

## **Proposed Corporate Training and Development Programme for Councillors 2019/2020**

**(Note: service areas will organise service specific training in addition to the below)**

<b>Dates</b>	<b>Subject</b>	<b>Facilitator</b>
20 May 2019 6.00pm Room 1.27	Induction for New Members of the Planning Committee and any councillor with an interest in planning process	Richard Bell – Head of Planning Kehinde Awojobi - Head of Conveyancing, Environments and Contracts
22 May 2019 6.00pm Room 1.27	Induction for New Members of the Licensing Committee – followed by a session on Licensing Panels	Kathryn Ashton - Licensing Manager Legal Officers
25 June 2019 6.00pm CR6	Skills and models for effective Councillors	Cllr John Lamb, LGA Peer Member
22 July 2019 6.00pm CR6	Successfully managing your Ward work	SBC Officers
24 July 2019 6.00pm CR6	Getting your message across – how to effectively use social media	Communications Team
14 August 2019 10.00am	Visit to Waterside Household Waste Recycling Centre	Various
17 September 2019 6.00pm CR6	Managing the Budget to make sure the Vision, Priorities and Pledges are achieved	Paul Smith Kim Chequer
30 September 2019 6.00pm CR2	Code of Conduct	Lisa Hall – Chief Legal Officer
1 October 2019 6.00pm Room 1.27	Understanding your responsibilities as a Corporate Parent	David Haley - Director of Children's Services
17 October 2019 6.00pm Room 1.27	Code of Conduct	Lisa Hall – Chief Legal Officer
2 December 2019 5.00pm Council Chamber	Understanding your responsibilities as a Corporate Parent	David Haley - Director of Children's Services
3 December 2019 6.00pm CR6	Learn how to manage a meeting and improve your chairing skills	Local Government Association

7 January 2020 6.00pm CR6	Equality and Inclusion – what are the responsibilities of elected members?	Helena Taylor-Knox - OD & LD Lead
TBC	Improve your public speaking skills	Fiona Le Bon, Learning and Development

### **External providers**

Members are invited to apply to attend external events and conferences, and attendance is approved through a Cabinet Member Briefing Note.

### **Online Modules**

- Equality and Inclusion.
- Fraud Awareness.
- Freedom of Information.
- Information Security and Data Protection.
- Child Exploitation.
- PREVENT.

LGA's eLearning Platform: [https://lms.learningnexus.co.uk/ivy\\_lms/idxlms.htm](https://lms.learningnexus.co.uk/ivy_lms/idxlms.htm)  
(Email 'elearning@local.gov.uk' to get your registration details)

### **Available dates:**

13 November 2019

19 November 2019

15 January 2020

27 February 2020

### **Suggestions for training sessions from Parish Councils:**

- Social Media (particularly dealing with 'trolls')
- Code of Conduct / The Ethical Framework