

Future meeting dates of the Board

Health and Wellbeing Board

Date: 9 December 2015

Author: Director of Public Health

Wards: All

Locality Affected: All

Parishes Affected: All

1. Purpose and Reasons

- 1.1 To provide an opportunity to members of the Board to discuss and agree the proposed meeting dates for the 2016 – 2017 Municipal Year.

2. Recommendations

The Board is recommended to:

- 2.1 Agree the proposed dates as set out in paragraph 3.3 of the report, subject to any changes made as a result of discussions held at the meeting.
- 2.2 Note that the final dates will be subject to sign-off by Full Council in May 2016 as part of the Meetings Calendar for 2016-2017.

3. Detail

- 3.1 The Terms of Reference of the Health and Wellbeing Board were agreed at its meeting held on 11 March 2015 and set out the procedures for meetings of the Board.
- 3.2 Board meetings are held every two months, usually on the second Wednesday of the month (where possible) at 2.00pm. The five public Health and Wellbeing Board meetings are held on alternate months to the Chair's Advisory Group, which is a non-decision making forum used to brief Board members. The Chair's Advisory Group meeting is also usually held on the second Wednesday of the month at 2.00pm where possible.
- 3.3 The dates proposed for the meetings during the 2016 – 2017 Municipal Year are as follows:

Meeting	Date
Chairs Advisory Group	10 February 2016 (already agreed)
Health and Wellbeing Board	9 March 2016 (already agreed)
Chairs Advisory Group	13 April 2016 (already agreed)
Health and Wellbeing Board	25 May 2016

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Meeting	Date
Chairs Advisory Group	15 June 2016
Health and Wellbeing Board	13 July 2016
Chairs Advisory Group	14 September 2016
Health and Wellbeing Board	12 October 2016
Chairs Advisory Group	16 November 2016
Health and Wellbeing Board	14 December 2016
Chairs Advisory Group	15 February 2017
Health and Wellbeing Board	15 March 2017
Chairs Advisory Group	12 April 2017

4. Alternative Options

- 4.1 Alternative dates may be proposed during the discussion of this report. Final dates will be subject to sign-off by Full Council in May 2016 as part of the Meetings Calendar for 2016-2017.

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

- 5.1 Not applicable.

Legal and Human Rights Implications

- 5.2 Not applicable.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 Not applicable.

Diversity Impact Assessment

- 5.4 Not applicable.

Risk Management

- 5.5 Not applicable.

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6. Consultees

6.1 None.

7. Background Papers

7.1 None.

8. Appendices

8.1 None.