

# Head of Internal Audit Update

**Audit Committee**

**Date: 6 February 2018**

---

Author: Head of Internal Audit

Wards: None

Parishes Affected: None

---

## **1. Purpose and Reasons**

- 1.1 To present Members with a summary of the main issues arising from the Internal Audit reports finalised since the Audit Committee meeting in November 2017, to update Members with regard to progress against the annual internal audit plan and other key issues.
- 1.2 The Council's Audit Committee has a strategic role to ensure that the Council's assurance framework is operating effectively. To this end it should seek assurance that key areas that contribute to this framework are operating properly.
- 1.3 The Council's Internal Audit section is a key component of the assurance framework and therefore it is essential that this Committee monitor its performance against the annual plan along with the implementation of agreed recommendations by Client departments.

## **2. Recommendations**

The Committee is recommended to:

- 2.1 It is recommended that Audit Committee note the report.

## **3. Detail**

Progress on completion of Internal Audit Plan 2017/18

- 3.1 Details of audits finalised since the November Audit Committee meeting are set out in Appendix 1. The appendix sets out the key audit recommendations made along with the overall risk assessment to the Council.
- 3.2 Appendix 2 sets out progress against the 2017/18 plan as at the year-end. As at the end of January 2018, 73% of the number of audits in the audit plan has been completed against a target of 78%.

Staffing update

- 3.3 At the last Committee meeting the Head of Internal Audit reported that someone had been recruited to the post of senior Auditor but unfortunately this appointment had not worked out and the post is now vacant again. The Head of Internal Audit is currently reviewing the team structure.

# Head of Internal Audit Update

**Audit Committee**

**Date: 6 February 2018**

---

## Corporate Fraud Team

- 3.4 Continued HRA funding for the Corporate Fraud Team has been agreed with the Head of Housing Services for 2018/19.
- 3.1 So far in 2017/18 the Corporate Fraud Team has received a total of 259 referrals. To the end of December 17, the team has:
- Recovered 16 housing properties (estimated savings £288,000)
  - Stopped 4 fraudulent right to buy applications (discount saved of £298,643)
  - Additional Bills Raised £15,267.47 (£11214.82 relating to HB)

## **4. Alternative Options**

- 4.1 Not applicable

## **5. Implications, Diversity Impact Assessment and Risk Management**

### Financial and Procurement Implications

- 5.1 There are no direct financial implications arising from this report.

### Legal and Human Rights Implications

- 5.2 Internal Audit is a statutory requirement of the Accounts and Audit Regulations 2015. The Internal Audit service also provides assurance to the Director of Finance regarding the requirements of Section 151 of the Local Government Act 1972.

### All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 None

### Diversity Impact Assessment

- 5.4 None

### Risk Management

- 5.5 Potential risks to the Council are identified in the individual audit reports summarised in Appendices 1 and 2.

## **6. Consultees**

- 6.1 The Director of Finance (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

# Head of Internal Audit Update

**Audit Committee**

**Date: 6 February 2018**

---

## **7. Background Papers**

7.1 None

## **8. Appendices**

8.1 Appendix 1: Internal Audit Reports finalised since the November 2017 Audit Committee.

8.2 Appendix 2: Progress against the Internal Audit plan 2017/18