

## **SPECIAL COMMITTEE**

**FRIDAY, 18 DECEMBER 2015**

PRESENT:- Councillors David Renard (Chair), Junab Ali, Fionuala Foley, Brian Ford, Jim Grant, Brian Mattock (Vice-Chair), Des Moffatt, Garry Perkins and Kevin Small.

Apologies for absence were received from Councillors Dale Heenan and Stan Pajak.

### **11. Declarations of Interest**

The Chair reminded Members of the need to declare any known interests in any matters to be considered at the meeting.

### **12. Minutes**

Resolved –That the minutes of the meeting held on 12<sup>th</sup> November 2015 be confirmed and signed as a correct record.

### **13. Public Question Time**

No public questions were asked under Standing Order 28.

### **14. Exempt Items - Exclusion of Press and Public**

Resolved – That, in accordance with Section 100A (4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in Agenda Item No. 6 of the Notice of the Meeting on the grounds that it involves the likely disclosure of exempt information as defined in Paragraphs 1 and 2 of Part 1 of Schedule 12A to the Act, and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information concerned. (Minute 15 refers.)

### **15. Changes to Council Structure and Statutory Responsibilities**

The Chief Executive and the Leader of the Council submitted a joint report concerning a proposed (a) amendment to the Council's current organisational structure to enable robust internal support for the interim Chief Executive in the short-term and for the permanent Chief Executive in the longer-term so that they have the capacity to fulfil this challenging role, and (b) reassignment of the statutory roles of Director of Adult Services and the Director of Children's Services from the current post holder from now until such a time as a permanent Chief Executive takes up that appointment.

The Chief Executive introduced the report and explained the necessity for the temporary reassignment of the statutory roles of Director of Adult Services and the Director of Children's Services and how this would operate in practice. He commented on the proposed amendment to the organisational structure and referred to the views of Corporate Board and the Board Director, Resources on the support role to be provided to the Chief Executive and Corporate Board under the proposed new structure.

Resolved – That the Special Committee, on behalf of the Council, and with effect from the 19th December 2015, approves:

(a) The movement of the functions managed by the Head of Performance, People and Engagement from the Resources Directorate to the Chief Executive's department;

(b) The Interim Chief Executive, in consultation with Corporate Board, review the role profile of the Head of People, Performance and Engagement and make any changes necessary to reflect his expectation of how the role will provide support for Corporate Board, the Council's wider Leadership Team and Councillors, in consultation with the current post holder;

(c) The temporary movement of the functions managed by the Head of Housing Services-Commissioning, Housing and Community Safety, from the Board Director Commissioning (DCS/DASS) to the Board Director, Service Delivery;

(d) The following temporary reassignments:

(i) The role of Director of Adult Social Services (DASS) to be reassigned to employee number 1421485 and the role of Director of Children's Services (DCS) to employee number 2009000 until such a time as a permanent Chief Executive appointment is made; and

(ii) Line management of the functions managed by the Head of Education Services and the Director of Public Health to the Director of Children's Services and Director of Adult Social Services respectively during this interim period.

(e) The Director of Law and Democratic Services being authorised to amend the Council's Constitution accordingly.

## **16. Mr Gavin Jones, Chief Executive**

The Chair reported that this meeting of the Special Committee would be the last Council meeting to be attended by Mr Gavin Jones, Chief Executive, who would be leaving the Borough Council on 15<sup>th</sup> January 2016 to take up a new role as Chief Executive of Essex County Council.

Resolved – That the Special Committee express its appreciation to Mr Gavin Jones, Chief Executive, for his service to the Borough and it offer him its best wishes for the future in his new role at Essex County Council.