

## Joint Commissioning Group (JCG) Meeting

15<sup>th</sup> September 2016

### Minutes

**Present:**

Cherry Jones (CJ)	SBC – Director Public Health
Gill May (GM)	CCG – Executive Nurse
Sheila Baxter (SB)	CCG – mental Health Joint Commissioner
Thomas Kearney (TK)	CCG – Associate Director for Urgent Care
Graeme O'Malley (GO)	CCG – Community Contract Lead
Phillipa Lamb, (PL)	SBC – Strategy & Development Manager
Joy Kennard, (JK)	SBC - Head of Commissioning
Lyn Frith, (LF)	SBC - Strategic Commissioner SEND

<i><b>Item</b></i>	<i><b>Description</b></i>	<i><b>Action</b></i>
1.	<p>Apologies</p> <p>Apologies from Sue Wald (SW) Director Adult Social Services SBC, Angela Plummer (AP) Head of Adult Services SBC, Paul Bearman (PB) Executive Director of Corporate and Business Development, Karen Reeve (KR) Director of Children Services SBC, Peter Nathan (PN) Head of Education SBC, Jackie Walker (JW) Head of Finance Vulnerable People SBC, Matthew Hawkins (MH) Finance, CCG.</p>	
2.	<p>Minutes of the 20 July 2016 meeting &amp; matters arising</p> <p>Actions</p> <ul style="list-style-type: none"> <li>• AWP Place of Safety. AWP's draft consultation documents to be received and approved by SB. Consultation document will be circulated for comment to JCG in October</li> <li>• Adult Social Care Performance Framework – PL confirmed that she would contact KR to discuss JCG receiving regular performance reports for children's services</li> <li>• Risk Commissioning – Adults. JW/MH review risk register and bring to next meeting. PPV uptake – has been discussed with Primary Care Teams.</li> <li>• CAMHS Tier 3 Commissioning. Out to tender (joint BaNES, Swindon and Wiltshire).</li> <li>• Children's hospice commissioning - JK to update at next</li> </ul>	<p><b>SB</b></p> <p><b>PL</b></p> <p><b>JW/MH</b></p> <p><b>JK</b></p>

	<p>meeting.</p> <ul style="list-style-type: none"> <li>National Diabetic Prevention Programme (NDPP) draft submission under development for the STP. CJ to circulate when available.</li> <li>CAMHS contract - Meeting with LF and GM taking place.</li> <li>Minutes from 20 July 2016 were agreed as an accurate record of the meeting</li> <li>Minutes from 24<sup>th</sup> June have been amended: With an amendment to section 2, Matters arising and Minutes. Page 1. Point 3. Amendment to read "Speech and Language Therapy and Paediatric Therapy - The demand and subsequent business case put forward for additional funding has been considered by the CCG. This demand profile will be fully considered within the wider review currently being undertaken across Children's community provision and will fully inform commissioning intentions once completed to address this. This will be completed by the end of the financial year 2016/17."</li> </ul>	<p><b>CJ</b></p> <p><b>LF/GM</b></p> <p><b>JK</b></p>
3.	<p><b>SEND Inspection Report</b></p> <p>LF provided an update to the group on the implications of SEND area inspection framework and presented the SEND Strategic Plan.</p> <ul style="list-style-type: none"> <li>The implications of the Swindon SEND Strategic plan and the completed self-assessment (approved by the SEND Strategic Board) were discussed and considered. The SEND Strategic Board oversees the Strategic Plan and monitors the outcomes accordingly.</li> <li>The completed CCG self-assessment was circulated by GM and also discussed. Any further comments to be forwarded to GM.</li> <li>The Plan will be revised taking into account the CCG Self-Assessment.</li> <li>Dates to be added to the Strategic Plan</li> <li>Revised plan to come back to JCG November meeting.</li> <li>From May 2016 all local areas in England will be subject to a joint inspection from Ofsted and the Care Quality Commission (CQC) to judge the effectiveness of the area in implementing the disability and special educational needs reforms as set out in the Children and Families Act 2014</li> <li>The inspection will review how local areas support these children and young people to achieve the best possible educational and other outcomes, such as being able to live independently, secure meaningful employment and be well prepared for their adult lives.</li> </ul>	<b>LF</b>
4.	<b>Better Care fund quarterly return</b>	

	Quarterly return circulated for information.	
5.	<p><b>Adults Social Care Performance Quality Framework</b></p> <ul style="list-style-type: none"> <li>• Areas of improved performance especially around personalisation were noted. Members of JCG recommended reporting rolling year figures alongside year to date for adult and carers reviews to provide a more balanced assessment of performance. PL to follow up.</li> <li>• Following the Delayed Transfers of Care (DTOC) Summit, NHS England have withdrawn direct input to the DTOC programme as they are now assured robust plans are in place to continually drive improvement</li> <li>• It was noted the newly established Transition Programme would support improvements around employment for people with learning disabilities JCG requested 6 monthly updates on programme progress. PL to follow up.</li> <li>• Managing demand continues to be a challenge with hospital discharges and high demand for temporary nursing care presenting cost pressures</li> <li>• It was agreed for JCG to receive regular performance reports for Health services. GO to follow up.</li> <li>• Current pressures in Health Services – <ul style="list-style-type: none"> <li>○ Capacity issues regarding District Nurses – TK</li> <li>○ Capacity issues across community services – GO working with colleagues to address</li> <li>○ Oversight Transition Board in place with weekly intelligence call with NHS England to oversee the transfer of SEQOL services recognising it's ahead of schedule. Strong focus on quality and safety of all services with areas of concern addressed or escalated where appropriate.</li> </ul> </li> </ul>	<p><b>PL</b></p> <p><b>PL</b></p> <p><b>GO</b></p>
6.	<p><b>SBC Revenue Monitoring Reports (Finance)</b></p> <p>The July and August monitoring reports were reviewed</p> <ul style="list-style-type: none"> <li>• The forecast outturn position across Adults Social Care and Health Commissioning at the end of August was reported as a budget pressure of £2.718m.</li> <li>• The forecast outturn position across Public Health services at the end of August was a net saving of £150k.</li> </ul>	
7.	<p><b>Re-commissioning CAMHS (Children and Adolescent Mental Health Services) )</b></p> <p>The CAMHS tier 111 contract period has expired and been further extended under the Standing and Financial Instructions for SBC for 2017-18. Tier 111 services must be re-procured by the CCG for 2017-18.</p> <p>TK presented a report outlining the intention to re-commission the</p>	<b>TK</b>

	<p>CAMHS with tier 111 procurement with STP partner CCGs. Tier 11 services remain provided by SBC.</p> <p>This option has been agreed by SBC Director of Adults Social Services and Director of Children's Services.</p>	
8.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• <b>Terms of Reference.</b> To be reviewed. Comments to SM for collation and agreement at Oct meeting.</li> <li>• SM to create a forward plan and circulate for comment.</li> </ul>	<p><b>All</b></p> <p><b>SM</b></p>