

Proposed Corporate Training and Development Programme for Councillors 2018/2019 (Note: service areas will organise service specific training in addition to the below)		
Dates	Subject	Facilitator
21 May 2018 6.00pm Committee Room 6	Induction for New Members of the Licensing Committee – followed by a session on chairing Licensing Panels	Kathryn Ashton, Licensing Officer
22 May 2018 6.00pm Committee Room 1	Induction for New Members of the Planning Committee and any councillor with an interest in planning process	Richard Bell, Planning Officer Kehinde Awojobi, Legal Department
23 May 2018 6.00pm Committee Room 6	Education Transport Appeals Sub-Committee	Hannah Cole, School Admissions Manager
6 June 2018 6.00pm Committee Room 6	Chairing Skills	Stephen Taylor, Director of Law and Democratic Services
15 October 2018 6.00pm Committee Room 6	Finance for Members	Paul Smith, Head of Finance
23 October 2018 6.00pm Committee Room 6	Code of Conduct	Stephen Taylor, Director of Law and Democratic Services
24 October 2018 6.00pm Committee Room 6	Information Security Training (including changes to the Data Protection Act)	Stephen Maskell, Information Governance Manager
14 November 2018 6.00pm Committee Room 6	Decision Making / Governance	Stephen Taylor, Director of Law and Democratic Services
28 January 2018 6.00pm Committee Room 6	Equalities and Inclusion – what are the responsibilities of elected members?	Nick Stephenson, Change Lead: Equality & Diversity
TBC if required	Responsibilities of councillors appointed by the council to the boards of outside bodies	Kehinde Awojobi, Head of Conveyancing, Environment and Contracts

Training session provided at each meeting	Corporate Parenting Advisory Board	Director of Children's Services
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External providers

Members are invited to apply to attend external events and conferences, and attendance is approved through a Cabinet Member Briefing Note.

EZone Modules

- Data Protection.
- Equality and Diversity.
- Fraud Awareness.
- Freedom of Information.
- Information Security.
- Child Sexual Exploitation.