

## Calendar of Meetings 2019 - 2020

**Council**

**Date: 17<sup>th</sup> May 2019**

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Author: Interim Director of Law

Wards: All

Parishes Affected: All

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### **1. Purpose and Reasons**

- 1.1 To seek Council's approval for the updated schedule of meeting dates for the Municipal Year 2019/20.
- 1.2 The Council's Constitution requires the formal confirmation of the final dates of Council meetings for the Municipal Year 2019/20, attached at Appendix 1, by Full Council at its Annual Meeting.

### **2. Recommendations**

The Council is recommended to:

- 2.1 Approve the Timetable of Meetings for 2019/20 as set out in Appendix 1.
- 2.2 Authorise the Interim Director of Law, in consultation with the Leader of the Council, to vary the dates for meetings of the Council, the Cabinet, Committees and Other Swindon Borough Council bodies should this prove necessary for the efficient discharge of Council business.

### **3. Detail**

- 3.1 At its meeting on 4<sup>th</sup> April 2019, the Council approved and recommended for confirmation of the Council proposed dates for meetings of the Council, the Cabinet, Committees and other Swindon Borough Council bodies for the Municipal Year 2019/20, along with an indicative timetable for 2020/21 (Council Minute 102, 2018/19 refers).
- 3.2 Proposed dates for meetings of Cabinet, Committees and other bodies are attached at Appendix 1. These were agreed provisionally at the meeting of the Council held on 4<sup>th</sup> April 2019, and any changes made since this date are indicated in bold on the timetable.
- 3.3 Dates are included in this Appendix for the Children Safeguarding Partnership, Adult Safeguarding Board, Wiltshire and Swindon Police and Crime Panel and the Dorset and Wiltshire Fire and Rescue Authority for information only, as these meeting dates are arranged separately.
- 3.4 It is also proposed that the Interim Director of Law, in consultation with the Leader of the Council, be authorised to vary the meeting dates for meetings of the Council, the Cabinet, Committees and Other Swindon Borough Council bodies as set out in the Appendix, should this prove necessary for the efficient discharge of Council business.

**4. Alternative Options**

- 4.1 No alternative options are proposed.

**5. Implications, Diversity Impact Assessment and Risk Management**

Financial and Procurement Implications

- 5.1 There are no financial or procurement implications.

Legal and Human Rights Implications

- 5.2 Legal and Human Rights considerations have been taken fully into account in compiling this report.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 There are no specific implications that relate to staff, sustainability, health, rural, crime and disorder within this report.

Diversity Impact Assessment

- 5.4 A Diversity Impact Assessment has not been completed for this report.

Risk Management

- 5.5 There are no risk management implications.

**6. Consultees**

- 6.1 The author has consulted, where appropriate, with Corporate Directors, Directors, Heads of Service, other officers, and relevant partners on the purpose, content, and recommendations of the report.

**7. Background Papers**

- 7.1 None.

**8. Appendices**

- 8.1 Appendix 1 - Proposed Council Timetable 2019/20.