

# Swindon Borough Council

## Cabinet

**Wednesday, 4 December 2019**

Committee Room 6, Civic Offices

At 6.00 p.m. or at the Conclusion of the Cabinet Open Forum

### **Conservative Councillors**

David Renard (Chair)

Oliver Donachie

Brian Ford

Dale Heenan

Russell Holland

Mary Martin

Cathy Martyn

Maureen Penny

Gary Sumner

Keith Williams

**Committee Officer:** Douglas Campbell (Telephone 07779 413886)

email: [committeeservices@swindon.gov.uk](mailto:committeeservices@swindon.gov.uk)

Swindon Borough Council can be contacted at the Civic Offices, Euclid Street, Swindon, SN1 2JH  
(Telephone 01793 445500)

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## **AGENDA**

### **NOTE:**

**A Cabinet Open Forum is held at 6:00 p.m. prior to the start of each scheduled Cabinet Meeting. The Open Forum is similar to the 'public question time' that happens at most Council meetings. It provides the chance to meet with Cabinet Members as well as Corporate Directors and Directors to discuss matters relevant to the Cabinet and its responsibilities. It provides an opportunity to raise issues and give views. The Cabinet Meeting will commence at the Forum's conclusion.**

**1. Apologies for Absence.**

**2. Declarations of Interest.**

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

**3. Minutes. (Pages 5 - 10)**

To receive the minutes of the meeting held on 16<sup>th</sup> October 2019.

4. **Public Question Time.**  
See explanatory note below. Please phone the Committee Officer whose name and number appears at the top of this agenda if you need further guidance.
5. **Budget Management 2019/20** CDFA (CB: RH) **All Wards**  
Report to follow.
6. **Capital Monitoring Quarterly Reports - second quarter 2019/20** CDFA (CM: RH) **All Wards** (Pages 11 - 32)
7. **Treasury Management Performance 2019/20** CDFA (CM: RH) **All Wards** (Pages 33 - 38)
8. **Housing Revenue Account - Housing Development Sites** CDCH (CM: CM) **LF; WP** (Pages 39 - 50)
9. **Swindon Borough Local Plan Review - Regulation 19 Consultation (submission draft) (Minute for Confirmation)** HP&RS (CM: GS) **All Wards** (Pages 51 - 60)
10. **Corporate Customer Feedback Policy** HCSRBS (CM: KW) **All Wards** (Pages 61 - 94)
11. **Amending the Diversity Impact Assessment Process to strengthen Swindon Borough Council's role as a Corporate Parent** ODL (CM: KW) **All Wards** (Pages 95 - 100)
12. **Adult Community Learning Plan 2019-21 (Minute for Confirmation)** HSELL (CM: RH) **All Wards** (Pages 101 - 110)
13. **Natural England District Licensing Project for Great Crested Newts Habitats** HP&RS, HPA (CM: GS,KW) **All Wards** (Pages 111 - 120)
14. **Carriage Works Regeneration - Phase II** HTCD (CM: DH) **CE** (Pages 121 - 126)
15. **Nythe Road/Oxford Road Capacity Enhancement Scheme: New Eastern Villages (NEV)** CDCH (CM: MP, GS) **SM** (Pages 127 - 134)

**Date of Despatch:** 27 November 2019

**Key:**

**Officers:**

CDCH	-	Corporate Director Communities and Housing
CDFA		Corporate Director of Finance and Assets (Section 151 Officer)
HCSRBS	-	Head of Customer Services, Registrars and Bereavements
HP&RS		Head of Planning, Regulatory Services and Heritage
HPA		Head of Property Assets
HSSELL		Head of Skills, Employment & Lifelong Learning
HTCD		Head of Town Centre Development
ODL		Organisational Development Lead

**Wards**

CE	Central
LF	Lydiard and Freshbrook
SM	St Margret and South Marston

**Cabinet Members Responsible for the Service Area concerned:**

DR	-	David Renard	Leader of the Council and Chair of Cabinet
RH	-	Russell Holland	Deputy Leader of the Council, Vice-Chair of Cabinet, and Cabinet Member for Commercialisation, Education and Skills
OD		Oliver Donachie	Cabinet Member for Economy and Place
BF	-	Brian Ford	Cabinet Member for Adults and Health
DH	-	Dale Heenan	Cabinet Member for the Town Centre
MM	-	Mary Martin	Cabinet Member for Children's Services
CM		Cathy Martyn	Cabinet Member for Housing and Public Safety
MP	-	Maureen Penny	Cabinet Member for Highways and the Environment
GS		Gary Sumner	Cabinet Member for Strategic Planning
KW		Keith Williams	Cabinet Member for Corporate Services and Operational Excellence

**Diversity Impact Assessments**

Diversity Impact Assessments (DIA's) are important to ensure the services we deliver are helping us to meet our vision to make Swindon an equal society ; we are also required by the Equality Act 2010 to demonstrate the equality analysis we have undertaken to support decision making, DIAs are our method of doing this.

Diversity Impact Assessments produced in respect of items to be considered at this meeting can be inspected via the following link:

[http://www.swindon.gov.uk/info/20029/people\\_and\\_communities/309/diversity\\_impact\\_assessments](http://www.swindon.gov.uk/info/20029/people_and_communities/309/diversity_impact_assessments)

**Public Question Time** - Swindon Borough Council remains committed to increasing its accountability to the public and to promoting active citizenship. 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from the public about the work of the Committee (except for confidential matters, and matters relating to planning and licensing applications). We will give priority to those who submit questions in writing at least two days before the meeting. Questions must be relevant, clear, and concise. You may not use Public Question Time as an opportunity to make speeches or statements.

Questions in writing should be sent to the Committee Officer whose contact details appear on the agenda above or to the Chief Legal Officer, we will publish it, along with the answer, alongside the Minutes. The process associated with asking a public question is set out in the "Public Question Time at Council

Meetings Protocol and Guidance" available on the Council's Website.

(<http://www5.swindon.gov.uk/moderngov/ecCatDisplay.aspx?sch=doc&cat=13338&path=0>) or from the Committee Officer named above.