

# Swindon Borough Council

## Appointments Committee

**Friday, 18 May 2012**

Council Chamber, Civic Offices (Anticipated meeting room)

**At 3.32 p.m. (Or Upon the rising of the Appeals Committee)**

**To: All Councillors**

**Committee Officer:** Helen Harris (Telephone: 01793 463604)

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### **AGENDA**

**1. Apologies for Absence**

**2. Minutes** (Pages 1 - 2)

To receive the minutes of the meeting held on 20<sup>th</sup> May 2011.

**3. Declarations of Interest**

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

**4. Public Question Time**

See explanatory note below. Please phone the Committee Officer whose name and number appears at the top of this agenda if you need further guidance.

**5. Local Government Act 1989 - Section 15: Political Balance Arrangements**

"That Committees be reminded of their duty to carry out a review under Section 15 of the Local Government and Housing Act 1989 and recommended that, having carried out the review, they continue to apply the political balance provisions." (Recommendation to the meeting of Swindon Borough Council on 18<sup>th</sup> May 2012.)

(See report of Director of Law and Democratic Services to the Annual Meeting of the Borough Council for details of the political balance arrangements.)

**6. Appointment of Sub-Committees**

(a) Chief Officer Appointments Sub-Committee. (Recommended Membership – 7 Members to be drawn from a nominated pool.)

(b) Deputy Chief Officer Appointments Sub-Committee. (Recommended Membership – 7 Members to be drawn from a nominated pool.)

**Date of Despatch:** 14 May 2012

**Public Question Time** - Swindon Borough Council is committed to increasing its accountability to the public and to promoting active citizenship. Up to 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from members of the public about the work of the Committee (except for confidential matters and specific planning applications). Questions must be relevant, clear and concise. Because of time constraints Public Question Time is not an opportunity to make speeches or statements. Prior notice of a question to the Director of Law and Democratic Services is desirable - particularly if detailed background information is needed.

**Access Arrangements** – The Venue is wheelchair accessible and an infrared receiver hearing system is provided. If you would wish to attend the meeting but have any special requirement to enable you to do so please contact the Committee Clerk above, as soon as possible prior to the date of the meeting.

If you would like to receive any of the pages contained in this agenda in a larger print size please contact the Committee Officer whose name appears on the first page of this agenda.