

## Cabinet Work Programme – Report Tracker

(A Report Tracker must be completed and returned to the Senior Committee Clerk (doccampbell@swindon.gov.uk) before any item can be included on the Cabinet Work Programme.

Please note that the tracker will be available as part of the Cabinet Work Programme support information on the website

1. Subject:- **Transfer of Parish Services to Parish Councils**

2. Summary of the Issue:-

Four Parishes employ Swindon Borough Council to carry out certain StreetSmart Services on their behalf.

They are Central Swindon South Parish; Central Swindon North Parish; West Parish; St. Andrews Parish

Swindon Borough Council will no longer carry out these services on behalf of the Parishes therefore a TUPE transfer of staff will take place. The aim is for the transfer to take place within the four month timeframe as per the Service Level Agreements with the 4no Parishes

3. Key Decision:- **Yes/ [delete as appropriate]**

a) The recommendation(s) would have a significant effect on two or more wards,

b) The recommendation(s) would have a significant financial impact on the service area (either savings or extra expenditure)

c) Both a) and b)

4. Private and Confidential:- **No**

\* if “yes”, advise of the relevant paragraph(s) of the Act and provide sufficient details about why the report should be so classified (e.g. summary of the key facts).

5. Date for Consideration by Cabinet:- **February 2020**

6. Author / Report Originator and Responsible Officer:-

**Ian James**

**Head of StreetSmart**

(NB if you do not provide a job title, the tracker will be returned)

7. Responsible Cabinet Member: – **Councillor Maureen Penny,**  
**Cabinet Member for Highways and the Environment**  
**Councillor Keith Williams**  
**Cabinet Member for Corporate Services and Organisational Excellence**



– see on the intranet here:

<http://sbcvpwmmgv02:9070/mgMemberIndex.aspx?bcr=1>

(Please note that the Responsible Cabinet Member must be advised before an item is submitted for inclusion in the Cabinet Work Programme)

**8. Background Papers:-**

(The unpublished Background Papers relating to Agenda Items / Key Decisions that are currently available. NB published papers or previous Cabinet reports are not background papers.)

**9. Full Details of Officer Contact (telephone/e-mail) where representations on the Key Decision / Decision can be made:-**

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**Phone Number:** 07717 801 000