

**Joint Commissioning Group**  
**Notes of 20<sup>th</sup> July 2016 Meeting**

**Present:**

Cherry Jones (CJ), Joy Kennard (JK), Thomas Kearney (TK), Sheila Baxter (SB), Lyn Frith (LF), Gill May (GM)

<b><i>Item</i></b>	<b><i>Description</i></b>	<b><i>Action</i></b>
<b>1.</b>	<b>Apologies</b>  Sue Wald, Caroline Gregory, Peter Nathan, Paul Bearman, Louise Tapper, , Angela Plummer, Jackie Walker, Sally Burnett, Matthew Hawkins.	
<b>2.</b>	<b>Matters arising and Minutes</b> <ul style="list-style-type: none"> <li>• Sheila M to email Thomas with attendance list.</li> <li>• Terms of reference to be refreshed.</li> <li>• Nicki Millin and Peter Crouch to be removed from attendance list.</li> <li>• Lynette Glass has been asked to complete a weekly NHS England return for funded (looked after) placements from Children's Services. – Valerie Williams and Tina Meacham to send this to Lynette (JK emailed Tina during the meeting).</li> <li>• AWP – SB – still ongoing. Concerns about all options around 136 now renamed "Place of Safety". Will feedback at next meeting. AWP conducting consultation on places of safety which needs to be shared with SBC</li> <li>• Urgent Care working group and underutilisation of bridging services – GM has raised at Contract meeting.</li> <li>• Minutes from 24 June 2016 were agreed as an accurate record of the meeting.</li> </ul>	SCM       JK   SB
<b>3.</b>	<b>Better Care Fund Submissions</b> <ul style="list-style-type: none"> <li>• Our plan was approved by NHSE but all CCG's nationally have to resubmit.</li> </ul>	
<b>4.</b>	<b>Adults Social Care Performance Framework</b>  This performance framework is for adult social care only and does not cover Health or Children's data. Children's data to be presented bi-monthly <ul style="list-style-type: none"> <li>• Slide 2 – Proportion of carers receiving direct payments – low</li> </ul>	

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	<p>performance and this indicator is part of contract discussions with SEQOL and AWP. The CCG are developing a Carers Strategy. Update to be provided on this indicator at next meeting and how it feeds into CCG strategy.</p> <ul style="list-style-type: none"> <li>• Slide 3 – delayed transfers of care from hospital are improving for social care but health delays and snapshot on a Thursday still need further improvement.</li> <li>• Slide 4 – Ensuring people have positive experience of care and support. AP attending weekly meetings and working with Seqol re capacity. DeTOC (Delayed Transfers of Care) programme board reports to SRG (the Swindon Resilience Group)</li> <li>• D40 adults receiving a service who have received an annual review –update to be provided at next month's meeting.</li> <li>• Slide 6, Key activities – agreed that it would be helpful to separate out health and social care for reporting purposes and to ensure that the issues can be clearly understood. To be actioned for next month's meeting.</li> <li>• Look to include health in this framework going forward so Adults, Health and Social Care Framework. Contact Graham O'Malley for health data and Esther for children's from CCG to inform this process; ES will be in post in September.</li> <li>• Final version of the framework to be circulated to all.</li> </ul> <p>Children's data to be presented separately.</p>	<p>PL</p> <p>Jo Ash</p>
5.	<p><b>Risk Commissioning – Adults</b></p> <ul style="list-style-type: none"> <li>• First draft of the risk register was circulated for comment around the measures. Consistency required on calculating risk levels.</li> <li>• Jackie Walker and Matthew Hawkins to review risk register</li> </ul>	<p>JW/M H</p>
6.	<p><b>SBC Quality Account Children's Community Health Service 2015-16</b></p> <ul style="list-style-type: none"> <li>• A Quality Account is an annual report that all providers of healthcare services must publish to inform the public about the quality of the services being provided. This requirement is set out in the Health Act 2009. The SBC Quality Account Childrens Community Health services 2015-16 has been</li> </ul>	<p>GM</p>

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	submitted to the Dept of Health and has also been circulated for information and comment to Swindon CCG, and the Patient and Public forum.	
<b>7.</b>	<b>PPV uptake</b> <ul style="list-style-type: none"> <li>Concern was raised about the relatively low uptake of the PPV (pneumococcal vaccine) to prevent respiratory disease in the elderly. Discussion was centred on how to increase uptake possibly through the winter campaign activity and linking with the seasonal flu vaccination activity. GM to take to Primary Care Team. Sharren Pells to be included in conversations around this.</li> </ul>	GM
<b>8.</b>	<b>SEND</b> <ul style="list-style-type: none"> <li>Swindon could be subject to a Local Area Inspection anytime during the next 5 years and we need to be prepared.</li> <li>CCG self evaluation underway - to come to Sept JCG meeting. LF meeting with GM to review.</li> <li>LF to circulate the SEND strategy to JCG members.</li> <li>Lynette Glass is the lead for the CCG from a Health perspective.</li> <li>LF will present comprehensive consolidated SEND report to JCG for discussion to identify any concerns and agree further actions</li> <li>Review the JCG terms of reference (September meeting) to ensure SEND 0-25 joint commissioning represented.</li> </ul>	LF
<b>9.</b>	<b>CAMHS</b> <ul style="list-style-type: none"> <li>Long standing Referral to Treatment non-compliance leading to increase in waiting times. Oxford health are working to an improvement plan to show improved performance in 2 months time</li> <li>Tender of tier 3 services coming back to CCG management. The new contract needs to be in place for March 2017. Wiltshire and BaNES have invited Swindon to join a joint tender for CAMHS. The impact of the integrated service in SBC needs to be looked at in the consideration of tendering. An urgent meeting is to be arranged for key people to understand the issues including with Nicki Millin and Karen</li> </ul>	TK JK

<i><b>Item</b></i>	<i><b>Description</b></i>	<i><b>Action</b></i>
	Reeve. <ul style="list-style-type: none"> <li>Hospices also need re-commissioning for next year. – JK will ask for the pricings to pass to legal in SBC.</li> </ul>	
<b>10.</b>	<b>Any other business</b> <ul style="list-style-type: none"> <li>CAMHs contract sign off - TK. JK will liaise with SBC legal team.</li> <li>Transforming Care Programme – LF. Visit on 27<sup>th</sup> July from NHS England (Cindy Gordillo). Involving both SBC and CCG and the transition for young people leaving residential care. LF to circulate documentation and coordinate a pre-meet with Lynette (CCG) and Elaine. LF to email letter to GM.</li> <li>The next round of bidding for the National Diabetic Prevention Programme is September 2016. Agreed a collaborative bid across our STP footprint. Draft submission to be circulated to JCG in September for comment prior to submission. CJ.</li> </ul>	JK  LF