

**Notes of Meeting
ONE SWINDON LEADERSHIP BOARD**

TUESDAY 20 MARCH 2018

Present: Councillors David Renard and Jim Grant, John Gilbert, Sue Wald, Cherry Jones, Mike Ash and Carmel Burton (Swindon Borough Council), Angus Macpherson (Police and Crime Commissioner), Nicki Millin (Clinical Commissioning Group), Richard Hill (VAS), Ian Larrard (Business West) and Ian Gardener (DWP).

1.	Welcome and introduction	ACTION
	Councillor David Renard, Chair of the One Swindon Board, welcomed everyone to the meeting.	
2.	Update on the Winter Provision	ACTION
	<p>Mr Mike Ash, Head of Housing Management at Swindon Borough Council, provided an update to the Board on the Winter Provision programme.</p> <p>Mr Ash explained that the former NHS building on Carfax Street had closed on Sunday, following the end of the 12 week pilot programme, assisting 12 rough sleepers during the winter months. The Board noted that 9 guests of the programme had been successfully housed in both independent and supported housing, that a further guest had been offered accommodation, and that the remaining two guests had not fully engaged with the programme. All the guests also have the support of a mentor, from a variety of agencies, to help assist them going forward.</p> <p>Mr Ash referred to the number of volunteers who had originally signed up to assist the programme, which resulted in 50 being actively engaged. This equated to approximately 2000 volunteer hours in total, and they were assisted by two Volunteer Co-ordinators and four part time shift leaders. The Board noted that the building had required some refurbishment works to make it safe and functional.</p> <p>In terms of the costs for the programme, Mr Ash confirmed that the original target had been £35 per person per night. The accounts have not yet been closed, but the anticipated cost is somewhere between £35 and £45. The Board noted that the cost for placing complex cases in a B&B provider can be up to £65, so the programme had demonstrated a saving as well as providing a raft of support not available from a B&B provider.</p>	

	<p>Mr Ash highlighted the support provided to the programme, which included:</p> <ul style="list-style-type: none"> • Representatives from Avon and Wiltshire Mental Health Partnership (AWP) attended twice a week to provide specialist mental health services. • Swindon Integrated Substance Misuse Service undertook clinical work with the guests off site. • The Borough Council's Adult Learning Team helped with studies, volunteering and returning to work. • The Swindon Night Shelter provided white goods and furniture. • WH Smith provided jigsaws, games and DVDs. • Crown Decorating Centre provided decorating materials, which were used by the Probation Service Community Payback Scheme to improve the building. • Intel provided laptops. • Bib Breakfast Plus provided breakfast at St Luke's Church. • The Hindu community provided a meal once a week. <p>Mr Ash advised that the first piece of evaluation work on the outcomes from the programme will be completed by the end of June 2018.</p> <p>Following the presentation, Board members discussed the matters raised, including:</p> <ul style="list-style-type: none"> • The work of Mr Ash and the volunteers in supporting the programme, and support for cross sector collaborative approach in other service areas. • The links needed between homelessness services, and drug and alcohol / sexual health services, to provide holistic support. • The importance of having a physical site within which to provide the intensive support required, and the best location for it in terms of access to transport links and other services. • Tracking the number of rough sleepers, and seasonal changes to their numbers and where they locate. • Potential options for providing day time as well as night time provision for guests, and for rolling the service out across the year. • Evaluation of the volunteers involved in the programme, and options for maintaining their engagement. • Opportunities for the guests who have successfully completed the programme to be involved in future schemes. • The packages that have been put in place around the 9 guests who have been housed, which includes mentoring, peer support and professional help, and the work done with 	
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	<p>landlords to provide reassurances and guarantees for their placements.</p> <ul style="list-style-type: none"> • The prevention work needed to help people avoid becoming rough sleepers. • The challenges faced this year from the introduction of the Homelessness Reduction Act and Universal Credit. • The timeline going forward for evaluating the findings and developing the options for future provision. <p>The Board noted the update.</p>	
3.	Update on the Calming Café	ACTION
	<p>Ms Nicki Millin, Accountable Officer at NHS Swindon Clinical Commissioning Group (CCG), provided an update on the development of the 'Calming Café' project, which had been allocated £100k of capital funding from the One Swindon Board at its last meeting.</p> <p>Ms Millin confirmed that the three potential sites for the project had been visited and assessed for suitability, and that the preferred option was for the café to form part of the Reference Library. Ms Millin advised that the preferred service provider is likely to be MIND, and that a meeting between MIND and the architects will be held shortly to finalise the plans for the building. The Board noted that future updates on this project will be presented to the One Swindon Health and Wellbeing Board.</p> <p>Following the presentation, Board members discussed the matters raised, including:</p> <ul style="list-style-type: none"> • The three month's timeline within which the café is expected to be opened, dependent on any structural work required on the building and the recruitment of staff. • The provision of S136 services within Swindon following the transfer of the service to Devizes in March 2018, and the additional community resources being put in place by AWP following the closure. • The support received for the proposal from the relevant Ward Councillors. • The agreement with Wiltshire Council on the arrangements for approved mental health services going forward. • The planned review of service demand with the number of S136 detainees reducing across the county. • Anticipated additional costs for the project being funded by the CCG. • Future involvement of the police service in transporting S136 patients, and the agreement in place with the AWP for 	

	<p>the conveyancing of patients once discharged from Devizes.</p> <p>The Board noted the update.</p>	
4.	Update on the Domestic Violence Project	ACTION
	<p>Ms Cherry Jones, Director of Public Health at Swindon Borough Council, provided an update on the development of the 'Family Choices Programme', which had been allocated £90k of revenue funding from the One Swindon Board at its last meeting.</p> <p>Ms Jones referred to the 'mapping and gapping' exercise undertaken on the current service provision to families in Swindon, and highlighted how this project will introduce a family based service working with perpetrators, victims and children.</p> <p>Ms Jones advised that different models of family choice services across the country had been assessed, and the West Berkshire model had been identified as the most appropriate for implementation in Swindon. She confirmed that a multi-agency working group had been set up, which includes Swindon Women's Aid, the Police, and the Borough Council, and it will be examining the best options for Swindon going forward.</p> <p>Ms Jones highlighted the further work needed to develop the evidence based evaluation framework that will demonstrate the impact of this provision, and on finalising the costs associated with the project.</p> <p>The Board noted other opportunities that have been identified to help reduce the impact of domestic violence, such as family group conferencing, which could align with and complement this project.</p> <p>Ms Jones referred to future governance arrangements for reporting progress against the project, and noted that the Domestic Abuse Steering Group will be responsible for implementation and will report to the Community Safety Partnership Board, which in turn reports to Cabinet and the Health and Wellbeing Board.</p> <p>Following the presentation, Board members noted that the expected project implementation date will be September 2018, following a thorough examination of service needs and desired impact.</p> <p>The Board noted the report.</p>	
5.	One Swindon Legacy Report	ACTION
	Ms Carmel Burton, Corporate Planning Lead at Swindon Borough	

	<p>Council, introduced the report which set out progress towards implementation of the projects funded by the One Swindon Board.</p> <p>Ms Burton highlighted how, in January 2014, it was agreed that a suite of business cases setting out a programme of multi-agency projects to pilot models of collaborative working should proceed to implementation. Further business cases were subsequently brought to the Board for consideration, which continued the emphasis on collaborative working and piloting new ways of working.</p> <p>The Board noted that, in the vast majority of cases, the work is still on-going from these projects as they have been either mainstreamed or have continued with grant funding. Ms Burton referred to how some cases had been time limited and have now expired, how the Alcohol Advice and Support project had not had the expected community impact, and the difficulty experienced in recruiting to the Quality Assurance Manager post for the Local Safeguarding Adult's Board.</p> <p>Following the presentation, Board members discussed the matters raised, including:</p> <ul style="list-style-type: none"> • The achievement of having piloted new ways of working that have now been mainstreamed, and other opportunities that may be presented following the merger with the Health and Wellbeing Board for continuing this approach. • How hosting a collaborative annual conference could provide an excellent opportunity to raise awareness, network, share best practise and learn in an informal environment, and could be helpful in driving forward the collective partnership agenda. It was agreed that this would be taken forward as a piece of work to scope potential options. <p>The Board noted the report.</p>	John Gilbert
6.	Close and Next Steps	Action
	<p>Councillor David Renard, Chair of the One Swindon Board, referred to the Board's commitment, agreed at its last meeting, to merge with the Health and Wellbeing Board.</p> <p>The Board noted the update provided on the timeline for amending the governance arrangements of the Health and Wellbeing Board, and also that this would be the last meeting of this Board.</p> <p>Councillor Renard thanked everyone for attending the meeting and for their contributions during the discussions, and expressed</p>	

	gratitude on behalf of the Board to Ms Burton for her support.	
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