

**For Swindon Borough Council Use Only**

Reference allocated: [            ]

Date received: [    /    /20    ]

**Assets of Community Value – Community Right to Bid****Swindon Borough Council Nomination Form**

*References in this form to the 'Act' are references to the Localism Act 2011 and references to a 'regulation' or to 'the Regulations' are references to The Assets of Community Value (England) Regulations 2012*

**1. Your Organisation**

Name of your organisation:	
Contact name:	
Position within the organisation:	
Address:	
Telephone:	
Email:	

**2. Eligibility to nominate**

A nomination can only be made by (a) a Parish Council in respect of land in its area or (b) a voluntary or community body (as defined in regulation 5) with a local connection (as defined in regulation 4). Please explain why you consider that your organisation is eligible to make a nomination and provide evidence in support.

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### 3. **Description of the asset**

Please provide a description of the nature, current use and location of the building or other land you are nominating including its boundaries and where appropriate the address and postcode. If possible please attach a plan and state that you have done so.

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### 4. **Ownership and occupation**

Please provide a statement of all the information you have about the ownership and occupancy of the nominated asset including:

Name(s) of the current occupant(s):	
Name(s) and current or last known addresses of all those holding a freehold or leasehold estate in the asset (if known):	
If you have obtained ownership information from the Land Registry, please attach it and state that you have done so:	

**5. Community Value**

Please explain as fully as possible why you believe that Swindon Borough Council should conclude that the asset you are nominating is land of community value in accordance with section 88 of the Act and regulation 3.

**6. Signature and Submission**

Please sign and date the form where indicated below or you may type your name if submitting this form electronically. By submitting the form you are confirming that the information provided is correct and complete to the best of your knowledge and belief.

Name:	
Signature:	
Position held:	
Date:	

*Completed forms and attachments should be sent via email to:*

*Rob Richards*

*[r-richards@swindon.gov.uk](mailto:r-richards@swindon.gov.uk) or by post to:*

Head of Property Assets,  
Swindon Borough Council,  
Civic Offices,  
Euclid Street,  
Swindon  
SN1 2JH

*Please list all the documents that you are attaching or enclosing below*

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*Please Note:*

*In order for Swindon Borough Council to process your nomination it must have sufficient information. It is your responsibility to ensure that you complete this form fully and accurately having regard to the provisions of the Act and the Regulations. Inadequate or inaccurate information may lead to a rejection.*

*Please direct any queries about completing this form to:*

*Kathy Sherratt*

*Tel: 01793 463515*

*[ksherratt@swindon.gov.uk](mailto:ksherratt@swindon.gov.uk)*

Head of Operational Assets  
Swindon Borough Council,  
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