

## **Cabinet Work Programme – Report Tracker**

(A Report Tracker must be completed and returned to the Senior Committee Clerk (doccampbell@swindon.gov.uk) before any item can be included on the Cabinet Work Programme.

Please note that the tracker will be available as part of the Cabinet Work Programme support information on the website

1. **Subject:- Climate Change Strategy**

2. **Summary of the Issue:-**

3. **Key Decision:- YES**

4. **Private and Confidential:- No**

\* if “yes”, advise of the relevant paragraph(s) of the Act and provide sufficient details about why the report should be so classified (e.g. summary of the key facts).

5. **Date for Consideration by Cabinet:- 21<sup>st</sup> October 2020**

6. **Author / Report Originator and Responsible Officer:-  
Philippa Venables  
Director of Economy Growth and Place**

(NB if you do not provide a job title, the tracker will be returned)

7. **Responsible Cabinet Member: – Cabinet Member for Climate Change**

(Please note that the Responsible Cabinet Member must be advised before an item is submitted for inclusion in the Cabinet Work Programme)

8. **Background Papers:-**

(The unpublished Background Papers relating to Agenda Items / Key Decisions that are currently available. NB published papers or previous Cabinet reports are not background papers.)

9. **Full Details of Officer Contact (telephone/e-mail) where representations on the Key Decision / Decision can be made:-**

**Philippa Venables  
Director of Economy Growth and Place  
Pvenables@swindon.gov.uk  
07824 550469**