



**SWINDON BOROUGH COUNCIL**  
**Municipal Year 2019/20**

**Thursday, 7 November 2019**

**COUNCIL CHAMBER  
CIVIC OFFICES  
SWINDON**

30 October 2019

Dear Councillor,

**Summons to attend Council Meeting**

A MEETING of the **Council**, which you are requested to attend, is to be held at the CIVIC OFFICES, SWINDON, on **Thursday, 7 November 2019 at 7.00 p.m.**

The business to be transacted will be as follows:-

**AGENDA**

- 1. Apologies for Absence**
- 2. Communications**  
To receive any communications or letters which the Mayor or Chief Executive may have to bring before the Council.
- 3. Minutes** (Pages 5 - 10)  
To receive the minutes of the previous meeting.
- 4. Declarations of Interest**  
Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

**5. Public Question Time**

See explanatory note below.

**6. Minute for Confirmation** (Pages 11 - 46)

To consider a Minute for Confirmation from the Cabinet:

- Minute 40 (Polling Districts and Places Review)

**7. Council Petition Scheme** (Pages 47 - 52)

To consider any petition received in accordance with the Council's Petition Scheme.

**8. Motions**

**(a) Motion - Fair Tax**

**Councillor Steve Allsopp will move:**

"This Council recognises:

- 1) The importance business taxation plays in supporting public services.
- 2) That the tax system needs to be fair and equitable across the economy.
- 3) That many small and medium sized businesses pay higher rates of net taxation than our largest companies.
- 4) The activity of the Fair Tax Campaign in seeking to encourage businesses in all sectors to develop tax strategies which are open, transparent and avoid aggressive tax avoidance.

This Council calls upon the Cabinet Member for Finance and Education to support the work of the Fair Tax Campaign and requests he brings a report to Cabinet outlining the feasibility of including the campaign's underlying principles in the Council's procurement processes."

**(b) Motion - Number 20 Bus Service**

**Councillor Bazil Solomon will move and Councillor Steve Allsopp will second:**

"This Council:

- Notes the closure of the 20 Bus Service in 2015 as a result of subsidy cuts and that Stratton Parish council have looked in to part-funding a bus service along the old 20 bus route.
- Recognises how passengers of the former 20 Bus service valued having a public transport service along stretches of the Borough without any other bus service nearby and in helping people get to the Great Western Hospital.
- Supports the Leader of the Council's view (expressed through the Local Government Association) that there is a need for local authorities to both protect bus services and to invest in subsidised routes.

- Believes the Council should work with Parish Councils whose boundaries the 20 Bus went through to find a solution to reintroducing a bus services along the old 20 bus route.

Requests the Cabinet Member for Transport and the Environment set up a working party with representatives of all political groups and representatives of Parish Councils which the old 20 bus services went through to find a way to reintroduce such a service.”

**9. Appointments to Committees** (Pages 53 - 54)

**10. Minutes of Cabinet and Decisions Delegated to Cabinet Members** (Pages 55 - 68)

Members have the opportunity to raise questions with the relevant Cabinet Member in respect of Cabinet minutes (which are not reserved for Council for decision) and in respect of individual Cabinet Member delegated decisions.

**11. Minutes of other Council Bodies**

Members have the opportunity to raise questions with the relevant Chair in respect of all other Committee minutes (not reserved to Council for decision), as set out in the Minute Book circulated separately.

**12. Councillors Question Time**

Questions (if any) of which notice has been given by Councillors in accordance with Standing Order 15.

Yours faithfully

Lisa Hall

Chief Legal Officer

**Questions by Members of the Public in accordance with Standing Order 11**

Swindon Borough Council remains committed to increasing its accountability to the public and to promoting active citizenship. 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from the public about the work of the Committee (except for confidential matters, and matters relating to planning and licensing applications). We will give priority to those who submit questions in writing at least two days before the meeting. Questions must be relevant, clear, and concise. You may not use Public Question Time as an opportunity to make speeches or statements.

Questions in writing should be sent to the Committee Officer Shaun Banks (07980752047 [sbanks@swindon.gov.uk](mailto:sbanks@swindon.gov.uk)) or to the Chief Legal Officer, we will publish it, along with the answer, alongside the Minutes. The process associated with asking a public question is set out in the “Public Question Time at Council Meetings Protocol and Guidance” available on the Council’s Website (<http://www5.swindon.gov.uk/moderngov/ecCatDisplay.aspx?sched=doc&cat=13338&path=0>) or from the Committee Officer named above.

**Access Arrangements** - The venue is wheelchair accessible and an infrared receiver hearing system is provided. If you have any special requirements to enable

you to attend the meeting or would like to receive any of the pages contained in this agenda in a larger print size, please contact the Committee Officer as soon as possible prior to the date of the meeting.

**COUNCIL**

**THURSDAY, 19 SEPTEMBER 2019**

**PRESENT:-** The Worshipful The Mayor in the Chair; Councillors Junab Ali, Abdul Amin, John Ballman, Ray Ballman, Alan Bishop, Nick Burns-Howell, Emma Bushell, Matthew Courtliff, Claire Crilly, Malcolm Davies, Mark Dempsey, Paul Dixon, Oliver Donachie, Steph Exell, Emma Faramarzi, Brian Ford, Jim Grant, Dale Heenan, Steve Heyes, Russell Holland, Fay Howard, Janine Howarth, Oladapo Ibitoye, Robert Jandy, Jenny Jefferies, Vinay Manro, Mary Martin, Nick Martin, Cathy Martyn, Jane Milner-Barry, Des Moffatt, Stan Pajak, Barbara Parry, Maureen Penny, Garry Perkins, David Renard, James Robbins, Imtiyaz Shaikh, Carol Shelley, Kevin Small, Roger Smith, Basil Solomon, Andy Spry, Gary Sumner, Timothy Swinyard, Caryl Sydney-Smith, Rahul Tarar, Nadine Watts, Peter Watts, Steve Weisinger, Keith Williams and Robert Wright.

**27. Apologies for Absence**

Apologies for absence were received from Councillors Steve Allsopp, Brian Mattock, Adorabelle Shaikh and Vera Tomlinson.

**28. Communications**

The Chief Executive reported that a statement had been received from Network Rail in respect of Agenda Item 7(a) and was available on the Council's website.

**29. Minutes**

Resolved – That, subject to the inclusion of Councillor Vinay Monroe in the list of attendees, the minutes of the meeting held on 11<sup>th</sup> July, 2019, be confirmed and signed.

**30. Declarations of Interest**

The Worshipful The Mayor reminded Members of the need to declare any known interests in any matters to be considered at the meeting. Councillor Matthew Courtliff made a non prejudicial declaration of interest in respect of Agenda Item No. 7(a) as he was employed by Network Rail.

**31. Public Question Time**

Ms Sarah Church submitted a written question regarding the maintenance of Cavendish Square and reports that the Council was to repurchase Cavendish Square. The Leader of the Council indicated that a written response to the question had been tabled.

The Council received a public question in respect of the content of the Council's Local Plan which was currently out for consultation. The Cabinet Member for Strategic Planning responded at the meeting.

Ms Jenny Francis asked a public question regarding road safety in the Hay Lane area. The Cabinet Member for Highways and the Environment responded at the meeting.

Ms Jenny Francis asked a supplemental question regarding research undertaken, prior to installation, to ensure the Hay Lane pedestrian crossing was suitably situated. The Cabinet Member for Highways and the Environment responded at the meeting.

Mr Roy Worman submitted a written question in respect of historical meetings held to discuss the development of the town centre proposed by Dr. Marsh. The Leader of the Council indicated that a written answer would be provided.

## **32. Council Petition Scheme**

The Council considered a report of the Chief Legal Officer concerning the receipt of a petition containing 425 signatures (with 409 signatures in on-line version) requesting the Council to “make the section of Hay Lane in Grange Park safe to cross for residents.”

In accordance with the Council’s Petition Scheme, Mrs Clarisse Grother and Mr Rodney Birks (Petition Organisers) introduced the petition on behalf of the petitioners.

Councillor Maureen Penny moved and Councillor Matthew Courtliff seconded:

“First I would like to thank those who have organised this petition for bringing this matter to my attention.

Ward Councillors have also raised their concerns with me.

As the Cabinet Member responsible for Transport and the Environment, I am keen that we have roads that are safe for all users – motorists, cyclists and pedestrians.

Officers monitor road safety performance across the Borough as part of an annual review, analysing reported injury collision data provided by Wiltshire Police. This work informs the Council’s priorities for road safety improvements either as engineering schemes or education based initiatives. Traffic surveys carried out on Hay Lane in either direction indicate good compliance with the posted speed limit.

However the Council recognises the concerns that have been raised and so it is my proposal that:

- Officers write a Briefing Note outlining the road safety priorities for the Borough and for this report to consider the measures required for the Borough including Hay Lane.”

Councillor Steph Exell moved and Councillor Kevin Small seconded that the Motion be amended to read:

“This Council:

- i) Thanks the petitioners for raising this important issue.
- ii) Requests the Cabinet Member for Highways and the Environment to bring a report to Cabinet detailing how the Council can make the section of Hay Lane in Grange Park safe to cross for pedestrians, including reviewing the following measures:
  - Introduce a 20mph speed limit;
  - Insert a road-wide speed hump on or near to the pedestrian crossing;
  - Improved signage to ensure motorists are aware of the zebra crossing and to slow down motorists.”

The amendment was put to the vote and declared lost.

The Substantive Motion was put to the vote and declared carried.

### **33. Motion - Town Centre Regeneration**

Councillor Bob Wright moved and Councillor Stan Pajak seconded:

“This Council:

- Believes that the current Conservative administration lacks a substantive cohesive plan to bring Swindon Town Centre into the 21<sup>st</sup> Century.

Notes:

- The proposal by Dr Laurie Marsh to regenerate Swindon’s Town Centre- titled “Destination Swindon”. Dr Marsh is a successful businessman with a proven record of regenerating buildings through Charitable Finance Initiatives.
- The proposal includes redeveloping the Mechanics Institute, creating a university in the Town Centre, a new 2000 seat conference, exhibition and concert hall and an innovative rapid transit system.
- Dr Marsh has identified a number of banks and institutions for this redevelopment programme with whom he has previously worked successfully and has already had a number of organisations and local stakeholders who have expressed a desire to cooperate with this project.
- This scheme offers £1.5bn worth of investment and requires no capital investment from Swindon Borough Council. When complete this scheme would generate an income to the Council.

Requests:

- The Cabinet to review its decision not to work with Dr Laurie Marsh and pursue this project.
- The Cabinet Member for the Town Centre bring a report to Cabinet detailing how the Council could enable this project.”

The Motion was put to the vote and declared lost.

(Councillor Matthew Courtliff made a non prejudicial declaration of interest in respect of this item as he was employed by Network Rail.)

### **34. Motion - Eastern Villages Infrastructure**

Councillor Jim Robbins moved and Councillor Kevin Small seconded:

“This Council:

Notes:

- The Eastern Village Transport Schemes report agreed by Cabinet at its 10<sup>th</sup> July meeting. Cabinet approved in this report borrowing to fund transport schemes at the White Hart Junction, Gablecross Junction, Nythe Road Junction, Piccadilly Roundabout and a new Southern Connector Road.
- In order to fund these transport schemes and other community projects, Cabinet plan to borrow £59.4m by 2025/26. This will have massive implications on the Council's revenue budget with annual debt charges expected increase by £12m by 2028/29. This is the equivalent of more than 10% increase on residents' Council Taxes.
- The Cabinet expect developers to eventually pay the Council back the money it has borrowed through its contributions to the development. The developer contributions are subject to agreements being reached and kept to by developers and housing numbers being built out as expected by the Council.
- Cabinet agreed to these spending decisions despite it being highlighted in the report that they were a “significant risk”.

Believes:

- Cabinet's decision is forcing Council-Taxpayers to take all of the financial risk of the Eastern Villages housing development, with housebuilders taking all of the profit.
- Cabinet's decision would set a precedent about the Council's involvement in financing major infrastructure projects that are a part of private sector developments.

Requests:

- That a report be brought to Cabinet by the Cabinet Member for Strategic Planning reconsidering how much Council-Taxpayers money Cabinet is prepared to risk as part of the Eastern Villages development.”

Councillor Gary Sumner moved and Councillor Russell Holland seconded that the Motion be amended to read:

“This Council:



Notes:

- The Eastern Village Transport Schemes report agreed by Cabinet at its 10th July meeting. Cabinet approved in this report borrowing to fund transport schemes at the White Hart Junction, Gablecross Junction, Nythe Road Junction, Piccadilly Roundabout and a new Southern Connector Road.

This Council:

- Welcomes the approved expenditure for improvements on White Hart Junction, Gable Cross Junction, Nythe Road, Piccadilly and the Southern Connector Road only.
- Welcomes the Local Growth Funding of £48.7million and the prospects of additional funding from the Housing Infrastructure Funding of £18million for these improvements.
- Welcomes that as a result of Government policy since 2010 that the numbers of houses has been reduced ensuring better quality development.
- Has confidence in the expansion of Swindon and endorses the approach as set out by Cabinet Report which dealt with matters of financial risk.
- Asks that the Cabinet Member for Strategic Planning agrees to report back to Cabinet any significant variations to that risk.”

The amendment was put to the vote and declared carried becoming the Substantive Motion.

The Substantive Motion was put to the vote and declared carried.

### **35. Appointment to Outside Body**

Councillor David Renard moved and Councillor Russell Holland seconded:

“That Councillor Robert Jandy be appointed as a deputy to serve on the Wiltshire Pension Fund for the remainder of the Municipal Year 2019/20.”

The Motion was put to the vote and declared carried.

(Councillor Kevin Small made a prejudicial declaration of interest in respect of this item as he was Member of the Wiltshire Pension Fund and left the room during the discussion of the item).

(Councillor Des Moffatt made a personal declaration of interest in respect of this item as he was Member of the Wiltshire Pension Fund).

**36. Minutes of Cabinet and Decisions Delegated to Cabinet Members**

The Council considered (a) the minutes of the meeting of the Cabinet held on 10th July 2019, (b) questions to the Cabinet Members regarding their portfolio responsibilities and answers received, and (c) Cabinet Member Decision Notices.

**37. Minutes of other Council Bodies**

The Council (a) received the minutes set out in the “Minutes of Other Council Bodies” circulated with the Agenda, and (b) considered questions to Chairs relating to the work of their Committees and other bodies and answers received.

**38. Councillors Question Time**

The Chief Legal Officer reported that a Standing Order 15 Questions had been received from Councillors Nick Burns-Howell, Emma Bushell, Jim Grant, Janine Howarth and Jane Milner-Barry.

Councillor Emma Bushell asked a supplemental question regarding the possible repurchase of Cavendish Square. The Cabinet Member for the Town Centre responded at the meeting.

Councillor Janine Howarth asked a supplemental question regarding the consultation process with Ward Councillors in respect of the possible repurchase of Cavendish Square. The Leader of the Council responded at the meeting.

Councillor Jane Milner-Barry asked a supplemental question regarding information provided in the Cabinet Member’s response. The Cabinet Member for the Transport and Environment responded at the meeting.

**COUNCIL**

**THURSDAY 7<sup>TH</sup> NOVEMBER 2019**

**MINUTE FOR CONFIRMATION**

**CABINET**

**WEDNESDAY, 16 OCTOBER 2019**

**40. Polling Districts and Places Review (Minute for confirmation)**

The Leader of the Council along with the Electoral Registration Officer and Returning Officer submitted a joint report requesting authorisation from Cabinet and Council to make changes to the polling station arrangement in the Mannington and Western, Ridgeway, Wroughton and Wichelstowe Wards. The report also sought authorisation to retain other polling stations without any amendment as well as to set all polling places as coterminous with the polling district.

The Leader of the Council drew Cabinet's attention to the specific changes and invited Members to note that ward councillors had been consulted. Councillor Brian Ford, Cabinet Member for Adults and Health welcomed the solution that was being proposed for the Wroughton and Wichelstowe Ward.

Resolved – That Council be requested to:

- 1) Endorse the recommendation that no changes be made to those polling stations within the borough as identified in Appendix C to the main report.
- 2) Endorse the recommendation to changes to polling within the borough as identified in Appendix C to the main report.
- 3) Endorse the recommendation to changes to polling stations within the Wroughton and Wichelstowe Ward as identified in Appendix E to the main report.
- 4) Endorse the recommendation to changes to polling stations within the Ridgeway Ward as identified in Appendix F to the main report.
- 5) Endorse the recommendation to changes to polling stations within the Mannington and Western Ward as identified in Appendix G to the main report.
- 6) Adopt the recommendation to set all polling places as coterminous with the polling district as identified in Appendix C to the main report.
- 7) Note that, subject to Council's approval any changes arising from this review would be implemented at elections held after 1st December 2019.

The reasons for the decision and alternative options are as set out in the report to the meeting.

This page is intentionally left blank

# Polling Districts and Places Review

**Cabinet**

**Date: 16<sup>th</sup> October 2019**

---

Authors: Leader of the Council,  
Electoral Registration Officer and Returning Officer

Wards: All Borough Wards

Parishes Affected: All Parish Councils within Swindon Borough Council boundary

---

## **1. Purpose and Reasons**

- 1.1 Cabinet is asked to review the responses to the consultation and to consider the proposed polling districts and locations of polling stations in the Borough, as set in the body of the report and the appendices. Under The Representation of the Peoples Act 1983 local authorities are required to divide their area into polling districts and to designate polling places for each district, and to keep those arrangements under review.
- 1.2 The Electoral Administration Act 2006 introduced a duty for all polling districts and polling places to be reviewed at least once every four years. The Electoral Registration and Administration Act 2013 introduced a change to the timings of compulsory reviews, with this current review to be completed by 31<sup>st</sup> January 2020. The last full review was completed in 2014.
- 1.3 As part of the review, the Returning Officer is required to make representations to Cabinet regarding the suitability of all polling places and stations within each of the polling districts to establish a scheme of polling places suitable in both location and accessibility for electors to cast their vote at all national and local elections and referenda.

## **2. Recommendations**

Cabinet is recommended to request the Council to:

- 2.1 Endorse the recommendation that no changes be made to those polling stations within the borough as identified in Appendix C.
  - 2.2 Endorse the recommendation to changes to polling stations within the Wroughton and Wichelstowe Ward as identified in Appendix E.
  - 2.3 Endorse the recommendation to changes to polling stations within the Ridgeway Ward as identified in Appendix F.
  - 2.4 Endorse the recommendation to changes to polling stations within the Mannington and Western Ward as identified in Appendix G.
  - 2.5 Adopt the recommendation to set all polling places as coterminous with the polling district as identified in Appendix C.
- 

Further information on the subject of this report can be obtained from Matthew Box, Direct Dial 3999, mbox@swindon.gov.uk.

# Polling Districts and Places Review

**Cabinet**

**Date: 16<sup>th</sup> October 2019**

---

- 2.6 Note that any changes arising from this review would be implemented at elections held after 1<sup>st</sup> December 2019.

## **3. Details**

- 3.1 This review consultation period commenced on Monday 8<sup>th</sup> July 2019 with the publication of the Notice giving a deadline for comments as Friday 16<sup>th</sup> August 2019. The Notice was displayed on Swindon Borough Councils website, the Civic Offices (reception area and external noticeboard) and distributed to all Clerks of Parish Councils within the SBC boundary for display on their noticeboard. Electoral Services also consulted with all Ward Members, Members of Parliament and all Parish Councils by sending a copy of the Consultation Document and Table of Places and asking for comments on the current polling place scheme. The disability groups Royal Mencap Society, Swindon MIND, SCOPE and Swindon Blind Association, who have particular expertise in relation to access to premises and facilities for persons who have different forms of disability, were also consulted on the proposals. Appendix B includes the Notice of Review, the Review of Polling District, Polling Places and Polling Stations consultation document and Table of Places.
- 3.2 The borough population is continuing to increase with pockets of high growth and development areas. Additional voting facilities may need to be identified to accommodate all electors and the Council must be mindful of the Electoral Commission guidelines of elector/polling station ratio that no more than 2,500 electors (excluding postal votes) should be allocated to each polling station.
- 3.3 In addition to any suggestions, comments or requests from interested parties made during the review each polling place and polling station was surveyed for accessibility and suitability with the needs of both the elector and polling staff taken into account. The review found that the majority of the polling stations were both accessible and suitable and as such these locations remain in the new polling place scheme identified in Appendix C.

### Responses to the consultation and proposed changes

- 3.4 Wroughton and Wichelstowe Ward
- 3.4.1 Ward Councillors Martyn and Ford and Robert Buckland QC MP expressed concerns that those electors living at Alexandra Park (WWF polling district) may be at a disadvantage. If those electors have no transport they may have difficulty in accessing their polling station located at Ellendune Community Centre as there is no pavement along Priors Hill (which is the main route down to the village and polling station) and an irregular bus service. They requested an alternative location for the polling station.

---

Further information on the subject of this report can be obtained from Matthew Box, Direct Dial 3999, mbox@swindon.gov.uk.

# Polling Districts and Places Review

Cabinet

Date: 16<sup>th</sup> October 2019

---

- 3.4.2 Alexandra House Hotel has been identified as a suitable location for a new polling station. The Elections Team has undertaken a site visit to the hotel which has a number of large meeting rooms with disabled access and providing good car parking facilities. The hotel conference & events coordinator confirmed that they would be happy for the premises to be used as a polling station.
- 3.4.3 The Elections Team has also identified the polling station to accommodate those electors in the WWE polling district as the journey to their current polling station (at Ellendune Community Centre) takes the same route as WWF electors and therefore could potentially cause the same disadvantages and concerns.
- 3.4.4 It is recommended that the polling station for those electors in WWE and WWF be relocated to Alexandra House Hotel. This will be a single polling station for an electorate total of 843. Appendix E shows the proposed polling station location for WWE and WWF.

## 3.5 Ridgeway Ward

- 3.5.1 Councillor Sumner and Parish Councillor Horley expressed concerns that those electors living in the newest part of the Badbury Park development within the Ridgeway ward (RWB polling district) who do not have their own transport or who have mobility problems could have difficulty accessing their polling station as they have to cross the busy A419 to reach it. The current RWB polling district covers an area within the Ridgeway Ward to both the east and west of the A419 and the electorate vote at Liddington Village Hall. The area to the west includes the Badbury Park streets, there are currently 8 streets, 145 properties and 57 electors appearing on the Electoral Register, however it is the Elections Team understanding that the area is still in construction and numbers will increase.
- 3.5.2 The Elections Team recommend that to alleviate these problems a new polling district RWF be created, consisting of those streets currently in RWB to the west of the A419. The polling station for the RWF polling district would be at the Richard Jefferies Museum, which is the polling station location for the other streets in Badbury Park (CLC polling district), it is in a more convenient and accessible location for the RWF electors and should resolve any previous issues. This will be a single station for an electorate of 1204. See Appendix F for RWF map and street list.

## 3.6 Mannington and Western Ward

- 3.6.1 Those electors on the MWC register in Mannington and Western Ward currently vote at Hazelwood Academy School, this was due to the closure of Toothill Community Centre where their polling station used to be located. The Elections Team was informed after the May 2019 local

---

Further information on the subject of this report can be obtained from Matthew Box, Direct Dial 3999, mbox@swindon.gov.uk.

# Polling Districts and Places Review

Cabinet

Date: 16<sup>th</sup> October 2019

---

elections that the community centre had re-opened and undertook a site visit. The premises has a large hall, good accessibility and car parking facilities, the centre trustees are agreeable for it to be used again as a polling station.

- 3.6.2 Although Hazelwood Academy School is happy for the Council to continue to use the premises as a polling station it does need to close on polling day and as an attempt is always made to use locations other than schools, due to the disruption a whole school closure creates; the recommendation is that the polling station should revert back to Toothill Community Centre. This will be a single station for an electorate of 1619. See Appendix G for the proposed polling station location for MWC.

## 3.7 Coterminous Polling Places

- 3.7.1 It is common practice for many local authorities to set the polling places as coterminous with the polling district. This ensures, if in the situation of a polling station being unavailable at short notice, the Returning Officer is able to quickly identify suitable alternative polling stations within the polling place. It is recommended that all polling places be coterminous with the polling district, the polling place scheme Appendix C identifies the polling places.

## 4. Alternative Options

- 4.1 A number of options have been considered as part of the review and these are highlighted within the report. No other options have been put forward by interested parties. Appendix D gives the full list of comments and responses made during the consultation period.

## 5. Implications, Diversity Impact Assessment and Risk Management

### Financial and Procurement Implications

- 5.1 The costs for the additional polling station at Alexandra House Hotel will come out of the election budget and is approximately £250.

### Legal and Human Rights Implications

- 5.2 Legal and Human Rights implications were taken fully into account in the preparation of this report and it is believed the recommendations are compatible with Convention rights.
- 5.3 The Returning Officer has a statutory duty to provide adequate voting facilities for all electors. Too many electors allocated to a polling station or the use of an unsuitable premises in terms of access or location could compromise the election.

---

Further information on the subject of this report can be obtained from Matthew Box, Direct Dial 3999, mbox@swindon.gov.uk.



# Polling Districts and Places Review

Cabinet

Date: 16<sup>th</sup> October 2019

---

## All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.4 No other specific implications were identified during the preparation of this report.

## Diversity Impact Assessment

- 5.5 A Diversity Impact Assessment has been completed in relation to this report and a copy can be obtained from the report author. Good practice has been implemented through good and appropriate consultation in relation to all proposals. Good inclusion practice has also been implemented when considering changes in polling venues to ensure they are accessible for voters. This demonstrates our duty to ensure equality of opportunity.

## Risk Management

- 5.6 Risks were considered when looking at the possibility of moving to alternative polling venues. It is believed there are no unmitigated risks. For example new venues were visited and assessed regarding their suitability for use as a polling station only if new proposals were suggested.
- 5.7 Electors will be notified of any changes to polling stations on the SBC website and through clear messages on poll cards.

## **6. Consultees**

- 6.1 The Director of Finance (Section 151 Officer) and Chief Legal Officer (Monitoring Officer) are consulted in respect of all reports.
- 6.2 Mannington & Western, Ridgeway and Wroughton & Wichelstowe Borough Ward Councillors have been consulted
- 6.3 The Members of Parliament for Swindon North and Swindon South parliamentary constituencies have been consulted
- 6.4 The Corporate Management Team was consulted in respect of this report.

## **7. Background Papers**

- 7.1 None

## **8. Appendices**

- 8.1 Appendix A- Definition of Terms
- 8.2 Appendix B- Notice of Review, Review of Polling District, Polling Places and Polling Stations consultation document and Table of Places.

---

Further information on the subject of this report can be obtained from Matthew Box, Direct Dial 3999, mbox@swindon.gov.uk.

# Polling Districts and Places Review

**Cabinet**

**Date: 16<sup>th</sup> October 2019**

---

- 8.3 Appendix C- Polling Place Scheme, Inc. list of wards, polling districts and places and electorate figures.
- 8.4 Appendix D- Suggestions, comments and requests from interested parties.
- 8.5 Appendix E- WWE &WWF map.
- 8.6 Appendix F- RWF map and street list.
- 8.7 Appendix G- MWC map.
- 9. **Key Decision/Decision in Cabinet Work Programme and Forward Plan**
- 9.1 This is not a Key Decision and is included in the Cabinet Work Programme and Forward Plan for October 2019.

## Definition of Terms

1. A **polling district** is a geographical area created by the sub-division of an electoral area, e.g. a constituency or a borough ward.
2. A **polling place** is a designated building or area in which polling stations will be located. The polling station itself could be the polling place or it could be part or all of the polling district.
3. A **polling station** is a room or building where the process of voting takes place. Polling stations are chosen by the Returning Officer for specific elections.

This page is intentionally left blank



## **Review of Polling Districts, Polling Places and Polling Stations.**

### **Consultation Document**

The consultation period runs from Monday 8<sup>th</sup> July 2019 to Friday 16<sup>th</sup> August 2019.

#### **1. Background to the Review**

The Electoral Registration and Administration Act 2013 introduced a change to the timings of compulsory reviews, and the council have a duty to carry out the current review by 31<sup>st</sup> January 2020.

As part of this process the council is consulting elected members (MP's, Borough and Parish councillors), local political parties and electors, as well as persons or organisations that have a particular expertise in relation to access to premises for people with different forms of disability.

#### **2. Definitions**

A **polling district** is a geographical area created by the sub-division of an electoral area, e.g. a constituency or a borough ward. Each polling district forms a separate section of the Electoral Register.

A **polling place** is a designated building or area in which polling stations will be located. The polling station itself could be the polling place or it could be part or all of the polling district.

A **polling station** is a room or building where the process of voting takes place. Polling stations are chosen by the Returning Officer for specific elections.

#### **3. The Review Process**

- The Council will publish a Notice of Review of Polling Districts, Polling Places and Polling Stations on Monday 8<sup>th</sup> July 2019
- The Acting Returning Officer for the parliamentary constituencies of Swindon North and Swindon South will be consulted and will make formal comments on the review and its recommendations. These comments will be published within 30 days of receipt.
- Representations will be invited from MP's, Borough Councillors, Parish Councillors, local residents and any person or organisation that have a particular expertise in relation to access to premises for people with different forms of disability on the proposed polling arrangements.
- The authority will consider all representations made and makes recommendations for any new polling districts and polling places, however there is no requirement to change any existing arrangements.

#### **4. What is not being reviewed**

The following are not covered by the review:

- Boundaries of parliamentary constituencies
- Boundaries and names of Swindon Borough Council wards, or parish and parish wards within the Swindon Borough Council boundary

This consultation document can be inspected upon request at Electoral Services, Civic Offices, Euclid Street, Swindon SN1 2JH between the hours of 09:30am to 4:00pm Mondays to Thursdays, or from [www.swindon.gov.uk/Councillors, Democracy and Elections/ Elections and Voting](http://www.swindon.gov.uk/Councillors, Democracy and Elections/ Elections and Voting).

## **5. Proposed New Polling Arrangements**

Changes are proposed to establish coterminous polling places and polling districts arrangements within the parliamentary constituencies of Swindon North and Swindon South. A change is proposed to polling arrangements within the parliamentary constituency of Swindon South. This is in the Mannington and Western Ward only.

## **6. Representations and Comments**

These should be submitted to arrive by 5pm on Friday 16<sup>th</sup> August 2019 to:

The Returning Officer  
Electoral Services (Review PD)  
Civic Offices  
Euclid St  
Swindon  
SN1 2JH

Or email (please use subject 'Review PD') to [elecereg@swindon.gov.uk](mailto:elecereg@swindon.gov.uk)

Comments and representations will be made available for inspection with this consultation document at the Electoral Services Office.

## **7. Completion of the Review**

A report will be submitted to the Council meeting on Thursday 7<sup>th</sup> November 2019 for Councillors to consider the proposals, any representations received and recommendations in order to reach a decision on future polling arrangements. These will be implemented for elections held after 1<sup>st</sup> December 2019.

Lesley Toogood Electoral Registration Officer  
Monday 8<sup>th</sup> July 2019

Dated:



## **NOTICE OF REVIEW OF POLLING DISTRICTS AND POLLING PLACES 2019**

### **The Review of Polling Districts and Polling Places (Parliamentary Elections) Regulations 2006**

The above regulations require each local authority to carry out a review of Polling Districts and Polling Places on a five yearly basis. The reason for this review is to ensure that all electors within the Borough of Swindon have such reasonable facilities for voting as are practicable and to ensure that polling stations are accessible to all electors, including those with special needs.

The consultation period will commence on Monday 8<sup>th</sup> July 2019.

The Acting Returning Officer for the Parliamentary Constituencies of Swindon North and Swindon South will be consulted and will make formal comments on the existing polling places and stations and any newly recommended polling places and stations. These comments will be published within 30 days of receipt.

Representations and comments on the proposals are invited from all residents, elected members (MP's, Borough and Parish councillors) and persons or organisations that have a particular expertise in relation to access to premises for people with different forms of disability. Any representations given should, if possible, give alternative places that may be used as polling places.

More information can be obtained from Electoral Services, Civic Offices, Euclid Street, Swindon SN1 2JH between the hours of 09:30am to 4:00pm Mondays to Thursdays, or from

[www.swindon.gov.uk/councillors,democracy & elections/elections and voting](http://www.swindon.gov.uk/councillors,democracy%20&%20elections/elections%20and%20voting)

Representations should be submitted to arrive no later than Friday 16<sup>th</sup> August 2019 to:

Electoral Services (Review PD)  
Civic Offices  
Euclid Street  
Swindon  
SN1 2JH

Or email (please use subject 'Review PD') to [elecereg@swindon.gov.uk](mailto:elecereg@swindon.gov.uk)

Lesley Toogood, Electoral Services Officer  
Dated: Monday 8<sup>th</sup> July 2019

This page is intentionally left blank



# **TABLE OF POLLING PLACES**

# **Appendix B**

<b>Borough Ward</b>	<b>Polling District References</b>	<b>Current Polling Place</b>	<b>Proposed Polling Place (to be coterminous with Polling District)</b>	<b>Electorate Total (including postal votes)</b>	<b>Comments</b>
Blunsdon & Highworth Ward	BHA	Castle Eaton Village Hall	BHA	212	
	BHB	Hannington Village Hall	BHB	198	
	BHC	Blunsdon Village Hall	BHC	1589	
	BHD,BHK	Stanton Fitzwarren Village Hall	BHD&BHK	166	
	BHE, BHI	Westrop Primary School	BHE&BHI	826	
	BHF, BHJ	Highworth Community Room	BHF&BHJ	2051	
	BHG	Westrop Primary School	BHG	2087	
	BHH	Highworth Community Centre	BHH	1519	
Central Ward	CEA	Robert Le Kyng Childrens Centre	CEA	2223	
	CEB	Central Community Centre	CEB	1522	
	CEC	Broadgreen Community Centre	CEC	2320+2190	Double Station
	CED	Monsignor Twomey Training Centre	CED	1239	
Chiseldon &	CLA,CLD	Lawn Community	CLA&CLD	1326+1273	Double Station

# **TABLE OF POLLING PLACES**

# **Appendix B**

<b>Borough Ward</b>	<b>Polling District References</b>	<b>Current Polling Place</b>	<b>Proposed Polling Place (to be coterminous with Polling District)</b>	<b>Electorate Total (including postal votes)</b>	<b>Comments</b>
Lawn Ward		Centre			
	CLB	Calley Memorial Hall	CLB	1850	
	CLC	Richard Jefferies Museum	CLC	1195	
Covingham & Dorcan Ward	CDA	Coleview Community Centre	CDA	1502	Double station with SMC&G
	CDB	Nythe Community Centre	CDB	1985	
	CDC, CDD	St Pauls Church Centre	CDC&CDD	1805+1368	Double Station
	CDE	Liden Community Centre	CDE	1577	
Eastcott Ward	ETA	Clifton St Social Hall	ETA	1702	
	ETB	Friends Meeting House	ETB	1354	
	ETC	The Moose Hall	ETC	1633	
	ETD	Drove Primary School	ETD	2128	
	ETE	St Saviours Church Hall	ETE	733	
Gorse Hill & Pinehurst Ward	GPA, GPF	Pinetrees Community Centre	GPA&GPF	1383+1541	Double Station

# **TABLE OF POLLING PLACES**

# **Appendix B**

<b>Borough Ward</b>	<b>Polling District References</b>	<b>Current Polling Place</b>	<b>Proposed Polling Place (to be coterminous with Polling District)</b>	<b>Electorate Total (including postal votes)</b>	<b>Comments</b>
	GPB	St Barnabas Church Hall	GPB	2573	
	GPC, GPE	Upper Stratton Baptist Church Hall	GPC&GPE	1715	
	GPD	Gorse Hill Community Centre	GPD	1635	
Haydon Wick Ward	HWA	Moredon Community Centre	HWA	1666	
	HWB	Haydon Leisure Centre	HWB	1237	
	HWC	Christ The Servant Community Hall	HWC	2677	
	HWD	Haydon Leisure Centre	HWD	1474	
	HWE	Greenmeadow Primary School	HWE	1724	
Liden, Eldene & Park South Ward	LEA	Park South Community Centre	LEA	1934	
	LEB	Park South Community Centre	LEB	1318	
	LEC	Eldene Community Centre	LEC	1445+1393	Double Station
	LED	Liden Community Centre	LED	1878	

# TABLE OF POLLING PLACES

## Appendix B

<b>Borough Ward</b>	<b>Polling District References</b>	<b>Current Polling Place</b>	<b>Proposed Polling Place (to be coterminous with Polling District)</b>	<b>Electorate Total (including postal votes)</b>	<b>Comments</b>
Lydiard & Freshbrook Ward	LFA, LFB	Lydiard Park Academy	LFA&LFB	1456+1802	Double Station
	LFC, LFE	Freshbrook Community Centre	LFC&LFE	1520+1633	Double Station
	LFD	Oliver Tomkins School	LFD	1825	
Mannington & Western Ward	MWA	Rodbourne Road Methodist Church	MWA	1680	
	MWB	Delta Tennis Centre	MWB	1466	
	MWC	Hazelwood Academy	MWC	1730	Hazelwood Academy is the current polling station location however Toothill Community Centre has re-opened and available for use.
	MWD	Even Swindon Community Centre	MWD	2304	
Old Town Ward	OTA	Commonweal School	OTA	1469+1264	Double Station
	OTB	The Stoweaway	OTB	1229	
	OTC	Lethbridge Primary School	OTC	1639	
	OTD	Croft Sports Centre	OTD	1962	
Penhill & Upper Stratton Ward	PSA	Lower Penhill Community Centre	PSA	549	

# **TABLE OF POLLING PLACES**

# **Appendix B**

<b>Borough Ward</b>	<b>Polling District References</b>	<b>Current Polling Place</b>	<b>Proposed Polling Place (to be coterminous with Polling District)</b>	<b>Electorate Total (including postal votes)</b>	<b>Comments</b>
	PSB	St Peters Church Hall	PSB	1415	
	PSC	St Philips Church Hall	PSC	1321	
	PSD, PSE	Stratton Youth Centre	PSD&PSE	1665	
	PSF	Meadowcroft Community Rooms	PSF	2415	
	PSG, PSH	John Moulton Hall	PSG&PSH	1689	
Priory Vale Ward	PVA	Oakhurst Primary School	PVA	2279	
	PVB	The Parliament Room, The Tawny Owl	PVB	2636	
	PVC	North Swindon Library	PVC	1620	
	PVD, PVF	The Snooker Room, The Tawny Owl	PVD&PVF	1145	
	PVE*	Haydon Leisure Centre	PVE	619	
Ridgeway Ward	RWA, RWB	Liddington Village Hall	RWA,RWB&E	448	
	RWC	Wanborough Village Hall	RWC	1635	

# TABLE OF POLLING PLACES

# Appendix B

Borough Ward	Polling District References	Current Polling Place	Proposed Polling Place (to be coterminous with Polling District)	Electorate Total (including postal votes)	Comments
	RWD	Bishopstone Village Hall	RWD	552	
Rodbourn Cheney Ward	RCA	Western Community Centre	RCA	2032	
	RCB	Moredon Community Centre	RCB	1705	
	RCC	St Andrews Methodist Church	RCC	1536+1353	Double Station
	RCD	All Saints Church	RCD	2198	
Shaw Ward	SHA	Roughmoor Social Hall	SHA	1438	
	SHB	Holy Trinity Church	SHB	1264	
	SHC	Salt Way Centre	SHC	1599	.
	SHD	Shaw Ridge Primary School	SHD	1843	
	SHE	George and Ann Tweed Rooms	SHE	649	
	SHF	Peatmoor Community Primary School	SHF	1133	
St Andrews Ward	SAA	Tadpole Farm CE Primary Academy	SAA	1740	
	SAB	Bridlewood Primary School	SAB	1847	

# **TABLE OF POLLING PLACES**

# **Appendix B**

<b>Borough Ward</b>	<b>Polling District References</b>	<b>Current Polling Place</b>	<b>Proposed Polling Place (to be coterminous with Polling District)</b>	<b>Electorate Total (including postal votes)</b>	<b>Comments</b>
	SAC	The Jovial Monk	SAC	2131	
	SAD, SAE	Redhouse Community Centre	SAD&SAE	1759+1792	Double Station
	SAF	Abbey Meads Primary School	SAF	1320	
St Margaret & South Marston Ward	SMA, SME	The Church of Jesus Christ of Latter Day Saints	SMA&SME	1147+1092	Double Station
	SMB	Grange Leisure	SMB	1776+1767	Double Station
	SMC, SMG*	Coleview Community Centre	SMC&SMG	2414	Double station with CDA
	SMD, SMF	South Marston Village Hall	SMD&SMF	649	
Walcot & Park North Ward	WPA	Immanuel Church Hall	WPA	2403	
	WPB, WPC	St Andrews C of E Church	WPB&WPC	1657+1413	Double Station
	WPD	Goddard Park Primary School	WPD	1682+1555	Double Station
Wroughton & Wichelstowe Ward	WWA, WWC	Ellendune Community Centre	WWA&WWC	1410	
	WWB, WWC	Ellendune Community Centre	WWB&WWC	1377	

**TABLE OF POLLING PLACES****Appendix B**

<b>Borough Ward</b>	<b>Polling District References</b>	<b>Current Polling Place</b>	<b>Proposed Polling Place (to be coterminous with Polling District)</b>	<b>Electorate Total (including postal votes)</b>	<b>Comments</b>
	WWD	Wroughton Junior School	WWD	2502	
	WWE, WWF	Ellendune Community Centre	WWE&WWF	832	

Polling stations marked with an \* are outside of the ward.



Borough Ward	Polling District	Current Polling Place	Proposed Polling Place (to be coterminous with Polling District)	Proposed Polling Station	Electorate	Comments
Blunsdon & Highworth	BHA	Castle Eaton Village Hall	BHA	Castle Eaton Village Hall	212	No change to current polling arrangements
	BHB	Hannington Village Hall	BHB	Hannington Village Hall	198	No change to current polling arrangements
	BHC	Blunsdon Village Hall	BHC	Blunsdon Village Hall	1589	No change to current polling arrangements
	BHD,BHK	Stanton Fitzwarren Village Hall	BHD&BHK	Stanton Fitzwarren Village Hall	166	No change to current polling arrangements
	BHE,BHI	Westrop Primary School	BHE&BHI	Westrop Primary School	826	No change to current polling arrangements
	BHF,BHJ	Highworth Community Room	BHF&BHJ	Highworth Community Room	2051	No change to current polling arrangements
	BHG	Westrop Primary School	BHG	Westrop Primary School	2087	No change to current polling arrangements
	BHH	Highworth Community Centre	BHH	Highworth Community Centre	1519	No change to current polling arrangements
Central	CEA	Robert Le Kyng Childrens Centre	CEA	Robert Le Kyng Childrens Centre	2223	No change to current polling arrangements
	CEB	Central Community Centre	CEB	Central Community Centre	1522	No change to current polling arrangements
	CEC	Broadgreen Community Centre	CEC	Broadgreen Community Centre	2320+2190	Double Station No change to current polling arrangements
	CED	Monsignor Twomey Training Centre	CED	Monsignor Twomey Training Centre	1239	No change to current polling arrangements
Chiseldon & Lawn	CLA,CLD	Lawn Community Centre	CLA&CLD	Lawn Community Centre	1326+1273	Double Station No change to current polling arrangements
	CLB	Calley Memorial Hall	CLB	Calley Memorial Hall	1850	No change to current polling arrangements
	CLC	Richard Jefferies Museum	CLC&RWF	Richard Jefferies Museum	1147	No change to current polling arrangements
Covingham & Dorcan	CDA	Coleview Community Centre	CDA,SMC&SMG	Coleview Community Centre	1502	Double Station with SMC&G No change to current polling arrangements
	CDB	Nythe Community Centre	CDB	Nythe Community Centre	1985	No change to current polling arrangements
	CDC, CDD	St Pauls Church Centre	CDC&CDD	St Pauls Church Centre	1805+1368	Double Station No change to current polling arrangements
	CDE	Liden Community Centre	CDE	Liden Community Centre	1577	No change to current polling arrangements
Eastcott	ETA	Clifton St Social Hall	ETA	Clifton St Social Hall	1702	No change to current polling arrangements
	ETB	Friends Meeting House	ETB	Friends Meeting House	1354	No change to current polling arrangements
	ETC	The Moose Hall	ETC	The Moose Hall	1633	No change to current polling arrangements
	ETD	Drove Primary	ETD	Drove Primary	2128	No change to

		School		School		current polling arrangements
	ETE	St Saviours Church Hall	ETE	St Saviours Church Hall	733	No change to current polling arrangements
Gorse Hill & Pinehurst	GPA, GPF	Pinetrees Community Centre	GPA&GPF	Pinetrees Community Centre	1383+1541	Double Station No change to current polling arrangements
	GPB	St Barnabas Church Hall	GPB	St Barnabas Church Hall	2573	No change to current polling arrangements
	GPC, GPE	Upper Stratton Baptist Church Hall	GPC&GPE	Upper Stratton Baptist Church Hall	1715	No change to current polling arrangements
	GPD	Gorse Hill Community Centre	GPD	Gorse Hill Community Centre	1635	No change to current polling arrangements
Haydon Wick	HWA	Moredon Community Centre	HWA	Moredon Community Centre	1666	No change to current polling arrangements
	HWB	Haydon Leisure Centre	HWB	Haydon Leisure Centre	1237	No change to current polling arrangements
	HWC	Christ The Servant Community Hall	HWC	Christ The Servant Community Hall	2677	No change to current polling arrangements
	HWD	Haydon Leisure Centre	HWD	Haydon Leisure Centre	1474	No change to current polling arrangements
	HWE	Greenmeadow Primary School	HWE	Greenmeadow Primary School	1724	No change to current polling arrangements
Liden, Eldene & Park South	LEA	Park South Community Centre	LEA	Park South Community Centre	1934	No change to current polling arrangements
	LEB	Park South Community Centre	LEB	Park South Community Centre	1318	No change to current polling arrangements
	LEC	Eldene Community Centre	LEC	Eldene Community Centre	1445+1393	Double Station No change to current polling arrangements
	LED	Liden Community Centre	LED	Liden Community Centre	1878	No change to current polling arrangements
Lydiard & Freshbrook	LFA, LFB	Lydiard Park Academy	LFA&LFB	Lydiard Park Academy	1456+1802	Double Station No change to current polling arrangements
	LFC, LFE	Freshbrook Community Centre	LFC&LFE	Freshbrook Community Centre	1520+1633	Double Station No change to current polling arrangements
	LFD	Oliver Tomkins School	LFD	Oliver Tomkins School	1825	No change to current polling arrangements
Mannington & Western	MWA	Rodbourn Road Methodist Church	MWA	Rodbourn Road Methodist Church	1680	No change to current polling arrangements
	MWB	Delta Tennis Centre	MWB	Delta Tennis Centre	1466	No change to current polling arrangements
	MWC	Hazelwood Academy	MWC	Toothill Community Centre	1730	Hazelwood Academy is the current polling station however Toothill Community Centre has reopened and available for use.
	MWD	Even Swindon Community Centre	MWD	Even Swindon Community Centre	2304	No change to current polling arrangements
Old Town	OTA	Commonweal School	OTA	Commonweal School	1469+1264	Double Station No change to current polling arrangements
	OTB	The Stoweaway	OTB	The Stoweaway	1229	No change to current polling

						arrangements
	OTC	Lethbridge Primary School	OTC	Lethbridge Primary School	1639	No change to current polling arrangements
	OTD	Croft Sports Centre	OTD	Croft Sports Centre	1962	No change to current polling arrangements
Penhill & Upper Stratton	PSA	Lower Penhill Community Centre	PSA	Lower Penhill Community Centre	549	No change to current polling arrangements
	PSB	St Peters Church Hall	PSB	St Peters Church Hall	1415	No change to current polling arrangements
	PSC	St Philips Church Hall	PSC	St Philips Church Hall	1321	No change to current polling arrangements
	PSD, PSE	Stratton Youth Centre	PSD&PSE	Stratton Youth Centre	1665	No change to current polling arrangements
	PSF	Meadowcroft Community Rooms	PSF	Meadowcroft Community Rooms	2415	No change to current polling arrangements
	PSG, PSH	John Moulton Hall	PSG&PSH	John Moulton Hall	1689	No change to current polling arrangements
Prory Vale	PVA	Oakhurst Primary School	PVA	Oakhurst Primary School	2279	No change to current polling arrangements
	PVB	The Parliament Room, The Tawny Owl	PVB	The Parliament Room, The Tawny Owl	2636	No change to current polling arrangements
	PVC	North Swindon Library	PVC	North Swindon Library	1620	No change to current polling arrangements
	PVD, PVF	The Snooker Room, The Tawny Owl	PVD&PVF	The Snooker Room, The Tawny Owl	1145	No change to current polling arrangements
	PVE	Haydon Leisure Centre	PVE	Haydon Leisure Centre	619	No change to current polling arrangements
Ridgeway	RWA, RWB, RWE	Liddington Village Hall	RWA, RWB&RWE	Liddington Village Hall	448	No change to current polling arrangements
	RWC	Wanborough Village Hall	RWC	Wanborough Village Hall	1635	No change to current polling arrangements
	RWD	Bishopstone Village Hall	RWD	Bishopstone Village Hall	552	No change to current polling arrangements
	RWF	Richard Jefferies Museum	CLC&RWF	Richard Jefferies Museum	57	New polling district
Rodbourn Cheney	RCA	Western Community Centre	RCA	Western Community Centre	2032	No change to current polling arrangements
	RCB	Moredon Community Centre	RCB	Moredon Community Centre	1705	No change to current polling arrangements
	RCC	St Andrews Methodist Church	RCC	St Andrews Methodist Church	1536+1353	Double Station No change to current polling arrangements
	RCD	All Saints Church	RCD	All Saints Church	2198	No change to current polling arrangements
Shaw	SHA	Roughmoor Social Hall	SHA	Roughmoor Social Hall	1438	No change to current polling arrangements
	SHB	Holy Trinity Church	SHB	Holy Trinity Church	1264	No change to current polling arrangements
	SHC	Salt Way Centre	SHC	Salt Way Centre	1599	No change to current polling arrangements
	SHD	Shaw Ridge Primary School	SHD	Shaw Ridge Primary School	1843	No change to current polling arrangements
	SHE	George and Ann Tweed Rooms	SHE	George and Ann Tweed Rooms	649	No change to current polling arrangements
	SHF	Peatmoor Community	SHF	Peatmoor Community	1133	No change to current polling

		Primary School		Primary School		arrangements
St Andrews	SAA	Tadpole Farm CE Primary Academy	SAA	Tadpole Farm CE Primary Academy	1740	No change to current polling arrangements
	SAB	Bridlewood Primary School	SAB	Bridlewood Primary School	1847	No change to current polling arrangements
	SAC	The Jovial Monk	SAC	The Jovial Monk	2131	No change to current polling arrangements
	SAD, SAE	Redhouse Community Centre	SAD&SAE	Redhouse Community Centre	1759+1792	Double Station No change to current polling arrangements
	SAF	Abbey Meads Primary School	SAF	Abbey Meads Primary School	1320	No change to current polling arrangements
St Margaret & South Marston	SMA, SME	The Church of Jesus Christ of Latter Day Saints	SMA&SME	The Church of Jesus Christ of Latter Day Saints	1147+1092	Double Station No change to current polling arrangements
	SMB	Grange Leisure	SMB	Grange Leisure	1776+1767	Double Station No change to current polling arrangements
	SMC, SMG	Coleview Community Centre	CDA,SMC&SMG	Coleview Community Centre	2414	Double Station with CDA No change to current polling arrangements
	SMD, SMF	South Marston Village Hall	SMD&SMF	South Marston Village Hall	649	No change to current polling arrangements
Walcot & Park North	WPA	Immanuel Church Hall	WPA	Immanuel Church Hall	2403	No change to current polling arrangements
	WPB, WPC	St Andrews C of E Church	WPB&WPC	St Andrews C of E Church	1657+1413	Double Station No change to current polling arrangements
	WPD	Goddard Park Primary School	WPD	Goddard Park Primary School	1682+1555	Double Station No change to current polling arrangements
Wroughton & Wichelstowe	WWA, WWC	Ellendune Community Centre	WWA&WWC	Ellendune Community Centre	1410	No change to current polling arrangements
	WWB, WWC	Ellendune Community Centre	WWB&WWC	Ellendune Community Centre	1377	No change to current polling arrangements
	WWD	Wroughton Junior School	WWD	Wroughton Junior School	2502	No change to current polling arrangements
	WWE, WWF	Ellendune Community Centre	WWE&WWF	Alexandra House Hotel	832	New Polling Station Location

## Comments and Responses from Stakeholders During Consultation

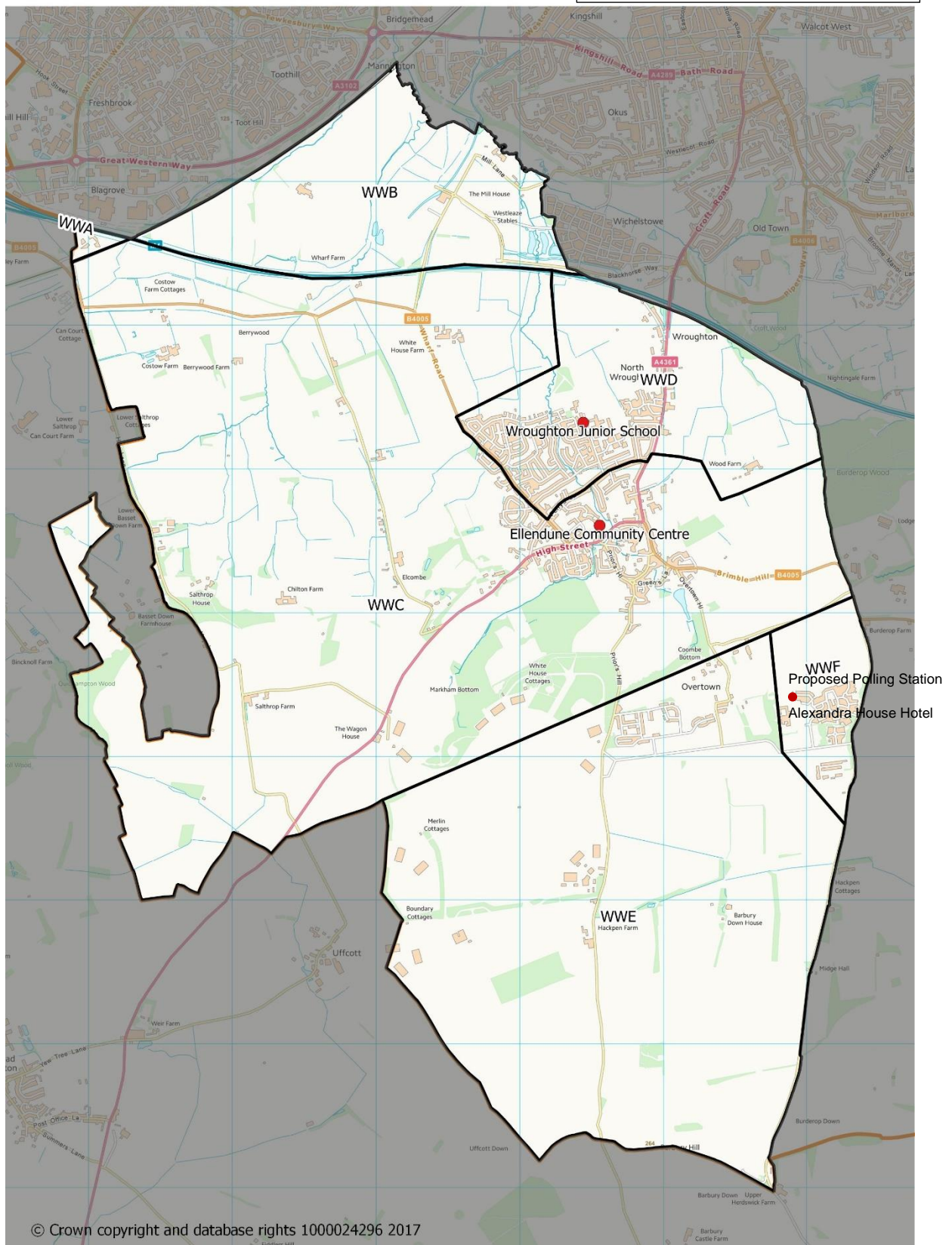
Polling District/Polling Station	Comment	Name/s or Organisation	Response by RO
WWF Ellendune Hall	The bus service is not great, Priors Hill has no pavement so electors from Alexandra Park having to go to the Ellendune puts these voters at a disadvantage, particularly if they do not have their own transport. Suggest a polling station at Alexandra house Hotel, at the Shop unit on Whittington Drive or a mobile unit.	Councillor Cathy Martyn Councillor Brian Ford Robert Buckland MP	A mobile unit is not an option as it 1) cannot be positioned safely on the highway and 2) permission must be granted by the landowner to position it on the grassed area but the landowner cannot be established.  The shop unit is not an option as the facilities are limited and not suitable for polling station staff. Officers have visited Alexandra House Hotel and discussed the suitability for a polling station. The RO would recommend that a polling station be situated at Alexandra House Hotel.
RWB Liddington Village Hall	In the newest part of the Badbury Park development, some roads are part of the Ridgeway Ward and vote at Liddington Village Hall, two and a half miles away. Residents who don't have cars or have mobility issues, will have difficulty getting to the hall, as the bus service is very limited and lengthy. This has a disenfranchising effect.  A possible solution is for these residents to vote at Richard Jefferies museum with the other Badbury Park electors.	William Horley, Councillor for Central Swindon South Parish Council.	Ideally electors should vote in a polling station positioned within their polling district (PD) , however the area in question is a triangle of land to the west of the A419 making it difficult for those electors accessing their polling station, Liddington Village Hall, which is located to the east of the A419. Richard Jefferies Museum is not within the PD however geographically it would be easier for those electors to access. The RO recommends that an additional polling district is created in Ridgeway Ward within the "triangle" west of the A419, with the polling station allocated as the Richard Jefferies Museum.
SAA Tadpole Farm Primary School	Abbey Farm in St Andrews might be better going to the Jovial Monk polling station (SAC), rather than Tadpole Farm School (SAA).	Justin Tomlinson MP	Ideally electors should vote in a polling station positioned within their polling district (PD) unless there are no suitable venues located within that PD. Abbey Farm electors and Tadpole Farm School are within the SAA PD. The Jovial Monk pub is located in the SAC PD and the pub premises is not large enough to accommodate a double station. The RO recommends the polling station remains at Tadpole Farm School however

			the RO is also aware that another school is planned to be built on the Abbey Farm site in the future and, once built, officers will investigate its suitability as a potential polling station location.
SHA & SHC	To move Pilton Close from SHC to SHA. To change the names of some parish polling districts to reflect their actual geography.	Councillor Mary Martin Councillor Keith Williams	The RO confirms that Pilton Close is correctly situated in the SHC PD and therefore there are no changes to be made. The RO also comments that the Consultation Document is not reviewing the boundaries (and names) of borough wards, or parish and parish wards and these changes can only be made as a result of a Boundary Review and Community Governance Review.
LFD Oliver Tomkins School	Residents in the White Castle area of Toothill vote at Oliver Tomkins, but this is some walk away and the older residents could find it difficult to get there. May a new polling station be considered for those residents at the top of the hill.	Councillor Timothy Swinyard	Ideally electors should vote in a polling station positioned within their polling district (PD) unless there are no suitable venues located within that PD. The White Castle area and Oliver Tomkins School are within LFD PD. Officers have not been able to identify an alternative location in LFD and have asked Cllr Swinyard for his suggestions. The nearest polling station, Toothill Community Centre, is slightly nearer but is also down the hill and in a different borough ward (MWC). Therefore the RO recommends the polling station remains at Oliver Tomkins School however, if an alternative location is suggested, officers will investigate its suitability.
BHB Hannington Village Hall	Hannington Parish Council has considered the review of Polling Places/Stations, and wishes to advise that the preference throughout the Parish Council and residents is for the Village Hall to remain as the Polling Place/Station future elections.	Alan Gorton Clerk, Hannington Parish Council	The RO notes the parish councils comments
BHA Castle Eaton Village Hall	Castle Eaton Parish Council has considered the review of Polling Places and requests that the Village Hall remains as the appropriate place to be used as such.	Alan Gorton Clerk, Castle Eaton Parish Council	The RO notes the parish councils comments
CLB Calley Memorial Hall RWA Liddington Village Hall	Chiseldon Parish Council have no comments or amendments to make.	Clair Wilkinson Parish Clerk and Responsible Financial Officer	The RO notes the parish councils comments
SMA, SME The Church of Jesus Christ of Latter Day Saints SMB Grange Leisure	The current four polling places in St Margaret and South Marston Ward are well located for local residents and I do not suggest any change.	Councillor Roger Smith	The RO notes the ward councillors comments

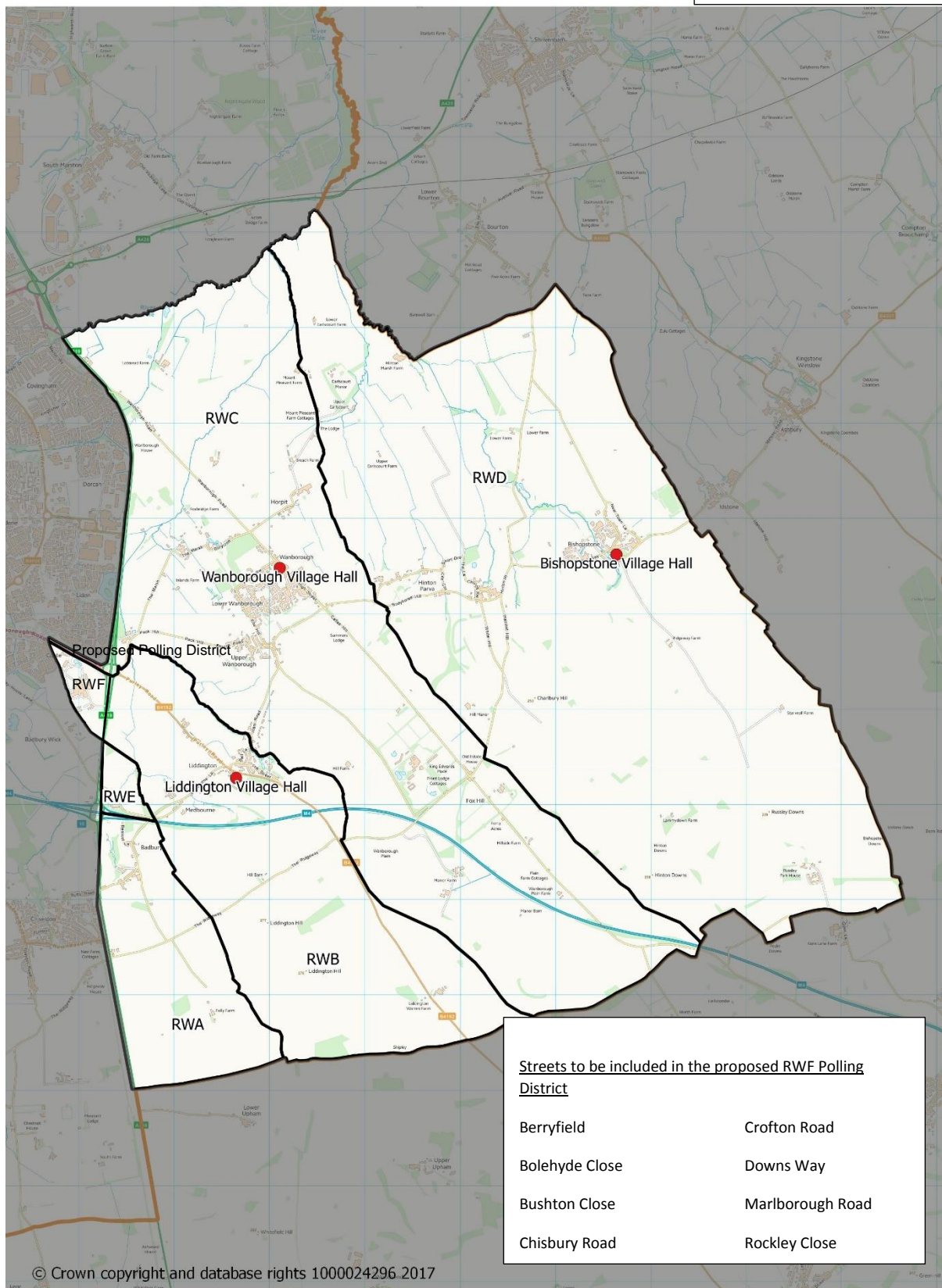
SMC, SMG Coleview Community Centre SMD, SMF South Marston Village Hall			
BHA Castle Eaton Village Hall BHB Hannington Village Hall BHC Blunsdon Village Hall BHD, BHK Stanton Fitzwarren Village Hall BHE,BHG, BHI Westrop Primary School BHF, BHJ Highworth Community Room BHH Highworth Community Centre	I am happy with the Blunsdon and Highworth Ward details on it.	Councillor Steve Weisinger	The RO notes the ward councillors comments
RWD Bishopstone Village Hall	Councillors did not request any changes to the current arrangements.	Lesley Drewett – Clerk & RFO Bishopstone Parish Council	The RO notes the ward councillors comments

This page is intentionally left blank



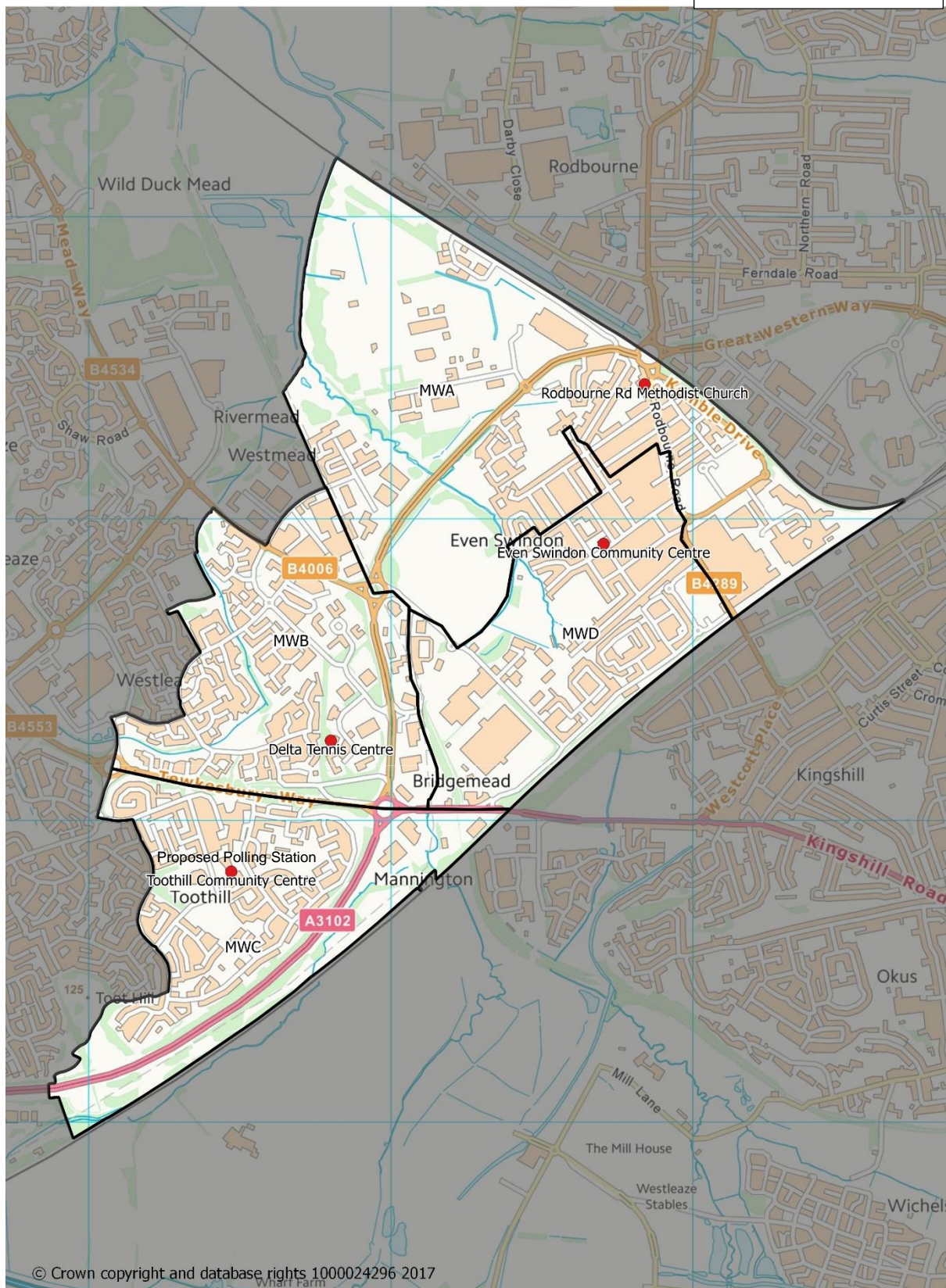


This page is intentionally left blank



This page is intentionally left blank





This page is intentionally left blank

## Council Petitions Scheme

**Council**

**Date: 7<sup>th</sup> November 2019**

---

Author: Chief Legal Officer (Monitoring Officer)

Wards: All

Parishes Affected: All

---

### **1. Purpose and Reasons**

- 1.1 To report the receipt of a petition which satisfy the requirements of the Council's Petition Scheme for the matter to be presented to Full Council as a petition for debate. The petition calls upon Swindon Borough Council "not to undertake the proposed changes to the junction of Nythe Road and Oxford Road".
- 1.2 Operating the Petition Scheme helps deliver the strategic corporate priority of working with people and families to help them fulfil their potential by developing public participation in decision-making.

### **2. Recommendations**

Council is recommended to:

- 2.1 Hear the Lead Petitioner (or representative) presenting the Petition calling on the Council to "not to undertake the proposed changes to the junction of Nythe Road and Oxford Road."
- 2.2 Thank the Lead Petition and the signatories for bringing this Petition to Council.
- 2.3 To consider any proposal from the Cabinet Member for Transport and the Environment about how the Council wishes to respond to the petition.

### **3. Detail**

Petition – Nythe Road/Oxford Road Junction

- 3.1 The Council has received a petition containing 364 signatures, a copy of which can be obtained from the Committee Clerk. The petition satisfies the requirement of the Petitions Scheme for the matter to be presented to Full Council as a petition for debate as a single ward issue.
- 3.2 The petition requests that Swindon Borough Council "not to undertake the proposed changes to the junction of Nythe Road and Oxford Road."

---

Further information on the subject of this report can be obtained from Lisa Hall on : 07971253625 or Email [lhall@swindon.gov.uk](mailto:lhall@swindon.gov.uk) or Shaun Banks, Committee and Member Services on 07980752047 or Email [sbanks@swindon.gov.uk](mailto:sbanks@swindon.gov.uk)

# Council Petitions Scheme

**Council**

**Date: 7<sup>th</sup> November 2019**

---

## Procedure

- 3.3 At the Annual Council meeting held on 21<sup>st</sup> May 2010, the Council formally adopted a Petition Scheme in accordance with the requirements of Sections 10 to 22 of the Local Democracy, Economic Development and Construction Act 2009 (the 2009 Act) and subsequent statutory guidance (Council Minute 10, 2010/11 refers). While the statutory requirement to have a petition scheme has been repealed (Section 46, Localism Act 2011), the Council has resolved to retain a petition scheme at each subsequent Annual Meeting in order to promote public participation. The current scheme is set out in Section 9, Part 4 of the Constitution (Council Minute 11, 2019/2020).
- 3.4 The Council's Petitions Officer has determined that the Petition set out in paragraph 3.2 of the report meets the requirements to be considered by the Council.
- 3.4.1 In accordance with the Scheme:
- 3.4.2 The petition organiser, or their appointed deputy, will be invited to address the meeting for up to 5 minutes on the subject of the petition.
- 3.5 The petition organiser will be notified of the outcome of the debate in writing and of any follow-up actions that are agreed by the meeting.
- 3.6 A copy of the petition is available for inspection by contacting Committee and Member Services.
- 3.7 The Lead Petitioner has been advised that the petition will be presented to the meeting of Council to be held on 7<sup>th</sup> November 2019 and has been invited to attend.

## **4. Alternative Options**

- 4.1 No further options are proposed at this time.

## **5. Implications, Diversity Impact Assessment and Risk Management**

### Financial and Procurement Implications

- 5.1 There are none specific to this report. However, should the Council determine that action be taken in respect of these petitions this will require a report to the Cabinet, Cabinet Member or relevant Committee and any Financial and Procurement Implications will need to be addressed in that report.

---

Further information on the subject of this report can be obtained from Lisa Hall on : 07971253625 or Email [lhall@swindon.gov.uk](mailto:lhall@swindon.gov.uk) or Shaun Banks, Committee and Member Services on 07980752047 or Email [sbanks@swindon.gov.uk](mailto:sbanks@swindon.gov.uk)



# Council Petitions Scheme

**Council**

**Date: 7<sup>th</sup> November 2019**

---

## Legal and Human Rights Implications

- 5.2 Legal and human rights implications have been taken into account in the body of the report. It is considered that the recommendations are compatible with Convention Rights.

## All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 None

## Diversity Impact Assessment

- 5.4 No Diversity Impact Assessment (DIA) was undertaken for this report. However, a DIA process would be followed in any subsequent Cabinet Report if appropriate.

## Risk Management

- 5.5 None

## **6. Consultees**

- 6.1 The Director of Finance (Section 151 Officer) and Chief Legal Officer (Monitoring Officer) are consulted in respect of all reports.

## **7. Background Papers**

- 7.1 None

## **8. Appendices**

- 8.1 Petition Extract

This page is intentionally left blank

364

Scrap Oxford Rd/Nythe Rd Junction Changes Petition

"We the undersigned call upon Swindon Borough Council not to undertake the proposed changes to the junction of Nythe Road and Oxford Road."

Name	House Number	Post code	Signature	E-mail

This page is intentionally left blank

## Appointments to Committees

**Council**

**Date: 7<sup>th</sup> November 2019**

---

Author: Chief Legal Officer

Wards: All

Parishes Affected: All

---

### **1. Purpose and Reasons**

- 1.1 To approve changes to the Membership of Committees requested by the Council's political groups.
- 1.2 The recommendations support the delivery of effective, accountable, and transparent decision-making by the Council and is linked directly to its overall policy and objectives.

### **2. Recommendations**

The Committee is recommended to:

- 2.1 Approve the changes to Committee Memberships requested by political groups as set out in paragraphs 3.2 To 3.4 of the report for the remainder of the Municipal Year 2019/20.
- 2.2 Approve any further changes to the membership of the Council's Committees as may be tabled by the relevant political party group leader(s) at the meeting.

### **3. Detail**

- 3.1 At the meeting of Annual Council held on 17<sup>th</sup> May 2019 Council approved Memberships of its Committees and Outside Bodies (Council Minute 13 refers).
- 3.2 The Chief Legal Officer has received a request from the Council's Conservative Group to replace Councillor Emma Famarzi with Councillor Steve Heyes, as a Member of the Licensing Committee for the remainder of the Municipal Year 2019/20.
- 3.3 The Chief Legal Officer has received a request from the Council's Labour Group to replace Councillor Jane Milner-Barry with Councillor Carol Shelley, as a Member of the Planning Committee for the remainder of the Municipal Year 2019/20.
- 3.4 The Chief Legal Officer has received a request from the Council's Labour Group to replace Councillor Jane Milner-Barry with Councillor Emma Bushell, as a Member of the Scrutiny Committee for the remainder of the Municipal Year 2019/20.

### **4. Alternative Options**

- 4.1 No alternative options are proposed.
- 

Further information on the subject of this report can be obtained from Shaun Banks, (07980752047), sbanks@swindon.gov.uk

# Appointments to Committees

**Council**

**Date: 7<sup>th</sup> November 2019**

---

## **5. Implications, Diversity Impact Assessment and Risk Management**

### Financial and Procurement Implications

- 5.1 There are no financial procurement implications to this report. Any Councillor Basic Allowance arising from attendance at these meetings will be met from existing budgets

### Legal and Human Rights Implications

- 5.2 Legal and Human Rights considerations have been taken fully into account in compiling this report.

### All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 There are no additional implications.

### Diversity Impact Assessment

- 5.4 A Diversity Impact Assessment is not required.

### Risk Management

- 5.5 A Risk Management Assessment is not required.

## **6. Consultees**

- 6.1 The Director of Finance (Section 151 Officer) and Chief Legal Officer (Monitoring Officer) have been consulted in respect of this report.

## **7. Background Papers**

- 7.1 None

## **8. Appendices**

- 8.1 None

**CABINET**

**WEDNESDAY, 4 SEPTEMBER 2019**

PRESENT:- Councillors Oliver Donachie, Brian Ford, Dale Heenan, Russell Holland (Chair), Mary Martin, Cathy Martyn, Maureen Penny, Gary Sumner and Keith Williams

Apologies for absence were received from Councillor David Renard

Councillor Jim Grant attended the meeting in respect of Minute 31.

**22. Declarations of Interest.**

The Chair reminded members of the need to declare known interests in any matters to be considered at the meeting.

Councillor Donachie declared a personal but non-prejudicial interest in the Cabinet Agenda item: Strategic Partnerships - Local Industrial Strategy and Great Western Powerhouse (Minute 29) in that he is a Director of the Swindon and Wiltshire Local Enterprise Partnership.

**23. Minutes.**

Resolved – That the minutes of the meeting held on 10<sup>th</sup> July 2019, be confirmed and signed as a correct record.

**24. Public Question Time.**

There were no public questions.

**25. Exempt Items - Exclusion of Press and Public.**

Resolved – That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the item listed below, on the grounds that it involves the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Item Nos.	Paragraph No.	Minute Nos.
13	3	33

**26. Report of the Ofsted Inspection of Children's Social Care Services July 2019**

Councillor Mary Martin, the Cabinet Member for Children's Services and the Corporate Director of Children's Services submitted a joint report setting out a summary of the key findings from the Ofsted Inspection of Local Authority Children's Social Care Services (ILACS) in Swindon, which was completed in July 2019.

Councillor Martin invited Cabinet to welcome the inspection's finding that the service was "good" and she thanked the staff for their hard work for achieving this and colleagues for agreeing the necessary additional funding for the service area. The Deputy Leader of Council and Vice Chair of Cabinet echoed these comments and emphasised the need for the Borough to sustain this performance.

Resolved that:

- 1) Note be taken of the judgements and key findings from the OFSTED report across each of the judgements.
- 2) It be recognised where positive progress and improvement has been made and understand how this has been achieved.
- 3) The areas for continued improvement for future scrutiny and assurance be noted and that improvements continue to be made and are embedded and sustained.
- 4) All staff in Children's Services and across the Council be thanked for their commitment and hard work to achieve a successful inspection outcome.

The reasons for the decision and alternative options are as set out in the report to the meeting.

**27. Budget Management 2019/20**

Councillor Russell Holland, the Deputy Leader of the Council and Vice Chair of Cabinet, and the Director of Finance submitted a joint report providing Cabinet with the 2019/20 revenue budget forecast out-turn.

The Deputy Leader introduced the report by advising Cabinet that without mitigating measures, the Council would face a year-end deficit, hence was vital for all to adhere to their budgets and implement necessary savings measures. The Deputy Leader welcomed the Chancellor of the Exchequer's Spending Review and undertook to bring a report on its implications to the next Cabinet meeting.

Resolved:

- 1) That the 2019/20 revenue budget forecast out-turn for each service area set out in Table 1 and Appendix 1 be noted;
- 2) To note that the Corporate Management Team will develop plans to mitigate the current forecast overspend;
- 3) That the virements set out in Appendix 2.3 be approved.

The reasons for the decision and alternative options are as set out in the report to the meeting.

**28. Capital Monitoring Quarter 1 2019-20**

Councillor Russell Holland, The Deputy Leader of the Council and Vice-Chair of Cabinet, and the Director of Finance submitted a joint report presenting to Cabinet the capital programme position for the first quarter of 2019/20 and some proposed changes to that programme.

Resolved:-

- 1) That the forecast capital expenditure set out in Table 1 & 2 and Appendix 1



- and 2 be noted;
- 2) That the changes detailed at paragraphs 3.2 to 3.3 be noted and the required funding adjustments approved;
  - 3) That the additions to the programme noted at section 3.4 be approved.

The reasons for the decision and alternative options are as set out in the report to the meeting.

The reasons for the decision and alternative options are as set out in the report to the meeting.

## **29. Strategic Partnerships - Local Industrial Strategy and Great Western Powerhouse**

Councillor Oliver Donachie, the Cabinet Member for Economy and Place, on behalf the Leader of the Council and himself, and the Head of Strategic Growth, submitted a joint report setting out key elements of Swindon Borough Council's recent engagement with key strategic partners, Swindon & Wiltshire Local Enterprise Partnership (SWLEP) and the Great Western Powerhouse.

Councillor Donachie introduced the joint report and thanked the Council's staff and the LEP for their prompt response to the Ministry for Business, Energy and Industrial Strategy to accelerate the approval timetable. Councillor Donachie drew Cabinet's attention to the cyber-capital opportunities and the business-led multi-campus federation of higher education provision, and the Council's growth priorities, as set out in the body of the report.

The Deputy Leader of the Council and Vice-Chair of Cabinet added to the discussion by briefing Cabinet on the benefits that could come to the Borough from its participation both in England's Economic Heartland, which will have a statutory role, and the informal Great Western Powerhouse, which had been formed to take advantage of possible future central government funding opportunities.

Councillor Dale Heenan asked a question about how the Local Industrial Strategy would respond to the current economic challenges such as Brexit and the closure of Honda. Councillor Donachie and the Head of Strategic Growth responded at the meeting.

### **Resolved:**

- 1) That the principles and high-level content of the Local Industrial Strategy be endorsed and any further recommendations made to ensure that Swindon's priorities are reflected in the document.
- 2) That the Leader of the Council, as a Director of the Swindon and Wiltshire Local Enterprise Partnership Board, be invited to convey Cabinet's desire that the Local Industrial Strategy be adopted in accordance with recommendation 1.

The reasons for the decision and alternative options are as set out in the report to the meeting.

### **30. Annual Review of Local Ombudsman Complaints**

The Deputy Leader of the Council and the Vice Chair of Cabinet, on behalf of the Leader of the Council, and the Chief Legal Officer, introduced joint report on the receipt of the Local Government and Social Care Ombudsman's (LGO) Annual Review for 2017/2018. The report gives the total number of complaints and enquiries received by the LGO with regard to Swindon Borough Council. The report highlighted the annual summary of statistics on the complaints made to the LGO regarding the Authority for the year ended 31st March 2019.

The Deputy Leader of the Council and Vice-Chair of Cabinet advised Members to note the Council's determination to provide redress where necessary and its good record when compared to other authorities.

Councillors Brian Ford and Oliver Donachie spoke in favour of the report, thanking staff for responding to complaints responsibly, while noting that any complaint is a serious matter.

#### **Resolved:**

- 1) That the LGO's Annual Review 2018/19, including the summary of National Statistics, and the trends across service areas in Swindon 2010-2019, attached at Appendix 1 be noted.
- 2) That Cabinet record its thanks to all officers for their efforts in dealing with complaints effectively.
- 3) That the Chief Executive, Corporate Directors, Directors and Heads of Service be authorised to take appropriate actions to continue to ensure that, where possible, complaints are resolved internally before such matters are referred to the LGO and that requests for information from the LGO are dealt with promptly.

The reasons for the decision and alternative options are as set out in the report to the meeting.

### **31. Housing Revenue Account Medium Term Financial Plan**

Councillor Cathy Martyn, the Cabinet Member for Housing and Public Safety and the Corporate Director for Communities and Housing submitted a joint report setting out the Housing Revenue Account Medium Term Financial Plan "MTFP" over the next 30 years.

Councillor Martyn introduced the joint report setting out the Council's context of managing over 10,000 homes while coping with central government both transferring a debt burden onto the Housing Revenue Account and requiring the Council to reduce rents in four consecutive years. Councillor advised Members to note the key points set out in the body of the report.

Councillor Jim Grant, Leader of the Opposition, asked questions about the Council's proposed use of borrowing powers under the HRA given the lifting of the "cap" and any plans to build more council houses to address homelessness. Councillor Martyn along with the Deputy Leader of the Council and Vice-Chair of Cabinet responded at the meeting.

Resolved:

- 1) That the Medium Term Financial Plan set out at Appendix 1 to the main report be endorsed.
- 2) That it be noted that the plan will be updated annually to take into account Central Government policies that have an impact of the Housing Revenue Account as well as the Council's annual budget setting process.

The reasons for the decision and alternative options are as set out in the report to the meeting.

**32. Reference from the Health and Wellbeing Board - Swindon Borough Council's Reducing Rough Sleepers Strategy**

Councillor Cathy Martyn, the Cabinet for Housing and Public Safety and the Chief Legal Officer submitted a joint report asking Cabinet to adopt the Reducing Rough Sleepers Strategy 2019-2022 that had been approved at the Health and Wellbeing Board on 10<sup>th</sup> July 2019. In accordance with the Board's terms of reference, the Minute of that meeting has been submitted to Cabinet.

Councillor Martyn introduced the joint report, noting that the strategy was the product of several partner agencies, which if approved, would be followed by a detailed action plan.

Resolved:

- 1) That the recommendation of the Health and Wellbeing Board at its meeting on 10th July 2019: "That Swindon Borough Council's Cabinet be recommended to adopt the Council's Reducing Rough Sleepers Strategy 2019-2022" be agreed.

The reasons for the decision and alternative options are as set out in the report to the meeting.

**33. Land for the Commercial Housing Programme**

The Deputy Leader of the Council and Vice-Chair of Cabinet, along with the Cabinet Member for Strategic Planning and the Corporate Director of Communities and Housing submitted a joint report seeking approval in principle from Cabinet to transfer Council-owned land to its Housing Company.

Councillor Sumner introduced the joint report and set out the expected process should the recommendations be adopted. Councillors Mary Martin and Keith Williams asked questions about specific sites while Councillor Oliver Donachie asked about the Swindon Housing Company. Councillor Sumner responded at the meeting. Councillor Dale Heenan set out a reasoned principle by which he could support six sites but not the seventh; hence, he would abstain on the vote.

Resolved:

- 1) That, in principle the allocation of land referred to in paragraph 3.1 and

shown edged in red on the plans attached at Appendix One, as future housing developments sites to be delivered by the Swindon Housing Company Ltd be approved.

- 2) That the Head of Property Assets, in consultation with the Chief Legal Officer and the Director of Finance, be authorised to:
  - a. Agree the terms for the transfer of the land detailed at paragraph 3.1
  - b. And, subject to the successful completion of process set out in paragraph 3.5, transfer the land to the Swindon Housing Company Ltd.

Councillor Dale Heenan abstained on the above resolution.

The reasons for the decision and alternative options are as set out in the report to the meeting.

## **CABINET**

**WEDNESDAY, 16 OCTOBER 2019**

**PRESENT:-** Councillors David Renard (Chair), Oliver Donachie, Brian Ford, Dale Heenan, Russell Holland, Mary Martin, Cathy Martyn, Maureen Penny, Gary Sumner and Keith Williams

Councillor Janine Howarth attended the meeting in respect of Minute 43  
Councillor Basil Solomon attended the meeting in respect of Minute 43  
Councillor Bob Wright attended the meeting in respect of Minutes 39, 42, and 43

### **34. Apologies for Absence.**

There were no apologies.

### **35. Declarations of Interest.**

The Chair reminded members of the need to declare known interests in any matters to be considered at the meeting.

### **36. Minutes.**

Resolved – That the minutes of the meeting held on 4<sup>th</sup> September 2019 be confirmed and signed as a correct record.

### **37. Public Question Time.**

There were no public questions.

### **38. Exempt Items - Exclusion of Press and Public.**

Resolved – That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the item listed below, on the grounds that it involves the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Item Nos.	Paragraph No.	Minute Nos.
9	3	42
10	3	43

### **39. Budget Management Update**

Councillor Russell Holland, the Deputy Leader of the Council and Vice Chair of Cabinet, and the Director of Finance submitted a joint report providing Cabinet with the 2019/20 revenue budget forecast out-turn. The report also sets out the Corporate Management Team's ongoing work to mitigate any potential overspend as well as seeking Members' support for proposed virements.

Councillor Holland thanked officers for their work in reducing the projected year-end overspend but advised Cabinet that more work was required to ensure that the deficit was eliminated by then.

Councillor Wright asked questions relating to the process by which Members would know which posts were being held vacant. The Deputy Leader responded at the meeting and Councillor Dale Heenan, Cabinet Member for the Town Centre, agreed to respond to any written question from Councillor Wright that referred to specific posts within his portfolio area.

Resolved –

- 1) That the 2019/20 revenue budget forecast out-turn for each service area set out in Table 1 of the main report and Appendix 1 be noted;
- 2) That the Corporate Management Team's continued implementation of plans to mitigate the current forecast overspend be noted;
- 3) That the update on the Spending Round 2019 be noted; and
- 4) That the virements set out in Appendix 2 be approved.

The reasons for the decision and alternative options are as set out in the report to the meeting.

**40. Polling Districts and Places Review (Minute for confirmation)**

The Leader of the Council along with the Electoral Registration Officer and Returning Officer submitted a joint report requesting authorisation from Cabinet and Council to make changes to the polling station arrangement in the Mannington and Western, Ridgeway, Wroughton and Wichelstowe Wards. The report also sought authorisation to retain other polling stations without any amendment as well as to set all polling places as coterminous with the polling district.

The Leader of the Council drew Cabinet's attention to the specific changes and invited Members to note that ward councillors had been consulted. Councillor Brian Ford, Cabinet Member for Adults and Health welcomed the solution that was being proposed for the Wroughton and Wichelstowe Ward.

Resolved –

That Council be requested to:

- 1) Endorse the recommendation that no changes be made to those polling stations within the borough as identified in Appendix C to the main report.
- 2) Endorse the recommendation to changes to polling within the borough as identified in Appendix C to the main report.
- 3) Endorse the recommendation to changes to polling stations within the Wroughton and Wichelstowe Ward as identified in Appendix E to the main report.
- 4) Endorse the recommendation to changes to polling stations within the Ridgeway Ward as identified in Appendix F to the main report.
- 5) Endorse the recommendation to changes to polling stations within the Mannington and Western Ward as identified in Appendix G to the main report.
- 6) Adopt the recommendation to set all polling places as coterminous with the polling district as identified in Appendix C to the main report.
- 7) Note that, subject to Council's approval any changes arising from this review would be implemented at elections held after 1st December 2019.

The reasons for the decision and alternative options are as set out in the report to the meeting.

#### **41. Health & Care Board Swindon**

The Cabinet Member for Adults and Health along with the Corporate Director Adult Social Services and Health submitted a joint report seeking approval to establish “the Health and Care sub-Committee” of Cabinet to form part of the new Health and Care Board for Swindon. The Board would progress joint commissioning arrangements between Swindon Borough Council and Swindon Clinical Commissioning Group and its successor.

Councillor Ford explained that the Board would be necessary to ensure decisions about health spending in Swindon would be taken locally once three Clinical Commissioning Groups, including the Swindon CCG, had merged. Board decisions would be taken by two separate sub-committees – one from the Council, one from the CCG – meeting at the same time and both would have to agree in order to proceed.

Councillor Wright asked how the proposal would ensure that councillors had the ability to challenge any decisions by the Board before they were implemented. Councillor Dale Heenan, Cabinet Member for the Town Centre, used the analogy that the Council’s process would be similar to that used by the Cabinet Panel on School Organisation. The Leader of the Council, Councillor Ford, and Councillor Oliver Donachie, the Cabinet Member for Economy and Growth responded at the meeting.

#### **Resolved –**

- 1) That the establishment of a new Health and Care Sub-Committee, with the Leader of the Council as the Chair of the sub-Committee and with delegated decision-making powers, in accordance with Article 7.01 of the Constitution be agreed.
- 2) That the Terms of Reference for the Sub-Committee as set out in Appendix 1 to the main report be agreed and that the Leader’s scheme of delegation to the Cabinet sub-Committee in accordance with Article 7.06 of the Constitution, as set out in Appendix 2 to the main report be noted.
- 3) That the Cabinet Member for Adults and Health and the Corporate Director Adult Social Services and Health be requested to bring a report to Cabinet setting out the principles of a new Section 75 Agreement and any risk share issues to commence on the expiry of the existing agreement in March 2020.
- 4) That the Chief Legal Officer be authorised, in consultation with the Leader of the Council, the Cabinet Member for Adults and Health, the Director of Finance, and the Corporate Director Adult Social Services and Health to:
  - a) Review the existing Section 75 Agreement and determine terms for a new s75 agreement and
  - b) Subject to recommendation 3 above, be authorised to enter into a new section 75 at the expiry of the existing Agreement in light of the emerging changes.

The reasons for the decision and alternative options are as set out in the report to the meeting.

#### **42. Investment Opportunity - Industrial Premises, Stratton St Margaret.**

The Leader reminded the all those present of the importance of maintaining confidentiality for both this item and the subsequent one (Minute 43 refers).

The Deputy Leader of the Council and Cabinet Member for Finance, Education, and Skills, the Director of Finance and the Head of Property Assets submitted a joint report seeking authority to acquire the freehold interest in a property in Stratton, Swindon. The report set out how the proposed acquisition of the freehold of this property was subject to the existing occupational leases by the Council and would secure a good income stream in line with its commercial investment strategy. The report was submitted as a matter of special urgency with the consent of the Chair of Scrutiny, in accordance with Paragraph 17, Access to Information Procedure Rules, Part 4 of the Constitution.

Councillor Holland introduced the joint report and requested that Cabinet accept the updated information that was attached as addendum. Members concurred with this.

Councillor Wright asked a series of questions about how this proposal related to the Commercial Investment Strategy criteria and the business model that would apply if the acquisition took place. The Deputy Leader and the Head of Property Assets responded at the meeting.

#### **Resolved –**

- 1) That the Chief Legal Officer be authorised, in consultation with the Head of Property Assets, to complete the acquisition of the freehold interest in the property identified at paragraph 3.1 of this Report on the terms outlined in paragraph 3.8 of this Report, and on such other detailed terms and conditions as she may agree in order to protect the Council's interest.

The reasons for the decision and alternative options are as set out in the report to the meeting.

#### **43. Acquisition of Property in Park South, Swindon**

The Deputy Leader of the Council and Cabinet Member for Finance, Education, and Skills, the Director of Finance and the Head of Property Assets submitted a joint report seeking authority to acquire the freehold interest in a property in Park South, Swindon. The joint report set out how the acquisition of the freehold of this property, subject to the existing occupational leases, would secure a good income stream for the Council. It would also enable the Council opportunity to address some of the long-standing maintenance and repair issues affecting the property.

Councillor Holland introduced the report and set it in the context of the agreed Commercial Investment Strategy.

Ward Councillors Janine Howarth and Basil Solomon along with Councillor Bob Wright asked questions concerning the condition of the property and actions that the Council might take should it be acquired. The Leader, the Deputy Leader, and the Head of Property Assets responded at the meeting. Councillor Dale Heenan, Cabinet Member for the Town Centre, asked colleagues to consider if there were



similar properties in the Borough that the Council might wish to acquire. The Deputy Leader responded at the meeting.

Resolved

- 1) That the Chief Legal Officer be authorised, in consultation with the Head of Property Assets, to complete the acquisition of the freehold interest in the property identified at paragraph 3.1 of this Report on the terms outlined in paragraph 3.8 of this Report, and on such other detailed terms and conditions as she may agree in order to protect the Council's interest.

The reasons for the decision and alternative options are as set out in the report to the meeting.

This page is intentionally left blank

# Notice of Decisions Made

**Decision Maker:** Councillor Cathy Martyn, Cabinet Member for Housing and Public Safety and Councillor Keith Williams, Cabinet Member for Corporate Services and Organisational Excellence

**Subject:** Homeless Day Centre Lease Extension

**Decision(s):** (1) That the Head of Property Assets in consultation with the Chief Legal Officer is authorised to grant an extension of the previously agreed 3 year lease on a peppercorn rent for an additional 5 years to the selected provider, bringing the lease to a total of 8 years and on such other terms and conditions are necessary in order to protect the Council's interests.

(2) The Chief Legal Officer is authorised to complete a Service Level Agreement for an eight year period between the Council and the voluntary sector partner Swindon Night Shelter operating the Temporary Winter Housing Provision and Day Centre. On such terms and conditions as are necessary to protect the Council's interest including an appropriate break clause

**Consultation:** The following Opposition Spokespersons / Ward Members have been consulted on the recommendations of the report and their responses are summarised below:

Councillor Emma Bushell, Opposition Group Spokesperson, has supported the proposal and stated:

"Further to receiving assurances about the monitoring of service provision and ability of the council to apply the break clause should the provider fail to deliver an adequate level of service I am happy to support the proposed action."

**Date of Publication:** Thursday 3<sup>rd</sup> October 2019

**Date for receipt of requests for call-in:** Friday 11<sup>th</sup> October 2019

For more details on the subject of the Decision or for a copy of the Decision Note please contact: Arlene Griffin, Housing Business Development Manager, 01793 464387 [agriffin@swindon.gov.uk](mailto:agriffin@swindon.gov.uk) or Douglas Campbell, Committee and Member Services, Mobile: 07779 413886 or Email [committeeservices@swindon.gov.uk](mailto:committeeservices@swindon.gov.uk).

The Decision Note (report) sets out the background to, and reasons for, the decisions referred to in the Notice above. Details of the alternative options put forward for consideration (if any) are also recorded in the Decision Note (report). Any alternative options considered that did not appear in the initial report will be recorded as part of the above Notice of Decisions. The Decision Note is available via the following link on the Council's website =

<http://ww5.swindon.gov.uk/moderngov/mgListPlanItems.aspx?PlanId=652&RP=285>

This page is intentionally left blank