

Covid-19 Recovery Monitoring Plan - Actions - 18th August 2020

Workstreams	Priority	Lead	Action	Status			Anticipated completion date	RAG Status
				Complete	Underway	Not started		
The Organisation	Cabinet Member: Cllr Jandy - Lead Officer: Sonia Grewal							
	O1	SG	Bring those not currently able to work back into the workforce				Aug-20	A
	O1	SG	Develop policies, guidance to support health and wellbeing of staff as return to work / work from home)				Aug-20	G
	O2	SG	Assessment of buildings, when to reopen and who needs to use them				Aug-20	A
	O2	SG	Issue guidance on safe working practices				Aug-20	G
	O2	SG	Re-open buildings closed during response phase				ongoing	A
	O2	SG	Make required modifications to buildings (layout, hygiene etc)				Aug-20	A
	O3	SG	Issue guidance for managers on new team working patterns / styles				Aug-20	G
Economy	Cabinet Member: The Leader - Lead Officer: Philippa Venables							
	E1	PV	Collect & interpret new data being generated from business support programmes as part of wider data and intelligence workstream linked to the Economic Recovery Bronze working group				Oct-20	G
	E1	PV	Working with business support partners to understand the current and predicted economic impacts and amend plans accordingly				Oct-20	G
	E2	PV	Establish wellbeing and support provision for business owners and employers and those teams providing support				Sep-20	G
	E2	PV	Continue to provide commerical tenants with support, with Covid-19 related rent deferrals to be discussed with tenants on a case by base basis and additional support made available for those that need it.				Oct-20	G
	E3	PV	Refocus Business Retention and Expansion programme and TechSwindon digital support to meet demand and work with colleagues to promote new ESIF programmes				Aug-20	G
	E3	PV	Identify & develop solutions to potential barriers to business re-opening, in particular staff returning to work/public transport/walking & cycling				Aug-20	G
	E3	PV	Review of immediate businesses need and identify key sectors for safeguard and growth support and signpost to support				Aug-20	G
	E3	PV	Identify business need for retraining and apprenticeships through conducting Skills Survey with local businesses in collaboration with the local colleagues				Aug-20	G
	E4	PV	Review current place marketing messaging to reflect new business needs				Aug-20	G
	E4	PV	Post-Covid inward investment targeting campaign developed				Oct-20	G
	E5	PV	Progress with the Town Development Plan to be completed by the end of September for implementation				Sep-20	G
	E5	PV	Grant pavement licences where appopriate and track the number of licences granted to inform the Covid economic recovery plan (data workstream)				Oct-20	G
	E5	PV	Emergency Active Travel Fund now at bidding stage for phase 2				Aug-20	G
	E6	PV	Review policy framework to deliver a portfolio of suitable/available sites to meet the needs of SME housebuilders				End of Aug	G
	E6	PV	Review policy frameworks to support housebuilding and development of employment land through use of Local Development Orders in short-term.				End of Aug	G
	E6	PV	Review policy framework to deliver a portfolio of suitable/available sites to meet the needs of key economic growth sectors and associated R&D.				End of Aug	G

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Social Care, Housing & Vulnerable Groups	Cabinet Members: Cllr Ford, Cllr Martin and Cllr Martyn - Lead Officers: Angela Clarke & Angela Plummer							
	SHV1	AC	Abusive relationships campaign to encourage people to seek support. Develop managed pathways to support families that prevent need for intervention in crisis.				Aug-20	G
	SHV2	AC	Campaign to encourage parents to seek support re alcohol and substance use. Develop managed pathways into support that prevent need for intervention in crisis.				Aug-20	G
	SHV 4	AC	Identify children needing additional support as a result of lockdown (e.g young carers, those with emotional/mental health needs, those involved in crime and/or being exploited)				Sep-20	A
	SHV7	AP	In-house Day Service - Re-open OK4U				Sep-20	G
	SHV8	AP	Model demand requirements and potential managed exit of some provision to support stabilisation of care sector (prioitisation to follow once modelling complete)				no immediate risks identified but continue to monitor and review - stage 1 complete	G
	SHV8	AP	Re-open day services within Extra Care units (phased approach based on need)				Sep-20	A
	SHV9	AP	Recommence review of autism self assessment and actions required, transition roadshows and goal planning reinitiated				End of Sept-20	A
	SHV10	AP	Complete space and risk assessments to progress co-location with CCG (on-hold due to Covid restrictions)				October with some joint working in place from September	A
	SHV12	AP	Identify housing options for rough sleepers accommodated during lockdown				Sep-20	G
	SHV15	AP	Reintroduce the voids and lettings process				Jul-20	G
Health & Wellbeing	Cabinet Members: Cllr Ford and Cllr Martyn - Lead Officer: Steve Maddern							
	HW1	SM	Undertake resident survey to understand impact of Covid-19 on population health				Aug-20	A
	HW2	SM	Implementation of sustainable test, trace, track programme				Jun-20	G
	HW2	SM	Restart sexual and reproductive health services				Sep-20	G
	HW3	SM	Restart weight management programmes				Sep-20	G
	HW3	SM	Restart of NHS Health Checks				Sep-20	A
	HW3	SM	Restart Diabetes Prevention Programme				Sep-20	A
	HW3	SM	Restart smoking cessation offer				Sep-20	A
	HW3	SM	Restart Fall Prevention programme				Sep-20	A
	HW3	SM	Launch Walk/Cycle promotion project				Sep-20	A
	HW4	SM	Create sustainable partnership model for delivery of Live Well Hub services				Sep-20	A
	HW4	SM	Develop & launch financial hardship related programmes				Sep-20	A
	HW5	SM	Review Community Safety Partnership priorities, working with partners to support recovery				Aug-20	A

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Operational Services	Cabinet Member: Cllr Penny - Lead Officer: Tony Galloway							
	OS2	TG	To keep the HWRC opening and booking system under review				Spring 2021	G
	OS3	TG	Re-open customer facing reception services - by appointment only				16th Sept	G
	OS	TG	Re-commence citizenship ceremonies				1st Sept 20	G
	OS	TG	Re-open STEAM				Date under review	A
	OS	TG	Re-open Lydiard hotel & museum				Date under review	A
	OS	TG	Start Quick Choice service at Central library (bookable slots)and bookable Computer sessions at Central Library				31-Aug-20	G
	OS	TG	Start Quick Choice service at other core Libraries (Park, Highworth, North and West Swindon) - (bookable slots)and bookable Computer sessions at all sites				w/b17th August 2020	G
	OS	TG	Bookable computer sessions at other core libraries				w/b24th August 2020	G
Education, Skills & Learning	Cabinet Member: Cllr Holland - Lead Officer: Sally Burnett							
	ESL1	SB	Ensure reasonable endeavours are made to secure and deliver provision for SEND children is delivered according to the EHC Plan under temporary legislation. SEND team have followed up with all schools outstanding to reveiw progress, information is being collated and will be available this week.				30th Sept 20	G
	ESL1	SB	Ensure dedicated home to school transport for pupils with an EHCP (SEND) supports the school attendance and provides a safe mode of transport through efficient operational planning and financial spend.				3rd Sept 20	A
	ESL1	SB	Attendance Strategy to ensure all pupils return to school and to include specific actions needed for the vulnerable.				1st Sept	G
	ESL2	SB	Support re-opening of schools from September and ensure transiition of all children both back into provision and phase transfers (children starting reception, junior school, secondary school)				1st Sept	G
	ESL2	SB	Support Schools with a programme of 'catch up' for pupils with a focus on the vulnerable and ensure access to the National Tutoring Programme. Specific programme for CLA to be developed.				30th Sept	A
	ESL2	SB	Put in place an automated system to collate attendance data, agree end to end process and agree resources.				30th Nov	A
	ESL3	SB	Ensure that all young people identified as at risk of NEET are case loaded and receive support.				3rd Sept 20	A