

# Swindon Borough Council

## Special Committee

**Tuesday, 23 February 2010**

Function Room, Civic Offices, Swindon (Anticipated meeting room)

At 5.30 p.m.

### **Conservative Councillors**

*Roderick Bluh (Chair)*  
*Fionuala Foley (Vice-Chair)*

*Brian Mattock*  
*David Renard*

### **Labour Councillors**

*James Grant*  
*Derique Montaut*

**Deputies:** *All other Labour Shadow Cabinet Members*

### **Liberal Democrat Councillors**

*Stan Pajak*

**Deputies:** *All other Liberal Democrat Members*

(Copies to all other Members of the Council – For Information)

**Committee Officer:** Ian Willcox (Telephone: 01793 463601)

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## **AGENDA**

### **PART 1 (PUBLIC ITEMS)**

**1. Apologies for Absence.**

**2. Declarations of Interest.**

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

**3. Minutes. (Pages 1 - 2)**

To receive the minutes of the meeting held on 9<sup>th</sup> February 2010.

**4. Public Question Time.**

See explanatory note below. Please phone the Committee Officer whose name and number appears at the top of this agenda if you need further guidance.

**5. Appointment of Directors to Swindon Commercial Services Ltd. (SCS). (Oral) (DLDS-B)**

The Council's Cabinet on 9<sup>th</sup> December 2009 approved the establishment of Swindon Commercial Services Limited (SCS) as an "Arms Length Company" from 1<sup>st</sup> January 2010. (Minute 75 of the Cabinet refers).

The Council, as shareholder, is required to appoint the Chair and Directors of the Company, including one Councillor representative to serve on the new Company's Board, together with such number of officer representatives as should be agreed with the new Company, and the Special Committee is asked to make the appointments on behalf of the Council.

A list of proposals for the Company Chair and Directors will be submitted at the meeting.

## **6. Appointment to Committees and Other Council Bodies - Standards Committee.**

The Standards Committee at its meeting on 8<sup>th</sup> February 2010 recommended to the Council that the membership of the Standards Committee be increased to include an additional Parish Council representative (from two to three representatives) in line with Standards for England recommended best practice, to be nominated by the Swindon Area Committee of the Wiltshire Association of Parish Councils, and to sit on the Standards Committee from May 2010. The Special Committee is asked to confirm this action on behalf of the Council.

**Date of Despatch:** 16 February 2010

### **Key:**

### **Officers:**

CE	-	Chief Executive
GDC		Group Director: Children
GDHSC	-	Group Director: Housing & Social Care
GDER	-	Group Director: Environment & Regeneration
GDBT	-	Group Director: Business Transformation
DF	-	Director of Finance
DLDS-B	-	Director of Law and Democratic Services – Business Transformation

**Public Question Time** - Swindon Borough Council is committed to increasing its accountability to the public and to promoting active citizenship. Up to 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from members of the public about the work of the Committee (except for confidential matters and specific planning applications). Questions must be relevant, clear and concise. Because of time constraints Public Question Time is not an opportunity to make speeches or statements. Prior notice of a question to the Director of Law and Democratic Services is desirable - particularly if detailed background information is needed.

**Access Arrangements** – The Venue is wheelchair accessible and an infrared receiver hearing system is provided. If you would wish to attend the meeting but have any special requirement to enable you to do so please contact the Committee Clerk above, as soon as possible prior to the date of the meeting.

If you would like to receive any of the pages contained in this agenda in a larger print size please contact the Committee Officer whose name appears on the first page of this agenda.

### **Special Committee - Terms of Reference**

The Special Committee shall have delegated to it the power to act for the Council on the advice of the Chief Executive on any policy decision or any particular matter that is urgent and necessary in the best interests of the Council.

The quorum of the Committee shall be three.

Deputy Members may be appointed at the Annual or any meeting of the Council.

Minutes of any proceedings of this Committee shall be submitted to the Council.

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**SPECIAL COMMITTEE**

**TUESDAY, 9 FEBRUARY 2010**

PRESENT:- Councillors Roderick Bluh (Chair), Fionuala Foley (Vice-Chair), Brian Mattock, David Renard, Stan Pajak, James Grant and Derique Montaut.

**11. Appointment of Directors to Swindon Commercial Services Ltd. (SCS).**

The Chair advised that Agenda item 5 - Appointment of Directors to Swindon Commercial Services Ltd. (SCS) had been withdrawn and would be re-submitted for consideration at a future meeting of the Special Committee.

**12. Declarations of Interest**

The Chair reminded Members of the need to declare any known interests in any matters to be considered at the meeting.

**13. Minutes**

Resolved – That the minutes of the meeting held on 9<sup>th</sup> December 2009 be confirmed and signed as a correct record.

**14. Public Question Time.**

No public questions were asked under Standing Order 28.

**15. Appointments to Committees and Other Council Bodies.**

The Director of Law and Democratic Services submitted a report concerning (a) a request received from the Council's Labour Group to change its representation on the Scrutiny Committee for the remainder of the Municipal Year 2009/10, and (b) changes in tenant representation on the Housing Advisory Forum.

Resolved – (1) That Councillor Des Moffatt replace Councillor Maurice Fanning as a Labour Group representative on the Council's Scrutiny Committee, with effect from 10<sup>th</sup> February 2010, for the remainder of the Municipal Year 2009/10.

(2) That the changes in tenant representation on the Housing Advisory Forum, referred to in paragraph 2.2 of the report, and the intention of the Cabinet Member for Health, Housing and Adult Social Care, in liaison with the Chair of the Housing Advisory Forum, to confirm a further nomination from the Tenants Association for Sheltered Housing to serve on the Housing Advisory Forum, be noted.

(3) That the Director of Law and Democratic Services be requested to make the necessary changes to the Council's Committee Composition List.

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