

## **Cabinet Work Programme – Report Tracker**

(A Report Tracker **must** be completed and returned to the Senior Committee Clerk (doccampbell@swindon.gov.uk) before any item can be included on the Cabinet Work Programme.

Please note that the tracker will be available as part of the Cabinet Work Programme support information on the website

**Mark clearly any private and confidential information that the Chief Monitoring Officer will need to review a request that the decision be taken as a private and confidential item. This will be removed from the final tracker.**

**[Please over-type any instructions or guidance in blue]  
[Note well any advice in red]**

- 1. Subject: - Adult Community Learning Plan 2019-21**
- 2. Summary of the Issue: -** This report summarises the planned priorities for Swindon Borough Council (SBC) Adult Community Learning (ACL) that are detailed in the ACL Plan 2019-2021 and the Theory of Change.  
In January 2019 we undertook a refresh of our target Swindon adult learner need and this informed an update of our 2017-20 plan, now ACL Plan 2019-21. The wider aims of our provision and how we will measure the impact of our courses are detailed in the ACL Theory of Change.
- 3. Key Decision: - No**  
This reports seeks support for the planned intent of the ACL Plan 2019-21 and its implementation by the ACL team.
- 4. Private and Confidential: - No**
- 5. Date for Consideration by Cabinet:-**  
December 2019
- 6. Author / Report Originator and Responsible Officer:-**  
Sally Burnett  
Head of Skills, Employment and Lifelong Learning

**(NB if you do not provide a job title, the tracker will be returned)**

- 7. Responsible Cabinet Member: –** Cabinet Member for Finance, Education and Skills.
- 8. Background Papers:-**  
(The Background Papers relating to Agenda Items / Key Decisions that are currently available.)

9. **Full Details of Officer Contact (telephone/e-mail) where representations on the Key Decision / Decision can be made: -**  
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Phone Number: 07718918197