

Swindon Borough Council

Special Committee

Monday, 28 February 2005

Function Room, Civic Offices, Swindon (Anticipated meeting room)

At 6.00 p.m.

Conservative Councillors

Mike Bawden (Chair)
Ian Dobie (Vice-Chair)
Brian Ford
Garry Perkins
Fionuala Foley (Deputy)
Nick Martin (Deputy)
Jemima Milton (Deputy)
David Renard (Deputy)
Justin Tomlinson (Deputy)

Labour Councillors

David Nash
Barrie Thompson
Maureen Caton (Deputy)
Mavis Childs (Deputy)
Maureen Dilley (Deputy)
Maurice Fanning (Deputy)
David Glaholm (Deputy)
Andy Harrison (Deputy)
Derique Montaut (Deputy)

Liberal Democrat Councillors

Chris Shepherd
Wendy Johnson (Deputy)

(Copies to all other Members of the Council – For Information)

Committee Officer: Ian Willcox (Telephone: 01793 463601)
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Swindon Borough Council can be contacted at the Civic Offices, Euclid Street, Swindon, SN1 2JH (Telephone 01793 463000)

AGENDA

PART 1 (PUBLIC ITEMS)

1. Apologies for Absence.

2. Declarations of Interest.

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

3. Minutes (Pages 1 - 2)

To receive the minutes of the meeting held on 17th January 2005.

4. Public Question Time.

See explanatory note below. Please phone the Committee Officer whose name and number appears at the top of this agenda if you need further guidance.

5. Exempt Items - Exclusion of Press and Public.

Certain items are expected to include the consideration of exempt information and the Committee is, therefore, recommended to resolve "That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion

of the matters referred to in the items listed below, on the grounds that they involve the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act".

<u>Item No.</u>	<u>Paragraph No.</u>
6	1

PART 2 (TO BE CONSIDERED WITHOUT THE PRESS AND PUBLIC PRESENT)

6. Voluntary Severance. (DLCG) (Pages 3 - 6)

Date of Despatch: 18 February 2005

Key: Officers:

- CE - Chief Executive
- DCC - Director of Cultural Change
- DE - Director of Education
- DEP - Director of Environment and Property
- DF - Director of Finance
- DH - Director of Housing
- DLCG - Director of Law and Corporate Governance
- DSS - Director of Social Services
- DSwS - Director of Swindon Services

Public Question Time - Swindon Borough Council is committed to increasing its accountability to the public and to promoting active citizenship. Up to 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from members of the public about the work of the Committee (except for confidential matters and specific planning applications). Questions must be relevant, clear and concise. Because of time constraints Public Question Time is not an opportunity to make speeches or statements. Prior notice of a question to the Director of Law and Corporate Governance is desirable - particularly if detailed background information is needed.

Access Arrangements – The Venue is wheelchair accessible and an infrared receiver hearing system is provided. If you would wish to attend the meeting but have any special requirement to enable you to do so please contact the Committee Clerk above, as soon as possible prior to the date of the meeting.

If you would like to receive any of the pages contained in this agenda in a larger print size please contact the Committee Officer whose name appears on the first page of this agenda.

Special Committee - Terms of Reference

The Special Committee shall have delegated to it the power to act for the Council on the advice of the Chief Executive on any policy decision or any particular matter that is urgent and necessary in the best interests of the Council.

The quorum of the Committee shall be three.

Deputy Members may be appointed at the Annual or any meeting of the Council.

Minutes of any proceedings of this Committee shall be submitted to the Council.

SPECIAL COMMITTEE

MONDAY, 17 JANUARY 2005

PRESENT:- Councillors Mike Bawden (Chair), Ian Dobie (Vice-Chair), Brian Ford, David Nash, Garry Perkins, Chris Shepherd and Barrie Thompson.

17. Declarations of Interest

The Chair reminded Members of the need to declare any known interests in any matters to be considered at the meeting.

18. Minutes

Resolved - That the minutes of the meeting held on 21st December 2004, be confirmed and signed.

19. Public Question Time

No questions were submitted in accordance with Standing Order 28.

20. Exempt Items - Exclusion of Press and Public

Resolved – That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in Item 6 of the Notice of the Meeting on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 12A to the Act. (Minute 21 refers.)

21. Management Arrangements.

The Chief Executive submitted a report dated 4th January 2005, concerning a review of the Council's management arrangements in the light of the report of the Corporate Governance Inspection in December 2004, and of the subsequent Comprehensive Performance Assessment.

Resolved – (1) That approval be given to the creation of the new role of Deputy Chief Executive for an initial period of two years, and to the Director of Cultural Change discharging this role with effect from 18th January 2005, with the title of "Deputy Chief Executive and Director of Cultural Change".

(2) That, further to the decision in (1) above, the proposed arrangements for remuneration for discharging the role of Deputy Chief Executive, be as set out in paragraph 5.9 of the report of the Chief Executive dated 4th January 2005, including the Bonus Plan for the period November 2004 to November 2005, attached as Appendix 1 to that report.

(3) That the Director of Law and Corporate Governance be authorised to amend the Council's Constitution with regard to job title (Article 12) and the arrangements put in place to provide cover in the event of the absence of the Chief Executive (Article 14).

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Agenda Item 6

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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