

SUMMARY OF THE CHANGES MADE TO THE SCHEME OF DELEGATIONS

1. Changes have been made to officer titles throughout the document to accord with changes made to the organisation structure over the course of the Municipal year 2017/18, including title changes authorised by the Chief Executive in accordance with his delegated authority.
2. Changes have been made throughout the document in response to changes in legislation (and/or where legislation is no longer applicable or relevant) and case law.
3. The following inter-departmental transfers of responsibility have been made in accordance with changes to the Council's management structures and accountabilities, agreed at the Special Committee meeting on 19th July 2017.
 - The changed reporting line of the the Head of Property Assets from the former Corporate Director Economy, Regeneration and Skills, to the Corporate Director Resources and Growth.
 - The changed reporting line of the the Head of Planning, Regulatory Services and Heritage from the former Corporate Director Economy, Regeneration and Skills, to the Corporate Director Communities and Housing.
 - The changed reporting line of the Head of Revenues and Benefits from the Director of Law and Democratic Services to the Director of Finance (Section 151 Officer).
4. The following specific additions and/or changes have been made in relation to delegations of authority.

Subject/ Enabling Statute	Responsible Officer	Authority	Reason for adjustment to scheme
Fraud Investigation <i>Social Security Administration Act 1992 & The Council Tax Reduction Schemes (Detection of Fraud and Enforcement) (England) Regulations 2013</i>	Head of Internal Audit (HIA) and Head of Revenues and Benefits (HRB)	To undertake fraud investigations and implement sanctions.	To rationalise within the scheme this shared duty to undertake investigations under the Fraud Act and the Prevention of Social Housing Fraud Act 2014

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Health and Safety responsibilities <i>(previously delegated to the former-post of Head of Customer and Business Services)</i>	Head of Planning and Regulatory Service, and Heritage (HPRSH), Director of Public Health (DPH) and HIA	To exercise the Council's functions in respect of the Council's responsibilities with regard to the following legislation: <i>Explosives Act 1875 Explosives Act 1975 Health and Safety at Work etc. Act 1974 Health and Safety at Work etc. Act 1974 Sunday Trading Act 1994 Section 65, Building Act 1984</i> (Sanitary Conveniences in Workplaces) DPH and HIA only	The deletion of the former post of Head of Customer and Business from the Council's Establishment
Street Naming and Property Numbering <i>(previously delegated to the former-post Head of Customer and Business Services)</i>	HPRSH	To exercise the Council's functions in respect of the Council's responsibilities with regard to (a) the implementation of procedures to (re)name and (re)number existing streets in consultation with residents and where appropriate ward members, (b) the development and maintainance of the relevant Gazetteer(s) in respect of streets and properties and to make available in accordance with the MSA, and (c) the naming of new streets, subject to consultation with other appropriate officers as necessary, the Royal Mail and with Parish Councils where applicable and to make available in accordance with the MSA.	The deletion of the former post of Head of Customer and Business from the Council's Establishment
Parks and Amenities	Head of Streetsmart (HS)	The Council's functions in respect of dealing with dangerous trees and the signing of tenancy agreements and the serving	This function has been transferred from the HPRSH to HS

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		of notices quit with regard to Leisure gardens and allotments	for reasons of appropriate service provision
Grants and One Swindon and Community budgets <i>(previously delegated to the former-post Head of Localities, Community Involvement and Volunteering)</i>	DPH	To approve, or refuse, grant allocations from the various budgetary provisions for one-off grant funds and to administer the Council's Community budgets	The deletion of the former post of Head of Localities, Community Involvement and Volunteering
Licensing of sex shops, sex cinemas and sex establishments	HPRSH	To exercise the Council's function in accordance with the specific provisions under the Local Government Miscellaneous Provisions Act 1982	New - To rationalise existing working practice.
Publication of Part 1 of the Brownfield Register <i>Town and Country Planning (Brownfield Land Register) regulations 2017</i>	HPRSH	To prepare, maintain and publish at least annually, Part 1 of the Brownfield Register	New - To rationalise existing working practice.
Dangerous Structures <i>Sections 77 and 78, Building Act 1984</i>	HPRSH	To take appropriate action where a building or structure is in such a condition, or is used to carry such loads as to be dangerous, to remedy the danger	New - To rationalise existing working practice.
Ruinous or Dilapidated Structures <i>Section 79, Building Act 1984</i>	HPRSH	To take appropriate action, where a building or structure is in a ruinous or dilapidated condition, to remedy the defects	New - To rationalise existing working practice.
Neighbourhood Planning	HPRSH	To exercise the Council's responsibilities with regard to Neighbourhood	New - To rationalise existing

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		Planning.	working practice.
Fly Grazing	HPRSH	To exercise the Council's powers in respect of the fly grazing of animals	New - To rationalise existing working practice.
Public Spaces Protection Order Anti-Social Behaviour, Crime and Policing Act 2014	HPRSH	To serve fixed penalty notices in respect of any designated Public Space Protection orders	New - To rationalise existing working practice.