

## Swindon Borough Council

### CABINET WORK PROGRAMME AND FORWARD PLAN

11 September 2017 - 11 September 2018 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 14/09/17)

Key Decisions are defined as:

decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and

decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Finance and Commercialisation
Oliver Donachie	Cabinet Member for the Economy and Skills
Toby Elliott	Cabinet Member for Strategic Planning and Sustainability
Fionuala Foley	Cabinet Member for Children's Services and School Attainment
Brian Ford	Cabinet Member for Adults' Health and Social Care
Mary Martin	Cabinet Member for Communities and Place
Cathy Martyn	Cabinet Member for Housing and Public Safety
Garry Perkins	Cabinet Member for Regeneration
Keith Williams	Cabinet Member for Corporate Services and Digitalisation

### Cabinet Member Decisions Proposed for September 2017

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Former Rodbourne Farm North Allotment - Land appropriation for development and use of s203 Housing and Planning act 2016	No	Cabinet Member for Strategic Planning and Sustainability	Cabinet Member for Strategic Planning and Sustainability	Councillor Stan Pajak does not support the proposal.  Councillors Kevin Small, James Robbins and Steph Exell were also consulted. No comments were received.	Corporate Director of Resources and Growth Head of Planning, Regulatory Services & Heritage, Head of Property Assets	Former Rodbourne Farm North Allotment Swindon Land Appropriation
Council Tax - refugees with No Income Disregarded	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Councillors Kevin Small and Stan Pajak (Opposition spokespersons) were consulted. No comments were received.	Corporate Director of Resources and Growth Head of Revenues and Benefits	Council Tax - Refugees with No Income Disregarded

### Cabinet Meeting Date - 18th October 2017

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Dorset and Wiltshire Fire and Rescue Service - A Review of the Merged Service	No	Cabinet Member for Housing and Public Safety	Cabinet	N/A Date of Notice: 23 <sup>rd</sup> August 2017	Chief Executive	N/A
Fire Safety in High Rise Council accommodation	No	Cabinet Member for Housing and Public Safety	Cabinet	Date of Notice: 24 <sup>th</sup> July 2017	Corporate Director of Communities and Housing Head of Housing Management & Community Safety	Cabinet Forward Plan Report Tracker Fire Safety
Budget Update	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 21 <sup>st</sup> October 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Delivery of Town Centre Regeneration	No	Cabinet Member for Regeneration	Cabinet	N/A Date of Notice: 21 <sup>st</sup> March 2017	Corporate Director of Resources and Growth	N/A

2020 Renewables target, the achievement of "subsidy free solar projects and the reduction of Council energy costs by at least 20%	Yes	Cabinet Member for Strategic Planning and Sustainability	Cabinet	N/A Date of Notice: 21 <sup>st</sup> March 2017	Corporate Director of Resources and Growth	Cabinet Minute 60(9) 2016/17 refers
Lydiard House and Park - Business Transfer Agreement and Lease	Yes	Cabinet Member for Communities and Place	Cabinet	N/A Date of Notice: 21 <sup>st</sup> March 2017	Corporate Director of Communities and Housing	Cabinet Minute 107 (2016/17) refers
Swindon Museum and Art Gallery - Revenue Support	Yes	Cabinet Member for Regeneration	Cabinet	N/A Date of Notice: 2 <sup>nd</sup> August 2017	Corporate Director of Resources and Growth Head of Planning, Regulatory Services & Heritage	N/A
County Ground Recreation Improvements	No	Cabinet Member for Communities and Place	Cabinet	N/A Date of Notice: 9 <sup>th</sup> August 2017	Corporate Director of Resources and Growth Kathy Sherratt	N/A

and Asset Transfer'					ksherratt@swindon.gov.uk	
Swindon - A Learning Town	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 15 <sup>th</sup> May 2017	Director, Children Services Head of Education	Cabinet Minute 120(3) refers
Council Tax Care Leavers Discounts	No	Cabinet Member for Children's Services and School Attainment, Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 24 <sup>th</sup> August 2017	Corporate Director of Resources and Growth Head of Revenues and Benefits	Cabinet Report tracker (to follow)
Reference from the Equalities Advisory Forum - Swindon Equality & Inclusion Charter	No	Cabinet Member for Corporate Services and Digitalisation	Cabinet	N/A Date of Notice: 21st August 2017	Corporate Director of Resources and Growth Nick Stephenson nstephenson@swindon.gov.uk	Minute 17 (2016/17 of the Equalities Advisory Forum refers)
Polling District and Places Review	No	Leader of the Council	Cabinet	N/A Date of Notice: 5 <sup>th</sup> October 2016	Director of Law & Democratic Services (Monitoring Officer) Sally Sprason ssprason@swindon.gov.uk	N/A

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Swindon Borough Local Plan Review - Regulation 18 (Issues & Options) Consultation	No	Cabinet Member for Strategic Planning and Sustainability	Cabinet	N/A Date of Notice; 16 <sup>th</sup> August 2017	Corporate Director of Communities and Housing Head of Planning, Regulatory Services & Heritage	Local Plan Reg 18 Oct 2017 Tracker
Affordable Housing Programme	Yes	Cabinet Member for Housing and Public Safety	Cabinet	N/A	Corporate Director of Communities and Housing Head of Housing Management & Community Safety	affordable Housing Tracker
Site in South East Swindon - Proposed disposal and collaboration agreement	Yes	Cabinet Member for Strategic Planning and Sustainability	Cabinet	N/A Date of Notice: 27 <sup>th</sup> July 2017 27th July 2017	Corporate Director of Resources and Growth Head of Property Assets	report to cabinet in July 2017 plus Site in South East Swindon Report Tracker
Wichelstowe Joint Venture	Yes	Cabinet Member for Strategic Planning and Sustainability	Cabinet		Corporate Director of Resources and Growth	N/A

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### Cabinet Meeting Date - 6th December 2017

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Update	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 24 <sup>th</sup> October 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	
Capital Programme Monitoring - Second Quarter and Treasury Management Performance 2017/18.	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Notice of Decision: 9 December 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Treasury Strategy Statement (Minimum Revenue Provision Policy)	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 26 <sup>th</sup> October 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Libraries Strategy -	No	Cabinet Member for Communities and	Cabinet	N/A Date of Notice: 13 <sup>th</sup>	Corporate Director of Communities and	Cabinet Minute 125



Alternative Delivery Models		Place		February 2017	Housing Head of StreetSmart	2016/17 refers
School Organisational Changes 2018/19	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 19 <sup>th</sup> September 2016	Director, Children Services Head of Education	N/A
Children and Adult Social Care - Emergency Duty Service	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 19 <sup>th</sup> June 2017	Director, Children Services	N/A
Kimmerfields	Yes	Cabinet Member for Regeneration	Cabinet	N/A Date of Notice: 16 <sup>th</sup> August 2017	Corporate Director of Resources and Growth Deborah Heenan	N/A

### Cabinet Meeting Date - 7th February 2018

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Capital Programme 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Treasury Strategy Statement 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Housing Revenue Account - Rents and Charges 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A

Swindon Pay Policy Statement 2018	No	Leader of the Council	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Corporate Director of Resources and Growth	N/A
School Admission Arrangements	Yes	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 20 <sup>th</sup> January 2017	Director, Children Services Head of Education	N/A

### Cabinet Meeting Date - 14th March 2018

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Update	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Capital Programme Monitoring 3rd Quarter 2017/18	Yes	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> April 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A

### Cabinet Meeting Date - 18th April 2018

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Update	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 1 <sup>st</sup> February 2016	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
School Transport	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 22 <sup>nd</sup> December 2016	Director, Children Services Gareth Cheal gcheal@swindon.gov.uk	N/A
Swindon Local Transport Plan - Implementation Plan 2017/18	Yes	Cabinet Member for Communities and Place	Cabinet	N/A Date of Notice: 6 <sup>th</sup> February 2017	Corporate Director of Communities and Housing Head of Highways and Transport	N/A

### Cabinet Meeting Date - June 2018 (TBC)

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Update	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20 <sup>th</sup> June 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Housing Revenue Account - Medium Term Financial Plan	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20th June 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Capital Programme Monitoring Out-Turn 2017/18	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20th June 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Treasury Performance Management 2017/18	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 20th June 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A

School Place Planning	Yes	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 20th June 2017	Director, Children Services Head of Education	N/A
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### Cabinet Meeting Date - July 2018 (TBC)

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Update	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 7th June 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	
Education Transport Policy 2019-20	No	Cabinet Member for Children's Services and School Attainment	Cabinet	N/A Date of Notice: 7th June 2017	Director, Children Services Head of Education	
Debt Management	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A Date of Notice: 7th June 2017	Corporate Director of Resources and Growth Head of Revenues and Benefits	



### Cabinet Meeting Date - September 2018 (TBC)

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Update	No	Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation	Cabinet	N/A 11th September 2017	Corporate Director of Resources and Growth Director of Finance (s151) Officer	N/A
Annual Review of Local Ombudsman Complaints	No	Leader of the Council	Cabinet	N/A	Corporate Director of Resources and Growth Director of Law & Democratic Services (Monitoring Officer)	N/A

