

Completed Actions (Previous Reporting Periods)									
Workstreams	Priority	Lead	Action	Status	Completion Date				
				Complete					
The Organisation	Lead Member: Cllr Jandy - Lead Officer: Sonia Grewal								
	O1	SG	Complete Covid-19 Secure Risk Assessment		Jun-20				
Economy	Cabinet Member: The Leader - Lead Officer: Philippa Venables								
	E3	PV	Promote existing cycling network to businesses to encourage greater usage by those commuting to work		Jun-20				
	E2	PV	Develop package of support for commercial tenants ahead of next quarter		Jul-20				
	E5	PV	Review and re-prioritise capital programme		Jul-20				
	E5	PV	Keeping construction on-site in line with guidance. Where possible across the borough, managing risk where there is Covid impact		Jun-20				
	E5	PV	Identify and implement changes to town centre/retail areas to support safe retail reopening e.g signage, temporary road changes to support queuing, communications programme.		Jul-20				
	E5	PV	Facilitate the temporary repurposing TC retail units						
	E5	PV	Review policies to enable change of use. Flexibility in plan and policy making to respond to market demand through pragmatic planning policy advice in short-term.		Jul-20				
	E5	PV	Consider temporary review in terms/pricing of pavement licenses as outlets reopen.		Jul-20				
	E5	PV	Capital schemes on hold to be re-started (where appropriate)		Jul-20				
	E5	PV	Review and implement Emergency Active Travel Fund to repurpose streets for walking and cycling		Jun-20				
	Social Care, Housing & Vulnerable Groups	Lead Members: Cllr Ford, Cllr Martin & Cllr Martyn - Lead Officers: Angela Clarke & Angela Plummer							
		SHv12	AP	Complete scoping for business improvement teams to process map current and desired processes between hospital, ICT and Customer services.		Scoping complete, delivery starts w/c 20th July			
SHV7		AP	In-house Respite Care - Re-commence service offering respite to carers for adults with learning disability (with a reduced number and based on highest level of need) - Firethorn / bungalows						
SHV11		AP	Maximising capacity within reablement for hospital discharges and ICT (front door) referrals						
SHV5		AC	Bring back face to face family time for children in our care, in a safe environment, having identified the order of priority need.		Jul-20				
SHV7		AP	In-house Day Service - Re-open OK4U		Sep-20				
SHV8		AP	Model demand requirements and potential managed exit of some provision to support stabilisation of care sector (prioitisation to follow once modelling complete)		Aug-20				
Health & Wellbeing	SHV2	AC	Campaign to encourage parents to seek support re alcohol and substance use. Develop managed pathways into support that prevent need for intervention in crisis.		Aug-20				
	SHV15	AP	Reintroduce the voids and lettings process						
	Lead Members: Cllr Ford and Cllr Martyn - Lead Officer: Steve Maddern								
	HW2	SM	Implementation of sustainable test, trace, track programme						

Operational Services							
	Lead Member: Cllr Penny - Lead Officer: Tony Galloway						
	OS1	TG	Re-open HWRC		20th May partial reopening 10th June extend hours (9am to 4pm)		
	OS7	TG	Re-commence birth registrations		10-Jun-20		
	OS	TG	Provide access to SMAG exhibitions		01-Jun-20		
	OS	TG	Re-open Lydiard Car Park		13th May 20		
	OS	TG	Re-open Enterprise Works		01-Jun-20		
	OS	TG	Re-commence site visits as part of Planning and Reg Services function		w/c 15 June 20		
	OS	TG	Enable return to full statutory planning service		w/c 15 June 20		
	OS	TG	Re-start HRA and corporate routine repairs		w/c 8th June		
	OS	TG	Re-start HRA & corporate capital works		w/c 15 <sup>th</sup> June		
	OS5	TG	Remove relaxation of parking enforcement and return to tighter measures				
	OS7	TG	Re-commence weddings				
	OS	TG	Re-open Lydiard catering outlets				
	OS	TG	Managers and senior staff return to Libraries to redesign layouts				
	OS	TG	Re-open Central Library with Reserve and Collect/ Grab and Go service - 3 bookable sessions		w/b 13th July 2020		
	OS	TG	Sopra Steria ( Visa Biometric ) booked sessions to start at Central Library		w/b 20th July 2020		
	OS	TG	Library book returns available at All core library sites		w/b 20th July 2021		
Education, Skills & Learning	OS	TG	Frontline staff return to libraries for training and stock work		9th July 2020		
	OS	TG	Re-open other core libraries with Reserve and collect/ Graband Go - bookable sessions spread across the week at other core libraries(North, Highworth, Park, West)		w/b 27th July 2020 - opening of other 4 core library sites		
	Lead Member: Cllr Holland - Lead Officer: Sally Burnett						
	ESL2	SB	Provide risk assessment template for schools and settings re-opening to more students, quality assure for maintained schools and provide feedback to schools and offer support if required.		1st June		
	ESL2	SB	Collate information on the offer for all students from 1st June or 15th June (secondary) and agree a collaborative approach to meeting demand (brokerage).		15th June		
	ESL2	SB	Ensure we are able to report on the attendance of pupils in schools. Set up a process to receive information direct from schools.				
	ESL1	SB	Ensure vulnerable children and young people are offered a place in schools and settings from 1st June or 15th June (secondary) when eligible, identify gaps and work with schools to provide places.		24th July		
	ESL2	SB	Following guidance for early years, put in place a plan for summer holiday and September opening and ensure needs are met.		24th July		
	EL3	SB	Identify young people who are school and college leavers and who are at risk of NEET		14th July		