

Swindon Borough Council

Cabinet

Wednesday, 13 July 2016

Committee Room 6, Civic Offices

At 6.00 p.m. or at the Conclusion of the Cabinet Open Forum

Conservative Councillors

David Renard (Chair)

Russell Holland

Oliver Donachie

Toby Elliott

Fionuala Foley

Brian Ford

Dale Heenan

Mary Martin

Garry Perkins

Keith Williams

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Swindon Borough Council can be contacted at the Civic Offices, Euclid Street, Swindon, SN1 2JH (Telephone 01793 445500)

Access Arrangements - The venue is wheelchair accessible and an infrared receiver hearing system is provided. If you have any special requirements to enable you to attend the meeting or would like to receive any of the pages contained in this agenda in a larger print size, please contact the Committee Officer as soon as possible prior to the date of the meeting.

AGENDA

NOTE:

A Cabinet Open Forum is held at 6:00 p.m. prior to the start of each scheduled Cabinet Meeting. The Open Forum is similar to the 'public question time' that happens at most Council meetings but without the need for questions. It provides the chance to meet with Cabinet Members as well as Board Directors and Directors to discuss matters relevant to the Cabinet and its responsibilities. It provides an opportunity to raise issues and give views. The Forum will normally close at 6.30 pm and the Cabinet will then reconvene for the start of the formal Cabinet meeting. If the Open Forum completes its business earlier than anticipated then the Cabinet Meeting will commence at

6:15pm or at the Forum's conclusion.

1. Apologies for Absence.

2. Declarations of Interest.

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

3. Minutes. (Pages 5 - 16)

To receive the minutes of the meeting held on 16th June 2016

4. Public Question Time.

See explanatory note below. Please phone the Committee Officer whose name and number appears at the top of this agenda if you need further guidance.

5. Adoption of the Wroughton Neighbourhood Plan HP&RS (CM:TE) **WW**
(Pages 17 - 22)

6. Debt Management DLDS, HRB (CM:RH) (Pages 23 - 38)

7. Securing a sustainable future for Swindon's Library Services HLCI&V
(CM:MM) (Pages 39 - 118)

8. Budget Management 2016-17 BDR (CM:RH) (Pages 119 - 134)

9. Fixed Penalty Notice Enforcement Policy HP&RS (CM:OD) (Pages 135 - 146)

10. Education Transport Policy 2017/18 HES (CM:FF) (Pages 147 - 202)

11. Council Tax Discretionary Discounts & Premiums DLDS, HRB (CM:RH)
(Pages 203 - 212)

12. Adoption and Implementation of Financial Inclusion Policy DLDS, HRB
(CM:RH) (Pages 213 - 230)

13. References from Other Council Bodies - Health and Wellbeing Board DLDS
(CM:BF) (Pages 231 - 272)

Date of Despatch: 05 July 2016

Key:

Officers:

BDR	-	Board Director Resources (Section 151 Officer)
DLDS	-	Director of Law and Democratic Services (Monitoring Officer)
HLCI&V	-	Head of Localities, Community Involvement and Volunteering
HES	-	Head of Education
HRB	-	Head of Revenues and Benefits
HPRS	-	Head of Planning and Regulatory Services

Wards

WW - Wroughton and Wichelstowe

Cabinet Members Responsible for the Service Area concerned:

DR	-	David Renard	Leader of the Council and Chair of Cabinet
RH	-	Russell Holland	Deputy Leader of the Council, Vice-Chair of Cabinet, Cabinet Member for Finance and Corporate Services
OD		Oliver Donachie	Cabinet Member for Housing and Homelessness
TE	-	Toby Elliott	Cabinet Member for Strategic Planning
FF	-	Fionuala Foley	Cabinet Member for Children's Services
BF	-	Brian Ford	Cabinet Member for Adults' Health and Social Care
DH	-	Dale Heenan	Cabinet Member for Sustainability and Transport
MM	-	Mary Martin	Cabinet Member for Communities
GP	-	Garry Perkins	Cabinet Member for the Economy, Regeneration and Skills
KW		Keith Williams	Cabinet Member for Streetsmart

Public Question Time - Swindon Borough Council remains committed to increasing its accountability to the public and to promoting active citizenship. 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from the public about the work of the Committee (except for confidential matters, and matters relating to planning and licensing applications). We will give priority to those who submit questions in writing at least two days before the meeting. Questions must be relevant, clear, and concise. You may not use Public Question Time as an opportunity to make speeches or statements.

Questions in writing should be sent to the Committee Officer whose contact details appear on the agenda above or to the Director of Law and Democratic Services, we will publish it, along with the answer, alongside the Minutes. The process associated with asking a public question is set out in the "Public Question Time at Council Meetings Protocol and Guidance" available on the Council's Website.

(<http://ww5.swindon.gov.uk/moderngov/ecCatDisplay.aspx?sch=doc&cat=13338&path=0>) or from the Committee Officer named above.