

## Swindon Borough Council

### CABINET WORK PROGRAMME AND FORWARD PLAN

21 OCTOBER 2016 - 21 OCTOBER 2017 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 21/11/16)

**Key Decisions are defined as:**

- a) decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and
- b) decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council and Vice-Chair of Cabinet and Cabinet Member for Finance and Corporate Services
Oliver Donachie	Cabinet Member for Housing and Homelessness
Toby Elliott	Cabinet Member for Strategic Planning
Fionuala Foley	Cabinet Member for Children's Services
Brian Ford	Cabinet Member for Adults' Health and Social Care
Dale Heenan	Cabinet Member for Sustainability and Transport
Mary Martin	Cabinet Member for Communities
Garry Perkins	Cabinet Member for the Economy, Regeneration and Skills
Keith Williams	Cabinet Member for Streetsmart

### Cabinet Member Decisions Proposed for October 2016

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Waiving car parking charges at Lydiard and Coate for specific charity events	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet Member for the Economy, Regeneration and Skills	Councillors Matthew Courtliff, Stan Pajak, Jim Robbins, Caryl Sydney-Smith, Tim Swinyard, Fionuala Foley and Eric Shaw. Date of Notice: 18 <sup>th</sup> October 2016	Interim Corporate Director, Resources Jan Willis Tel: 07392 109911 Email: jan.willis@swindon.gov.uk	Lydiard and Coate parking
Approval for a new leisure provider to operate the Highworth Recreation Centre	No	Cabinet Member for Communities	Cabinet Member for Communities	Councillors Steve Weisinger, Alan Bishop, Maureen Penny, James Robbins, Kevin Small	Rob Richards or Adrian Arnold Tel: 01793 466217 Email: aarnold@swindon.gov.uk rrichards@swindon.gov.uk	Approval for a New Leisure Provider to Operate the Highworth Recreation Centre

				and Stan Pajak. No comments were received that the responsible officer considered adversely affected the decision. No requests for Cabinet consideration were received. Date Of Notice: 28 <sup>th</sup> October 2016		
Hodson Embankment Stabilisation	No	Cabinet Member for Sustainability, Highways and Transport	Cabinet Member for Sustainability , Highways and Transport	Councillor Fionuala Foley (Ward Member) – supportive of proposed action Councillor Eric Shaw (Ward Member) –	Head of Highways and Transport or Alan Frost Tel: 01793 466707 Email: afrost@swindon.gov.uk	Hodson Embankment Stabilisation

				<p>accepts proposals but would not want to see road permanently closed</p> <p>Chiseldon PC</p> <p>– Did not support proposal</p> <p>Councillor Jim Robbins (Opposition spokesperson) – No response</p> <p>Councillor Stan Pajak (Opposition spokesperson) – Supportive of proposed action</p> <p>Date of Notice: 16<sup>th</sup> November 2016</p>		
--	--	--	--	--	--	--

**Cabinet Meeting Date - 7th December 2016**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
2016-17 Budget Management, 2017-18 Draft Budget and Medium Term Resourcing Plan	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services;	Cabinet	N/A Date of Notice: 24 <sup>th</sup> October 2016	Interim Corporate Director, Resources or Mick Bowden, Interim Head of Finance, Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	
Capital Programme Monitoring - Second Quarter and Treasury Management Performance 2016/17.	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Notice of Decision: 9 December 2015	Interim Corporate Director, Resources or Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk	N/A
Treasury Strategy Statement (Minimum Revenue Provision Policy)	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 26 <sup>th</sup> October 2016	Interim Corporate Director, Resources or Paul Smith Tel: 01793 463976 Email: psmith2@swindon.gov.uk	N/A
Peer Review - Outcomes	No	Leader of the Council	Cabinet	N/A Date of	Head of People, Performance and Engagement Sam Mowbray Tel:	N/A

				Notice: 19 <sup>th</sup> September 2016	07823 525337 Email: SMowbray@swindon.gov.uk	
Swindon's Country Parks - Car Parking Charges	Yes	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 30 <sup>th</sup> June 2016	Head of Highways and Transport Jason Humm Tel: 01793 463201 Email: Jhummm@swindon.gov.uk	Cabinet Minute 14 (3) refers
Insurance for Community Groups	No	Cabinet Member for Communities	Cabinet	N/A Date of Notice: 23 <sup>rd</sup> August 2016	Head of Localities and Volunteering Patrick Weir tel: 07946 595852 Email: pweir@swindon.gov.uk	Council Minute 90 2015/16 refers
Libraries strategy	Yes	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 12 <sup>th</sup> February 2016	Patrick Weir or Rachel Watts Tel: 07823 525297 Email: RWatts2@swindon.gov.uk pweir@swindon.gov.uk	N/A
School Organisational Changes 2017/18	No	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 19 <sup>th</sup> September 2016	Head of Education Services or Danielle Maundrell Tel: 01793 466314 Email: DMAundrell@swindon.gov.uk	N/A
Local Safeguarding Children Board - Annual Report	No	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 19 <sup>th</sup>	Director of Children's Services or Simon Ratcliff Tel: 01793 466833 Email:Sratcliff@swindon.gov.uk	N/A

				September 2016		
Thamesdown Transport - Financial Update	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 7 <sup>th</sup> November 2016	Stephen Taylor, Director, Law and Democratic Services Stephen Taylor Tel: 01793 463012 Email: staylor@swindon.gov.uk staylor@swindon.gov.uk	N/A
Polling District and Places Review	No	Leader of the Council	Cabinet	N/A Date of Notice: 5 <sup>th</sup> October 2016	Stephen Taylor, Director, Law and Democratic Services or Sally Sprason Tel: 01793 46399 Email: ssprason@swindon.gov.uk staylor@swindon.gov.uk	N/A
Affordable Housing Development Programme	No	Cabinet Member for Housing and Homelessness	Cabinet	N/A Date of Notice: 20 <sup>th</sup> July 2016	Head of Housing Management & Community Safety Michael Ash Tel: 01793 464377 Email: Mash@swindon.gov.uk	N/A
Household Waste Recycling Centre - Charges	Yes	Cabinet Member for Streetsmart	Cabinet	N/A Date of Notice: 7 <sup>th</sup> November 2016	Head of StreetSmart Leon Barrett Tel: 07818 510602 Email: lbarrett@swindon.gov.uk	N/A
Appointment of	No	Deputy Leader of	Cabinet	N/A	Head of Internal Audit Nick Hobbs	N/A

External Auditors		the Council and Cabinet Member for Finance and Corporate Services;		Date of Notice: 14 <sup>th</sup> October 2016	Tel: 01793 463940 Email: nhobbs@swindon.gov.uk	
Renewable Energy Investment Strategy	Yes	Cabinet Member for Sustainability, Highways and Transport	Cabinet	N/A Date of Notice: 18 <sup>th</sup> October 2016	Interim Director of Economy, Regeneration & Skills Andy Evans Tel: 01793 463201 Email: AEvans@swindon.gov.uk	N/A
Commercial Investment Strategy	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 26 <sup>th</sup> October 2016	Jan Willis, Interim Corporate Director, Resources or Paul Smith Tel: 01793 463976 Email: psmith2@swindon.gov.uk Jan.Willis@swindon.gov.uk	N/A



**Cabinet Meeting Date - 8th February 2017**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Budget 2017/18 and Beyond	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Interim Corporate Director, Resources or Mick Bowden, Interim Head of Finance, Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	N/A
Capital Programme 2017/18	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Interim Corporate Director, Resources Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk	N/A
Treasury Strategy Statement 2017/18	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Interim Corporate Director, Resources or Paul Smith, Finance, Tel: 07500 884176 or Email: psmith2@swindon.gov.uk	N/A
Housing Revenue Account - Rents and Charges	Yes	Deputy Leader of the Council and Cabinet Member	Cabinet	N/A Date of Notice: 22 <sup>nd</sup>	Interim Corporate Director, Resources or Paul Smith, Finance, Tel: 07500 884176 or Email:	N/A

2017/18		for Finance and Corporate Services		April 2016	psmith2@swindon.gov.uk	
Swindon Pay Policy Statement 2017	Yes	Cabinet Member for Corporate, Customer and Digital Services	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Head of People, Performance and Engagement Sam Mowbray Tel: 07823 525337 or Email: smowbray@swindon.gov.u	N/A
Education Transport Policy 2018-19	Yes	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 26 <sup>th</sup> May 2016	Head of Education Services or Emily Heaton Email eheaton@swindon.gov.uk Tel: 01793 465769	N/A
Town Centre Parking Strategy	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 29 <sup>th</sup> September 2016	Head of Highways and Transport or Trudy Godfrey Tel: 01793 466416 Email: tgodfrey@swindon.gov.uk	N/A
Waste Strategy Options	No	Cabinet Member for Streetsmart	Cabinet	N/A Date of Notice: 24 <sup>th</sup> August 2016	Head of StreetSmart Leon Barrett Tel: 07818 51062 Email: lbarrett@swindon.gov.uk	N/A
Youth Engagement Worker Review	No	Cabinet Member for Children's	Cabinet	N/A Date of	Karen Reeve, Director of Children's Services	

		Services		Notice: 24 <sup>th</sup> October 2016	KReeve@swindon.gov.uk	
Strategy to Prevent Child Exploitation (including sexual exploitation)	No	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 17 <sup>th</sup> November 2016	Karen Reeve, Director of Children's Services or Phillipa Lamb Tel: 07818510484 Email: Plamb@swindon.gov.uk KReeve@swindon.gov.uk	N/A
Securing a sustainable future for Swindon's Cultural Assets	Yes	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 12 <sup>th</sup> February 2016	Interim Corporate Director, Resources or Rachel Watts Tel: 07823 525297 Email: RWatts2@swindon.gov.uk	Cabinet Minute 58 2015/16 refers
North Star - Proposed Regional Leisure Destination	Yes	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 1 <sup>st</sup> August 2016	Head of Property Assets Rob Richards Tel: 01793 463521 Email: rrichards@swindon.gov.uk	N/A
Land at Oakfield	Yes	Cabinet Member for Communities and Strategic Planning	Cabinet	N/A Date of Notice: 4 <sup>th</sup> May 2016	Head of Property Assets Rob Richards Tel: 01793 463521	N/A
Wichelstowe	Yes	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 15 <sup>th</sup> September	Interim Director of Economy, Regeneration & Skills Rob Powe Tel: 01793 463305 Email: rpowe@swindon.gov.uk	

				2016		
--	--	--	--	------	--	--

**Cabinet Meeting Date - 15th March 2017**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Budget Management 2016/17	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Interim Corporate Director, Resources or Mick Bowden, Interim Head of Finance, Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	N/A
Capital Programme Monitoring 3rd Quarter 2016/17	Yes	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Interim Corporate Director, Resources or Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk	N/A
Draft Economic Strategy	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 16 <sup>th</sup> September 2016	Interim Director of Economy, Regeneration & Skills or Trudy Godfrey Tel: 01793 466416 Email: tgodfrey@swindon.gov.uk	N/A

**Cabinet Meeting Date - 26th April 2017**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Budget Management 2016/17	Yes	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Interim Corporate Director, Resources or Mick Bowden, Interim Head of Finance, Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	N/A

**Cabinet Meeting Date - June 2017 (TBC)**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Housing Revenue Account - Medium Term Financial Plan	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 <sup>th</sup> May 2016	Interim Corporate Director, Resources or Paul Smith Tel: 07500 884176 or Email: psmith@swindon.gov.uk	N/A
Budget Out-turn and Management 2016/17.	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 <sup>th</sup> May 2016	Interim Corporate Director, Resources or Mick Bowden, Interim Head of Finance, Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	N/A
Capital Programme Monitoring Out-Turn 2016/17	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 <sup>th</sup> May 2016	Interim Corporate Director, Resources or Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk	N/A
Treasury Performance 2016/17	No	Deputy Leader of the Council and Cabinet Member	Cabinet	N/A Date of Notice: 27 <sup>th</sup>	Interim Corporate Director, Resources or Paul Smith, Finance, Tel: 463976 or Email:	N/A

		for Finance and Corporate Services		May 2016	psmith2@swindon.gov.uk	
Economic Strategy - Final	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 16 <sup>th</sup> September 2016	Interim Director of Economy, Regeneration & Skills or Trudy Godfrey Tel: 01793 466416 Email tgodfrey@swindon.gov.uk	N/A



**July 2017 (TBC)**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Budget Management 2017-18	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 7 <sup>th</sup> June 2016	Interim Corporate Director, Resources or Mick Bowden, Interim Head of Finance, Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	N/A
Education Transport Policy 2018-19.	No	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 13 <sup>th</sup> September 2016	Head of Education Services Peter Nathan Tel: 07467 440955 Email: pnathan@swindon.gov.uk	
Debt Management	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 13 <sup>th</sup> September 2016	Head of Revenues and Benefits Andy Stevens Tel: 01793 464661 Email: anstevens@swindon.gov.uk	

**September 2017 (TBC)**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
Budget Management 2017/18 and 2017 - 2021 Efficiency Statement	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 13 <sup>th</sup> September 2016	Interim Corporate Director, Resources or Mick Bowden, Interim Head of Finance, Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	
Annual review of Local Ombudsman Complaints	No	Leader of the Council	Cabinet	N/A Date of Notice: 13 <sup>th</sup> September 2016	Director of Law & Democratic Services (Monitoring Officer) or Erz Turner Tel; 01793 463002 Email: eturner@swindon.gov.uk	

**October 2017 (TBC)**

<b>Subject</b>	<b>Key Decision Yes/No?</b>	<b>Portfolio Holder / Cabinet Member</b>	<b>Decision Maker</b>	<b>Method of Consultation Undertaken / To be Taken</b>	<b>Contact Officer</b>	<b>Available Background Papers</b>
2017-18 Budget Management, 2018-19 Draft Budget and Medium Term Resourcing Plan	Yes	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 21 <sup>st</sup> October 2106	Interim Corporate Director, Resources or Mick Bowden, Interim Head of Finance, Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	N/A