

## Swindon Borough Council

# CABINET WORK PROGRAMME AND FORWARD PLAN

**20 MAY 2016 - 20 MAY 2017 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 13/06/16)**

**Key Decisions are defined as:**

- a) decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and
- b) decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

<b>Councillor:</b>	<b>Portfolio:</b>
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council and Vice-Chair of Cabinet and Cabinet Member for Finance and Corporate Services
Oliver Donachie	Cabinet Member for Housing and Homelessness
Toby Elliott	Cabinet Member for Strategic Planning
Fionuala Foley	Cabinet Member for Children's Services
Brian Ford	Cabinet Member for Adults' Health and Social Care
Dale Heenan	Cabinet Member for Sustainability and Transport
Mary Martin	Cabinet Member for Communities
Garry Perkins	Cabinet Member for the Economy, Regeneration and Skills
Keith Williams	Cabinet Member for Streetsmart

### Cabinet Member Decisions Proposed for May 2016

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
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**Cabinet Meeting Date - 16th June 2016**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Council Plan 2016-2020	No	Leader of the Council	Cabinet	N/A Date of Notice: 28 January 2016	Head of People, Performance and Engagement Tel: 07823 525337 or Email: smowbray@swindon.gov.uk	N/A
Housing Revenue Account - Medium Term Financial Plan	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 15 <sup>th</sup> February 2016	Board Director Resources (S151 Officer) or Paul Smith Tel: 07500 884176 or Email: psmith@swindon.gov.uk	N/A
Lydiard Park and House - Future Operational Model	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 12 <sup>th</sup> February 2016	Board Director Resources (S151 Officer) or Rachel Watts, Tel: 07823 525297 or Email RWatts2@swindon.gov.uk	Cabinet Minute 58 2015/16 refers
Budget Out-turn and Management 2015/16.	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 10 <sup>th</sup> June 2015	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Capital Programme Monitoring Out-Turn	No	Cabinet Member for Finance,	Cabinet	N/A Date of	Board Director Resources (S151 Officer) or Ian Burbidge, Finance,	N/A

2015/16		People and Performance		Notice: 10 <sup>th</sup> June 2015	Tel: 464384 or Email: iburbidge@swindon.gov.uk	
Treasury Performance 2015/16	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 10 <sup>th</sup> June 2015	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 463976 or Email: psmith2@swindon.gov.uk	N/A
Local Transport Plan - Implementation Plan	No	Cabinet Member for Sustainability and Transport	Cabinet	N/A Date of Notice: 15 <sup>th</sup> February 2016	Head of Highways and Transport Tim Price Tel: 01793 466254 or Email: tprice@swindon.gov.uk	N/A
Reference from the Independent Remuneration Panel on Councillors' Allowances.	No	Leader of the Council	Cabinet	N/A Date of Notice: 1 <sup>st</sup> July 2015	Director of Law & Democratic Services (Monitoring Officer) Tel: 463012 or Email: staylor@swindon.gov.uk	N/A
Waste and Recycling Strategy	Yes	Cabinet Member for Streetsmart	Cabinet	N/A Date of Notice: 14 <sup>th</sup> March 2016	Head of StreetSmart Leon Barrett Email: lbarrett@swindon.gov.uk Tel: 07818 510602	N/A
Community Governance Review Update	Yes	Leader of the Council	Cabinet	N/A Date of Notice: 26 <sup>th</sup>	Director of Law & Democratic Services (Monitoring Officer) Stephen Taylor Tel: 01793 463012	N/A

				April 2016	Email staylor@swindon.gov.uk	
Financial Context including the future of grounds and street cleaning services	Yes	Leader of the Council	Cabinet	N/A Date of Notice: 27 <sup>th</sup> April 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Bus Subsidies	Yes	Cabinet Member for Sustainability and Transport	Cabinet	N/A Date of Notice: 27 <sup>th</sup> April 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
New Eastern Villages - Use of Compulsory Purchase Powers	No	Cabinet Member for Communities and Strategic Planning	Cabinet	N/A Date of Notice: 4 <sup>th</sup> May 2016	Head of Property Assets Rob Richards Tel: 01793 463521 Email: rrichards@swindon.gov.uk	N/A
Regeneration Opportunities at Cheney Manor Employment Area	Yes	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 4 <sup>th</sup> May 2016	Head of Property Assets Rob Richards Tel: 01793 463521 Email: rrichards@swindon.gov.uk	N/A

**Cabinet Meeting Date - 13th July 2016**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Budget Management 2016-17	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 1 <sup>st</sup> July 2015	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Education Transport Policy 2017-18.	Yes	Cabinet Member for Children's Services	Cabinet	Stakeholder and Public Consultation Date of Notice: 1 <sup>st</sup> July 2015	Head of Education Services Tel: 463067 or Email: pnathan@swindon.gov.uk	N/A
Securing a Sustainable Future for Swindon's Libraries and Community Services	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 12 <sup>th</sup> February 2016	Head of Localities and Volunteering or Patric Weir Tel: 07946 595852 or Email: pweir@swindon.gov.uk	Cabinet Minute 58 2015/16 refers
Land at Oakfield	Yes	Cabinet Member for Communities and Strategic Planning	Cabinet	N/A Date of Notice: 4 <sup>th</sup> May 2016	Head of Property Assets Rob Richards Tel: 01793 463521	N/A
Fixed Penalty	No	Cabinet Member	Cabinet	N/A	Head of Planning, Regulatory	N/A

Notice Enforcement Policy		for Housing and Homelessness		Date of Notice: 7 <sup>th</sup> June 2016	Services & Heritage or Kathryn Ashton Email: Kashton@swindon.gov.uk Tel: 01793 466113	
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**Cabinet Meeting Date - 4th August 2016**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Future Direction - Proposal for consultation	Yes	Leader of the Council, Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services and Cabinet Members for Streetsmart and Communities	Cabinet	N/A Date of Notice: 7 <sup>th</sup> June 2016	Director of Law & Democratic Services (Monitoring Officer) Head of Finance and Change Kirsty Cole Tel: 464610 Email: kcole@swindon.gov.uk	N/A



**Cabinet Meeting Date - 7th September 2016**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Medium Term Financial Strategy - update for presentation to the Secretary of State before 14th October 2016	No	Cabinet Member for finance, people and performance	Cabinet	N/A Date of Notice: 12 <sup>th</sup> February 2016	Board Director Resources (S151 Officer) Stuart McKellar Tel: 01793 463300 or Email smckellar@swindon.gov.uk	Cabinet Minute 59 2015/16 refers
Budget Management 2016/17.	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 21 <sup>st</sup> October 2015	Board Director Resources (S151 Officer) or Kirsty Cole Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Capital Programme Monitoring 2016/17.	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 11 <sup>th</sup> September 2015	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 463976 or Email: psmith2@swindon.gov.uk.	N/A
Options for reducing street lighting energy usage	No	Cabinet Member for Sustainability and Transport	Cabinet	N/A Date of Notice: 12 <sup>th</sup> February 2016	Head of Highways and Transport or Tim Price Tel: 01793 46 6254 Email: tprice@swindon.gov.uk	Cabinet Minute 69 2015/16 refers
Securing a	Yes	Cabinet Member	Cabinet	N/A	Board Director Resources (S151	Cabinet

sustainable future for Swindon's Cultural Assets		for the Economy, Regeneration and Skills		Date of Notice: 12 <sup>th</sup> February 2016	Officer) or Rachel Watts Tel: 07823 525297 Email: RWatts2@swindon.gov.uk	Minute 58 2015/16 refers
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**Cabinet Meeting Date - 19th October 2016**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Budget Management 2016/17.	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 13 <sup>th</sup> October 2015	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or email: kcole@swindon.gov.uk	N/A
Education Transport Policy 2018-19	Yes	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 26 <sup>th</sup> May 2016	Head of Education Services or Emily Heaton Email eheaton@swindon.gov.uk Tel: 01793 465769	N/A

**Cabinet Meeting Date - 7th December 2016**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
2017-2020 Financial Context and Budget Proposals 2017/2018.	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 9 <sup>th</sup> December 2015	Board Director Resources (S151 Officer) Tel: 463300 or Email: smckellar@swindon.gov.uk	N/A
Capital Programme Monitoring - Second Quarter and Treasury Management Performance 2016/17.	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Notice of decision: 9 December 2015	Board Director Resources (S151 Officer) or Paul Smith Tel No: 463976 e-mail: psmith2@swindon.gov.uk	N/A

**Cabinet Meeting Date - 8th February 2017**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Budget 2017/18 and Beyond	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Capital Programme 2017/18	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 07500 884176 or Email: psmith2@swindon.gov.uk	N/A
Treasury Strategy Statement 2017/18	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 07500 884176 or Email: psmith2@swindon.gov.uk	N/A
Housing Revenue Account - Rents and Charges 2017/18	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 07500 884176 or Email: psmith2@swindon.gov.uk	N/A
Swindon Pay Policy	Yes	Cabinet Member	Cabinet	N/A	Head of People, Performance and	N/A

Statement 2017		for Corporate, Customer and Digital Services		Date of Notice: 22 <sup>nd</sup> April 2016	Engagement Tel: 07823 525337 or Email: <a href="mailto:smowbray@swindon.gov.uk">smowbray@swindon.gov.uk</a>	
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**Cabinet Meeting Date - 15th March 2017**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Budget Management 2016/17	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Capital Programme Monitoring 3rd Quarter 2016/17	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 463976 or Email: psmith2@swindon.gov.uk	N/A

**Cabinet Meeting Date - 26th April 2017**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Budget Management 2016/17	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A



### Cabinet Meeting Date - June 2017 (TBC)

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Housing Revenue Account - Medium Term Financial Plan	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 <sup>th</sup> May 2016	Board Director Resources (S151 Officer) or Paul Smith Tel: 07500 884176 or Email: psmith@swindon.gov.uk	N/A
Budget Out-turn and Management 2016/17.	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 <sup>th</sup> May 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Capital Programme Monitoring Out-Turn 2016/17	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 <sup>th</sup> May 2016	Board Director Resources (S151 Officer) or Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk	N/A



Treasury Performance 2016/17	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 <sup>th</sup> May 2016	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 463976 or Email: psmith2@swindon.gov.uk	N/A
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**July 2017 (TBC)**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Budget Management 2017-18	No	Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 7 <sup>th</sup> June 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 01793 464610 or Email: kcole@swindon.gov.uk	N/A