



**SWINDON BOROUGH COUNCIL**  
**Municipal Year 2013/14**

**Friday, 17 May 2013**

**COUNCIL CHAMBER  
CIVIC OFFICES  
SWINDON**

14 May 2013

Dear Councillor,

**Summons to attend Council Meeting**

A MEETING of the **Council**, which you are requested to attend, is to be held at the CIVIC OFFICES, SWINDON, on **Friday, 17 May 2013 at 2.30 p.m..**

The business to be transacted will be as follows:-

**AGENDA**

- 1. Apologies for Absence**
- 2. To elect a qualified person to be Mayor of the Borough for the Municipal Year, 2013/14**
- 3. To elect a qualified person to be Deputy Mayor of the Borough for the Municipal Year, 2013/14**
- 4. Communications**  
To receive any communications or letters which the Mayor or Chief Executive may have to bring before the Council.



5. **Minutes** (Pages 1 - 16)  
To receive the minutes of the previous meeting held on 11<sup>th</sup> April 2013.
6. **Declarations of Interest**  
Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
7. **Public Question Time**  
See explanatory note below.
8. **Adoptions of Revisions to Swindon Borough Council's Constitution** (Pages 17 - 26)
9. **Numbers to Serve on Council Committees** (Pages 27 - 30)
10. **Allocation of Seats to Political Groups and Appointments to Committees, Other Bodies and Outside Bodies** (Pages 31 - 44)
11. **Calendar of Meetings 2013/14** (Pages 45 - 48)
12. **Councillors Question Time**  
Questions (if any) of which notice has been given by Councillors in accordance with Standing Order 15.

Yours faithfully

Director of Law and Democratic Services

### **Questions by Members of the Public in accordance with Standing Order 11**

Swindon Borough Council is committed to increasing its accountability to the public and to promoting active citizenship. Up to 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from members of the public about the work of the Council (except for confidential matters and specific planning applications). Questions must be relevant, clear and concise. Because of time constraints Public Question Time is not an opportunity to make speeches or statements. Prior notice of a question to the Director of Law and Democratic Services is desirable - particularly if detailed background information is needed.

**Access Arrangements** - The venue is wheelchair accessible and an infrared receiver hearing system is provided. If you have any special requirements to enable you to attend the meeting or would like to receive any of the pages contained in this agenda in a larger print size, please contact the Committee Officer as soon as possible prior to the date of the meeting.