

Joint Commissioning Group
Notes of 5th January 2016 Meeting

Present:

Sue Wald (SW), Sheila Baxter (SB), Cherry Jones (CJ), Paul Bearman (PB), Matthew Hawkins (MH), Louise Tapper (LT), Thomas Kearney (TK), Gill May (GM), Jackie Walker (JW), Sarah Bright (SB).

Apologies: Joy Kennard (JK), Caroline Gregory (CG) Peter Nathan (PN), Nicki Millin (NM), Angela Plummer (AP),

<i>Item</i>	<i>Description</i>	<i>Action</i>
1.	<p>Matters arising and Minutes Update on outstanding actions :</p> <p>MH Transformation Plan January submission with working group JK.</p> <p>Specialist Dementia Community Team commenced December 2015. SB</p> <p>CCG undertaking full review of children's health service provision over the next 18 months.</p> <p>Letter sent to both Chalkdown and to a number of GP's regarding the requirement to deregister patients with Chalkdown. Progress to be monitored.</p>	
2.	<p>Finance SBC</p> <p>The forecast outturn position across Children & Adults Commissioning as at the end of November 2015 is an underspend of £547k. This is £531k lower than the £1,087k forecast in Oct 15.</p> <p>The LD savings target for 15-16 was £3.1m and we are on course to achieve this. Due to the financial challenges facing the Council and the high spend on LD when compared to other authorities we are looking to drive out £4.5m in savings in 2016-17.</p> <p>Children's forecast position has deteriorated - now over spent by £2.6m. A contributory factor is the issue around staffing and placement availability.</p> <p>SBC 2016/17 settlement received, expectation was that grants</p>	

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	<p>would go down by £10m (to date it has been reduced by £9.5m).</p> <p>SBC currently out to consultation on Children's Centres.</p> <p>PH grant reduction is 7.6% 2016/17 with additional 2.5% each year for the following 4 years ('flat cash'). Ring fence remains for 16/17 and 17/18.</p> <p>CCG budget 2016/17</p> <p>The Spending Review announced additional funding for the NHS but it is not clear how this will be allocated so as yet CCG do not know specific Swindon allocation.</p>	
3.	<p>Performance</p> <p>Adults</p> <p>SW circulated performance reports. There are continued pressures around Older People hospital discharge and high complexity of cases. The increase in the Physical & Sensory Support outturn forecast is mainly due to the understanding that the temporary block, bridging and pilot bed contracts will need to be extended until the end of March 2016.</p> <p>856 carers have received an assessment /review of need, with a further 93 carers who were offered but declined an assessment making a total of 949 carers offered /or assessed. This is up from the same point last year of 909 who had an assessment completed/ offered and declined.</p> <p>Our first permanent admissions to care for younger adults under 65, is performing very well. During the year we have had a total of 5 younger adults going into a permanent placement which is significantly lower than the same point last year when 14 younger adults had been placed.</p> <p>Since the management of the Safeguarding Adults has been brought back in house, the team has consolidated practices and procedures. Numbers of alerts have increased to 735 at the end of November, compared with 502 in the same period last year.</p> <p>Delayed discharge: Additional bridging domiciliary care services have been commissioned, as well as an additional 14 pilot nursing beds, which help reduce delays and support discharge. Commissioners are also working closely with Seqol/ AWP and care home providers to reduce waiting times for assessments to improve the flow.</p> <p>There is a need for additional domiciliary hours to support</p>	LT

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	<p>people in their home, a rise from an average of 7,000 hours per week in the same period last year to 8,400 per week in November.</p> <p>LT to coordinate the care home action plan and tasks as there has been limited progress on the actions previously agreed.</p> <p>Review of care packages to ensure appropriate packages in place. Future cost pressure of between £800k and £1m given living wage requirements. Commissioners working with providers to model open and transparent hourly rate doc. JW to share with CCG.</p> <p>Confidential Gateway paper to be circulated to JCG which highlights future plans for dom care.</p> <p>Additional support made available to Swindon system with NHSE and LGA looking at reasons for delayed discharge at Swindon due to high numbers (a pre Christmas exercise). Report received from NHSE following the visit and project plan now being developed. A Project Board is to be established that will report into SRG (Systems Resilience Group).</p> <p>Children's Performance</p> <p>Report circulated. Review of out of area cases needs to be considered and picked up as a priority – to be brought back to the JCG for further discussion and understanding. Also to be raised at Commissioning for Quality Group.</p> <p>Campaign underway to increase number of foster carers.</p> <p>CCG undertaking full review of children's health service provision over the next 18 months.</p> <p>Childrens service report to be presented at next JCG meeting (Feb) to include quality indicators. SW to liaise with Jo Ash.</p>	<p>JW</p> <p>SW</p>
4.	<p>Dementia</p> <p>CJ presented the Dementia Steering Group Annual Report circulated with the agenda. The Swindon Dementia Steering Group (DSG) was established to oversee the implementation of the Swindon Dementia JSNA and Dementia Strategy 2014-2019. The report highlighted achievements and priorities for the coming year. A few of the achievements highlighted are listed</p>	

<i>Item</i>	<i>Description</i>	<i>Action</i>
	<p>below;</p> <ul style="list-style-type: none"> • Successful 'Living Well with Dementia' conference on 1st July 2015 involving 60 people with dementia and their carers • Over 3000 people had awareness sessions to become dementia friends Swindon wide • Presentations and dementia friends sessions to Swindon Influence Group which includes key business leaders • NHS Swindon CCG and AWP have worked together to reduce the assessment and diagnosis waiting list from 9 months to 2 months • Thamesdown Transport have trained their staff to be dementia aware and developed practical solutions for people living with dementia such as prompter cards for drivers • Great Western Hospital have 70 dementia champions across all wards • Information on dementia friendly building design has been provided to both Sanford House and the Wichelstowe developments • A business case for a Dementia Advisor was successfully submitted to the One Swindon Partnership Board for funding • A bid for Department of Health funding for 2 Dementia Support Workers to be based at the GWH has been submitted • Delirium pathway and guidelines being developed by Great Western Hospital <p>TK raised the issue of the need to be aware of the increase in case loads and patient reviews. The intention is to develop a business case to introduce additional capacity.</p> <p>Concern raised regarding the complex needs older adult patient case load and placements. A number of Swindon providers have stated that they are unable to take these complex patients. There is a need to have a clear understanding of alternative options and available capacity within care home provision. Further review and analysis of discharge process to be considered by CCG, SBC and AWP.</p> <p>Delirium pathway to be finalised.</p>	<p>TK/SB</p> <p>TK</p>
5.	BCF planning guidance	

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	Awaiting publication of the national guidance. Need to submit our plans end Feb. Slides received regarding review of BCF and NHSE lead to provide local support. BCF priority areas include delayed discharge, hosp admissions, admissions to residential and nursing homes for over 65's and the effect of reablement.	
6.	<p>Risk register</p> <p>Risk register circulated with agenda. PB and JW identified 9 key risks.</p> <p>It was agreed that risk number 5 <i>Vulnerable adult comes to harm due to practice error in a health or social care setting</i> be amended in line with the impact of the widening of the definition of vulnerable in the Care Act. (We have seen an increase in safeguarding alerts by approx 25%) JW to amend wording of risk and mitigating actions accordingly.</p> <p>Risk register to be reviewed quarterly.</p>	JW/All
7.	<p>AOB</p> <p>Childrens community services review –ToR drafted. Named lead to be confirmed. (Amanda Du Cros - project manager).</p> <p>Wheelchair services and equipment store review underway – further discussion required in line with community service review.</p>	
8.	<p>Future meetings</p> <p>January 2016</p> <p>Personal health budgets</p> <p>Day services in Extra care</p> <p>February</p> <p>Area inspection Special educational needs</p> <p>Wheelchair services and equipment store review</p> <p>March</p> <p>Risk register review</p>	