

Sue Wald (SW)	SBC – Director Adult Social Services
Cherry Jones (CJ)	SBC – Director Public Health
Graeme O’Malley (GO)	CCG – Community Contract Lead
Thomas Kearney (TK)	CCG –
Matthew Hawkins (MH)	
Phillipa Lamb (PL)	SBC – Strategy & Development Manager
Lyn Frith (LF)	SBC - Strategic Commissioner SEND

.	<p>Welcome & Apologies</p> <p>Apologies from Esther Schmidt, Joy Kennard, Caroline Gaulton, Jackie Walker, Gill May, Sheila Baxter, Karen Reeve, Angela Plummer</p>	
.	<p>Minutes of the last meeting & matters arising</p> <p>SW and KR met regarding S75 and governance arrangements.</p> <p><u>Terms of Reference (ToR)</u></p> <p>It was agreed by all that the Terms of Reference would include a reference to SEN.</p> <p>It was agreed that future membership for JCG would be agreed by Karen Reeve and Sue Wald, and Gill May and Thomas Kearney. ToR would be amended to reflect membership</p> <p>For ToR to include information on the boards and meetings that support the governance arrangements.</p> <p>The amended Terms of reference need to be approved by the CCG Executive Management Team.</p> <p><u>Sustainability and Transformation Plan (STP)</u></p> <p>The Sustainability and Transformation Plan summary has been published and will be available on the JSNA website and linked to the minutes of the November JCG meeting. Hard copies available.</p> <p><u>Minutes of October JGC meeting</u></p> <p>Minutes agreed and will be circulated to Health & Well Being Board.</p>	<p>KR/SW GM/TK</p> <p>SW</p> <p>SW</p> <p>SW</p> <p>SM</p>

	<p>Joint commissioning intentions 2016/17 - Progress Report</p> <p>Progress against the 2016/17 joint commissioning intentions was noted. Sue thanked people for their input and Victoria Guillaume for co-ordinating the responses.</p> <p>It was requested for members to Quality Assure the content of the narrative and data documents and send changes to vguillaume@swindon.gov.uk . If required for tracking changes, word versions of these documents are available from smorley@swindon.gov.uk . CJ will provide the public health targets that are missing. LF will provide narrative on SEN.</p> <p>This final document will go to H&WB board in December.</p>	<p>ALL/VG</p> <p>CJ LF</p>
	<p>Financial planning assessments for 2017/18 (informed by cost pressures & priorities)</p> <p><u>Adults</u></p> <p>As at end of September 2016, ASC budget is over-spent by £3.2m (£1.9m savings still to be found) due to demand for temporary placements, high care cost packages and an over-spend in learning disability services. 2017/18 SBC is proposing a net increase for 2017/18 which will be considered by Cabinet in December 2016. The financial assumptions are based on increases in residential and nursing care for next year and uplift in the rate for Dom Care due to increase in minimum wage.</p> <p>It was agreed JK (SBC) and MH (CCG) to develop a joint approach for negotiating rates with providers for 2017/18</p> <p><u>Children</u></p> <p>Net budget uplift to be considered by Cabinet for 2017/18</p> <p><u>CCG</u></p> <p>A detailed submission for 2017/18 budget required for 23 November 2016. A savings target of £8m required of which a large proportion has yet to be identified</p> <p><u>Better Care Fund (BCF)</u></p> <p>Need to review uplift for BCF as guidance has not yet been published. It is likely that most of the uplift will be covering inflation and impact of minimum wage for some schemes</p>	<p>JK/MH</p>
	<p>Children's review update</p> <p>ES has started initial engagement with providers to gather data and the steering group has been established. JCG to have a progress update in January 2017.</p>	<p>ES</p>

	AWP Place of safety consultation AWP circulated a consultation document which has been withdrawn for further work as part of wider consultation on the provision of Section 136 Place of safety. Currently awaiting the refreshed consultation document. Consultancy company 'Alexander' have been commissioned by Bristol, Bath and Wiltshire to review Section 136 provision and a consultation event has been arranged for 29 November 2016 which Frances Mayes and MIND are attending. TK will also attend this event.	
8	Progress on improving uptake of Integrated Personal Commissioning (IPC) Although there are low numbers of personal health budgets within Swindon, this mirrors the national picture. Visits are being arranged to other areas to look at the processes and approaches they have adopted and share best practice to improve uptake. Swindon CCG has been given a national target to have 456 PICs by March 2020. Current performance is 4 but an additional 20 people have been identified. The CCG is required to prepare a planning trajectory of 'must do' to achieve the 2020 target which will have resource implications. Some national funding will be available from January 2017 to support the work and Swindon CCG will submit a bid. JCG needs assurance that the CCG has resolved the issues around payment systems and invoices and there was a commitment by CCG officers that the outstanding invoices submitted by SBC for health Personal Budget users will be paid. It was agreed to have a bi-monthly update of progress against the IPC Improvement project.	MH/GM GM
9	My Care My Support Update The written update circulated with the meeting papers was noted. It was recognised My Care My Support needs to provide relevant and accurate advice and information to users. The system has the functionality to provide a full market place offering people the option to purchase services but this is not used Swindon. It was suggested the developers are invited to showcase this functionality which is already being utilised by Birmingham. It was agreed to add a page to provide information on IPCs. GO to contact Alex Griffin AGriffin2@swindon.gov.uk to arrange this. It was recommended an evaluation of the system is shared with JCG which details current usage and addresses future usage across the agencies to improve the customer 'front door' experience	CG GO SW/CG
10	Risk Register The risk register was reviewed and after discussion it was agreed to remove risks 10 and 14. It was noted there was an overlap between risks 18 and 19 which relate to cost pressures. It was agreed to amend	

	the register in the light of the discussions and re-circulate for comments and updates.	GO
	<p>AOB</p> <p><u>ADASS South West: Adult Social Care Services Self Assessment</u></p> <p>An assessment tool has been designed by South West ADASS to support Sector Led Improvement. The aim is for councils to reflect and examine the impact on what is working well and the challenges and risks facing adult social care. The self assessment also requires input from partners and SW suggested this should be CCG and GWH. PL will contact Kevin McNamara at GWH and Matthew Hawkins at CCG to co-ordinate partner input.</p> <p>CJ reported the STP footprint has been successful in diabetic phase 2.</p> <p>Autisim self assessment – GO has submitted but no comments have been received. Summary is due early 2017.</p> <p>LF – attended a briefing with Brian Mattock re SEND inspection. There was a question from him whether we should be briefing the Provider Forum – CJ agreed to this.</p>	PL/TK