

Swindon Borough Council

CABINET WORK PROGRAMME AND FORWARD PLAN

30 MAY 2017 - 30 MAY 2018 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 16/06/17)

Key Decisions are defined as:

- a) decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and
- b) decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Finance and Commercialisation
Oliver Donachie	Cabinet Member for the Economy and Skills
Toby Elliott	Cabinet Member for Strategic Planning and Sustainability
Fionuala Foley	Cabinet Member for Children's Services and School Attainment
Brian Ford	Cabinet Member for Adults' Health and Social Care
Mary Martin	Cabinet Member for Communities and Place
Cathy Martyn	Cabinet Member for Housing and Public Safety
Garry Perkins	Cabinet Member for Regeneration
Keith Williams	Cabinet Member for Corporate Services and Digitalisation

Cabinet Member Decisions Proposed for May 2017

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
North Star - Regional Leisure Development	No	Cabinet Member for Regeneration ; Leader of the Council;	Cabinet Member for Economy and Skills, Leader of the Council	<p>Councillor Jane Milner Barry (Spokesperson for Town Centre Regeneration has responded that the proposed action would remove a valuable asset from Council control for an inadequate return. She did not support the proposal and has asked that it be reconsidered.</p> <p>Councillor Des Moffatt (Ward Councillor) has advised that "I object to the transfer to another developer. This most valuable of Swindon Council's assets should be subject to a competitive tender process before further transfer".</p> <p>Councillor Stan Pajak (Minority Group spokesperson) has advised that he is happy to support the recommendation.</p> <p>No other comments were received.</p> <p>Date of Notice: 6th June 2017</p>	Head of Property Assets Rob Richards Tel: 01793 463521 Email: rrichards@swindon.gov.uk	North Star Regional Leisure Development

Avon and Wiltshire Mental Health Trust	No	Cabinet Member for Adult's Health and Social Care	Cabinet Member for Adult's Health and Social Care	Councillors Ray Ballman, Carole Shelley and Stan Pajak have confirmed their support for the recommendation. Date of Notice: 6 th June 2017	Director of Adult Social Services Sue wald Tel: 01793 475713 Email: swald@swindon.gov.uk	Avon & Wiltshire Mental Health Trust Section 136 Consultation
Community Library Services - Allocation of Transitional Funding	No	Cabinet Member for Communities and Place	Cabinet Member for Communities and Place	Councillor Jane Milner Barry, Opposition Spokesperson, and Councillor Stan Pajak, Leader of the Minority Group on the Council, support the recommendations. Date of Notice: 7 th June 2017	Head of Localities and Volunteering Patrick Weir Tel: 07946 595852 Email:pweir@swindon.gov.uk	Community Library Services - Allocation of Transitional Funding
Community Library Services - Allocation of Transitional Funding (2)	No	Cabinet Member for Communities and Place	Cabinet Member for Communities and Place	Councillor Jane Milner Barry, Opposition Spokesperson, and Councillor Stan Pajak, Leader of the Minority Group on the Council, support the recommendations. Date of Notice: 7 th June 2017	Head of Localities and Volunteering Patrick Weir Tel: 07946 595852 Email:pweir@swindon.gov.uk	Community Library Services - Allocation of Transitional Funding

Cabinet Meeting Date - 14th June 2017

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2016/17.	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 27 th May 2016	Director of Finance (s151) Officer Mick Bowden Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	N/A
Housing Revenue Account - Medium Term Financial Plan	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 27 th May 2016	Director of Finance (s151) Officer or Paul Smith Tel: 07500 884176 or Email: psmith@swindon.gov.uk	N/A
Capital Programme Monitoring Out-Turn 2016/17	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 27 th May 2016	Director of Finance (s151) Officer or Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk	N/A

Treasury Performance Management 2016/17	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 27 th May 2016	Director of Finance (s151) Officer or Paul Smith, Finance, Tel: 463976 or Email: psmith2@swindon.gov.uk	N/A
Swindon Dial-A-Ride service options	No	Cabinet Member for Communities and Place	Cabinet	N/A Date of Notice: 26 th January 2017	Jason Humm, Head of Highways & Transport or Nigel Hale Tel: 01793 466211 Email: nhale@swindon.gov.uk	N/A
School Place Planning	Yes	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 9 th May 2017	Head of Education or Gareth Cheal Tel: 01793 465802 Email: gcheal@swindon.gov.uk	N/A
Swindon Housing Company Governance	Yes	Deputy Leader of the Council and Cabinet	Cabinet	N/A Date of Notice: 9 th May 2017	Head of Housing Management & Community Safety Tel: 01793 464377	N/A

Arrangements		Member for Finance and Commercialisation			Email: Mash@swindon.gov.uk	
References from Other Council Bodies - Independent Remuneration Panel	No	Leader of the Council	Cabinet	N/A Date of Notice: 1 st July 2017	Director of Law & Democratic Services (Monitoring Officer) or Vicki Yull Tel: 01793 463603 Email: vyull@swindon.gov.uk	N/A
Wichelstowe - Parcels 2 and 3	No	Cabinet Member for Strategic Planning and Sustainability	Cabinet	N/A Date of Notice: 14 th February 2017	or Rob Powe Tel: 01793 463305 Email: rpowe@swindon.gov.uk	Cabinet Minute 128(2) refers

Cabinet Meeting Date - 12th July 2017

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2017-18	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 7 th June 2016	Director of Finance (s151) Officer Mick Bowden Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	N/A
Education Transport Policy 2018-19.	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 13 th September 2016	Head of Education Peter Nathan Tel: 07467 440955 Email: pnathan@swindon.gov.uk	
Debt Management	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 13 th September 2016	Head of Revenues and Benefits Andy Stevens Tel: 01793 464661 Email: anstevens@swindon.gov.uk	

Skills and Employment Strategy	No	Cabinet Member for the Economy and Skills	Cabinet	N/A Date of Notice: 6 th February 2017	Corporate Director Economy, Regeneration & Skills or Philippa Venables Tel: 07824 550469 Email: pvenables@swindon.gov.uk	N/A
Swindon Borough Local Development Scheme Review 2017	Yes	Cabinet Member for Strategic Planning and Sustainability	Cabinet	N/A Date of Notice: 13 th April 2017	or Philip Smith Tel: 01793 466443 Email: psmith@swindon.gov.uk	N/A
Libraries Strategy - Alternative Delivery Models	No	Cabinet Member for Communities and Place	Cabinet	N/A Date of Notice: 13 th February 2017	Head of Localities and Volunteering Patrick Weir Tel: 07946 595852 Email: pweir@swindon.gov.uk	Cabinet Minute 125 2016/17 refers
Site at South East Swindon, Proposed Land Sale and Collaboration	No	Cabinet Member for Strategic Planning and Sustainability	Cabinet	N/A Date of Notice: 6 th June 2017	Head of Property Assets Rob Richards Tel: 01793 463521 Email: rrichards@swindon.gov.uk	N/A

Wichelstowe Joint venture	Yes	Cabinet Member for Strategic Planning and Sustainability	Cabinet	N/A Date of Notice: 8 th May 2017	or Emma Leake Tel: 01793 967277 Email: eleake@swindon.g ov.uk	
------------------------------	-----	--	---------	---	---	--

Cabinet Meeting Date - 6th September 2017

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2017/18 and 2017 -2021 Efficiency Statement	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 13 th September 2016	Director of Finance (s151) Officer Mick Bowden Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	
Annual review of Local Ombudsman Complaints	No	Leader of the Council	Cabinet	N/A Date of Notice: 13 th September 2016	Director of Law & Democratic Services (Monitoring Officer) or Erz Turner Tel; 01793 463002 Email: eturner@swindon.gov.uk	
2020 Renewables target, the achievement	Yes	Cabinet Member for Strategic Planning and	Cabinet	N/A Date of Notice: 21 st March 2017	Andy Evans, Corporate Director, Economy,	Cabinet Minute 60(9) 2016/17 refers

of "subsidy free solar projects and the reduction of Council energy costs by at least 20%		Sustainability			Regeneration, and Skills AEvans@swindon.gov.uk	
Draft Economic Strategy	No	Cabinet Member for the Economy and Skills	Cabinet	N/A Date of Notice: 16 th September 2016	Corporate Director Economy, Regeneration & Skills or Trudy Godfrey Tel: 01793 466416 Email: tgodfrey@swindon.gov.uk	Cabinet Minute 124 2016/17 refers
Kimmerfields Strategic Programme	No	Cabinet Member for Regeneration	Cabinet	N/A Date of Notice: 18 th May 2017	Andy Evans, Corporate Director, Economy, Regeneration, and Skills or Trudy Godfrey Tel: 01793 466416 Email: tgodfrey@swindon.gov.uk AEvans@swindon.gov.uk	N/A

Lydiard House and Park - Business Transfer Agreement and Lease	Yes	Cabinet Member for Communities and Place	Cabinet	N/A Date of Notice: 21 st March 2017	Bernie Brannan, Corporate Director Communities and Place bbrannan@swindon.gov.uk	Cabinet Minute 107 (2016/17) refers
--	-----	--	---------	--	---	-------------------------------------

Cabinet Meeting Date - 18th October 2017

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
2017-18 Budget Management, 2018-19 Draft Budget and Medium Term Resourcing Plan	Yes	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 21 st October 2106	Director of Finance (s151) Officer Mick Bowden Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	N/A
Forward Swindon Ltd - review of role and remit	No	Cabinet Member for Regeneration	Cabinet	N/A Date of Notice: 21 st March 2017	Andy Evans, Corporate Director, Economy, Regeneration, and Skills AEvans@swindon.gov.uk	N/A
Swindon - A Learning Town	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 15 th May 2017	Peter Nathan, Head of Education Tel: 07467 440955 Email: pnathan@swindon.gov.uk	Cabinet Minute 120(3) refers

Cabinet Meeting Date - 6th December 2017

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
2017-18 Budget Management, 2018-19 Draft Budget and Medium Term Resourcing Plan	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation;	Cabinet	N/A Date of Notice: 24 th October 2016	Director of Finance (s151) Officer Mick Bowden Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	
Capital Programme Monitoring - Second Quarter and Treasury Management Performance 2017/18.	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Notice of Decision: 9 December 2016	Director of Finance (s151) Officer or Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk	N/A
Treasury Strategy Statement (Minimum Revenue	No	Deputy Leader of the Council and Cabinet Member for	Cabinet	N/A Date of Notice: 26 th October 2016	Director of Finance (s151) Officer or Paul Smith Tel: 01793 463976 Email:	N/A

Provision Policy)		Finance and Commercialisation			psmith2@swindon.gov.uk	
Polling District and Places Review	No	Leader of the Council	Cabinet	N/A Date of Notice: 5 th October 2016	Director of Law & Democratic Services (Monitoring Officer) or Sally Sprason Tel: 01793 46399 Email: ssprason@swindon.gov.uk	N/A
School Organisational Changes 2018/19	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 19 th September 2016	Head of Education or Danielle Maundrell Tel: 01793 466314 Email: DMAundrell@swindon.gov.uk	N/A

Cabinet Meeting Date - 7th February 2018

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget 2018/19 and Beyond	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 th January 2017	Director of Finance (s151) Officer Mick Bowden Tel: 07392 109917 or Email: mbowden@swindon.gov.uk	N/A
Capital Programme 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 th January 2017	Director of Finance (s151) Officer or Ian Burbidge Tel: 464384 or Email: iburbidge@swindon.gov.uk	N/A
Treasury Strategy Statement 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 th January 2017	Director of Finance (s151) Officer or Paul Smith Tel: 07500 884176 or Email: psmith2@swindon.gov.uk	N/A

Housing Revenue Account - Rents and Charges 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 th January 2017	Director of Finance (s151) Officer or Paul Smith Tel: 07500 884176 or Email: psmith2@swindon.gov.uk	N/A
Swindon Pay Policy Statement 2018	No	Leader of the Council	Cabinet	N/A Date of Notice: 20 th January 2017	Sam Mowbray Tel: 07823 525337 or Email: smowbray@swindon.gov.uk	N/A
School Admission Arrangements	Yes	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 20 th January 2017	Head of Education or Emily Heaton Tel: 01793 465769 Email: eheaton@swindon.gov.uk	N/A

Cabinet Meeting Date - 14th March 2018

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2017/18	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 22 nd April 2016	Director of Finance (s151) Officer Mick Bowden Tel: 07392 109917 Email: mbowden@swindon.gov.uk	N/A
Capital Programme Monitoring 3rd Quarter 2017/18	Yes	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 22 nd April 2016	Director of Finance (s151) Officer or Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk	N/A

Cabinet Meeting Date - 18th April 2018

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 1 st February 2016	Director of Finance (s151) Officer Mick Bowden Tel 07392 109917 Email:mbowden@swindon.gov.uk	N/A
School Transport	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 22 nd December 2016	Director of Children's Services or Gareth Cheal Tel: 01793 46 5802 Email:gcheal@swindon.gov.uk	N/A
Swindon Local Transport Plan - Implementation Plan 2017/18	Yes	Cabinet Member for Communities and Place	Cabinet	N/A Date of Notice: 6 th February 2017	Jason Humm, Head of Highways & Transport Tel: 01793 463201 Email: jhumm@swindon.gov.uk	N/A