

**Joint Commissioning Group**  
**Notes of 2<sup>nd</sup> February 2016 Meeting**

**Present:**

Sue Wald (SW), Sheila Baxter (SB), Cherry Jones (CJ), Paul Bearman (PB), Matthew Hawkins (MH), Louise Tapper (LT), Thomas Kearney (TK), Gill May (GM), Jackie Walker (JW), Sarah Bright (SB). Joy Kennard (JK), Angela Plummer (AP), Lynn Frith

**Apologies:** Caroline Gregory (CG) Peter Nathan (PN), Nicki Millin (NM),

<i><b>Item</b></i>	<i><b>Description</b></i>	<i><b>Action</b></i>
<b>1.</b>	<p><b>Matters arising and Minutes</b></p> <p><b>Update on outstanding actions :</b></p> <p>MH Transformation Plan January submission going today</p> <p>CCG undertaking full review of children's health service provision with terms of references to be agreed with Sarah Bright leading. Joy to brief Mark Green</p> <p>Domiciliary care gateway paper circulated today</p> <p>Care home meeting today, action plan developed as part of DTOC programme board. Delayed discharge visit by NHS England resulted in a programme approach to discharge from hospital. Sue to circulate Project Initiation Documents</p> <p>There will also be a programme for Urgent Care and Gill will circulate the project initiation document</p> <p>Calculation of hourly rate for residential and nursing care for SBC – providers asking for 10% , care home providers rate agreed of 6%. Conversations with domiciliary care providers are continuing, currently asking for 9%, there is 3% in the budget.</p> <p>AWP discharge process – There are still issues over discharge process and disagreement over figures. Gill May attended a meeting with AWP and will advise whether there is a forum for discussion. Sue also to discuss with James Cawley from Wiltshire Council who have similar issues and potential for a joint letter.</p> <p>AWP have asked to transfer 90 open cases of older people in care homes. Sue and Angela stressed that these are cases that have to be case managed under the Care Act 2014. There are also mental health transition cases which are not always picked up by AWP when an assessment is required under the Care Act 2014. Angela, Sheila and</p>	<p>TK</p> <p>JK</p> <p>SW</p> <p>SW</p> <p>AP/TK</p>

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	Thomas to meet next week to take forward. There is a need to review the secondment agreement and service specification for social work within AWP.	
2.	<p><b>Finance</b></p> <p><b>SBC</b></p> <p>The forecast outturn position across Children &amp; Adults Commissioning as at the end of December 2015 is an underspend of £371k. This is £700k lower than the £1,087k forecast in Oct 15.</p> <p>Children's forecast position has deteriorated - now over spent by £2.6m. A contributory factor is the issue around staffing and placement availability.</p> <p><b>SBC budget 2016/17</b></p> <p>Jackie circulated a set of slides outlining SBC position with pressures of £7.75m for adult &amp; children social care and a savings target of £6.5m which includes the social care precept of £1.5m. Flagged up pressures around dom care and residential care. Sector anticipating significant cost pressures from having to pay above living wage to attract staff plus impact of changes in 'national NI contributions; and pensions. Still awaiting confirmation of the public health grant allocation.</p> <p><b>CCG budget 2016/17</b></p> <p>Allocation received for CCG finance which is an uplift but also requirement to invest in acute care. Overall savings target for CCG around £10m – 13m if all pressures are to be funded. Discussed the proposed investments including the development of business cases for paediatric therapies; Paediatric SALT; MASH. Also need to add £20k for safeguarding adults. AWP – SAFER staffing investment need to be understood; ORCP programme spend needs to be clarified to confirm value for money.</p> <p>Currently the CCG has a vacancy for a Joint Children Commissioner and this needs to be resolved.</p> <p><b>Education</b></p> <p>LF raised the cost pressures for the group to be aware of new providers are bidding to open new special schools and there are likely to be an additional 160 new school places. This could bring new autism patients to Swindon. There is going to be a need to recognise the responsible commissioner. There is a need to review special educational needs in Swindon and link into developing a new JSNA for SEN. Also need to consider the transitions agenda.</p>	<p>TK</p> <p>TK/LF</p>

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<b>3.</b>	<p><b>Performance</b></p> <p><b>Adults</b> – key performance concerns reported were:            Permanent admissions to care homes;            Acceptable waiting times for assessment;            Acceptable waiting times for assessment – contact to start of assessment within 5 days;            Waiting times for packages of care.</p> <p><b>AWP</b>            Clients receiving self-directed support            Adults in contact with mental health services settled accommodation            Acceptable waiting times for assessment – contact to start of assessment within 5 days;            Waiting times for packages of care.            Snapshot of delayed discharges attributable to Social care.</p> <p><b>Children's Performance</b>            SEN data is now being collected and this will be incorporated into the report going forward.</p>	LF
<b>4.</b>	<p><b>Area inspection special educational needs</b></p> <p>LF flagged that SEN may be due for an inspection.</p> <p>Named CCG lead identified for any potential inspection – nominated Nicki Millin as Accountable Officer and Gill May, Executive Nurse.</p>	
<b>5.</b>	<p><b>BCF planning guidance</b></p> <p>Awaiting publication of the national guidance and allocation</p>	
<b>6.</b>	<p><b>Wheel chairs and equipment</b></p> <p>LT had no specific issues to report.</p>	
<b>7.</b>	<p><b>Personal health budgets</b></p> <p>Update on the PHB project provided, recognition that the Local Health Offer will need to be agreed at the March Health and Wellbeing Board. Proposed that this is brought to the attention of CAG. CCG has a plan to develop a pilot with a cohort of CHC eligible cases who are in domicilliary</p>	CJ

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	care who might benefit from a PHB.	
<b>8.</b>	<p><b>Transformation Plan</b></p> <p>Joint plan for Wiltshire and Swindon, recognition that Wiltshire has a significant number of individuals in placements whereas Swindon have not had any in the last year. Plan needs to be submitted by the 8/2/16 and signed off by Health and Wellbeing Board.</p> <p>From April the work relating to LD health; psychology; and psychiatry will be with the CCG rather than SBC. TK will be leading on this for the CCG. Processes required to be in place for 1<sup>st</sup> April for referrals, funding etc relating to all health placements that currently sit with the CHC and Health Team.</p>	
<b>9.</b>	<p><b>AOB</b></p> <p>CJ updated that notice had been given on the collaboratively commissioned SW programme for behavioural change for tobacco control provided by PHA (Public Health Action). There had been challenge from centre on this decision.</p>	
<b>10.</b>	<p><b>Future meetings</b></p> <p><b>March 2016</b></p> <p>Risk register review</p> <p>'Free School' update - LF</p>	