulfil all the functions of an overview and scrutiny committee as they relate to –

- The Budget Scrutiny function, at the request of the Scrutiny Committee,
- The review, scrutiny and development of policy recommendations,
- The management of performance,
- The monitoring of progress towards delivering corporate priorities, and
- The formulation of advice for the Cabinet, Council and other partners and stakeholders.
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To have specific responsibility for (but not limited to) the scrutiny of: -

- The Council's Revenue and Capital Budget,
- The Medium Term Financial Strategy,
- Strategic Projects,
- Leisure
- Corporate Customer Services