

# Swindon Borough Council

## Schools Forum

Tuesday, 5 December 2017

Committee Room 6, Civic Offices at 4.00 p.m.

### Maintained School Members:

Janet Urban  
Rhian Cockwell  
Mark Edwards  
Charles Law  
Alison Lowe  
Ben Slater  
Jackie Smith  
Ray Williams

Chair - Primary Headteacher  
Primary Headteacher  
Governor - Secondary  
Special Governor  
Primary Headteacher  
Pupil Referral Unit Headteacher  
Special Schools Headteacher  
Primary Governor

### Academy Members:

Nick Capstick  
Andrew Henstridge  
Emma Leigh-Bennett  
Bob Linnegar  
James Povoas  
Karen Pyman  
Clive Zimmerman  
Vacancy

Special Academy  
Mainstream Academy  
Mainstream Academy  
Mainstream Academy  
Mainstream Academy  
Mainstream Academy  
Mainstream Academy  
Mainstream Academy

### Non-School Representatives:

Emma Lindsay  
Jo Morris  
Peter Smith  
Steve Wain

Diocese of Bristol  
Early Years  
Trade Unions  
16-19 Partnership

### Observer Status

Education Funding Agency Representative

**Committee Officer:** Rita Glen-Gallo

Telephone: 01793 463611 Email: [rglen-gallo@swindon.gov.uk](mailto:rglen-gallo@swindon.gov.uk)

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## AGENDA

### 1. Apologies for Absence

### 2. Minutes of Previous Meeting (Pages 3 - 10)

To receive the minutes of the meeting held on 3<sup>rd</sup> October 2017.

### **3. Public Questions**

See explanatory note below. Please phone the Committee Officer whose name and number appears at the top of this agenda if you need further guidance.

Members have previously agreed that public questions were to be submitted in writing at least 24 hours prior to a meeting to enable officers to provide a detailed response.

### **4. Oakfield Project Report HE (Pages 11 - 14)**

### **5. 2018-19 Dedicated Schools Grant - Funding Protocols HF (Pages 15 - 18)**

**Date of Despatch:** 21 November 2017

#### **Key:**

#### **Officers:**

HE	-	Head of Education
HF	-	Head of Finance – Technical

Public Question Time - Swindon Borough Council remains committed to increasing its accountability to the public and to promoting active citizenship. 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from the public about the work of the Committee (except for confidential matters, and matters relating to planning and licensing applications). We will give priority to those who submit questions in writing at least two days before the meeting. Questions must be relevant, clear, and concise. You may not use Public Question Time as an opportunity to make speeches or statements.

*(N.B. The Schools Forum has previously agreed that public questions can be submitted in writing up to 24 hours prior to a meeting and that, where possible, a written response be provided at the meeting.)*

Questions in writing should be sent to the Committee Officer whose contact details appear on the agenda above or to the Director of Law and Democratic Services, we will publish it, along with the answer, alongside the Minutes. The process associated with asking a public question is set out in the "Public Question Time at Council Meetings Protocol and Guidance" available on the Council's Website.

(<http://ww5.swindon.gov.uk/moderngov/ecCatDisplay.aspx?sch=doc&cat=13338&path=0>) or from the Committee Officer named above.

**Access Arrangements** – The Venue is wheelchair accessible and an infrared receiver hearing system is provided. If you would wish to attend the meeting but have any special requirement to enable you to do so please contact the Committee Clerk above, as soon as possible prior to the date of the meeting.

If you would like to receive any of the pages contained in this agenda in a larger print size please contact the Committee Officer whose name appears on the first page of this agenda.

## **SCHOOLS FORUM**

**TUESDAY, 3 OCTOBER 2017**

**PRESENT: -**

**School Members:** Janet Urban, Chair - Primary Headteacher  
Mark Edwards, Governor - Secondary  
Ben Slater, Pupil Referral Unit Headteacher  
Charles Law, Special Governor  
Clive Zimmerman, Academy Representative

**Non-School Members:** Emma Lindsay – Diocese of Bristol

**Officers:** Peter Nathan (Head of Education)  
Ian Burbidge (Head of Finance, Schools)  
Anne Mackay (Finance Manager, Education)

Apologies for absence were received from Councillor Fionuala Foley, Cabinet Member, Children's Services and School Attainment and Rhian Cockwell (Primary Headteacher), Mark Edwards (Governor - Secondary), Emma Leigh-Bennett (Mainstream Academy), Jackie Smith (Special Schools Headteacher), Peter Smith (Trade Unions) and Ray Williams, Primary Governor.

### **11. Minutes of Previous Meeting**

Resolved: That the minutes of the meeting held on 4<sup>th</sup> July 2017 be confirmed and signed as a correct record.

### **12. Public Questions**

In accordance with Standing Order 28, Mr Alastair Dixon- Patterson of Lydiard Park Academy, Swindon, submitted written questions regarding (a) school charges for permanent exclusions under the charging policy approved by the Schools Forum; (b) the "money to follow pupil" paid to the school the pupil joined once a new place was allocated; and (c) EOTAS calculations of funding between exclusion and placement in the new school allocated. Written responses had been prepared and these were tabled at the meeting.

### **13. Schools Forum Membership Update**

The Head of Education updated the Forum on Membership matters. He advised that a short review of current membership had been undertaken to ensure that the current membership was appropriate in the light of the evolving balance of schools in Swindon.

Resolved – (1) That the Schools Forum confirms the following appointments: Emma Lindsay - diocesan representative from the Bristol Church Of England Diocese, Emma Leigh-Bennett, Bob Linnegar, Sammy Edge and Karen Pyman as Academy Member representatives .Nick Capstick - Special Academy representative.

(2) That it be agreed that the number of members of the Schools Forum be maintained at 22 members and that it be noted that there were no changes to the membership structure nor to the current representation on the Forum.

(3) That it be noted that there was a vacancy for a Black and Minority Ethnic representative and that nominations will be sought through the Equalities Advisory Forum.

#### **14. 2017-18 Dedicated Schools Grant Budget Position**

The Finance Manager, Education, submitted a report advising the Forum on the latest projected 2017/18 Dedicated Schools Grant (DSG) retained budget position and on the projected year end position against the 2017/18 retained budgets based upon available information at the end of August 2017. She introduced the report, commenting on the changes that had taken place since the last report, and advised that, to the end of August, the projected out-turn position was forecast to be £0.18m above the overall budget. This deficit was the result of an increase in funding for high risk areas, as reflected in Appendix A of the report, and included an increase in High Needs Top Ups due to the rise in number of pupils supported by these and adjustments made to the bandings in special and mainstream settings.

In response to a query regarding the budget deficit, the Head of Education advised that the shortfall may either be clawed back from DSG reserves, or added to the DSG figures as a brought forward deficit. Alternatively, it may be deducted from the Schools Block Funding. Schools Forum members were advised that the final option choice will be taken following consultation with schools.

Resolved - That it be noted that:

(a) The latest projection on the 2017/18 retained budget was £0.180m above budget.

(b) Following the projected out-turn position, the unallocated Dedicated School Grant balance will decrease to £0.366m.

#### **15. 2017-18 Dedicated Schools Grant Budget and Forward Look**

The Forum considered a report by the Head of Finance – Technical, providing an update on the latest position of the 2017/18 Dedicated Schools Grant (DSG) settlements and budget. He explained that the report included updates on (a) work of the Admissions team (b) 2 Year olds' education (c) 30 hours of provision for 3 and 4 year olds, (d) education support grant and education function charge, (e) de-delegation, (f) new schools affecting Swindon's mainstream budget, (g) National Fair Funding, and (h) the Oakfield Project.

Following his presentation of the report, the Head of Finance – Technical, with the Head of Education, responded to the members' questions and comments in respect of the following matters:

- Management of the Local Authority's capital programme, including the financial outlay for the day to day management of PFI staff.
- The new schools opening in Swindon over the next year and how these were affecting funding and next years' budgets.
- The collection of Schools' census data.

Resolved – (1) That it be noted that:

- (a) an update from the admissions team was detailed in Para. 3.1.
- (b) an update on arrangements for 2 year olds education was detailed in Para. 3.4.
- (c) an update relating to 30 hours of provision for 3 & 4 year olds was detailed in Para. 3.8.
- (d) it costs £0.991m for the Local Authority to discharge the statutory duties it provides for all pupils.
- (2) further to (d) above, Schools Forum members be requested to consult with their head teacher associations about these charges before the January Schools Forum.
- (3) That Maintained Schools Forum members note the cost of providing statutory duties by the Local Authority for 2017/18.
- (4) further to (3) above, Maintained School Forum members be requested to consult with colleagues before the January Schools Forum about de-delegation costs for the following services:
  - Free School Meals eligibility
  - Trade Union
  - Nylands Campus Outreach team
- (5) That Schools Forum members be requested to consult with their relevant head teacher associations in order to that they can vote on this issue at the Forum's meeting on 17<sup>th</sup> January 2018.
- (6) That it be noted that:
  - (a) the forecasts of required pupil growth funding that will need to be considered as part of future budget setting processes was detailed in Para. 3.21.
  - (b) in November, a consultation exercise will be undertaken with schools on the local formula for funding schools in 2018/19, as per the conditions of the National Fair Funding Formula detailed in Para. 3.22.
- (7) That it be agreed that an extraordinary Schools Forum meeting be held on 5<sup>th</sup> December 2017.
- (8) That it be noted that Schools Forum members received a verbal update on the Oakfield Project.
- (9) That further to (8) above, the Head of Education be requested to circulate the consultation paper regarding the Oakfield Project to Scholl Forum members before its meeting on 5<sup>th</sup> December 2017.

## **16. Alternative Provision and Exclusions Report**

The Head of Education presented a report updating members on changes to the funding of EOTAS (Education Other Than At School) and Tuition services and the impact this could have on the High Needs Block funding. An update was also provided on the alternative provision working group which included the consideration of introducing a charge for permanently excluded pupils. He explained that exclusions, fixed term, permanent and withdrawn, continue to increase and that this was putting pressure on alternative provision capacity, EOTAS, and the high needs budget and did not fit with the aims of the Swindon Challenge.

The Head of Education elaborated on the model to be adopted to ensure the needs of the child were met within the Councils' budgetary constraints. He referred to the Alternative Provision Working Party 2017-18 stating that the groups' aims were to reduce the rate of fixed term and permanent exclusions to below the

national average, to increase the number of alternative provision re-integrations and reduce the percentage of children who attended more than one secondary school between Years 7 to 11 due to exclusions.

In response to a comment regarding the percentage of schools excluding pupils, the Chair referred to the different practices across schools on how to deal with pupils on the point of exclusion and that good practices should be shared for the benefit of the child.

Resolved – (1) That the report be noted.

(2) That an update on changes to the funding of EOTAS and the Tuition services be submitted to the Schools Forum meeting on 5<sup>th</sup> December 2017.

## **17. Monitoring of School Balances**

The Forum considered a report submitted by the Finance Manager, Education, setting out the level of school balances, particularly regarding the planned use of 2016/17 surplus balances during 2017/18 and the use of 2017/18 surplus balances in 2018/19 and beyond. She referred to the estimated school revenue balances expected to be held on 31<sup>st</sup> March 2018 as forecast by schools in June 2017 and elaborated on the estimated school revenue balances expected to be held on 31<sup>st</sup> March 2019 and 31<sup>st</sup> March 2020 as forecast by schools in June 2017. She commented on the target balances to be held by schools on 31<sup>st</sup> March 2018, based on the per pupil values previously agreed by Schools Forum.

In response to a query regarding St Luke's Special School, the Head of Education gave a verbal update and stated that the local press had reported on the staffing difficulties at the school. He referred to the actions being undertaken to support the school and confirmed that there may be financial implications for these actions in the future.

The Schools Forum welcomed the Finance Manager, Education's offer of working closely with schools. Referring to members' concerns regarding Robert le Kyng's Primary School and Specialist Resource Provision expenditure, the Finance Manager, Education, confirmed that the school's administration had been made aware that financial assistance by the Schools Forum was not an option.

Resolved – That it be noted that:

(a) the school's surplus balances brought forward at 1st April 2017 was £4.6m and that the schools were committed to use these balances in 2017/18.

(b) the school's estimated surplus balances to 31<sup>st</sup> March 2018 was £3.7m and that the schools were committed to use these balances in 2018/19.

(c) based on the balance returns received, 25 schools brought forward 2016/17 uncommitted balances which exceed the target per pupil values agreed by the Forum and 21 schools plan to hold uncommitted balances on 31st March 2018 which exceed the target per pupil values previously agreed by the Forum.

(d) target balances to be held by schools were based on the per pupil values previously agreed by Schools Forum and were compared to the actual (e) analyses show that schools' planned to use the surplus balances as of March 2017 in 2017/18.

(f) the indicative future balances to be held by schools at 31st March 2019 and 31st March 2020, taken from the three year budget plans submitted by schools in June 2017, was detailed in paragraphs 3.12 to 3.14, Table 3 and Appendix D.

(g) the number of schools forecasting balances on 31st March 2018, 31st March 2019 and 31st March 2020 was detailed in paragraphs 3.15, 3.16 and Table 4.

(h) the school balances claw back mechanism remained in place and the circumstances for schools to apply for this was to be implemented by the Local Authority.

(i) the information on Robert Le Kyng Primary Schools' balance and Robert Le Kyng Primary Special Resource Provisions' balance was referred to in paragraphs 3.21 to 3.24 of the report.

(2) That the Finance Manager, Education, be requested to circulate information regarding the make-up of "other specific projects" as highlighted in Table 2, 3.11 of the report.

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### Minute Item 12

In accordance with Standing Order 28, Mr Alastair Dixon-Patterson, Director of Finance and Operations, Lydiard Park Academy, submitted written questions regarding exclusion income and redistribution.

#### Questions:

The following question has been raised in advance of schools forum with a request that the answer be addressed as part of the October Schools Forum.

1. In the financial year 2016/2017 how much were schools charged for permanent exclusions under the charging policy approved by forum?
2. Of that money, how much 'money to follow the pupil' was paid to the school the pupil joined once a new place was allocated?
3. How does EOTAS calculate the funding it uses between exclusion and placement in the new school allocated?
  - a. What daily rate is applied?
  - b. How is that daily rate calculated?

#### Responses:

1. During 2016/17 schools were charged £291,084 for permanent exclusions in line with the policy agreed by Forum
2. During 2016/17 £17,081 was paid back to schools for successful reintegration of pupils.
3. EOTAS is commissioned to provide 112 places at £10,000 per place. The pupils at Stratton PRU are also funded based on the number of pupils on its role, at a high needs top-up rate of £45.79 per pupil per day. The exclusion income from schools is part of the overall High Needs budget, it does not form part of the EOTAS budget.
  - a. There is no direct link between the charge made to a school for a permanent exclusion and the amount paid to EOTAS. A secondary school is charged between £22.20 and £27.79 per day of exclusion, whereas EOTAS receives place funding plus high needs top-ups, for Stratton PRU the high needs top-up rate is £45.79 per day of provision.
  - b. If the pupil has a successful reintegration, the reintegration team will calculate how many days of BPPE funding remains and transfer this to the new school.

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## Oakfield Project Report

### Schools Forum

Date: 5<sup>th</sup> December 2017

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Author:	Head of Education
Wards:	All wards
Locality Affected:	All locality areas
Parishes Affected:	All parish areas

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#### 1. Purpose and Reasons

- 1.1 The report aims to update schools forum on the position regarding the Oakfield Project provision and the funding needed to ensure that the Oakfield project is able to continue to provide a service to Swindon secondary schools.

#### 2. Recommendations

- a) The Committee is recommended to note the report and agree that the Oakfield project receives additional funding as identified in the report to ensure that the project has no budget deficit for the financial year 2017/18.
- b) The Committee is recommended to agree that the Oakfield project will receive additional funding to ensure that the project has no financial deficit until the end of term 6, 2018.
- c) The Committee is recommended to agree that a further report on the future funding of Oakfield is provided for schools forum in May 2018 with a view to moving Oakfield to an agreed funding model within EOTAS.

#### **Detail – Background & Context**

- 2.1 The Oakfield project has been a successful Key Stage 4 pre-exclusion setting which has provided for between 30 to 35 pupils at risk of exclusion. It was due to close in 2010 as the local authority felt it could no longer run the provision on financial grounds. At the time though, secondary schools felt that it should continue and took over the management of the project in the belief that they could reduce costs and still run it effectively. No legal agreements were signed at the time between the local authority and schools or between the secondary schools involved in the Oakfield management committee.
- 2.2 The staff are still employed by the local authority but the finances and running of the project have been led by the schools. The financial lead has been through St Joseph's College with the Head of Commonweal chairing and organising the management committee. The Head of the Tuition Service has had nominal management responsibility for the project.
- 2.3 With the changes to secondary schools in terms of academization and MATS and with the considerable financial challenges faced by schools in recent years,

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Further information on the subject of this report can be obtained from Peter Nathan, 07467 440955, pnathan@swindon.gov.uk.

# Oakfield Project Report

## Schools Forum

Date: 5<sup>th</sup> December 2017

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schools have been less willing to commit to funding places. In the past, schools would commit to buying a block of places at the start of the financial year which would provide financial security to the project. This is no longer the case and in fact only Commonweal and St Joseph's have been involved recently in the management of the project. Schools such as Dorcan, Lydiard Park and Churchfields have all left the management committee – and if they buy places it is on an ad hoc basis. Places cost £10,000 if a school block buys or £12,000 if individual places are bought.

- 2.4 Furthermore, when the Oakfield project was taken over by schools in 2010, they were not charged the costs of renting the building or maintenance costs. This changed in 2014 bringing in additional costs of about £44K per year. In September 2016, the head of Oakfield moved to working three days a week (phased retirement) and an assistant head from Commonweal has been working at Oakfield since then on 3 days a week to support the management of the project. This has increased leadership costs.

### 3 Current position

- 3.1 Since September 1<sup>st</sup> 2017, the local authority have taken control of the management of Oakfield and a management committee has been put in place. Finances have been reviewed relating to past unpaid invoices and costs and also to the current position for the rest of the financial year.
- 3.2 The project has currently 31 pupils. Pupils at the project remain on the roll of the school and these pupils come from St Joseph's, Kingsdown, EOTAS, Lawn Manor, Lydiard Park, Abbey Park and Commonweal. The UTC, Nova Hreod, Swindon Academy, Ridgeway and Warneford have no pupils at the project. Income brought in by these pupils is somewhere between £260K and £280K.
- 3.3 The current deficit in the budget is £120,000 per year in terms of income received against service running costs. This deficit needs to be addressed and the costs of the project reduced where possible and this is being looked at by the borough finance team with the Oakfield management team.
- 3.4 Because of the deficit in the project's finances, consideration has been given to closing the project and returning the pupils to their schools. Pupils attend Oakfield, however, because they are at risk of permanent exclusion and this would then be a serious risk if they returned to mainstream education. The cost of a PEX provision is in the range of £18-20,000 and so the cost of closing the provision could be much higher to the High Needs budget than keeping the provision open. For example, if all the pupils at Oakfield were permanently excluded then the cost would be in the region of £600,000 to the High Needs budget.
- 3.5 There is also an historic deficit of up to £160,000 which has accumulated over the past three years while the project was being managed by the schools. It is

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Further information on the subject of this report can be obtained from Peter Nathan, 07467 440955, pnathan@swindon.gov.uk.

# Oakfield Project Report

Schools Forum

Date: 5<sup>th</sup> December 2017

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unclear at the moment as to how this deficit will be paid and work is continuing with St Joseph's School (the previous budget holder) to try to find a resolution.

- 3.6 The Oakfield project is outside any local authority or school/academy structures and thus it is also proposed that while pupils would still be dual rolled, its funding and overall management would come into EOTAS by September 2018 or soon after.

## 4. Alternative Options

- 4.1 An alternative option is to close the project either as soon as possible or at the end of the academic year 2018. This would incur redundancy costs and there would still be the historic deficit to pay. It would, however, ensure that no further losses would be incurred. There would be a considerable danger though that the young people at the project would be permanently excluded from their schools as there is no similar pre-exclusion provision within Swindon – this would mean that there would be further pressures on the High Needs budget.

## 5. Implications, Diversity Impact Assessment and Risk Management

- 5.1 There is a risk of pressure to the High Needs budget as has been indicated. Part of the risk management is to try to secure savings from the day to day running costs of the Oakfield project.

### Financial and Procurement Implications

- 5.2 The financial implications are set out in the body of the report

### Legal and Human Rights Implications

- 5.3 There are no direct legal implications.

### All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.4 There are no other implications

### Diversity Impact Assessment

- 5.5 Available from author. No adverse impact identified if project is agreed.

### Risk Management

- 5.6 Risk is being managed by regular financial monitoring by the borough finance team and through the Oakfield management committee which meets monthly.

## 6. Consultees

- 6.1 The Director of Finance (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

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Further information on the subject of this report can be obtained from Peter Nathan, 07467 440955, pnathan@swindon.gov.uk.

**7. Background Papers**

7.1 Alternative Provision Review.

**8. Appendices**

None.

## 2018-19 Dedicated Schools Grant – Funding Protocols

**Schools Forum**

**Date: 5th December 2017**

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Author: Head of Finance – Education

Wards: All

Locality Affected: All

Parishes Affected: All

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### **1. Purpose and Reasons**

- 1.1 The Schools Forum will meet on 17th January 2018 to agree the 2018/19 Dedicated Schools Grant Settlement and Budget. This report provides members the opportunity to review and agree the funding protocols that will be used to prepare the budgets for 2018/19. This report addresses:
- Mainstream Funding Formula
  - Transfer of 0.5% Schools funding block to High Needs funding block
  - Statutory Services carried out on behalf of all schools and academies
  - Statutory Services carried out on behalf of all maintained schools – 2018/19 Education Function Charge
- 1.2 These proposals contribute towards delivering the Council Vision Priority “Offer education opportunities that lead to the right skills and right jobs in the right places.”

### **2. Recommendations**

The Schools Forum is recommended to:

- 2.1 Agree the policy to be implemented when setting the Mainstream Funding Formula (Para 3.1)
- 2.2 Agree to the transfer of 0.5% Schools funding block to High Needs funding block (Para 3.1)
- 2.3 Agree the principle that the LA retains the funding that will be announced in December as part of the Schools Block to meet its statutory duties for all pupils. (Para 3.4)

Maintained School Members are recommended to:

- 2.4 Agree that the LA retains a £16 per pupil fee to cover the cost of providing its statutory duties for all maintained pupils. (Para 3.6)
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Further information on the subject of this report can be obtained from Ian Burbidge on 07769 281641 or [iburbidge@swindon.gov.uk](mailto:iburbidge@swindon.gov.uk)

# 2018-19 Dedicated Schools Grant – Funding Protocols

Schools Forum

Date: 5th December 2017

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## 3. Detail

### Consultation Update

- 3.1 Forum members will all have been invited to the consultation events held on the 28<sup>th</sup> November where the various protocols will have been discussed.
- 3.2 Subsequent to the meeting all schools will have been provided a link to an online survey, the results of this survey will have been shared with forum members prior to this meeting.
- 3.3 Members of the forum are requested to debate the merits of the various proposals that were presented at the consultation and agree the principals to be implemented in setting the 2018/19 DSG funding formula.

#### **Members of the Schools Forum are now asked to:**

- **Agree the policy to be implemented when setting the Mainstream Funding Formula**
- **Agree to the transfer of 0.5% Schools funding block to High Needs funding block**

### 2018/19 Education Function Charge

#### **Duties carried out on behalf of all schools and academies**

- 3.4 Members will remember that at the October the LA provided details of the 2016/17 cost of providing its statutory duties to all schools, members will be aware that the costs were £0.991m compared to the £0.498m of income provided to the LA as part of the 2017/18 Schools Block funding.
- 3.5 The funding for 2018/19 will not be formally announced until the 18<sup>th</sup> December as part of the School funding settlement. The LA requests that Schools Forum agrees the principal that it retains this funding in 2018/19 to meet its statutory services for all pupils.

#### **Duties carried out on behalf of maintained schools**

- 3.6 At the October meeting the LA presented members with the costs of providing its statutory services to maintained schools, this was established as £0.183m for 2016/17.
- 3.7 During 2017/18 maintained schools agreed to provide funding to cover the statutory duties element of the LA's costs. There was a differential rate for

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Further information on the subject of this report can be obtained from Ian Burbidge on 07769 281641 or [iburbidge@swindon.gov.uk](mailto:iburbidge@swindon.gov.uk)



# 2018-19 Dedicated Schools Grant – Funding Protocols

## Schools Forum

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mainstream schools and Special & PRU provisions (£22.50 and £33.75 respectively).

- 3.8 The LA requests that maintained school members agree that the LA retains a £16 per pupil to cover its statutory duties for all pupils in maintained schools.

### **Members of the Schools Forum are now asked to:**

- **Agree the principle that the LA retains the funding that will be announced in December as part of the Schools Block to meet its statutory duties for all pupils. (Para 3.4)**

### **Maintained School Members are now asked to:**

- **Agree that the LA retains a £16 per pupil fee to cover the cost of providing its statutory duties for all maintained pupils. (Para 3.6)**

## **4. Alternative Options**

- 4.1 Members of the Forum may provide alternatives in the course of the meeting.

## **5. Implications, Diversity Impact Assessment and Risk Management**

### Financial and Procurement Implications

- 5.1 Various financial implications are included in this report relating to management of the retained DSG budget.

### Legal and Human Rights Implications

- 5.2 Legal and Human rights implications have been taken into account in preparing this report. It is considered that the recommendations are compatible with Convention Rights.

### All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 No additional implications were raised in the preparation of this report.

### Diversity Impact Assessment

- 5.4 The proposals within this report are designed to allocate funding targeted at disadvantaged pupils and at pupils with low prior attainment and / or special education needs in order to narrow the attainment gap between these and other pupils.

# 2018-19 Dedicated Schools Grant – Funding Protocols

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## Risk Management

- 5.5 Any specific risk management implications are highlighted in the body of the report.

## **6. Consultees**

- 6.1 Director of Finance (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

## **7. Background Papers**

- 7.1 None.

## **8. Appendices**

- 8.1 None