

Joint Commissioning Group
Notes of 1st September 2015 Meeting

Present:

Sue Wald (SW), Thomas Kearney (TK), Sheila Baxter (SB), Nicki Millin (NM), Cherry Jones (CJ), Paul Bearman (PB),

Apologies: Joy Kennard (JK), Caroline Little (CL), Caroline Gregory (CG), Angela Plummer (AP), Peter Nathan (PN), Louise Tapper (LT), Matthew Hawkins (MH), Jackie Walker (JW)

<i>Item</i>	<i>Description</i>	<i>Action</i>
1.	<p>Matters arising and Minutes</p> <p>Update on outstanding actions :</p> <p>Cherry to bring Health Protection over view to the next meeting</p> <p>Sue apologised that there was no children's representative at the last meeting due to holidays. The finance report was explained below under Finance</p> <p>Residential provider: Sheila to meet Nicky Gale</p> <p>Delayed Transfer of Care – SWICC validated data – process, still not agreed. Raised by AP at contract board, Sue to follow up with SEQOL.</p>	CJ
2.	<p>Finance</p> <p>Finance reports circulated as well as better care Fund report.</p> <p>Adults: projection £ 600k early delivery of savings in learning disability and staffing. Over spent in older people relating to demand for hospital discharge.</p> <p>BCF: projection break even. There has been an increase of net 17 admissions to residential and nursing care and pressure in capacity in domiciliary care.</p> <p>Children: Health (break even), Sue explained that the Finance report outlines the financial position for SBC Services in the first paragraph. The SBC projected overspent is due to agency costs and placements of £2m within children's social care. Social work manager recruitment remains a challenge. Microsite for recruitment established for children and adult services within SBC. The detailed breakdown in the finance report relates to CCG commissioned services only and shows break even.</p> <p>Action</p> <p>Breakdown of social care budget for children and amend text of report to</p>	SW

Appendix 4

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	reflect detailed breakdown is for CCG funded health services	
3.	<p>Performance Adults Report circulated, Contact information discussed and Sue to investigate contact source in more detail. Delayed discharge: Delayed discharge figures are still high. Social care has commissioned additional capacity for domiciliary care, discharge to assess beds and residential care. The discharge to assess beds purchased from Goatacre are not being filled. SBC has therefore reduced to three with the possibility of spot purchasing beds. New social work manager to start in hospital 14th September. Social care to recruit senior broker for hospital discharge. Recovery plan on discharge to be taken to SRG. September. Awaiting new definition of delayed transfer of care which could increase numbers.</p> <p>Action</p> <p>Recovery plan on discharge to be taken to SRG</p> <p>Investigate source for social care contacts in more detail with breakdown on community and diversion from hospital</p>	<p>NM</p> <p>SW</p>
4.	<p>Risk register Risk register to be circulated by Jackie with update to be completed by each member of JCG</p>	JW
5.	<p>Dual Diagnosis It is agreed that AWP will be managing a single point of contract (PCLS) for mental health and learning disability (dual diagnosis) . SBC to give a named contact to AWP and Thomas K for this. This raises the need for a single care coordinator for case management</p>	
6.	<p>Children's mental health transformation plan Draft submission template was circulated . Financial allocation will be used to fund capacity across Tier 2 and their 3</p>	TK
7.	<p>Newton Europe Follow up meeting has taken place with Strategic Planning Group. An action plan will be circulated and taken to SRG with identified leads. A number of questions have been raised with Newton Europe which we are awaiting clarification on.</p>	NM/ SW
8.	<p>0 – 5 age Commissioning Transfer Plan Circulated for information with commissioning part of local authority public commissioning. All plans are in place. The only change is that the service will be for the LA resident population and not the GP registered population</p>	

Appendix 4

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	affecting 400 families. Louise Campion is the lead for re-validation of staff with NMC	
9.	CHC update Governance strengthened with CCG attendances at panel and performance information at panel. Paul leading on Choice Policy for CHC. Finance administration to return to CCG in September 2015. Staff vacancies covered by agency staff. Service specification developed for future management of the service from 1 st April 2016	PB
10.	AOB Rethink: joint meeting with provider on improving quality of service AWP: Letter sent on quality of service , follow up in contract meeting over sustainability of improvements Public health Allocations consultation – Swindon response to Department of Health is on distance to target as Swindon's public health budget is underfunded by circa. £1m Healthy New Towns Expression of Interest drafted Diabetic prevention programme bid drafted	
11.	Future Agenda items Health protection	CJ