

Numbers to Serve on Committees

COUNCIL

Date: 21st May 2021

Author: Chief Legal Officer

Wards: All

Parishes Affected: All

1. Purpose and Reasons

- 1.1 To determine the number of Members to serve on Swindon Borough Council Committees for the Municipal Year 2021/22.
- 1.2 The Delivery of effective, accountable and transparent decision making by the Council directly links to the delivery of the current Corporate Strategy and to its related Change Programme.

2. Recommendations

The Committee is recommended to:

- 2.1 Approve the number of Members to serve on Swindon Borough Council Committees for the Municipal Year 2021/22 as set out in Appendix 1 to the report.

3. Detail

Numbers to serve on Committees

- 3.1 It is a function of Swindon Council's Constitution that the Council determine the number of members to serve on Committees.
- 3.2 Details of the Committees to be appointed by the Council and proposed size of Membership are set out in Appendix 1.
- 3.3 The Council is asked to determine the number of members to serve on Committees for the Municipal Year 2021/22.

4. Alternative Options

- 4.1 No alternative options are proposed.

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

- 5.1 There are no financial or procurement implications all cost will be met from existing budgets.
- 5.2 The Corporate Director of Finance and Assets (s151 officer) has been consulted in the preparation of this report.

Further information on the subject of this report can be obtained from Shaun Banks, (07980752047), sbanks@swindon.gov.uk.

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Legal and Human Rights Implications

- 5.3 Legal and Human Rights considerations have been taken fully into account in compiling this report. The Council is required to comply with the requirements of the Local Government Acts 1972 and 2000 and associated Regulations and Statutory Instruments.
- 5.4 The Chief Legal Officer (Monitoring Officer) has been consulted in the preparation of this report.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.4 There are no specific implications that relate to staff, sustainability, health, rural, crime and disorder within this report.

Diversity Impact Assessment

- 5.5 A diversity impact assessment has not been completed as this report refers specifically to the appointment to the number of members to serve on Council Committees.

Risk Management

- 5.6 A risk assessment has not been completed as this report refers specifically to the appointment to the number of members to serve on Council Committees.

6. Consultees

- 6.1 The Corporate Director of Finance and Assets (s151 officer) and Chief Legal Officer (Monitoring Officer) are consulted in respect of all reports.

7. Background Papers

- 7.1 Swindon Borough Council Constitution

8. Appendices

- 8.1 Appendix 1 - List of Proposed Numbers of Members to serve on Committees

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Appendix 1

Committees

Committee	Number of Members	Political Balance Ratio
Appeals	16	10:6
Appointments	11	7:4
Audit	6	4:2
Licensing	15	10:5
Planning	15	10:5
Special	6	4:2
Health and Well Being Board	6 (1 seat is determined by Statute. 5 additional Councillor seats have been allocated.	N/A
Standards	9 (+2 Independent Persons, 2 co-opted Lay Members and 2 Co-opted Parish Councillor Members, all without voting rights)	6:3
Scrutiny	11	7:4
Adult's Health, Adults Care and Housing Overview and Scrutiny Committee	11	7:4
Communities and Place Overview and Scrutiny Committee	11	7:4
Children's Health, Social Care and Education Overview and Scrutiny Committee	11	7:4
Growing the Economy Overview and Scrutiny Committee	11	7:4
Resources and Corporate	11	7:4

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Overview and Scrutiny Committee		
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The Health and Well-Being Board is not subject to the 1989 Act requirements to allocate seats to political parties on political balance.

In addition to the nine Members of the Council, the Standards Committee also comprises two Independent Persons under the Localism Act 2011, two co-opted Lay Members and two co-opted Parish Councillor Members, all without voting rights. The terms of office of the Lay Members and Independent Persons have not yet expired. Parish Council members are appointed annually by the Council on the nomination of the parish councils within the Borough.

Membership of the Appointments Committee shall be drawn from Political Group Leaders, Cabinet Members and Shadow Group Spokespersons.

The Special Committee usually comprises of the Leader and Deputy Leader of the Council, the Leader and Deputy Leader of the Opposition Group. Deputies to the Special Committee are drawn from the remaining Members of the Cabinet and Shadow Cabinets of the Political Groups on the Council.

Members appointed to serve on any Overview and Scrutiny Committee can serve as a deputy for their political group on, and / or can be appointed, to any sub-committee or task group established by any other Overview and Scrutiny body. In addition to the Members of the Council, Overview and Scrutiny Committees dealing with education matters will include up to two Diocesan Board Representatives and two Parent Governor representatives. These additional Members will be entitled to speak and vote only in relation to matters concerning education.

Membership of Overview and Scrutiny Committees may also include non-voting representatives from appropriate partner organisations, to be determined by the Committees.