

Cabinet Work Programme – Report Tracker

(A Report Tracker must be completed and returned to the Senior Committee Clerk (doccampbell@swindon.gov.uk) before any item can be included on the Cabinet Work Programme.

Please note that the tracker will be available as part of the Cabinet Work Programme support information on the website

1. **Subject:-** School Safe Environment Zones
2. **Summary of the Issue:-** Consideration of road safety priorities for the Borough and specifically road safety outside schools and during school-related travel.
3. **Key Decision:-** Yes
 - a) The recommendation(s) would have a significant effect on two or more wards,
4. **Private and Confidential:-** No

* if “yes”, advise of the relevant paragraph(s) of the Act and provide sufficient details about why the report should be so classified (e.g. summary of the key facts).
5. **Date for Consideration by Cabinet:-** 1st July 2020
6. **Author / Report Originator and Responsible Officer:-**
Suzanne Coles
Traffic Manager
7. **Responsible Cabinet Member: –** Cabinet member for Transport & the Environment, Councillor Maureen Penny

(Please note that the Responsible Cabinet Member must be advised before an item is submitted for inclusion in the Cabinet Work Programme)
8. **Background Papers:-**

(The unpublished Background Papers relating to Agenda Items / Key Decisions that are currently available. NB published papers or previous Cabinet reports are not background papers.)
9. **Full Details of Officer Contact (telephone/e-mail) where representations on the Key Decision / Decision can be made:-**
Name: Suzanne Coles
Email: scoles@swindon.gov.uk
Phone Number: 07748 158497