

Calendar of Meetings 2018 - 2019

Council

Date: 18th May 2018

Author: Director of Law and Democratic Services

Wards: All

Parishes Affected: All

1. Purpose and Reasons

- 1.1 To seek Council's approval for the updated schedule of meeting dates for the Municipal Year 2018/19.
- 1.2 The Council's Constitution requires the formal confirmation of the final dates of Council meetings for the Municipal Year 2018/19, attached at Appendix 1, by Full Council at its Annual Meeting.

2. Recommendations

The Council is recommended to:

- 2.1 Approve the Timetable of Meetings for 2018/19 as set out in Appendix 1.
- 2.2 Authorise the Director of Law and Democratic Services, in consultation with the Leader of the Council, to vary the dates for meetings of the Council, the Cabinet, Committees and Other Swindon Borough Council bodies should this prove necessary for the efficient discharge of Council business.

3. Detail

- 3.1 At its meeting on 9th November 2017, the Council approved and recommended for confirmation of the Council proposed dates for meetings of the Council, the Cabinet, Committees, and other Swindon Borough Council bodies for the Municipal Year 2018/19 along with an indicative timetable for 2019/20 (Council Minute 60, 2017/18 refers). Proposed dates for meetings of Cabinet, Committees and other bodies are attached at Appendix 1. Any changes made since this date are indicated in bold on the timetable.
- 3.2 Since that meeting, the Leader of the Council has changed the date of the Leader's Advisory Group to allow for the better use of Members and Officers' time. The Leader is also committed to making sure both Cabinet Members and senior Officers are available to attend overview and scrutiny committees. Therefore, excluding Audit, Council, Cabinet, Planning, Scrutiny, other committee dates have been adjusted accordingly. These changes are shown in bold and a draft copy was circulated to the Party Groups before the Annual Council meeting.
- 3.3 It is also proposed that the Director of Law and Democratic Services, in consultation with the Leader of the Council, should be authorised to vary the meeting dates for meetings of the Council, the Cabinet, Committees and Other Swindon Borough Council bodies as set out in the Appendix, should this prove necessary for the efficient discharge of Council business.

4. Alternative Options

- 4.1 No alternative options are proposed.

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

- 5.1 There are no financial or procurement implications.

Legal and Human Rights Implications

- 5.2 Legal and Human Rights considerations have been taken fully into account in compiling this report.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 There are no specific implications that relate to staff, sustainability, health, rural, crime and disorder within this report.

Diversity Impact Assessment

- 5.4 A Diversity Impact Assessment has not been completed for this report as no changes in services are being proposed.

Risk Management

- 5.5 There are no risk management implications.

6. Consultees

- 6.1 The Director of Finance (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

7. Background Papers

- 7.1 None.

8. Appendices

- 8.1 Appendix 1 - Proposed Council Timetable 2018/19.