

## Swindon Borough Council

### CABINET WORK PROGRAMME AND FORWARD PLAN

11 August 2017 - 21 August 2018 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 04/09/17)

Key Decisions are defined as:

decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and

decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Finance and Commercialisation
Oliver Donachie	Cabinet Member for the Economy and Skills
Toby Elliott	Cabinet Member for Strategic Planning and Sustainability
Fionuala Foley	Cabinet Member for Children's Services and School Attainment
Brian Ford	Cabinet Member for Adults' Health and Social Care
Mary Martin	Cabinet Member for Communities and Place
Cathy Martyn	Cabinet Member for Housing and Public Safety
Garry Perkins	Cabinet Member for Regeneration
Keith Williams	Cabinet Member for Corporate Services and Digitalisation

### Cabinet Member Decisions Proposed for July/August 2017

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Property in Walcot - Acquisition	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	<p>Councillor Kevin Small .. happy for purchase to go ahead .. good opportunity to purchase a property (to) benefit the local community ..</p> <p>Councillor Stan Pajak .. not against proposal .. proposal for the site after acquisition?</p> <p>Councillor Steve Allsopp – happy with the detail .. future options (to) look at site as whole including car park .. and land adjacent.</p> <p>Councillor Abdul Amin .. fully support(s) the proposed action.</p> <p>Councillor Emma Bushell .. supportive of these proposals.</p>	Corporate Director of Resources and Growth Head of Property Assets	Property in Walcot Swindon Acquisition NOT FOR PUBLICATION

				<p>Officers advise that comments on future uses will be taken into account in the options appraisal to be carried out after acquisition.</p> <p>Date of Notice:</p> <p>16th August 2017</p>		
On Street Pay Places	No	Cabinet Member for Economy and Skills	Cabinet Member for Economy and Skills	<p>Councillors Junab Ali, Stan Pajak, Paul Dixon and Julie Wright – No comments received.</p> <p>Councillor Dave Wood – confirmed that ward members for Eastcott and Central were in agreement, in relation to the recommendations for Commercial Road.</p> <p>Councillor Bob Wright commented On Commercial Road parking issues and the need for a wider conversation on Parking (to be arranged). He supported thins moving</p>	<p>Corporate Director of Communities and Housing</p> <p>Jason Humm, Head of Highways &amp; Transport</p>	On Street Pay Places

				<p>forward. Councillor Wright also commented on Harding Street. Officers confirm that it will be at least 12 months or more before there is anything permanent on that site.</p> <p>Date of Notice: 21st August 2017</p>		
Response to the Consultation on Changing the Number of Councillor Members on the Dorset and Wiltshire Fire Authority	No	Leader of the Council	Leader of the Council	<p>The Leaders of the Opposition Political Party Groups, Councillors Jim Grant and Stan Pajak, were consulted and both supported the recommendations.</p> <p>Date of Notice: 24<sup>th</sup> August 2017</p>	Corporate Director of Resources and Growth Director of Law & Democratic Services (Monitoring Officer)	Response to DWFRA consultation

### Cabinet Meeting Date - 6th September 2017

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2017/18	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Social Enterprise & Inclusion	Yes	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 13 <sup>th</sup> July 2017	Corporate Director of Resources and Growth Head of Revenues and Benefits	N/A
Skills and Employment Strategy	No	Cabinet Member for Economy and Skills	Cabinet	N/A Date of Notice: 6 <sup>th</sup> February 2017	Corporate Director of Resources and Growth Sally Burnett sburnett@swindon.gov.uk	N/A
Draft Economic Strategy	No	Cabinet Member for Economy and Skills	Cabinet	N/A Date of Notice: 16 <sup>th</sup> September 2016	Corporate Director of Resources and Growth Trudy Godfrey	Cabinet Minute 124 2016/17 refers
References from the Health and	No	Cabinet Member for Adult's Health and	Cabinet	N/A Date of Notice: 13 <sup>th</sup> July	Corporate Director of Resources and Growth	

Wellbeing Board		Social Care		2017	Director of Law & Democratic Services (Monitoring Officer)	
Swindon Borough Local Development Scheme Review 2017	Yes	Cabinet Member for Strategic Planning and Sustainability	Cabinet	N/A Date of Notice: 13 <sup>th</sup> April 2017	Corporate Director of Resources and Growth Phil Smith psmith@swindon.gov.uk	N/A
Annual Review of Local Ombudsman Complaints	No	Leader of the Council	Cabinet	N/A Date of Notice: 13 <sup>th</sup> September 2016	Corporate Director of Resources and Growth Director of Law & Democratic Services (Monitoring Officer)	
Kimmerfields Strategic Programme (to include motion referred from Council on 13th July 2017)	Yes	Cabinet Member for Regeneration	Cabinet	N/A Date of Notice: 18 <sup>th</sup> May 2017	Corporate Director of Resources and Growth Deborah Heenan	Council Minute 20 2017/18 refers
Final Draft Swindon & Wiltshire Strategic Housing Market	No	Cabinet Member for Strategic Planning and Sustainability, Cabinet Member for Economy and Skills	Cabinet	N/A Date of Notice: 17 <sup>th</sup> July 2017	Corporate Director of Resources and Growth Head of Planning, Regulatory Services & Heritage	N/A Tracker SHMA 2017

Assessment and Functional Economic Area Assessment						
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### Cabinet Meeting Date - 18th October 2017

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Dorset and Wiltshire Fire and Rescue Service - A Review of the Merged Service	No	Cabinet Member for Housing and Public Safety	Cabinet	N/A Date of Notice: 23 <sup>rd</sup> August 2017	Chief Executive	N/A
2017-18 Budget Management, 2018-19 Draft Budget and Medium Term Resourcing Plan	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 21 <sup>st</sup> October 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Forward Swindon Ltd - review of role and remit	No	Cabinet Member for Economy and Skills	Cabinet	N/A Date of Notice: 21 <sup>st</sup> March 2017	Corporate Director of Resources and Growth Corporate Director of Resources and Growth	N/A
2020 Renewables target, the achievement of	Yes	Cabinet Member for Strategic Planning and Sustainability	Cabinet	N/A Date of Notice: 21 <sup>st</sup> March 2017	Corporate Director of Resources and Growth Corporate Director of Resources and Growth	Cabinet Minute 60(9) 2016/17 refers



"subsidy free solar projects and the reduction of Council energy costs by at least 20%						
Lydiard House and Park - Business Transfer Agreement and Lease	Yes	Cabinet Member for Communities and Place	Cabinet	N/A Date of Notice: 21 <sup>st</sup> March 2017	Corporate Director of Communities and Housing	Cabinet Minute 107 (2016/17) refers
Swindon Museum and Art Gallery - Revenue Support	Yes	Cabinet Member for Regeneration	Cabinet	N/A Date of Notice: 2 <sup>nd</sup> August 2017	Corporate Director of Resources and Growth Head of Planning, Regulatory Services & Heritage	N/A
County Ground Recreation Improvements and Asset Transfer'	No	Cabinet Member for Communities and Place	Cabinet	N/A Date of Notice: 9 <sup>th</sup> August 2017	Corporate Director of Resources and Growth Kathy Sherratt ksherratt@swindon.gov.uk	N/A
Swindon - A Learning Town	No	Cabinet Member for Children's Services and School	Cabinet	N/A Date of Notice: 15 <sup>th</sup> May 2017	Director, Children Services Head of Education	Cabinet Minute 120(3) refers

		Attainment				
Council Tax Care Leavers Discounts	No	Cabinet Member for Children's Services and School Attainment, Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 24 <sup>th</sup> August 2017	Corporate Director of Resources and Growth Head of Revenues and Benefits	Cabinet Report tracker (to follow)
Reference from the Equalities Advisory Forum - Swindon Equality & Inclusion Charter	No	Cabinet Member for Corporate Services and Digitalisation	Cabinet	N/A Date of Notice: 21 <sup>st</sup> August 2017	Corporate Director of Resources and Growth Nick Stephenson nstephenson@swindon.gov.uk	Minute 17 (2016/17 of the Equalities Advisory Forum refers)
Fire Safety in High Rise Council accommodation	No	Cabinet Member for Housing and Public Safety	Cabinet	Date of Notice: 24 <sup>th</sup> July 2017	Corporate Director of Communities and Housing Head of Housing Management & Community Safety	Cabinet Forward Plan Report Tracker Fire Safety
Swindon Borough Local Plan Review -	No	Cabinet Member for Strategic Planning and Sustainability	Cabinet	N/A Date of Notice; 16 <sup>th</sup> August 2017	Corporate Director of Communities and Housing	Local Plan Reg 18 Oct 2017 Tracker

Regulation 18 (Issues & Options) Consultation					Head of Planning, Regulatory Services & Heritage	
Kimmerfields	Yes	Cabinet Member for Regeneration	Cabinet	N/A Date of Notice: 16 <sup>th</sup> August 2017	Corporate Director of Resources and Growth Deborah Heenan	N/A

### Cabinet Meeting Date - 6th December 2017

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
2017-18 Budget Management, 2018-19 Draft Budget and Medium Term Resourcing Plan	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 24 <sup>th</sup> October 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	
Capital Programme Monitoring - Second Quarter and Treasury Management Performance 2017/18.	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Notice of Decision: 9 December 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Treasury Strategy Statement (Minimum Revenue Provision Policy)	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 26 <sup>th</sup> October 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Polling District	No	Leader of the	Cabinet	N/A	Director of Law &	N/A

and Places Review		Council		Date of Notice: 5 <sup>th</sup> October 2016	Democratic Services (Monitoring Officer) Sally Sprason ssprason@swindon.gov.uk	
Libraries Strategy - Alternative Delivery Models	No	Cabinet Member for Communities and Place	Cabinet	N/A Date of Notice: 13 <sup>th</sup> February 2017	Corporate Director of Communities and Housing Head of StreetSmart	Cabinet Minute 125 2016/17 refers
School Organisational Changes 2018/19	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 19 <sup>th</sup> September 2016	Director, Children Services Head of Education	N/A
Children and Adult Social Care - Emergency Duty Service	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 19 <sup>th</sup> June 2017	Director, Children Services	N/A

### Cabinet Meeting Date - 7th February 2018

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget 2018/19 and Beyond	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Capital Programme 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Treasury Strategy Statement 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Housing Revenue Account - Rents and Charges 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A

Swindon Pay Policy Statement 2018	No	Leader of the Council	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Corporate Director of Resources and Growth	N/A
School Admission Arrangements	Yes	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Director, Children Services Head of Education	N/A

### Cabinet Meeting Date - 14th March 2018

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2017/18	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Capital Programme Monitoring 3rd Quarter 2017/18	Yes	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A



### Cabinet Meeting Date - 18th April 2018

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 1 <sup>st</sup> February 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
School Transport	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> December 2016	Director, Children Services Gareth Cheal gcheal@swindon.gov.uk	N/A
Swindon Local Transport Plan - Implementation Plan 2017/18	Yes	Cabinet Member for Communities and Place	Cabinet	N/A Date of Notice: 6 <sup>th</sup> February 2017	Corporate Director of Communities and Housing Head of Highways and Transport	N/A

### Cabinet Meeting Date - June 2018 (TBC)

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2017/18.	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 <sup>th</sup> June 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Housing Revenue Account - Medium Term Financial Plan	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20th June 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Capital Programme Monitoring Out-Turn 2017/18	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20th June 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Treasury Performance Management 2017/18	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20th June 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A

School Place Planning	Yes	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 20th June 2017	Director, Children Services Head of Education	N/A
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### Cabinet Meeting Date - July 2018 (TBC)

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2018-19	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 7th June 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	
Education Transport Policy 2019-20	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 7th June 2017	Director, Children Services Head of Education	
Debt Management	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 7th June 2017	Corporate Director of Resources and Growth Head of Revenues and Benefits	

