

Swindon Borough Council

Schools Forum

Wednesday, 31 January 2007

Committee Room 6, Civic Offices, Swindon at 4.00 p.m.

(Light refreshments will be available in Committee Room 4 from 3.40 p.m.)

School Members:

Gill Llewellyn, Primary Headteacher

Terri Menham, Primary Headteacher

Linda Rankin, Primary Headteacher

Debbie Kalyuka, Primary Headteachers

Paul Boyles, Primary Governor

David Easter, Primary Governor

Steve Colledge, Secondary Headteacher

Steve Flavin, Secondary Headteacher

Rachael Matthey, Secondary Headteacher

Peter Wells, Secondary Headteacher

John Newman, Secondary Governor

Pat Porter, Secondary Governor

Bob Walker, Special Headteacher

Non-School Members:

Sally Inskip, Diocese Representative

Rhian Cockwell, Diocese Representative

Phil Baker, Trade Union Representative

Debbie Waldron, Early Years Representative

Cathy Parker, Early Years Representative (Deputy)

Tim Mason, Youth Representative

Committee Officer: Helen Harris

Telephone: 01793 463604 Email: hharris@swindon.gov.uk

Swindon Borough Council can be contacted at the Civic Offices, Euclid Street, Swindon, SN1 2JH (Telephone 01793 463000)

AGENDA

- 1. Apologies for Absence**
- 2. Minutes** (Pages 1 - 4)
To receive the minutes of the meeting held on 14 November 2006
- 3. Aspire Update** (DIBT-E) (Pages 5 - 16)
- 4. Report from School Forum Sub Group** (GDC) (Pages 17 - 22)

5. **Funding for New Schools** (GDC) (Pages 23 - 26)
6. **Schools Budget Balances 2005-06** (GDC) (Pages 27 - 30)
7. **Schools Budget 2007- 2008** (GDC) (Pages 31 - 44)
8. **Schools Funding Formula for Individual Schools Budget 2007-08** (GDC) (Pages 45 - 52)
9. **Standards Fund 2007-08** (GDC) (Pages 53 - 60)
10. **Future Meetings**

The next meeting of the Forum is on 13 March 2007 at 4.00 p.m. Future meetings are planned for 10 July 2007, 2 October 2007, 22 January 2008 and 29 April 2008.

Date of Despatch: 23 January 2007

Key:

Officers:

CE	-	Chief Executive
GDC	-	Group Director: Children
GDHSC	-	Group Director: Housing & Social Care
GDEL	-	Group Director: Environment & Leisure
GDR	-	Group Director: Resources

Public Question Time - Swindon Borough Council is committed to increasing its accountability to the public and to promoting active citizenship. Up to 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from members of the public about the work of the Committee (except for confidential matters and specific planning applications). Questions must be relevant, clear and concise. Because of time constraints Public Question Time is not an opportunity to make speeches or statements. Prior notice of a question to the Director of Law and Democratic Services is desirable - particularly if detailed background information is needed.

Access Arrangements – The Venue is wheelchair accessible and an infrared receiver hearing system is provided. If you would wish to attend the meeting but have any special requirement to enable you to do so please contact the Committee Clerk above, as soon as possible prior to the date of the meeting.

If you would like to receive any of the pages contained in this agenda in a larger print size please contact the Committee Officer whose name appears on the first page of this agenda.

SCHOOLS FORUM

TUESDAY, 14 NOVEMBER 2006

PRESENT: -

School Members: Gill Llewellyn, Primary Headteacher
Terri Menham, Primary Headteacher
Debbie Kalynka, Primary Headteachers
Paul Boyles, Primary Governor
Steve Colledge, Secondary Headteacher
Steve Flavin, Secondary Headteacher
Rachael Matthey, Secondary Headteacher
Peter Wells, Secondary Headteacher
Bob Walker, Special Headteacher

Non-School Members: Sally Inskip, Diocese Representative
Phil Baker, Trade Union Representative
Debbie Waldron, Early Years Representative

Officers: Ian Bickerton, Martin Coles, Geoff Hogg, Stuart McGregor,
Lorraine Billis, Nick Hobbs, Patrick Weir, Karen McMahon.

Apologies for absence were received from Pat Porter (Secondary Governor).

13. Appointment of Chair

Resolved – That Mr Peter Wells be Chair of the Schools Forum

(Mr Peter Wells in the Chair).

14. Appointment of Vice-Chair

Resolved – That Mr Paul Boyles be Vice-Chair of the Schools Forum

15. Minutes

Resolved – That the minutes of the meeting held on 6 June 2006, be confirmed and signed as a correct record.

16. Report from Schools Forum Review Group

The Forum noted the report by the Schools Forum Review Group on the re-constitution of the Forum that had originally been submitted to the meeting on 6 June 2006.

The Director of Local Provision explained that the report had been included in the agenda for information and highlighted the main points. It had been agreed that a standing sub-group of the Forum would be established and he asked for

members' views on the size and membership of this group. It was agreed that the sub-group should consist of six members comprising two primary representatives, two secondary representatives, one special school representative and one non-school representative. It was also agreed that one of the school members would represent the Voluntary Aided sector. Rachel Matthey (Secondary Head Teacher) and Bob Walker (Special School Head Teacher) volunteered to serve on the sub-group. The names of further nominations or volunteers were to be submitted to Helen Harris or Stuart McGregor promptly.

The Chair remarked that it was important that Councillors were kept informed of the Forum's work and also that it would be helpful for the Forum to receive feedback from Councillors, especially in relation to the impact the Forum's recommendations had on Council decisions.

The Chair requested that all reports to the Forum were to be contained in the agenda and that no late papers should be distributed at the actual meeting. He asked members to advise officers or the Forum if they required further information at any time or considered that an induction would be appropriate. It was noted that the term of office for each phase of the membership had yet to be determined.

Resolved - That a standing sub-group of six members be appointed, comprising of two primary representatives, two secondary representatives, one special school representative and one non-school representative, with one of the school members also representing the Voluntary Aided sector.

17. Aspire Update

The Director of Business Transformation submitted a report to provide an update on the Aspire Programme and its implications for schools.

In response to questions regarding the quality control measures in place, the Human Resources Manager for Employee Relations explained that the performance framework focused on measurable outcomes that had to be achieved and that appropriate monitoring would be in place. An enquiry was raised as to whether the Forum should be involved with the monitoring process and it was agreed that the Business Performance Manager would provide details of the outcomes to members before the next meeting on 11 January 2007. Reservations were also expressed about the arrangements for schools (Appendix 1) and clarification was sought on some of the points. It was decided that further information would be provided at the next meeting.

The Director for Early Years and Pupil Services remarked on the problems that could be encountered with multi-agency working if not all the staff involved were in-scope for transfer to Capita. He was therefore seeking to include additional staff in the transfer.

Resolved – (1) That the report and the implications for schools be noted.
(2) That the proposed arrangements for engagement with schools as the programme develops be endorsed, with some reservations.
(3) That the Director for Early Years and Pupil Services submit a report to the January meeting concerning the proposal to include additional Children Services staff in the transfer to Capita.

18. Financial Management Standard in Schools

The Forum considered a report by the Group Director Resources concerning the Financial Management Standard in Schools external assessment process.

The Head of Internal Audit clarified that should a school not have attained the required standard at the initial assessment, a further check would be made in March 2007. After 31 March 2007, the Director of Finance (S151 officer) would report to the DfES on whether the secondary schools had or had not reached the Financial Standard.

Steve Flavin (Secondary Head Teacher) commented on the unrealistic timescales involved and the additional, unreasonable requirements of the process that placed an additional burden on schools.

Resolved – That the Forum notes the process for the external assessment of the Financial Standard in Swindon schools

19. Severance Payments

The Group Director Children submitted a report concerning severance payments in the financial year 2006/07.

Reference was made to a balance of £750k brought forward from 2005/06 and further clarification was sought, and was to be provided, as to where this sum had originated. Members agreed that this was an issue for the standing sub-group to review.

Resolved – That the severance payments arising in the financial year 2006/07 be charged to the Schools Budget.

20. School Balances 2005-06

The Group Director Children submitted a report setting out the level of school balances at 2005/06 year end.

The Group Finance Manager (Children Services) confirmed that enquiries had been made to all schools with a surplus balance of between 5% and 10% and those over 10% had been visited. All the schools that had applied to carry forward the balance had received agreement from the Group Director and a further monitoring exercise had been undertaken in September 2006. He was satisfied that the balances had been properly accounted for.

Resolved – That the schools' individual level of balances be noted and that all schools be allowed to retain their balance carried forward from 2005/06.

21. Dedicated Schools Grant

The Forum considered a report by the Group Director Children advising of additional Dedicated Schools Grant for 2006/07 and the indicative grant for 2007/08.

Resolved – (1) That the proposal for using the additional Dedicated Schools Grant, as set out in paragraph 2.2 of the report, be agreed.

(2) That the indicative Dedicated Schools Grant for 2007/08 be noted.

22. Increased Flexibility at Key Stage 4

The Forum considered a report by the Director of Quality and Standards concerning changes to the funding source for the Increased Flexibility programme 2007/08 and putting forward proposals to secure that funding.

Steve Colledge (Secondary Head Teacher) stated that there had been a decision by Swindon Association of Secondary Heads (SASH) that the current arrangements should be discontinued. He supported that view as each school could then buy-in whatever it required and it would give them more control over the service provided. The Director of Quality and Standards stated that the change would have an impact across the Borough and expressed his concerns at the wider implications. He confirmed that any change would not affect current Year 10 students who were part way through a vocational course.

Resolved - That the Forum does not agree that part of the Dedicated Schools Grant be retained to guarantee the infrastructure of the Increased Flexibility programme, as set out in paragraphs 2.3 and 2.4 of the report.

23. Directed Revisions to the Scheme for Financing Schools

The Group Director Resources submitted a report concerning a directed revision to the Scheme for Financing Schools with effect from 1 January 2007

Resolved – (1) That the directed revisions, as set out by the DfES, be implemented within the Swindon Scheme for Financing Schools with effect from 1 January 2007.

(2) That the standing sub-group, established under Minute 16, review the funding formula for the next funding period to commence in 2008, to ensure that it meets the updated requirements of the Scheme

24. Deprivation Review

The Group Director Children submitted a report concerning a review of arrangements for funding deprivation in the schools.

Resolved – That a review of the arrangements for targeting social deprivation funding in schools be undertaken by the standing sub-group established under Minute 16.

25. Date of Next Meeting

It was noted that the next meeting of the Forum would be on Thursday, 11 January 2007.

Aspire Update

Schools Forum

Date: 31st January 2007

Author: Director of Business Transformation

Parish / Wards Affected: All

Purpose

- To provide the Schools Forum with a brief update on the change to the Aspire contract service commencement date; governance arrangements, including the Performance Monitoring Framework and the implications for schools

Recommendation

The Schools Form is requested to:

- Note the implications for Schools
- Endorse the proposed arrangements for engagement with Schools as the Aspire Partnership develops.

1. Reasons

- 1.1 The procurement of an Incremental Strategic Partnership (ISP) is a key element of the Council's agreed Corporate strategy and plan. On 14th December 2005 Cabinet instructed the Deputy Chief Executive to 'adopt a 'fast track' strategy for procuring a long term strategic partner to help it deliver and sustain its long term objectives.' The ISP will see the immediate transfer of a range of services with further transfer of services over the contract life subject to agreed business benefits.
- 1.2 On 18 October 2006, Cabinet approved a recommendation that Capita plc enter into further negotiations with the Council as the Preferred Bidder for an ISP. This decision was reviewed and noted by the Scrutiny Committee on 23 October 2006.
- 1.3 The Partnership is due to commence on 1st February 2007; this is a delay of two months from previously notified. The decision to delay has been taken to allow for conclusion of all financial and legal negotiations and the detailed finalisation of the price and performance framework.

2. Detail

- 2.1 On 14 November 2006, the Aspire Team presented to the Schools Forum the list of services within the Council which will transfer to the Partner and what

Further information on the subject of this report can be obtained from Patrick Weir on Direct Dial No. 01793 463480 or Email pweir@swindon.gov.uk

Aspire Update

Schools Forum

Date: 31st January 2007

implications this may have for schools over the term of the contract. At that meeting the Forum requested that the Aspire Team provide details of how the partner's performance will be measured in relation to the traded and non-traded services received by schools.

- 2.2 Across the services to Schools that fall within scope of the partnership, existing service levels are reflected in the partnership performance framework. This underpins the partnership governance arrangements and ensures the provision of high quality services with clear stretched targets for continuous improvement. The framework consists of 84 key performance indicators and 15 critical success factors. Each of the measures has a target and a four stage incremental tolerance banding, for which at each band, the Partner will receive a loss of revenue for underperformance. This ensures the Council and recipients of the service receive service levels equivalent or greater than those currently being received.
- 2.3 Performance will be measured on either a monthly, quarterly or annual basis, depending on the nature of the service or process being measured. The Partner will be expected to present the information to the Council lead officers responsible for the relevant service area; who will then validate the information prior to its submission to the Aspire Operations and Strategic Board as part of the ongoing contract monitoring and governance framework.
- 2.4 The Council is seen as an exemplar in the way it has compiled this framework and secured a robust outcome driven payment mechanism to support the delivery of its services.
- 2.5 The Forum is invited to receive regular performance information covering services to Schools in an agreed format. The Forum will also be invited to participate in any customer/stakeholder consultation processes and satisfaction surveys throughout the contract period to ensure performance expectations are managed.
- 2.6 The Performance Monitoring grid showing key performance indicators relating to services for schools is attached at Appendix 1.
- 2.7 On behalf of the various service owners, the Aspire team have briefed Schools via the Schools Forum and the various Headteacher and Governors associations throughout 2006. This will continue in conjunction with Capita as the partnership develops. In addition Steve Flavin of Churchfields School has agreed to represent SASH as a lead schools contact for the partnership to allow early and detailed input into (i) the partnership performance monitoring arrangements (ii) service development from a schools perspective.

Further information on the subject of this report can be obtained from Patrick Weir on Direct Dial No. 01793 463480 or Email pweir@swindon.gov.uk

Aspire Update

Schools Forum

Date: 31st January 2007

Risk Management

Financial and Procurement Implications

- Any financial implications remain subject to the finalisation of the commercial negotiations with the Aspire preferred bidder

Legal / Human Rights Implications

- Compliance with equalities legislation and best practice

Links to Corporate Plans and Policies (in particular to Swindon 2010 Promises)

- The Aspire partnership will contribute to many of the Council's Promises.

Consultees

- The Director of Finance (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

Background Papers and Appendices

- Appendix 1: Aspire – Performance Indicators relating to schools

Further information on the subject of this report can be obtained from Patrick Weir on Direct Dial No. 01793 463480 or Email pweir@swindon.gov.uk

Aspire Update

Appendix 1

Schools Forum

Date: 31st January 2007

Aspire Key Performance Indicators (Please note – KPI's directly relating to Schools are shaded in grey)

Service	No	Indicator	Target	Band 2	Band 3	Band 4	Band 5
HR	KPI 001	Satisfactory service delivery measured against a basket of PI's	90%	T- a%	T – b%	T-c%	T-d%
HR	KPI 002	% of internal customers returning a customer satisfaction survey are satisfied or better	70%				
HR	KPI 003	HR data integrity	98%				
HR	KPI 004	Helpdesk – first point of contact resolution of enquiries	60%				
HR	KPI 005	Helpdesk – For those enquiries which aren't solved at first point of contact the customer is provided a date when a response is due.	95%				
HR	CSF 001	If the HR system is not available to system users for a period of one contract day	HR Sys unavailable for 1 day				
HR	CSF 002	The HR Contact Centre (First Response) is not available to system users for a period of one contract day	HR CC unavailable for 1 day				
Payroll	KPI 001	Net Payments Accurate employee net payments to be made into individual accounts in accordance with agreed timescales	99.9%				
Payroll	KPI 002	All Third Party Payments excluding to employees to be correct and in accordance with agreed timescales.	100%				
Payroll	KPI 003	Errors -Correct errors within next available payroll period of the error happening or being discovered as agreed	98%				

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Aspire Update

Appendix 1

Schools Forum

Date: 31st January 2007

Service	No	Indicator	Target	Band 2	Band 3	Band 4	Band 5
		between the Council and the employee					
Payroll	KPI 004	% of internal customers returning a customer satisfaction survey are satisfied or better (carried out bi-annually)	70%				
Payroll	KPI 005	The database is to be complete and accurately maintained. To be measured by monthly variation reports and annual database checks. Including the following key data integrity elements	99%	T- a%	T – b%	T-c%	T-d%
Payroll	CSF 001	If the HR/Payroll system is not available to HR/Payroll staff and this leads to a significant deterioration in the functionality of the HR/Payroll department.	HR/Payroll Sys not unavailable for 1 day				
Customer Services	KPI 001	Customer Satisfaction (conducted by the Council)	75%				
Customer Services	KPI 002	% Service requests closed within agreed service levels	75%				
Customer Services	KPI 003	% Repeat contact – the number of repeat forms of contact between the Council and the customer for the same enquiry	5%				
Customer Services	KPI 004	% Complaints responded to within 10 days	100%				
Customer Services	KPI 005	Written response times: % Written correspondence responded to within 5 days (including white mail, faxes, e-forms)	80%				
Customer Services	KPI 006	written response times: % Emails responded to within 1 working day	100%				

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Aspire Update

Appendix 1

Schools Forum

Date: 31st January 2007

Service	No	Indicator	Target	Band 2	Band 3	Band 4	Band 5
Customer Services	KPI 007	% of requests for the Home Line service responded to within 15 seconds	95%				
Customer Services	KPI 008	% Calls answered by a person within 20 seconds	80%				
Customer Services	KPI 009	% Customers seen by a member of staff who can answer their query within 10 minutes of arriving at the One Stop	80%				
Customer Services	KPI 010	% Abandoned calls (exclude those calls abandoned <5 secs)	9%	T- a%	T – b%	T-c%	T-d%
Customer Services	KPI 011	response times: % queries resolved at the first point of contact	80%				
Customer Services	KPI 012	% Daily counter payment files exported on day of receipt and posted to accounts next day	98%				
Customer Services	KPI 013	% Telephone payments received by 4.30pm receipt on same day and posted to account next day	98%				
Customer Services	CSF 001	The systems and resources which underpin the operation of the One Stop Shop, including IT systems, telephones, staffing and premises, are not available for more than 60 consecutive minutes in any one day, in which case the service will be deemed to be unavailable	CS Sys & Resources unavailable 60 mins				
Customer Services	CSF 002	The systems and resources which underpin the operation of the contact centre and control room, including the telephone system, staffing and premises are not available for more than 60 consecutive minutes	CS Sys & Resources unavailable 60 mins				

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Aspire Update

Appendix 1

Schools Forum

Date: 31st January 2007

Service	No	Indicator	Target	Band 2	Band 3	Band 4	Band 5
		in any one day					
Customer Services	CSF 003	Telephone calls into the contact centre capable of being answered by a person in line with KPIs	Human Call Answering available at all times				
Admin	KPI 001	% of telephone calls answered within 5 rings or 20 Seconds	80%				
Admin	KPI 002	% of centrally received incoming mail opened, logged (where applicable) and distributed to Service Teams by 11am daily.	90%				
Admin	KPI 003	% of outgoing mail collected from departments by 15:00hrs; and mail delivered direct by 16:15 to be processed by last posting times (external) and close of business (internal)	98%				
Admin	KPI 004	% of internal customers returning a customer satisfaction survey are satisfied or better (measured six monthly)	75%	T- a%	T – b%	T-c%	T-d%
Admin	KPI 005	% of undisputed invoices coded correctly and authorised by relevant officer within 5 working days	94.5%				
Admin	KPI 006	% of overtime/expenses/ mileage claims processed accurately before the monthly Payroll deadline	95%				
Admin	CSF 001	Administration services are provided during normal office hours or out of hours as prescribed by the service area.	Service Provided as Prescribed by Service Area				
Finance Admin	KPI 001	Accurate management information reports circulated to all budget holders and managers within agreed timescales and to agreed format	99%				
Finance Admin	KPI 002	BVPI8 – process all creditor payments within 30 days of invoice	95%				

Further information on the subject of this report can be obtained from Patrick Weir on Direct Dial No. 01793 463480 or Email pweir@swindon.gov.uk

Aspire Update

Appendix 1

Schools Forum

Date: 31st January 2007

Service	No	Indicator	Target	Band 2	Band 3	Band 4	Band 5
Finance Admin	KPI 003	Process Debtors accounts within 2 days	95%				
Finance Admin	KPI 004	Listed reconciliations completed within agreed timescales.	95%				
Finance Admin	KPI 005	Prepare accurate data for grant claims and backing documentation in support of grant claims no less than 14 days prior to Auditor deadline or submission(whichever is the earlier)	90%				
Finance Admin	KPI 006	Non-customer facing income to be processed in to cash receipting/cash management systems on same day as receipt and on the following day if received after 2pm	95%				
Finance Admin	CSF 001	If the finance systems are not available to the finance staff and this leads to a significant deterioration in the functionality of the Financial Administration department, for one Contract Day	Systems unavailable for 1 Day				
ICT	KPI 001	Availability of Business Critical Applications in a given month must be no less than target	99.75%	T- a%	T – b%	T-c%	T-d%
ICT	KPI 002	Availability of the ICT Network that hosts business critical applications in a given month be no less than target	99.75%				
ICT	KPI 003	Help Desk to resolve agreed percentage of tasks with agreed priorities/targets – <ul style="list-style-type: none"> • Priority 1 • Priority p 	98% 95%				

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Aspire Update

Appendix 1

Schools Forum

Date: 31st January 2007

Service	No	Indicator	Target	Band 2	Band 3	Band 4	Band 5
		<ul style="list-style-type: none"> • Priority 2 • Priority 3 • Priority 4 • Priority 5 	95% 90% 90% 90%				
ICT	KPI 004	Percentage of lost calls to the Help Desk must in a given month be no greater than target	9%				
ICT	KPI 005	All calls to help desk to be answered within 20 Seconds	80%				
ICT	KPI 006	Ability to recover from catastrophic failure of ICT that host critical business services consistent with the Council's BCP	100%				
ICT	KPI 007	Ability of PABX to provide the public with telephony access to the Council	99.65%				
Technical Services	KPI 001	Capital Projects: % of accepted Projects completed within 5% of the agreed programme dates	95%				
Technical Services	KPI 002	Capital Projects: % of accepted Projects completed within +/- 5% of agreed budget	95%				
Technical Services	KPI 003	Capital Projects - Level of client and customer satisfaction with quality of completed projects	85%				
Technical Services	KPI 004	(BVPI 156) Disabled Access % of identified premises suitable for and accessible to people with disabilities	100%	T- a%	T – b%	T- c%	T- d%
Technical Services	KPI 005	Building Maintenance - Completion of the Capital Repairs and Maintenance Programme in accordance with the agreed programme dates	100%				
Technical	KPI	Building Maintenance - Completion of the Revenue	100%				

Further information on the subject of this report can be obtained from Patrick Weir on Direct Dial No. 01793 463480 or Email pweir@swindon.gov.uk

Aspire Update

Appendix 1

Schools Forum

Date: 31st January 2007

Service	No	Indicator	Target	Band 2	Band 3	Band 4	Band 5
Services	006	Repairs and Maintenance Programmes in accordance with the agreed programme dates.					
Technical Services	KPI 007	Building Maintenance - Level of client and customer satisfaction with regards the quality, comfort, ambience and general maintenance of the premises and building fabric	85%				
Technical Services	CSF 001	Ensuring sufficient resources available to enable the partner to deliver the services.					
Facilities Mgmt	KPI 001	Ensure that the Civic Campus is well maintained, fully operational and safe for occupation	85%				
Facilities Mgmt	KPI 002	% of planned tasks undertaken, against tasks planned	3%				
Facilities Mgmt	KPI 003	Number of repetitive customer complaints and % of repetitive calls to the help desk, against all calls to the help desk	85%				
Facilities Mgmt	KPI 004	% of moves completed within agreed timescales and in line with agreed standards	100%				
Facilities Mgmt	KPI 005	Buildings are open and secured as required in accordance with Security policy and Council opening hours.	90%				
Facilities Mgmt	KPI 006	Cleaning % of quality spot checks to meet the overall requirements	90%				
Facilities Mgmt	KPI 007	Grounds maintenance % of quality spot checks to meet the overall requirements	95%	T- a%	T – b%	T-c%	T-d%
Facilities Mgmt		Waste management: Timely removal of waste streams					

Further information on the subject of this report can be obtained from Patrick Weir on Direct Dial No. 01793 463480 or Email pweir@swindon.gov.uk

Aspire Update

Appendix 1

Schools Forum

Date: 31st January 2007

Service	No	Indicator	Target	Band 2	Band 3	Band 4	Band 5
Facilities Mgmt	KPI 008	Catering: % of food delivered on time, to standard and to cost	90%				
Facilities Mgmt	KPI 009	Tech admin support: Monthly reports to be accurate and delivered within 5 working days of the end of the month	90%				
Key Performance Indicators also exist for the Revenues & Benefits Service; these will be invoked from April 2008; when the partner takes over the running of these services							

Further information on the subject of this report can be obtained from Patrick Weir on Direct Dial No. 01793 463480 or Email pweir@swindon.gov.uk

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Report from Schools Forum Sub Group

Schools Forum

31 January 2007

Author: Group Director, Children

Parish / Wards Affected: All

Purpose

To advise the Schools Forum of the recommendations of the Schools Forum Sub Group

Recommendation

The Schools Forum is requested to take into account the recommendations of the Schools Forum Sub Group when making its recommendations regarding the Schools Budget 2007-08, the Funding Formula for the Individual Schools Budget 2007-08, Standards Fund 2007-08 and the allocation of unspent balances brought forward 2005-06.

1. Reasons

- 1.1 At its meeting on 14th November 2006 the Schools Forum agreed to set up a Sub Group to consider in detail proposals relating to the Schools Budget 2007-08, the Funding Formula for the Individual Schools Budget 2007-08, Standards Fund 2007-08 and the Schools Budget unspent balances brought forward from 2005-06.
- 1.2 The Sub Group met on 8th and 15th December 2006 and has made recommendations for consideration by the Schools Forum.

2. Detail

- 2.1 The Schools Forum Sub Group met on the 8th and the 15th December 2006 to discuss in detail proposals relating to the Schools Budget in order that it could make a recommendation to the following Schools Forum meeting.
- 2.2 The minutes of the two meetings are attached at Appendix A for the information of the Schools Forum.
- 2.3 The recommendations of the Schools Forum Sub Group are as follows:

Recommendation	Report Related To	Budget
Balance b/f 05-06	Schools Budget Balances 05-06	695,000
Schools Budget 07-08 incl. ISB	Schools Budget 2007-08	105,700,000
"Headroom" 07-08	Schools Budget 2007-08	100,000
Split Site Funding – change formula	Schools Funding Formula for ISB 2007-08	372,000
No change to rest of Formula	Schools Funding Formula for ISB 2007-08	93,846,000
Grant 116b Music at KS2	Standards Fund 2007-08	93,000

Further information on the subject of this report can be obtained from Lorraine Billis on 01793 465752 or Email lbillis@swindon.gov.uk.

Report from Schools Forum Sub Group

Schools Forum

31 January 2007

No change to rest of Standards Fund	Standards Fund 2007-08	See Standards Fund Report
Schools Forum Expenses	Sub Group Minutes 8.12.06	£150 per day
Schools Forum Accountancy Support	Sub Group Minutes 8.12.06	Balance of c/f 06-07 Schools Forum budget plus 07-08 budget.

2.4 The Schools Forum is asked to consider the Reports relating to the above mentioned items in the light of these recommendations.

Alternative Options

- The Schools Forum may make recommendations on the Reports referred to above without taking account of the Sub Group recommendations.

Risk Management

Financial and Procurement Implications

None relating to this Report, as recommendations referred to above will be made in respect of the individual Reports to which they relate.

Legal / Human Rights Implications

None relating to this Report, as recommendations referred to above will be made in respect of the individual Reports to which they relate.

Links to Corporate Plans and Policies (in particular to Swindon 2010 Promises)

Promise 45 "We will make sure that schools will be at the heart of each community"

Consultees

- Schools Forum Sub Group
- The Director of Finance and Director of Law & Democratic Services are consulted on all reports.

Background Papers and Appendices

- Appendix A – Sub Group Minutes 8th & 15th December 2006

Further information on the subject of this report can be obtained from Lorraine Billis on 01793 465752 or Email lbillis@swindon.gov.uk.

NOTES FROM SCHOOLS FORUM SUB GROUP MEETING
FRIDAY 8TH DECEMBER 2006 AT ORCHID VALE SCHOOL

Present: Steve Colledge, Rachael Matthey, Terri Menham, Sally Inskip,
Bob Walker, Stuart McGregor, Neil Miles, Lorraine Billis

1. Welcome and Apologies – Ian Bickerton

2. Meeting Protocols - it was agreed that the meeting would operate on an informal basis. It was noted that there is no governor representation.

3. Timeline for Budget Setting Process – It was noted that the next Schools Forum meeting should be postponed to 31st January 2007 which would allow time for another meeting for the sub group and for the subsequent reports process to operate correctly.

4. Carry Forward 2005-06 – The items making up the carry forward 05-06 of £695K was distributed. It was agreed to recommend that this one-off funding should be used as follows:

Severance pay (already agreed by Schools Forum)	42,000
NNDR shortfall 06-07 and 07-08	100,000
Potential expanding schools allowance shortfall	110,000
Balance distributed as one-off funding to schools	<u>443,000</u>
Total	695,000

Proposal that balance should be distributed as:

Flat Rate per school September 2006	83,000
Per pupil Primary Sept 06 – 16679	197,566
Per pupil Special Sept 06 x 5 – 2025	23,986
Per pupil Secondary Sept 06 inc 6 th Form – 11688	<u>138,444</u>
Total	442,996

It was noted that additional funding at the end of the financial year could impact on school balances thus should be treated as a committed balance.

5. Schools Block Budget - Proposed schools block budget provided:

Estimated DSG	105,736,000
Estimated Schools Block incl. ISB	<u>105,628,555</u>
Potential “headroom”	107,445

Any proposals for an Academy would result in the loss of the DSG per pupil for the proportion of the financial year. If the Academy is secondary pupils only there will be a net gain to the Schools Block of approx. £100,000; if it is all pupils the impact is cost neutral.

It is recommended that any “headroom” is retained until the final DSG is known from the DfES; this will be in June 2007.

The Schools Forum is recommended to consider:

- Statemented pupils' equipment budget, to include augmentative communication, re the funding of this in future years taking into account the increasing complexity of the equipment and related maintenance;
- There should be no additional funding for severance costs, based on the paper produced by Ian Mosley and the proposed review in 2007;
- Schools Forum expenses; to be used for supply cover for attendees at daytime meetings at £150 per day. Also accountancy support for the two major consultations to take place next year i.e. social deprivation and schools budget 2008-2011.

6. Individual Schools Budget

ISB presented to the group. The Indicative ISB has been updated to show September pupil numbers but no other changes have been made. The Schools Forum is recommended to consider:

- Split Site funding – the formula to be amended in 2007-08 to allow split site funding to be paid whilst a school operates as a split site and for one calendar year after it stops operating as a split site, with funding for amendments to take place outside the MFG;
- Abatement – believed not to be an appropriate formula factor, Lorraine to check on the destination of the funding and compliance with DfES regulations.

7. Future Meetings

It was agreed to meet again to consider Standards Fund 07-08 and outstanding agenda items i.e. extending schools and Northern Sector schools, including Bridlewood.

NEXT MEETING FRIDAY 15TH DECEMBER 2006 8 A.M. TO 9 A.M. AT BRIMBLE HILL SCHOOL.

NOTES FROM SCHOOLS FORUM SUB GROUP MEETING

Meeting held at Brimble Hill School Friday 15th December 2006

Present: Rachael Matthey, Steve Colledge (Secondary), Sally Inskip (Primary), Bob Walker (Special), Ian Bickerton, Martin Coles, Stuart McGregor, Neil Miles, Lorraine Billis (Officers)

1. Welcome and Apologies – Apology subsequently received from Terri Menham

2. Matters Arising from Previous Minutes

Two new proposals were put forward for the use of the Carry Forward 2005-06:

- (a) that there should be one-off funding for academic year 2007-08 for alternative education provisions SCEP, Stepping Forward and Close to Home to replace grant funding which is being discontinued. This will allow continuity of the provisions whilst consultation is carried out on the future requirements for pupils using out of school providers. Schools will still contribute the AWPU to partially fund the places to be available in 2007-08 (proposed by officers).
- (b) that there should be one-off additional funding for Special Equipment (augmentative communication) for 2007-08 to support the cost of increasingly complex equipment and its maintenance (proposed by Bob Walker).

Queries were raised in regard to (a) and the impact on exclusions; Steve Colledge will raise the issue at SASH.

Lorraine Billis to prepare finance options to put to Schools Forum: attached.

Abatement – the appropriateness of this formula factor was questioned at the previous meeting; the DfES have confirmed that local authorities may make provisions for abatement in their Schemes of Delegation. It was also confirmed that abatement charged is paid to the Council general interest income cost centre.

3. Extending Schools – Revenue Implications

The Group was advised of the future revenue pressure on the schools block budget of the government's extended schools programme, where schools expand into additional accommodation. Some premises costs will fall to individual schools e.g. utilities, others such as NNDR and insurance would be paid from the ISB but be a pressure on the schools block as a whole.

4. Northern Sector Schools

- (a) The Group was advised that there is a projected increase in KS1 pupils in the Northern Sector in September 2007 and that proposals are being put in place to manage their admission to school.
- (b) Concerns raised by Bridlewood regarding the pressure on its budget due to having two forms in one year group, were advised to the Group. The Group proposed that the Schools In Challenging Circumstances

budget might be the most appropriate to support Bridlewood if it became necessary.

- (c) The Group was advised that a review of Extended Schools cluster arrangements was being undertaken.

5. Standards Fund 2007-08

The Group was advised of the new Standards Fund circular distributed by the DfES on 8th December 2006. As this is the second of a two year funding period there are minimal changes, other than those relating to pupil numbers.

New Grants not devolved to schools:

14-19 Engagement Pilot Programme – not Swindon

Computers for Pupils – targeted schools

Choice Advisers – details to be announced

Quality Development Programme – not Swindon

School Intervention Grant

Flexible 14-19 Partnership Funding

A proposal was put to the Group regarding Grant 116b Music at KS2, which in 2006-07 was devolved to 6 schools with the highest level of deprivation. The Grant will increase from £12000 to £93000 in 2007-08. The Group agreed to propose that the Grant should be retained in order to provide a music programme still to include the previous 6 schools but to broaden the scope to increase inclusion. This will require a consultation with all KS2 schools.

6. Future Meetings

No further meetings were arranged. Note that once agreed, these minutes will be distributed to all Schools Forum members.

New Proposals for use of Carry Forward 05-06 £695,000

Proposal 1.

Severance Pay	42,000
NNDR Shortfall	100,000
Potential Expanding Schools Allowance Shortfall	110,000
Out of School Provision academic year 07-08	200,000
Specialist Equipment	35,000
Distribution of Flat Rate to All Schools	83,000
<i>Per Pupil Distribution to <u>All Schools £4.11 per pupil</u></i>	<u>125,000</u>
Total	695,000

Proposal 2.

Severance Pay	42,000
NNDR Shortfall	100,000
Potential Expanding Schools Allowance Shortfall	110,000
Out of School Provision academic year 07-08	200,000
Specialist Equipment	35,000
Distribution of Flat Rate to All Schools	83,000
<i>Per <u>Primary Pupil Distribution £7.49 per pupil</u></i>	<u>125,000</u>
Total	695,000

Funding for New Schools

Schools Forum

31 January 2007

Author: Group Director, Children

Parish / Wards Affected: All

Purpose

A Primary School Representative wishes to advise the Schools Forum of the impact of the funding formula for new schools, which was recommended by the Schools Forum and agreed by the Education Partnership Board in January 2006.

Recommendation

The Schools Forum is requested by a Primary School Representative to review the funding formula for new schools for financial year 2007-08 onwards and make a recommendation whether it should remain the same or be amended.

1. Reasons

- 1.1 The reasons for this Report are contained in Appendix A which has been prepared by a Primary School Representative of the Schools Forum.

2. Detail

- 2.1 The detail of this Report is contained in Appendix A which has been prepared by a Primary School Representative of the Schools Forum.

Alternative Options

- The Schools Forum may recommend that the Funding Formula for Schools remains as agreed in January 2006
- The Schools Forum may recommend that there is a review of the Funding Formula which may include a consultation with all schools

Risk Management

Financial and Procurement Implications

The Schools Block budget is funded by the Dedicated Schools Grant which is ringfenced for that specific purpose therefore there is no impact on Council funds. If the Schools Forum recommend a review, the outcome might be that budgets within the Schools Block are realigned.

Legal / Human Rights Implications

None

Links to Corporate Plans and Policies (in particular to Swindon 2010 Promises)

Promise 45 "We will make sure that schools will be at the heart of each community"

Further information on the subject of this report can be obtained from Lorraine Billis on 01793 465752 or Email lbillis@swindon.gov.uk.

Funding for New Schools

Schools Forum

31 January 2007

Consultees

- The Schools Forum
- The Director of Finance and the Director of Law and Democratic Services are consulted on all reports. Other officers/agencies were consulted on this report.

Background Papers and Appendices

- Appendix A – report prepared by a Primary Representative

Appendix A

The present system funds children starting a new school between September and March 31st at 7/12s, no matter when they arrive in school between those 2 dates. It therefore follows children who arrive after PLASC in January and until March 31st are initially funded for 7/12s during one financial year but do not receive funding for the summer term in the following financial year.

Obviously a new school is constantly reviewing their staffing arrangements as numbers grow and this would seem to be an anomaly if at first money is received and then stops during the summer months. It would seem logical that children who arrive prior to March 31st who have already triggered funding, should receive the full 12 months of funding for the new financial year.

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Schools Budget Balances 2005-06

Schools Forum

31st January 2007

Author: Group Director, Children

Parish / Wards Affected: All

Purpose

To allocate brought forward balances from the Schools Budget 2005-06 in accordance with recommendations from the Schools Forum

Recommendation

The Schools Forum is requested to recommend the allocation of the brought forward balance from the Schools Budget 2005-06 in accordance with the proposal from the Schools Forum Sub Group.

The Schools Forum is also requested to recommend whether the allocation available for distribution to schools should be to all schools or to the primary sector only.

The Schools Forum Sub Group met on 8th and 15th December 2006 and the Group proposes the following allocation of the unspent balance:

The Schools Forum is requested (a) to recommend the proposal of the Schools Forum Sub Group, and (b) to recommend the distribution of the allocation available on a per pupil basis.

It should be noted that any allocation distributed to schools at this stage in the financial year will have an effect on schools' balances. The Schools Forum is therefore requested to recommend that this allocation may be treated as a committed balance at year end 2006-07, but not for future years.

1. Reasons

- 1.1 At the end of financial year 2005-06 an unspent balance from the Schools Budget was carried forward to the new financial year. This amount was reported to the Schools Forum at the first meeting following the Council's audited finalisation of accounts for 2005-06.
- 1.2 The Schools Forum must be consulted on the use of unspent balances in the Schools Budget.

2. Detail

- 2.1 After completion of close of the Council accounts 2005-06 it was confirmed that there was an unspent balance in the Schools Budget of £695,213. This was reported to the Schools Forum at its meeting of 14th November 2006.
- 2.2 The Schools Forum recommended that £42,000 of the unspent balance should be used towards those severance payments which meet the criteria

Further information on the subject of this report can be obtained from Lorraine Billis on 01793 465752 or Email lbillis@swindon.gov.uk.

Schools Budget Balances 2005-06

Schools Forum

31st January 2007

set down in the School Finance Regulations 2006, at its meeting of 14th November 2006. At that meeting the Schools Forum also agreed that the Schools Forum Sub Group should recommend proposals for the allocation of the balance of the brought forward amount.

Allocation	£
Severance Pay	42,000
NNDR Shortfall 06-07/07-08	100,000
Potential Expanding Schools Allowance 2006-07	110,000
Out of School Provision Academic Year 2007-08	200,000
Specialist Equipment 2007-08	35,000
Distribute Flat Rate to All Schools	83,000
Either: <i>Per Pupil Distribution all schools £4.11 Sept 06 pupil nos</i>	125,000
Or: <i>Per Pupil Distribution primary schools £7.49 Sept 06 pupil nos</i>	125,000
Total	695,000

Alternative Options

Schools Forum may recommend an alternative to the allocation proposed by its Sub Group, but should be aware that projects being funded by the allocation may not then be able to proceed.

Risk Management

Financial and Procurement Implications

This allocation distributes existing funds that have not been previously allocated and which are required to be used for Schools Budget purposes only.

Legal / Human Rights Implications

None

Links to Corporate Plans and Policies (in particular to Swindon 2010 Promises)

Promise 45 "We will make sure that schools will be at the heart of each community"

Consultees

- Schools Forum Sub Group
- The Director of Finance and the Director of Law and Democratic Services are consulted on all reports. Other officers/agencies were consulted on this report.

Background Papers and Appendices

- Appendix A – Brought Forward Balances 2005-06

Further information on the subject of this report can be obtained from Lorraine Billis on 01793 465752 or Email lbillis@swindon.gov.uk.

Appendix A

Reason for the contingency for 2005/06 year end

Description of Reason	£'s	£'s	Comments
Total Balance		695,213	
Special Resource Provisions budget not used	102,000		SRP was not progressed therefore, money never spent
Surplus on CERA budget	239,896		Under on capital projects - so full budget not needed
Contingency for the 04/05 overspend that did not materialise	347,000		Expected pressures were contained within existing contingency
Miscellaneous	6,317		numerous small underspends within the retained schools block budgets
Total	695,213	695,213	
		0	

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Schools Budget 2007-2008

Schools Forum

31 January 2007

Author: Group Director, Children
Parish / Wards Affected: All

Purpose

In accordance with the School Financing Regulations 2006 (the 2006 Regulations), Local Authorities are required to consult with their Schools Forum on their proposals regarding the Schools Budget. Recommendations of the Forum will be presented for endorsement to the Children and Young People's Partnership Board (CYPPB) at its meeting on 8th March 2007.

Recommendation

The Schools Forum is recommended to:

consider the proposed components of the overall Schools Budget in light of the Government's announcements of Dedicated Schools Grant (DSG) and other specific grants, and make recommendations to the CYPPB.

1. Reasons

- 1.1 From 1 April 2006, the Council is to be provided with a Dedicated Schools Grant (DSG) which must be spent on items falling within the Schools Budget. These items are prescribed by legislation and primarily represent funding for maintained schools, although certain centrally retained items are also included.
- 1.2 Under the 2006 Regulations, for the first time, Councils must set multi-year budgets for schools. 2007-08 is the second year of a two-year multi-funding period. The Schools Forum recommended the Indicative Schools Budget 2007-08 to the Education Partnership Board at its meeting of 17th January 2006.

2. Detail

- 2.1 This report sets out the component parts of the 2007/08 Schools Budget and asks members of the Forum to consider these in the light of available resources and the Guidance Notes on School Funding issued by the Department for Education and Skills (DfES) in 2005. The Schools Budget details that have been annexed to this report (Appendix A) show the Council's recommended budget for each of the areas within the Schools Budget. Outside of the Individual Schools Budget, the draft budgets for 'centrally retained expenditure' have been prepared in line with corporate procedures. The provisional Schools Budget for consideration by members of the Forum provides for the following:-
 - the levels of DSG and other grants announced by the Government on 7 December 2005;

Further information on the subject of this report can be obtained from Lorraine Billis on 01793 465752 or Email lbillis@swindon.gov.uk.

Schools Budget 2007-2008

Schools Forum

31 January 2007

- inflation on pay and non-pay budgets, and contract inflation; on centrally managed budgets (N.B. for Schools these are catered for by the Schools Funding Formula and the Minimum Funding Guarantee rules),
- other adjustments and pressures on centrally retained budgets;
- all funds that are not centrally retained must be delegated to schools through the funding formula (N.B. the proposed funding of individual schools is the subject of a later report on this agenda).

2.2 Dedicated Schools Grant.

2.2.1 On 7 December 2005, the Government announced that Swindon would receive DSG of £3,596.89 per pupil for 2007/08. This represented an increase of 6.5% over the 2005/06 adjusted Schools Budget and 2006/07 DSG. This per-pupil DSG amount was fixed for the second year of a two-year funding period.

2.2.2 On the 28th November 2006 the DfES advised that the indicative allocation of DSG for Swindon will be £103.7 million. The calculation is based on estimated pupil numbers and includes an assumption that an Academy for secondary pupils will open in Swindon in September 2007.

2.2.3 The Local Authority has also calculated an estimate of the DSG for 2007-08, using September 2006 pupil numbers. The DfES provides a calculator for this purpose. The Local Authority calculation indicates that the DSG will be £105.7 million but makes no adjustment for an Academy.

2.2.4 As the DSG will not be confirmed by the DfES until June 2007, the Local Authority proposes to retain any potential “headroom” following allocation of the Schools Budget. The Schools Forum will be consulted on the use of any surpluses once the confirmed DSG is known; similarly it will be consulted if the DSG does not meet the proposed Schools Budget.

2.2.4 Appendix B gives detail of the Government figures, their calculation, and our own estimate of the DSG for 2007-08.

2.3 Minimum Funding Guarantee (MFG)

2.3.1 It should be noted that the MFG per pupil increases for 2007-08 are 3.7% for all sectors.

2.4 Specific Grants

2.4.1 Significant changes to the government grant mechanisms for 2006-07 and future years, including the amalgamation of a number of grants, some grant mainstreaming, and the end of matched funding for *Schools Standards Fund* grants were advised to the Schools Forum in January 2006.

2.4.2 The DfES has announced that from April 2007 a number of Grants may be eligible for pooling to form part of Local Area Agreements. It is not anticipated that this will have an impact on funding devolved to schools.

Further information on the subject of this report can be obtained from Lorraine Billis on 01793 465752 or Email lbillis@swindon.gov.uk.

Schools Budget 2007-2008

Schools Forum

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Standards Fund Grants eligible to form part of Local Area Agreement	Optional/Automatic
School Development Grant – retained element	Automatic
Extended Schools Targeted Grant	Optional
Primary Strategy – Central Co-ordination	Automatic
Secondary Strategy – Central Co-ordination	Automatic
Secondary Behaviour & Attendance	Automatic
Education Health Partnerships	Optional
School Travel Advisers	Automatic

2.4.3 School Standards Grant (Personalisation) was announced in March 2006 after the Schools Budget was recommended to the Schools Forum. School Standards Grant (Personalisation) will continue to be paid in 2007-08 in accordance with the formula announced in 2006.

2.4.4 Additional School Standards Grant for 2007-08 was announced by the DfES on 6th December 2006 and will be paid to schools in May 2007 according to the DfES formula.

2.5 Centrally Retained Expenditure

2.5.1 Any items in the Schools Budget which are not delegated to schools as individual budget shares (ISB) are defined by the 2006 Regulations as 'centrally retained expenditure' (CRE).

2.5.2 The Schools Forum has a decision-making role regarding CRE. If the LA wish to increase CRE by a greater percentage than the increase in ISB, they must first seek the approval of the Schools Forum.

2.5.3 From April 2006 the ISB can only contain amounts delegated through the School Funding Scheme – unlike in previous years, no contingencies can be retained within the ISB. Any contingencies now included in the budget will therefore form part of CRE, even where there is every intention to delegate this during the year. Appendix C gives a breakdown of the proposed contingency within the CRE.

2.5.4 Appendix D shows the *draft* calculation of CRE for 2007-08 and the comparison against the Central Expenditure Limit (CEL). These calculations are on the basis of all potential "headroom" being delegated to schools and included in the ISB.

Further information on the subject of this report can be obtained from Lorraine Billis on 01793 465752 or Email lbillis@swindon.gov.uk.

Schools Budget 2007-2008

Schools Forum

31 January 2007

2.5.5 On the basis of the attached budget proposals, the approval of Schools Forum for the level of CRE is not required for 2007-08.

2.5.6 The Forum is able to make provision within CRE for new initiatives. It is suggested that any such provision be considered during or after consideration of the Schools Funding Formula later in the Agenda.

2.6 Schools Forum Sub Group

2.6.1 The Schools Forum Sub Group met on 8th and 15th December 2006 to consider the detail of the proposed ISB and CRE budgets for 2007-08. Subject to the recommendations contained within the minutes of the meetings the Schools Block budget is recommended to the Schools Forum.

The Schools Forum is asked to consider recommendations to CYPPB on any issues within the Schools Budget.

Alternative Options

- In accordance with the 2006 Regulations the Schools Forum may not amend the formula which determines the Individual Schools Budget (ISB) within a multi year funding period except under certain conditions set out in the Regulations.
- Amendments to Schools Block proposed budgets (other than the ISB) may not contravene the central expenditure limits determined by the 2006 Regulations.
- Local Authorities may supplement the DSG (and thus provide additional funding for schools) from their other resources. Swindon, along it is believed with the majority of Councils, does not intend to top-up the DSG.

Risk Management

Financial and Procurement Implications

The DSG is a ringfenced grant to Local Authorities that may only be used for the purpose of the Schools Budget. At the year-end, any under or over-spend on the Schools Budget compared with the actual DSG received must be carried forward to the following year (or in the case of an overspend, may be met from other Council resources).

The Schools Budget 2007-08 has been calculated using estimated pupil numbers. Any significant change when actual pupil numbers are known could result in this under or over-spend.

Legal / Human Rights Implications

There are potentially wide ranging social, environmental and staffing implications that arise as a consequence of the financial and service planning process. There are no direct legal or human rights implications that arise from this report.

Further information on the subject of this report can be obtained from Lorraine Billis on 01793 465752 or Email lbillis@swindon.gov.uk.

Schools Budget 2007-2008

Schools Forum

31 January 2007

Links to Corporate Plans and Policies (in particular to Swindon 2010 Promises)
Promise 45 "We will make sure that schools will be at the heart of each community"

Consultees

The Director of Finance and the Director of Law and Democratic Services are consulted on all reports. Other officers/agencies were consulted on this report.

All schools and education partners were consulted on the Indicative Schools Budget 2007-08 during 2005 and the resulting proposals were recommended by the Schools Forum and agreed by the EPB.

Background Papers and Appendices

- Appendix 1 – The Proposed Schools Budget
- Appendix 2 - Indicative DSG Calculation
- Appendix 3 – Proposed Contingency with CRE
- Appendix 4 - Draft CEL Calculation

Further information on the subject of this report can be obtained from Lorraine Billis on 01793 465752 or Email lbillis@swindon.gov.uk.

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Cost Centre Codes	Line No.	S62 Budget Lines 2006/07 Description	Mgmt Costs	2005/06 £000's	2005/06 £000's	2006/07 £000's	% Increase from 05/06 - 06/07	2007/08 £000's	% Increase from 06/07 - 07/08	07/08 draft budget	Diff
E3374		Early Years' Childcare Grant		53,509	56,184	5.00%		58,150	3.5%	58,150	0
E3376		Childminder Grants		2,041	2,143	5.00%		2,218	3.5%	2,218	0
E3378		Other Early Years Grants		13,292	13,957	5.00%		14,445	3.5%	14,245	-200
E3379		Foundation Stage Training		3,173	3,332	5.00%		3,448	3.5%	3,448	0
E3401		ESS : Portage		188,841	191,828	1.58%		198,542	3.5%	231,635	33,093
		Mgmt Costs		21,600	22,356	3.50%		23,138	3.5%	23,138	0
E2000, E2003, 3374, E3376, E3378, E3379, E3401	1.3.5	Private/voluntary/independent fees for education of children under 5's	21600	3,162,869	3,448,473	9.03%		3,699,941	7.3%	3,732,834	32,893
	1.4.2	Free School Meals - eligibility		31,000	0	-100.00%		0	3.5%		0
	1.4.3	Milk		6,000	6,240	4.00%		6,458	3.5%	6,458	0
	1.5.2	Museum Services		50,000	52,000	4.00%		53,820	3.5%	53,820	0
E3012		Admissions Forum		5,000	5,062	1.24%		5,239	3.5%	5,221	-18
E3356		Admissions		150,060	198,768	32.46%		205,724	3.5%	205,724	0
E3012, E3356	1.5.4	School admissions		155,060	203,830	31.45%		210,963	3.5%	210,945	-18
	1.5.6	Miscellaneous (not more than 0.1%)		75,000	75,000	0.00%		75,000	0.0%	75,000	0
E3005	1.5.7	Servicing of schools forums		20,629	40,049	94.14%		41,451	3.5%	41,380	-71
E3002		Trade Union Facilities		34,362	34,927	1.64%		35,974	3.0%	33,736	-2,238
E3004		Special Staff Costs - Maternity Leave - Primary		261,449	269,379	3.03%		277,460	3.0%	264,588	-12,872
E3002, E3004	1.5.8	Mgmt Costs		19,305	19,981	3.50%		20,680	3.5%	20,680	0
E2001	1.5.10	Staff costs - supply cover (not sickness, Premature retirement costs	19305	295,811	324,287	2.91%		334,114	3.0%	319,004	-15,110
				200,000	200,000	0.0%		200,000	0.0%	200,000	0
	1.6.2	Standards Fund Non-Devolved		1,467,490	687,214			687,214		687,214	0
	1.7.1	CERA/PIH Costs		1,675,342	1,064,000	-36.49%		1,090,600	2.5%	1,090,600	0
		TOTAL EXPENDITURE		98,110,009	101,204,225			106,898,957		106,899,214	257
		LSC Income (updated re LSC letter 15.12.06 Grants		-1,991,963	-2,049,200	2.87%		-2,119,932	3.5%	107,748,487	Updated 5.12.06
				-3,705,203	0			0		2,206,525	-86,593
		TOTAL SCHOOLS BUDGET		92,210	9,904,694	99,155,025	7.30%	104,779,025	5.7%	104,692,689	-86,336

2007/08

	Govt. Projection Jan 06	Govt. Projection Nov 06 (incl Academy adjust)	LEA Projection Nov 06
Pupil Numbers	29,100	28,852	29,398
	£'s	£'s	£'s
Unit Cost	3,597	3,597	3,597
Total DSG excluding additional funding below	103,207,499	102,315,470	104,279,372
Additional Funding			
	Unit cost		
KS3 Personalised Learning DSG 1.8.06	25.12027	731,000	731,000
Primary Personalised Learning DSG 1.8.06	15.94502	464,000	464,000
Practical Learning option 14-16 DSG 1.8.06	9.175258	267,000	267,000
Sub Total	1,462,000	1,462,000	1,462,000
Announced/proposed DSG	104,669,499	103,777,470	105,741,372

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Appendix 3
CONTINGENCIES WITHIN CRE 2006-07 AND 2007-08

	<i>Memo</i> 2005-06 £000	2006-07 £000	2007-08 £000
School Specific Contingencies			
Expanding Schools (trigger funding)	203	140	115
New Schools advance funding (heads/governors etc.)	75	12	12
SRP	178	-	312
Other School Commitments	31	84	87
Premature retirement	200	-	-
Schools in challenging circumstances	431	446	458
Other contingency	47	-	-
	1,165	682	984
Other "Contingencies"			
Miscellaneous	75	75	75
Maternity & TU provision	315	324	319
Premature retirement	-	200	200
	315	524	519

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REPORT SCHOOLS BUDGET 2007-08 - APPENDIX D

CENTRAL EXPENDITURE LIMIT 2007-08 CALCULATOR

2007-08 Central Expenditure Limit = 2006-07 CE * $\frac{2007-08 \text{ ISB}}{2006-07 \text{ ISB}}$

= F * $\frac{G}{H}$

Calculation of (F)

	Figures	Sec 52 Source (line references are provisional)
Central lines 2006-07	12,363,264	B06-07 Table 1 lines 1.2.1 to 1.7.2 (net)
<i>plus</i> Threshold and performance pay costs	0	B06-07 Table 1 line 1.0.8 (net)
School specific contingencies	681,753	B06-07 Table 1 line 1.1.2 (net)
14-16 more practical learning options	0	Proposed new line on T1
<i>less</i> School Development Grant - non-devolved	164,000	B06-07 Table 1 line 1.6.1 (net)
Standards fund - non-devolved	352,626	B06-07 Table 1 line 1.6.2 (net)
Non-standards fund specific grant	0	B06-07 Table 1 line 1.6.3 (net)
Performance Reward Grant	0	B06-07 Table 1 line 1.6.4 (net)
LEA matched funding for Standards Fund	0	Proposed new line on T1
LEA matched funding for broadband grant scored in line 1.7.1	170,588	Standards Fund Allocation
LSC Funded expenditure	592,856	B06-07 Table 1 memo 5b1 to 5b4 (income)
Top up over and above DSG allocation		Element of new memo line to be inserted on T1
2006-07 central expenditure	11,764,947	
Legal Limit		
Lower of 2006-07 central expenditure and legal limit (F)	11,764,947	

Calculation of (G)

ISB for 2007-08	93,846,325	B07-08 Table 1 line 1.0.1 (net)
<i>less</i> LSC income	1,597,095	B07-08 Table 1 lines 5a1 and 5a2 (income)
Top up over and above DSG allocation	0	Element of proposed new memo line on T1
Adjusted ISB 2007-08 (G)	92,249,230	

Calculation of (H)

ISB for 2006-07	88,159,208	B06-07 Table 1 line 1.0.1 (net)
<i>less</i> LSC income	1,456,330	B06-07 Table 1 line 4b and 4c (income)
Adjustment to delegated budget 2006-07 for Academies		remove funding for 7 months
Top up over and above DSG allocation		Element of proposed new memo line on T1
Adjusted ISB 2006-07 (H)	86,702,878	

Calculation of Central Expenditure Limit

Value of F x G / H	12,517,547	
2007-08 Approved higher limit (if applicable)		
Limit on Central Expenditure	12,517,547	Updated Jan 07 to this point

Calculation of Central Expenditure for 2007-08

Central lines 2007-08	13,213,987	<i>Below not updated</i> B07-08 Table 1 lines 1.2.1 to 1.7.2 (net)
<i>plus</i> Threshold and performance pay costs	0	B07-08 Table 1 line 1.0.8 (net)
School specific contingencies	700,644	B07-08 Table 1 line 1.1.2 (net)
14-16 more practical learning options	0	Proposed new line on T1
<i>less</i> School Development Grant - non-devolved	164,000	B07-08 Table 1 line 1.6.1 (net)
Standards fund - non-devolved	352,626	B07-08 Table 1 line 1.6.2 (net)
Non-standards fund specific grant		B07-08 Table 1 line 1.6.3 (net)
Performance Reward Grant		B07-08 Table 1 line 1.6.4 (net)
LEA matched funding for Standards Fund		Proposed new line on T1
LEA matched funding for broadband grant scored in line 1.7.1	170,588	Standards fund allocation
LSC Funded expenditure	613,606	B07-08 Table 1 memo 5b1 to 5b4 (income)
Increase in funding on nursery provision	251,468	Diff between 2006-07 and 2007-08 line 1.3.5 (net)
Top up over and above DSG allocation		Element of proposed new memo line on T1
Central Expenditure to which limit applies	12,362,343	

Is the limit breached?

no

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Schools Funding Formula for Individual Schools Budget 2007-08

Schools Forum

31 January 2007

Author: Group Director, Children
Parish / Wards Affected: All

Purpose

In accordance with the School Financing Regulations 2006, Local Authorities are required:

- To seek the agreement of their Schools Forum on revisions to the agreed factors used for the distribution of funding to schools – the “Schools Funding Formula” for the second year of the current multi-year funding period; and
- To confirm the recommendation of the Schools Forum on the proposed Schools Funding Formula for the Individual Schools Budget (ISB) for 2007-08, previously recommended at its meeting in January 2006.

Recommendation

Schools Forum is requested to:

- Agree the proposed revisions to the attached Local Authority proposals for the Schools Funding Formula for 2007-08 in accordance with the recommendation of the Schools Forum Sub Group; and
- Confirm the recommendation of the proposed Schools Funding Formula for the ISB 2007-08 in the light of the proposed Schools Budget and Centrally Retained Expenditure for 2007-08.
- There are no other proposed changes to the Funding Formula for the ISB 2007-08 as recommended by the Schools Forum at its meeting in January 2006, other than those related to pupil numbers. The Schools Forum is therefore requested to recommend the Proposed ISB 2007-08 as shown in Appendix A.

-

1. Reasons

- 1.1 At its meeting on 14th November 2006 the Schools Forum set up a Sub Group to make recommendations regarding the proposed Schools Budget 2007-08.
- 1.2 The Schools Forum Sub Group met on the 8th and 15th December 2006 and made a recommendation for a revision to the Schools Funding Formula for 2007-08. The Schools Funding Formula 2007-08 was previously recommended by the Schools Forum at its meeting on 17th January 2006, being the second year of a two year multi-funding period.
- 1.3 All other formula factors, and the funding allocations to each factor, which make up the Schools Funding Formula for the ISB 2007-08 remain the same as recommended by the Schools Forum.

Further information on the subject of this report can be obtained from Stuart McGregor on 01793 465794 or Email smcgregor@swindon.gov.uk.

Schools Funding Formula for Individual Schools Budget 2007-08

Schools Forum

31 January 2007

2. Detail

2.1 Before April 2006, the Council was required to determine its formula for funding schools for 2007-08. It also had to provide schools with an indicative budget for 2007-08, using estimates of January 2007 Pupil Level Annual School Census (PLASC) data, based on the Formula agreed for 2007-08. These indicative budgets will be recalculated in February 2007 using the actual January 2007 PLASC data.

2.2 On the basis of the earlier report on the Schools Budget, the amount required for the calculation of individual schools budgets in 2007-08 is expected to be £93,846,325, which includes funding from the Learning and Skills Council for post-16 education. A summary of the proposed ISB for individual schools is attached at Appendix A.

2.3 It should be noted that this calculation is based on best estimates of pupil numbers at the January 2007 PLASC dates, taken from pupil numbers reported to the Authority at the end of September 2006, plus estimates for numbers of pupils in independent nurseries, hospitals and the Pupil Referral Unit (PRU).

2.4 The proposed Funding Formula for the ISB was presented to the Schools Forum Sub Group at its meetings on 8th and 15th December 2006 to enable the Group to make recommendations to the Schools Forum.

2.5 The Sub Group recommended one change to the Funding Formula 2007-08 relating to split site allowance. The proposed change is that schools that meet the criteria for receiving split site allowance should do so whilst operating as a split site, and for one calendar year following relocation onto a single site. It is recommended that this change to the Formula should operate outside the Minimum Funding Guarantee.

2.6 The School Financing Regulations 2006 allow a Schools Forum to agree a change to the Funding Formula for future years in a multi-year funding period.

Alternative Options

- The Schools Forum may recommend that the proposed change to the Funding Formula 2007-08 is not made;
- The Schools Forum may recommend other changes to the Funding Formula, which may only be within the terms of the 2006 Regulations.

Further information on the subject of this report can be obtained from Stuart McGregor on 01793 465794 or Email smcgregor@swindon.gov.uk.

Schools Funding Formula for Individual Schools Budget 2007-08

Schools Forum

31 January 2007

Risk Management

Financial and Procurement Implications

Unless the Local Authority has decided to supplement it, the total sum of the ISB must be financed from the Dedicated Schools Grant (DSG), which also funds the Centrally Retained Expenditure within the Schools Budget.

At the year-end, any under or over-spend on the Schools Budget compared with the actual DSG received must be carried forward to the following year (or in the case of an overspend, may be met from other Council resources).

Legal / Human Rights Implications

There are potentially wide ranging social, environmental and staffing implications that arise as a consequence of the financial and service planning process. There are no direct legal or human rights implications that arise from this report.

Links to Corporate Plans and Policies (in particular to Swindon 2010 Promises)

Promise 45 "We will make sure that schools will be at the heart of each community"

Consultees

- All Schools and Education Partners were consulted on the Funding Formula 2007-08 during November/December 2005.
- The Director of Finance and the Director of Law and Democratic Services are consulted on all reports. Other officers/agencies were consulted on this report.
- The Schools Forum must be consulted on proposed changes to the Funding Formula prior to the beginning of the funding period to which the changes relate. The Forum must take into account whether the benefit of the change outweighs the benefit of budget predictability.

Background Papers and Appendices

- Appendix A – Summary of ISB

Further information on the subject of this report can be obtained from Stuart McGregor on 01793 465794 or Email smcgregor@swindon.gov.uk.

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		2006-07		2007-08		Operation of MFG		APPENDIX A	
		School Budget Share Actual	School Budget Share Draft Dec 06	Difference 07-08 - 06-07	% difference	Total Initial Allocation Formula 2007/08	Actual MFG Budget + NNDR + CSR + adjusts outside MFG 2007/08	Final Budget 2007/08 Higher of MFG or Formula	MFG or Formula Funded
		£	£			£	£	£	
203	Robert le Kyng Primary School	1,113,327	1,191,530	78,203	7.02	989,646	1,174,168	1,191,530	17,362
204	Drove Primary School	1,123,045	1,161,043	37,997	3.38	1,132,741	1,161,043	1,161,043	-
206	Eldene Primary School	1,106,543	1,131,061	24,518	2.22	993,365	1,112,940	1,131,061	18,122
208	Even Swindon Junior School	489,294	1,290,007	144,124	12.58	1,135,545	1,277,055	1,290,007	12,951
209	Even Swindon Infant School	656,589	-	-	0.00	-	-	-	-
210	Ferndale Junior School	493,632	489,200	-	-0.90	454,548	489,200	489,200	-
211	Ferndale Infant School	344,481	343,697	-	-0.23	332,149	343,697	343,697	-
213	Gorse Hill Junior School	545,807	578,936	33,129	6.07	568,405	556,548	578,936	22,388
214	Gorse Hill Infant School	522,154	532,186	10,031	1.92	522,401	521,901	532,186	10,285
216	Lainesmead Primary School	988,716	987,454	-	-0.13	964,490	987,454	987,454	-
217	Lawn Primary School	951,846	1,003,030	51,184	5.38	947,341	1,003,030	1,003,030	-
219	Leithbridge Primary School	1,113,103	1,134,038	20,935	1.88	1,119,674	1,134,038	1,134,038	-
221	Moredon Junior School	575,456	1,107,487	45,899	4.32	1,042,165	1,107,487	1,107,487	-
222	Moredon Infant School	486,133	-	-	0.00	-	-	-	-
223	Mountford Manor Primary School	790,116	860,574	70,458	8.92	729,930	860,574	860,574	-
225	Goddard Park Primary School	1,153,905	1,236,898	82,992	7.19	1,195,614	1,236,898	1,236,898	-
227	Oaktree Nursery and Primary School	932,932	937,301	4,370	0.47	913,176	913,414	937,301	23,887
230	Penhill Primary School	1,189,136	1,222,924	33,788	2.84	1,136,279	1,222,924	1,222,924	-
231	Pinehurst Junior School	706,817	706,419	-	-0.06	660,260	706,419	706,419	-
232	Pinehurst Infant School	625,082	676,633	51,550	8.25	635,994	676,633	676,633	-
234	Rodbourne Cheney Primary School	521,382	527,596	6,214	1.19	518,128	503,589	527,596	24,007
236	Seven Fields Primary School	740,138	746,130	5,992	0.81	695,247	746,130	746,130	-
239	King William Street Church of England Primary School	351,033	362,500	11,467	3.27	361,010	359,950	362,500	2,550
240	Holy Family Catholic Primary School	640,801	678,575	37,774	5.89	653,131	678,575	678,575	-
242	Holy Rood Catholic Junior School	647,331	676,983	29,652	4.58	673,839	676,983	676,983	-
243	Holy Rood Catholic Infant School	490,811	506,401	15,590	3.18	496,149	506,401	506,401	-
244	St Mary's Catholic Primary School	604,979	620,716	15,737	2.60	618,223	616,762	620,716	3,954
245	Liden Primary School	870,512	845,807	-	-2.84	842,105	845,807	845,807	224
246	Oliver Tomkins Church of England Infant School	524,021	543,932	19,911	3.80	536,762	537,372	543,932	6,560
248	Oliver Tomkins Church of England Junior School	562,062	591,581	29,519	5.25	580,954	591,581	591,581	-
249	Shaw Ridge Primary School	644,100	866,129	222,029	34.47	864,661	841,345	866,129	24,784
424	Bishopstone Church of England Primary School	181,879	192,752	10,873	5.98	156,632	192,752	192,752	-
427	St Andrew's Church of England Primary School	480,347	519,127	38,779	8.07	517,692	515,219	519,127	3,908
474	Chiseldon Primary School	568,591	559,854	-	-1.54	550,698	559,854	559,854	-
495	Covingham Park Junior School	506,802	508,671	1,869	0.37	494,677	508,671	508,671	-
498	Covingham Park Infant School	426,364	409,659	-	-3.92	401,400	409,659	409,659	-
545	Freshbrook Primary School	671,562	683,088	11,526	1.72	561,473	655,534	683,088	27,554
551	South Swindon	-	20,534	20,534	0.00	20,534	-	20,534	20,534

552	Orchid Vale Primary School	210,729	342,898	132,169		62.72
553	Red Oak Primary School	279,161	669,783	390,621		139.93
554	St Francis Primary School	459,394	508,037	48,643		10.59
555	Bridlewood Primary School	477,084	468,040	-	9,044	-1.90
556	Catherine Wayte Primary School	781,065	771,689	-	9,376	-1.20
557	Abbey Meads Community Primary School	816,810	838,440	21,630		2.65
558	Peatnoor Community Primary School	529,913	540,925	11,011		2.08
559	Haydonleigh Primary School	743,249	779,023	35,774		4.81
560	Greenmeadow Primary School	622,670	618,172	-	4,498	-0.72
561	Haydon Wick Primary School	677,575	700,741	23,167		3.42
565	Southfield Junior School	561,900	569,286	7,386		1.31
572	Westrop Primary School	501,103	489,735	-	11,368	-2.27
573	Eastrop Infant School	408,242	444,702	36,460		8.93
574	Northview Primary School	477,300	445,650	-	31,650	-6.63
640	Nythe Primary School	426,580	444,250	17,670		4.14
694	South Marston Church of England Primary School	317,297	329,829	12,531		3.95
703	Colebrook Infant School	324,439	333,671	9,232		2.85
704	Colebrook Junior School	415,242	445,840	30,598		7.37
706	Grange Junior School	898,630	901,201	2,571		0.29
707	Grange Infant Community School	669,372	678,069	8,697		1.30
708	Ruskin Junior School	1,033,167	1,078,168	45,001		4.36
709	Beechcroft Infant School	628,372	636,037	7,665		1.22
712	Windmill Hill Primary School	508,161	500,417	-	7,744	-1.52
713	St Catherine's Catholic Primary School	486,731	486,619	-	112	-0.02
714	Salt Way Primary School	443,734	-	-	-	0.00
722	Toothill Primary School	573,562	612,858	39,296		6.85
737	Wanborough Primary School	607,724	614,153	6,428		1.06
748	Westlea Primary School	958,353	958,618	266		0.03
755	Brook Field Primary School	960,955	982,717	21,762		2.26
771	Wroughton Junior School	788,150	800,958	12,809		1.63
772	Wroughton Infant School	537,127	559,143	22,016		4.10
780	Tregoze Primary School	622,861	635,307	12,447		2.00
	New SRP	115,083	115,000	83		-0.07
70	Total	44,202,564	45,750,430	1,547,866		3.50
818	Highworth Warneford School	2,986,558	3,129,177	142,619		4.78
820	Isambard Community School	72,048	976,087	904,039		1254.78
834	Kingsdown School	4,136,304	4,291,406	155,102		3.75
847	The Ridgeway School	4,693,630	4,880,869	187,240		3.99
867	The Commonweal School	3,742,710	3,927,153	184,444		4.93
868	Churchfields School	3,521,559	3,734,336	212,777		6.04
869	Dorcan Technology College	4,299,157	4,501,420	202,263		4.70
870	Hreod Parkway School	4,256,415	4,635,856	379,442		8.91
872	Headlands School	2,931,875	2,979,115	47,240		1.61
873	St Joseph's Catholic Comprehensive School	4,310,632	4,600,258	289,626		6.72
875	Greendown Community School	4,026,133	4,097,401	71,268		1.77
		38,977,020	41,753,079	2,776,060		7.12

303,950	342,898	342,898	342,898	-
668,697	669,783	669,783	669,783	-
507,294	508,037	508,037	508,037	-
467,239	468,040	468,040	468,040	-
743,009	771,689	771,689	771,689	-
833,035	838,440	838,440	838,440	-
535,146	540,925	540,925	540,925	-
776,793	779,023	779,023	779,023	-
606,799	618,172	618,172	618,172	-
682,571	700,741	700,741	700,741	-
562,511	569,286	569,286	569,286	-
488,569	485,496	489,735	489,735	4,238
438,096	444,702	444,702	444,702	-
444,523	445,650	445,650	445,650	-
424,710	444,250	444,250	444,250	-
291,309	329,829	329,829	329,829	-
293,429	333,671	333,671	333,671	-
431,110	445,840	445,840	445,840	-
887,526	901,201	901,201	901,201	-
671,402	678,069	678,069	678,069	-
924,274	1,077,540	1,078,168	1,078,168	628
622,180	636,037	636,037	636,037	-
496,698	500,417	500,417	500,417	-
474,396	486,619	486,619	486,619	-
-	-	-	-	-
590,949	612,858	612,858	612,858	-
607,393	614,153	614,153	614,153	-
758,638	958,618	958,618	958,618	-
973,645	982,717	982,717	982,717	-
776,235	800,958	800,958	800,958	-
533,227	559,143	559,143	559,143	-
630,167	635,307	635,307	635,307	-
115,000	115,000	115,000	115,000	-
43,577,558	45,526,492	45,750,430	45,750,430	223,937
				-
3,109,558	3,108,071	3,129,177	3,129,177	21,105
614,581	976,087	976,087	976,087	-
4,033,286	4,286,116	4,291,406	4,291,406	5,290
4,748,801	4,880,869	4,880,869	4,880,869	-
3,594,183	3,900,798	3,927,153	3,927,153	26,356
3,527,382	3,683,707	3,734,336	3,734,336	50,629
4,318,860	4,457,519	4,501,420	4,501,420	43,901
4,471,429	4,635,856	4,635,856	4,635,856	-
2,806,106	2,941,572	2,979,115	2,979,115	37,543
4,414,143	4,600,258	4,600,258	4,600,258	-
4,066,976	4,060,519	4,097,401	4,097,401	36,882
				-
39,705,306	41,531,373	41,753,079	41,753,079	221,707

306	St Luke's School	1,022,544	1,070,122	47,579		4.65
310	Brimble Hill Special School	1,154,058	1,198,932	44,875		3.89
312	The Chalet School	461,812	487,715	25,902		5.61
313	Crowdys Hill School	1,497,586	1,554,045	56,459		3.77
314	Uplands School	1,178,451	1,237,438	58,987		5.01
315	Nyland School	752,338	794,564	42,226		5.61
6	Total	6,066,789	6,342,816	276,027		4.55
	Grand Total	89,246,372	93,846,325	4,599,953		5.15

1,070,122	1,070,122	1,070,122	1,070,122	-
1,198,932	1,198,932	1,198,932	1,198,932	-
487,715	487,715	487,715	487,715	-
1,554,045	1,554,045	1,554,045	1,554,045	-
1,237,438	1,237,438	1,237,438	1,237,438	-
794,564	794,564	794,564	794,564	-
6,342,816	6,342,816	6,342,816	6,342,816	-
89,625,681	93,400,681	93,846,325	445,644	

Standards Fund 2007-08

Schools Forum

31 January 2007

Author: Group Director, Children Services

Parish / Wards Affected: All

Purpose

To advise the Schools Forum of Standards Fund grant allocations for 2007-08

Recommendation

The Schools Forum is requested to:

- Note the Standards Fund grant allocations for 2007-08; and
- Make a recommendation in regard to a change in allocation for Grant 116b Music at Key Stage 2
- The Schools Forum is therefore requested to (a) note the Standards Fund allocations for 2007-08 and (b) recommend whether schools should be consulted on the proposal shown in Appendix B.

1. Reasons

- 1.1 Standards Fund grants for 2007-08 were published at the end of 2005-06, being the second year of a two-year multi funding period. There is therefore minimal change to the grants already advised to the Schools Forum.
- 1.2 A proposal has been made to broaden the scope of the use of Grant 116b Music at Key Stage 2, which requires a recommendation from the Schools Forum.

2. Detail

- 2.1 Standards Fund grant allocations and guidance were published in December 2005 for a two-year multi funding period 2006-07 and 2007-08. The Schools Forum was advised at its meeting on 17th January 2006 of the Standards Fund allocations.
- 2.2 The DfES published updated Standards Fund grant allocations and guidance for 2007-08, in November 2006. The allocations are shown in Appendix A.
- 2.3 The Schools Forum should note that some Standards Fund grants will automatically become part of Local Area Agreements. The grants concerned are shown in Appendix A. It is not anticipated that this will have an impact on grants devolved to schools.
- 2.4 The updated information was provided to the Schools Forum Sub Group at its meeting on 15th December 2006. The Sub Group was advised that there was no change to previously published grants (except see paragraph 2.5 below),

Further information on the subject of this report can be obtained from Lorraine Billis on 01793 465752 or Email lbillis@swindon.gov.uk.

Standards Fund 2007-08

Schools Forum

31 January 2007

and that there were new grants for which further information from the DfES was awaited.

2.5 The amount of grant for 116b Music at key Stage 2 has been increased nationally, and Swindon's allocation increases from £12,000 in 2006-07 to £93,000 in 2007-08. In 2006-07 the grant was allocated to six primary schools with the highest level of deprivation, determined by the Index of Multiple Deprivation. A proposal to broaden the scope of the use of the grant for 2007-08 is attached at Appendix B. The intention is to increase the number of pupils who benefit from the grant, without reducing the benefit to those pupils in receipt of the grant previously. The proposal is recommended by the Schools Forum Sub Group; however the Schools Forum should note that it may recommend that the proposal is consulted upon with all schools with Key Stage 2 pupils.

Alternative Options

- Standards Fund grants are allocated according to DfES formula, determined in 2005 for the multi-year funding period 2006-2008.
- Standards Fund Grant 116b may be allocated in a different way to that proposed, for example devolved to Key Stage 2 pupils in a greater number of schools than previously, but the impact could be a reduction in opportunity available to a wider number of pupils.

Risk Management

Financial and Procurement Implications

Standards Fund grant is received direct from the government on a national formula basis and may only be allocated according to DfES requirements

Legal / Human Rights Implications

None

Links to Corporate Plans and Policies (in particular to Swindon 2010 Promises)

Promise 45 "We will make sure that schools will be at the heart of each community"

Consultees

- Schools Forum Sub Group.
- All schools with Key Stage 2 pupils may be consulted on the proposal in paragraph 2.4.
- The Director of Finance and the Director of Law and Democratic Services are consulted on all reports. Other officers/agencies were consulted on this report.

Background Papers and Appendices

- Appendix A – Standards Fund grant allocations
- Appendix B – Proposal relating to Standards Fund grant 116b Music at Key Stage 2

Further information on the subject of this report can be obtained from Lorraine Billis on 01793 465752 or Email lbillis@swindon.gov.uk.

Standards Fund Programme 2006-2008

Please note that grant numbers have changed as a result of the new Standards Fund structure. Devolution requirements indicate the proportion of each grant that must be devolved to schools. These are minimum requirements, Local authorities can devolve more if they wish.

Devolution means that it is for schools to determine how to spend their allocation.

Schools can vire between their allocations, except for the grants marked non-virable (NV).

Local authorities can vire between local authority grants, except for those marked non-virable. Local authorities cannot vire between School Grants.

Grant Number	Grant Name	Grant Rate (%)	NV- non-virable. Virement not permitted	To be included in Local Area Agreements in 2007-2008	Devolution Requirements	2007-2008 allocations notified to local authorities	2007-08 grant to Swindon Borough Council
	<u>School Grants</u>						£
101	School Development Grant	100%		Yes. Local Authority retained element only	Similar to 2006-07 except that per pupil increase is 3.7%	per pupil baseline announced, final allocations Spring 2007	To be confirmed
102	School Standards Grant	100%			100%	Calculated by the local authority and submitted on 2007-2008 Section 52 Budget Statements	To be confirmed
102a	School Standards Grant (Personalisation)	100%			100%	Calculated by the local authority and submitted on 2007-2008 Section 52 Budget Statements	To be confirmed
103	Ethnic Minority Achievement (EMAG)	100%	NV		Locally determined formula	announced	182,108
103c	National Primary Strategy English as an Additional Language	100%	NV		0%	to be confirmed	0
104	Targeted Improvement Grant	100%			0%	as projects are agreed	0
105a	Targeted School Meals	100%	NV		0%	Spring 2007 (similar to 06-07 allocation)	0
105b	School Meals	100%			100%	Calculated by the local authority and submitted on 2007-2008 Section 52 Budget Statements	To be confirmed
106	Extended Schools	100%		Optional	as agreed in Extended School plan	announced	319,626
107	Targeted Support for Primary Strategy	100%			to be allocated to schools for specific purposes	to be confirmed shortly	To be confirmed
108	Targeted Support for Secondary Strategy	100%			to be allocated to schools for specific purposes	to be confirmed shortly	To be confirmed
109	Federations	100%			100%	to be confirmed shortly	0
110	Aimhigher	100%			100%	determined by Area Steering Groups, final allocations Summer 2007	0
111	Fresh Start and New Partnerships	100%			100% for Fresh Start	as projects are agreed	0
116b	Music at Key Stage 2	100%			100%	announced	93,440
LIG	Leadership Incentive Grant	100%	NV		100%	announced	354,692
	<u>Local authority grants</u>						
112	Primary Strategy: Central Co-ordination	50%		Yes	0%	announced	293,419
112a	Communication Language and Literacy Development	100%			0%	announced?	0
113	Secondary Strategy: Central Co-ordination	50%		Yes	0%	announced	275,934
114	Secondary behaviour and Attendance: Central Co-ordination	100%		Yes	0%	announced	68,300
115	School Improvement Partners	100%	NV	Optional	0%	announced	76,808
116a	Music Services	100%	NV		0%	announced	280,000
117	Education Health Partnerships	100%		Optional	0%	Spring 2007	0
118	Playing for Success	See Annex B	NV		0%	announced, further allocations as projects agreed	90,000
119	School Travel Advisers	100%	NV	Yes	0%	announced	22,000

120	London Challenge		100%	NV		as agreed in individual programmes	as programmes agreed	0
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GRANT 116(b) WIDER OPPORTUNITIES

It is proposed that this grant (£93k) be retained by the local authority, in order for it to be used by the Music Service. This proposal will allow every primary and junior school to have the opportunity to engage in a high quality assured music experience provided through the Music Service, as outlined below. DfES advises Music Services to make such a proposal to the Schools Forum.

The proposed Music Service Core offer using this funding:

- Free Live Music Experience (Roadshows, 2 free for each KS 2 - totalling 106; 14 for KS 1 Schools)
- Free Music INSET training for NQTs; Teacher Assistants; Classroom Teachers (a minimum of 4 per year)
 - Music Express *Very popular this year.*
 - Crash! Bang! Wallop! (Coordinated by our AST) *Very popular this year.*
 - Music & ICT *New INSET proposed for next year.*
 - Primary School INSET for Music Festivals.
- Free Music Festival entry and support to cluster rehearsals (Plus 5 free tickets per school – to be distributed by each school)

The additional offer (options)

- OPTION 1
 - Free Whole-Class instrument/vocal tuition by a music specialist (working alongside a classroom teacher); each child will be given the opportunity to receive an instrument/vocal experience, linked to the national curriculum, music (& ICT). – *30 x 1hr (or 60 x 30 minutes) sessions per year plus one hour prep time with classroom teacher*
 - Free Instrument hire to undertake the above programme (instrument stock allowing)
- or
- OPTION 2
 - Group lessons (larger than 4; possible ensemble – band scenario) to those pupils wishing to undertake instrument tuition (again linked to the national curriculum, music) - *30 x 1hr (or 60 x 30 minutes) sessions per year plus one hour prep time with classroom teacher*
 - Free Instrument hire for the duration of the project)subject to instrument stock)
- or
- OPTION 3
 - A music activity week – concentrating on a specific project, to be discussed & agreed with your Music Development Leader (MDL)
- or
- OPTION 4

- Individual programme to meet school's needs; discussed with MDL (Total 30 hours per year).

MUSIC SERVICE STRATEGIC 4-YEAR PLAN

The proposals set out above are consistent with the Music Service holistic approach to music provision:

A Live Music Experience	<ul style="list-style-type: none">• Delivered through Roadshows
An opportunity to take part in a music activity	<ul style="list-style-type: none">• Music Festivals• Options 1 –4 above
Large Group music activity	<ul style="list-style-type: none">• Options 1 – 4 above