



SWINDON BOROUGH COUNCIL
Municipal Year 2017/18

Thursday, 19 April 2018

**COUNCIL CHAMBER
CIVIC OFFICES
SWINDON**

11 April 2018

Dear Councillor,

Summons to attend Council Meeting

A MEETING of the **Council**, which you are requested to attend, is to be held at the CIVIC OFFICES, SWINDON, on **Thursday, 19 April 2018 at 7.00 p.m.**

The business to be transacted will be as follows:-

AGENDA

- 1. Apologies for Absence**
- 2. Communications**
To receive any communications or letters which the Mayor or Chief Executive may have to bring before the Council.
- 3. Minutes** (Pages 5 - 12)
To receive the minutes of the previous meeting.
- 4. Declarations of Interest**
Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

5. Public Question Time

See explanatory note below.

6. Minutes for Confirmation (Pages 13 - 40)

(1) To consider a Minute for Confirmation from the Cabinet.

- Minute 91 - (Membership of England's Economic Heartland Strategic Transport Forum).

(2) To consider a Minute for Confirmation from the Licensing Committee.

- Minute 35 - (Introduction of a Dog Walking Registration Scheme).

7. Council Petition Scheme (Pages 41 - 46)

To consider a petition received in accordance with the Council's Petition Scheme calling upon the Council: "to take action to resolve the traffic issues in the Rodbourne (Even Swindon) area and in particular the problems caused by queuing vehicles trying to enter the car parks of the McArthur Glen Outlet Village".

8. Motion - New Homes

Councillor Gary Sumner will move and Councillor Oliver Donachie will second:

"This Council:

1) Welcomes:

- a. the recent restated commitment by the Prime Minister and the Government to supporting house building, and
- b. the work the Council is already undertaking to support providing new homes.

2) Notes:

- a. That Swindon has an adopted Local Plan that supports ambitious targets for new homes,
- b. That a number of parish councils have adopted neighbourhood plans to complement the Local Plan,
- c. The economic benefits from building houses as well as supporting employers by providing good homes for their staff,
- d. The delays that lie outside the Council's control in having construction start once planning permission is given. In particular, the fact that essential service companies such as the water companies and broadband infrastructure providers do not always coordinate their investments to support housing growth.

3) Invites the Leader of the Council to write to the Prime Minister, the Chancellor of the Exchequer, and the Secretary of State for Housing, Communities and Local Government to:

- a. Restore the New Homes Bonus to help Councils to pay for the investment and services new homes require,

- b. Devise tax incentives to make it more profitable to build sooner once planning permission is granted, and
- c. Introduce a duty to cooperate with planning authorities for utility companies, including modern utilities such as broadband, to ensure that new homes are not delayed because of the lack of infrastructure.”

9. Recruitment Process for Chief Executive (Pages 47 - 54)

To consider the recruitment process for Chief Executive.

10. Minutes of Cabinet and Decisions Delegated to Cabinet Members (Pages 55 - 80)

Members have the opportunity to raise questions with the relevant Cabinet Member in respect of Cabinet minutes (which are not reserved for Council for decision) and in respect of individual Cabinet Member delegated decisions.

11. Minutes of other Council Bodies

Members have the opportunity to raise questions with the relevant Chair in respect of all other Committee minutes (not reserved to Council for decision), as set out in the Minute Book circulated separately.

12. Councillors Question Time

Questions (if any) of which notice has been given by Councillors in accordance with Standing Order 15.

Yours faithfully

Director of Law and Democratic Services

Questions by Members of the Public in accordance with Standing Order 11

Swindon Borough Council remains committed to increasing its accountability to the public and to promoting active citizenship. 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from the public about the work of the Committee (except for confidential matters, and matters relating to planning and licensing applications). We will give priority to those who submit questions in writing at least two days before the meeting. Questions must be relevant, clear, and concise. You may not use Public Question Time as an opportunity to make speeches or statements.

Questions in writing should be sent to the Committee Officer whose contact details appear on the agenda above or to the Director of Law and Democratic Services, we will publish it, along with the answer, alongside the Minutes. The process associated with asking a public question is set out in the “Public Question Time at Council Meetings Protocol and Guidance” available on the Council’s Website (<http://ww5.swindon.gov.uk/moderngov/ecCatDisplay.aspx?sch=doc&cat=13338&path=0>) or from the Committee Officer named above.

Access Arrangements - The venue is wheelchair accessible and an infrared receiver hearing system is provided. If you have any special requirements to enable you to attend the meeting or would like to receive any of the pages contained in this

agenda in a larger print size, please contact the Committee Officer as soon as possible prior to the date of the meeting.

COUNCIL

THURSDAY, 22 FEBRUARY 2018

PRESENT:- The Worshipful The Mayor in the Chair; Councillors Junab Ali, Steve Allsopp, Abdul Amin, John Ballman, Ray Ballman, Alan Bishop, Emma Bushell, Matthew Courtliff, Wayne Crabbe, Malcolm Davies, Paul Dixon, Oliver Donachie, Toby Elliott, Claire Ellis, Steph Exell, Emma Faramarzi, Fionuala Foley, Brian Ford, Mary Friend, Jim Grant, John Haines, Dale Heenan, Russell Holland, Fay Howard, Colin Lovell, Mary Martin, Nick Martin, Cathy Martyn, Gemma McCracken, Des Moffatt, Derique Montaut, Stan Pajak, Barbara Parry, Kevin Parry, Garry Perkins, David Renard, James Robbins, Eric Shaw, Carol Shelley, Kevin Small, Gary Sumner, Timothy Swinyard, Caryl Sydney-Smith, Vera Tomlinson, Joe Tray, Chris Watts, Nadine Watts, Peter Watts, Steve Weisinger, Keith Williams, Robert Wright and Julie Wright.

79. Apologies for Absence

Apologies for absence were received from Councillors Mark Dempsey, Jane Milner-Barry, Teresa Page and David Wood.

80. Communications

The Chief Executive reported that no communications had been received.

81. Minutes

Resolved – That the minutes of the meeting held on 25th January 2018, be confirmed and signed.

82. Declarations of Interest

The Worshipful The Mayor reminded Members of the need to declare any known interests in any matters to be considered at the meeting. No declarations were made.

83. Public Question Time

Mr Les White submitted written questions regarding vehicles parking on grassed areas within the Borough. The Council was advised that Cabinet Member for Housing and Public Safety had provided written responses to Mr White's questions and that these had been circulated at the meeting.

Ms Sarah Church submitted a written question regarding an increase of rent arrears arising from Council housing tenants previous in receipt of other state benefits being transferred onto Universal Credit. The Council was advised that Cabinet Member for Housing and Public Safety had provided a written response to Ms Church's questions and that these had been circulated at the meeting.

Mr Martin Costello submitted a written question regarding the proposed new Museum in Swindon. The Council was advised that the Leader of the Council had

provided a written response to Mr White's questions and that these had been circulated at the meeting.

Mr Terry Reynolds submitted written questions regarding work undertaken by the Council to property that they did not own either on grounds of health and safety or to visually improve the surrounding area. The Council was advised that the Leader of the Council had provided written responses to Mr Reynolds' questions and that these had been circulated at the meeting.

Mr Daniel Rose asked a question regarding the future of the Platform and its future occupancy. The Cabinet Member for Children's Services and School Attainment responded at the meeting.

Mr Rose asked a supplementary question regarding the future consultation process in respect of any changes to the use or occupancy of the Platform. The Cabinet Member for Children's Services and School Attainment indicated that a written response to the question would be provided.

Mr Roy Warman asked a question regarding problems currently being experienced by members of the public when telephoning the Council. The Leader of the Council responded at the meeting.

84. Council Budget 2018/19

The Council considered joint reports of the Cabinet Member for Finance and Commercialisation and the Corporate Director for Resources and Growth, considered by the Cabinet on 7th February 2018 relating to (i) Budget 2018/19 and Beyond, (ii) Capital Programme 2018/19, (iii) Treasury Strategy Statement 2018/19, and (iv) Minute 72 of the Cabinet (Budget 2018/19 and Beyond), Minute 73 of the Cabinet (Capital Programme 2018/19) and Minute 74 of the Cabinet (Treasury Statement 2018/19).

(1) Councillor Russell Holland moved and Councillor David Renard seconded that Minute 72(2) of the Cabinet (Budget 2018/19 and Beyond be confirmed and adopted.

Councillor Kevin Small moved and Councillor Jim Grant seconded:

"That Council:

(i) Resolves to amend the Cabinet's Revenue Budget and Capital Programme proposals for 2018/19 as agreed at the February 7th Cabinet Meeting, as follows:

- To use £1.5m over 2 years of the Children's Services Transitional Funding to open a Children's Centre in an area of need.
- To note in the Financial Projection figures (Appendix 6), that the cost pressures identified for 2020/21 to 2021/22 would be reduced due to the early intervention work undertaken by Children's Centres which will contribute to the ongoing cost of this service.
- To reduce the Budget Risk Contingency by £100k to introduce the Living Wage Foundation wage scale for Swindon Borough Council Employees

(£50k), and enhance the investment in the Neighbourhood Care Scheme (£50K).

- To take £60k per annum in 2018/19 and 2019/20 from the Infrastructure Reserve Fund, to support Town Centre Regeneration, and employ a manager for a two year period to work with heritage groups and other interested parties to protect and bring back into use Swindon town centre heritage buildings.
- To borrow £1m for additional investment in Lydiard Park and House. The revenue effect of this additional borrowing would be covered by a £80K saving from bringing Forward Swindon back in-house.

(ii) Notes the proposed amendments have been checked by officers and the Section 151 Officer has confirmed the budget amendments for 2018/19 are financially deliverable, if agreed, and the Budget would be lawful.”

The Amendment was put to the vote and declared lost.

In line with The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, the vote on Minute 72 of the Cabinet (Budget 2018/19 and Beyond) was recorded:

Councillors voting for the Motion were: Councillors Junab Ali, Steve Allsopp, Abdul Amin, John Ballman, Ray Ballman, Emma Bushell, Matthew Courtliff, Paul Dixon, Stephanie Exell, Jim Grant, Fay Howard, Des Moffatt, Derique Montaut, Stan Pajak, James Robbins, Carol Shelley, Kevin Small, Joe Tray, Chris Watts, Nadine Watts, Peter Watts, David Wood, Julie Wright and Robert Wright.

Councillors voting against the Motion were: Councillors Alan Bishop, Wayne Crabbe, Malcolm Davies, Oliver Donachie, Toby Elliot, Claire Ellis, Emma Faramarzi, Fionuala Foley, Brian Ford, Mary Friend, John Haines, Dale Heenan, Russell Holland, Colin Lovell, Mary Martin, Nick Martin, Cathy Martyn, Gemma McCracken, Barbara Parry, Kevin Parry, Maureen Penny, Garry Perkins, David Renard, Eric Shaw, Gary Sumner, Tim Swinyard, Caryl Sydney-Smith, Vera Tomlinson, Steve Weisinger and Keith Williams.

The Substantive Motion was put to the vote and declared carried.

In line with The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, the vote on Minute 72 of the Cabinet (Budget 2018/19 and Beyond) was recorded:

Councillors voting for the Motion were: Councillors Alan Bishop, Wayne Crabbe, Malcolm Davies, Oliver Donachie, Toby Elliot, Claire Ellis, Emma Faramarzi, Fionuala Foley, Brian Ford, Mary Friend, John Haines, Dale Heenan, Russell Holland, Colin Lovell, Mary Martin, Nick Martin, Cathy Martyn, Gemma McCracken, Barbara Parry, Kevin Parry, Maureen Penny, Garry Perkins, David Renard, Eric Shaw, Gary Sumner, Tim Swinyard, Caryl Sydney-Smith, Vera Tomlinson, Steve Weisinger and Keith Williams.

Councillors voting against the Motion were: Councillors Junab Ali, Steve Allsopp, Abdul Amin, John Ballman, Ray Ballman, Emma Bushell, Matthew Courtliff, Paul

Dixon, Stephanie Exell, Jim Grant, Fay Howard, Des Moffatt, Derique Montaut, Stan Pajak, James Robbins, Carol Shelley, Kevin Small, Joe Tray, Chris Watts, Nadine Watts, Peter Watts, David Wood, Julie Wright and Robert Wright.

(2) Councillor Russell Holland moved and Councillor David Renard seconded that Minute 73 of the Cabinet (Capital Programme 2018/19) be confirmed and adopted.

The Motion was put to the vote and declared carried.

In line with The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, the vote on Minute 72 of the Cabinet (Budget 2018/19 and Beyond) was recorded:

Councillors voting for the Motion were: Councillors Alan Bishop, Wayne Crabbe, Malcolm Davies, Oliver Donachie, Toby Elliot, Claire Ellis, Emma Faramarzi, Fionuala Foley, Brian Ford, Mary Friend, John Haines, Dale Heenan, Russell Holland, Colin Lovell, Mary Martin, Nick Martin, Cathy Martyn, Gemma McCracken, Barbara Parry, Kevin Parry, Maureen Penny, Garry Perkins, David Renard, Eric Shaw, Gary Sumner, Tim Swinyard, Caryl Sydney-Smith, Vera Tomlinson, Steve Weisinger and Keith Williams.

Councillors voting against the Motion were: Councillors Junab Ali, Steve Allsopp, Abdul Amin, John Ballman, Ray Ballman, Emma Bushell, Matthew Courtliff, Paul Dixon, Stephanie Exell, Jim Grant, Fay Howard, Des Moffatt, Derique Montaut, Stan Pajak, James Robbins, Carol Shelley, Kevin Small, Joe Tray, Chris Watts, Nadine Watts, Peter Watts, David Wood, Julie Wright and Robert Wright.

(3) Councillor Russell Holland moved and Councillor David Renard seconded that Minute 74 of the Cabinet (Treasury Statement 2018/19) be confirmed and adopted.

The Motion was put to the vote and declared carried.

85. Council Tax Setting 2018/19

The Council considered a joint report of the Cabinet Member for Finance and Commercialisation and the Corporate Director for Resources and Growth, concerning the amount of Council Tax for each Valuation Band for dwellings in each part of the Borough for 2018/19, and related matters, including legal advice.

Councillor Russell Holland moved and Councillor David Renard seconded and the Council agreed:

“(1) That it be recorded that the advice of the Director of Law and Democratic Services’ has been taken into account when setting the level of Council Tax for 2018/19.

(2) That it be noted that the Council’s revenue budget is £140,224,053 as recommended by the Cabinet to this Council on 7th February 2018.

(3) That it be noted that in accordance with Section 31B of the Local Government Finance Act 1992 (as amended) the Council’s Tax Base for 2018/19 is 72,898.6 in total with the breakdown by Parish set out in Appendix 3 to the report.

(4) That the following amounts be calculated by the Council in accordance with Sections 31 to 36 of the Local Government Finance Act 1992, as amended by the Localism Act 2011:-

- (a) Borough / Parish Gross Expenditure £489,671,983 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the 1992 Act taking into account all precepts issued to it by Parish Councils.
- (b) Borough Gross Income plus Collection Fund Balance £386,342,875 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act.
- (c) Borough/Parish Net Expenditure £103,329,108 being the amount by which the aggregate at 4(a) above exceeds the aggregate at 4(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year.
- (d) Basic Amount of Tax (including Average Parish Precepts) £1,503.36 being the amount at 4(c) above divided by the amount at 3 above, calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year. In accordance with Schedule 5 of the Localism Act 2011, this sum is not considered to be excessive.
- (e) Special Items £7,560,030 being the aggregate of Special Expenses and Parish Precepts and collectively known as special items and referred to in Section 34(1) of the Act.
- (f) Basic Amount of Tax £1,313.73 being the amount at 4(d) above less the result given by dividing the amount at 4(e) above by the amount at 3, calculated by the Council in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates.
- (g) Basic Amount of Tax (Special and Parished Areas) the amounts shown in Appendix 2 of the report, being the amounts given by adding to the amount at 4(f) above, the amounts of the special items relating to dwellings in the appropriate part of the Council's area - divided by the appropriate amount at 3 above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which a special item relates.
- (h) Borough/Parish Council Tax Rates the amounts shown in Appendix 1 of the report, being the amounts given by multiplying the amounts at 4(g) by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band, divided by the number which in that proportion is applicable to dwellings listed in a particular valuation band, divided by valuation D, calculated by the Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

(5) Police and Crime Commissioner for Wiltshire and Swindon That it be noted that for the year 2018/2019 the Police and Crime Commissioner for Wiltshire and Swindon has stated the following amounts in precept issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
£121.51	£141.77	£162.02	£182.27	£222.77	£263.28	£303.78	£364.54

(6) Dorset and Wiltshire Fire Authority That it be noted that for the year 2018/2019 the Dorset and Wiltshire Joint Fire Authority has stated the following amounts in

precept issued to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

Band A	Band B	Band C	Band D	Band E	Band F	Band G	Band H
£48.47	£56.54	£64.62	£72.70	£88.86	£105.01	£121.17	£145.40

(7) That this Council notes that there will an average 4.99% increase in the Council Tax levels for the Borough element of the 2018/19 Council Tax bills in accordance with the budget proposed by Cabinet on 7th February 2018.

(8) That this Council determines that the Basic Amount of Council Tax for the Financial Year, 2018/19 is not excessive within the statutory definitions set out within Part 1 of the Local Government Finance Act 1992 (as amended by the Localism Act 2011) and that therefore no referendum is required.

(9) That it be recorded that the advice of the Director of Finance (Section 151 Officer) has been taken into account in the setting of the level of Council Tax for 2018/19.

The Motion was put to the vote and declared carried.

In line with The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, the vote on this Motion was recorded:

Councillors voting for the Motion were: Councillors Alan Bishop, Wayne Crabbe, Malcolm Davies, Oliver Donachie, Toby Elliot, Claire Ellis, Emma Faramarzi, Fionuala Foley, Brian Ford, Mary Friend, John Haines, Dale Heenan, Russell Holland, Colin Lovell, Mary Martin, Nick Martin, Cathy Martyn, Gemma McCracken, Barbara Parry, Kevin Parry, Maureen Penny, Garry Perkins, David Renard, Eric Shaw, Gary Sumner, Tim Swinyard, Caryl Sydney-Smith, Vera Tomlinson, Steve Weisinger and Keith Williams.

Councillors voting against the Motion were: Councillors Junab Ali, Steve Allsopp, Abdul Amin, Emma Bushell, Matthew Courtliff, Mark Dempsey, Paul Dixon, Stephanie Exell, Jim Grant, Fay Howard, Jane Milner-Barry, Des Moffatt, Derique Montaut, Stan Pajak, James Robbins, Carol Shelley, Kevin Small, Joe Tray, Chris Watts, Nadine Watts, Peter Watts, David Wood and Robert Wright.

86. Housing Revenue Account - Rents and Charges 2018/19

The Council considered (a) a joint report of the Cabinet Member for Housing and Public Safety and the Acting Corporate Director, Communities and Housing concerning the proposed Housing Revenue Account – Rents and Charges 2018/19, and (b) Minute 75 of the Cabinet (Housing Revenue Account – Rents and Charges 2018/19).

Councillor Cathy Martyn moved and Councillor Russell Holland seconded:

- a) That the proposed average rent for Housing Revenue Account (HRA) dwellings for 2018/19 of £79.63 per week (52 week basis), which is a decrease of 1.0%, be approved. This will be an average decrease of £0.80 per week (52 week basis). The range of decreases is shown in paragraph 3.9.
- b) That the Acting Corporate Board Director, Communities and Housing be authorised to seek authority from the Secretary of State to extend the permission for the use of the Housing Revenue Account for payments to the

Council's tenants under the Discretionary Housing Payments scheme, and provide a budget of £200k in 2018/19 as detailed at paragraph 3.25 of the report.

- c) That the housing related support charges for 2018/19 and service charges for 2018/19, as outlined in Appendix 2 to the report, be approved.
- d) That Leaseholder service charges be set for 2018/19, as shown in Appendix 3 to the report.
- e) That, based on the proposals set out within this report, the Housing Revenue Account (HRA) proposed budget 2018/19, shown in Appendix 4 to the report, be approved and that the HRA Capital Budget and Funding be approved as shown in Appendix 5 to the report.
- f) That the draft 3 year capital projects and planned maintenance programme be approved at an indicative funding level of £15.5m (2017/18 prices) for 2018/19 as shown in Appendix 6 to the report.
- g) That the reduction of rents charged on General Fund properties in line with Government guidance on Housing Revenue Account rents be reduced by 1% for 2018/19. Service charges, for General Fund properties, as shown in Appendix 7 to the report, be approved.
- h) That the increase of rents charged for plots at the Hay Lane Residential Gypsy Site by £2.57 per week (5.0%) to £53.83 per week (52 week basis) and the rents for workpens, shown in Appendix 7 to the report, be approved.
- i) That the charges for Private Sector Leased (PSL) accommodation for those accepted as homeless outlined in Appendix 7 to the report be approved.
- j) That any underspend or overspend on the 2017/18 Housing Revenue Account be managed through the general revenue reserves.

The Motion was put to the vote and declared carried.

87. Swindon Pay Policy Statement 2018/19

The Council considered (a) a joint report of the Cabinet Member for Corporate Services and Digitalisation and the Director of Human Resources and Organisational Development on the requirement, under Section 38 of the Localism Act 2011, for the Council to agree and publish a Pay Policy Statement by 1st April each year, and setting out the Council's proposed Pay Policy Statement for consideration, (b) Minute 76 of the Cabinet (Pay Policy Statement), and (c) the Council's draft Pay Policy Statement.

Councillor Keith Williams moved and Councillor Russell Holland seconded:

"That the Council's Pay Policy Statement for 2018/19, as set out in Appendix A of the joint report be approved and adopted."

The Motion was put to the vote and declared carried.

88. Appointments to Outside Bodies

The Director of Law and Democratic Services submitted a report seeking the appointment of representatives to serve on Outside Bodies.

Councillor David Renard moved and Councillor Russell Holland seconded:

“(1) That the appointment of Jannie Freeman, Doctor Jeffrey Hardy and James Ward to the Public Power Solutions Board for a two year term of office, until Annual Council 2020/21 be approved.

(2) That, further to Minute 70 of the Cabinet (2015/16), the Leader of the Council’s attendance at England’s Economic Heartland Strategic Transport Forum for the remainder of the Municipal Year 2017/18 be supported.”

The Motion was put to the vote and declared carried.

89. Motion - Residents Parking

Councillor Bob Wright moved and Councillor Oliver Donachie seconded:

“This Council:

- Notes that a Council motion is to be considered by Cabinet regarding the reduction of charges for residential parking season tickets in Council Long-Stay Car Parks.
- Requests that the Cabinet Member include within this item to Cabinet the feasibility of the Residents Parking Season Ticket charge being applied to other secure Council Car Parks, plus a fee for the Council’s security services.”

The Motion was put to the vote and declared carried.

90. Councillors Question Time

The Director of Law and Democratic Services reported that a Standing Order 15 Question had been received from Councillor Abdul Amin.

COUNCIL

THURSDAY 19 APRIL 2018

MINUTE FOR CONFIRMATION

CABINET

WEDNESDAY, 14 MARCH 2018

91. Membership of England's Economic Heartland Strategic Transport Forum (Minute for confirmation)

Councillor David Renard, the Leader of the Council, and the Chief Executive, submitted joint report asking Cabinet to recommend to Council that the Leader of the Council be authorised to accept a formal invitation to join the England's Economic Heartland Strategic Transport Forum. It was noted that although Council has already given permission to the Leader to attend meetings (Council Minute 88 refers), authorisation is required from Council to join an outside body and that Cabinet approval would be necessary to permit payment of the relevant subscription.

The Leader of the Council introduced the report, summarising the consultations that he had previously undertaken with the England's Economic Heartland strategic alliance of local authorities and placing the proposal that the Council be formally represented on the England's Economic Heartland Strategic Transport Forum in the context of the economic development opportunity for the Council. The Leader was of a view that the Council being directly involved in the work of the National Infrastructure Commission work and the work of Highways England and others was crucial to ensuring that Swindon was very much a part of what he saw as the development a crucial west-east transport and connectivity strategy.

The Leader took the opportunity of presenting the report to thank John Seddon, who would be shortly leaving the employ of the Council, for his work and support of the Leader in attending Forum meetings and developing relations to the point of this formal invitation to join the Forum.

Following his introduction of the report, the Leader, with Councillor Toby Elliott, responded to questions put by Councillor Wayne Crabbe about the Oxford-Cambridgeshire highway link route selection and the opportunity for bodies

representing the Area of Outstanding Natural Beauty (AONB) in the Borough to be involved in future planning strategy discussions.

Resolved – (1) That Council be recommended that the Leader of the Council be authorised to accept an invitation to join formally the England's Economic Heartland Strategic Transport Forum.

(2) That, subject to Council's approval of (1) above, the Director of Finance, in consultation with the Cabinet Member for Finance and Commercialisation, be authorised to identify budget for the subscription fee, which is expected to be £30,000 per annum. This will be invoiced in due course for the 2018/19 financial year period.

Councillor Toby Elliott made a personal non-prejudicial declaration of interest in respect of this item in view of a reference in the report to his employer, Network Rail.

The reasons for the decision and alternative options are as set out in the report to the meeting.

LICENSING COMMITTEE

THURSDAY, 15 MARCH 2018

35. Introduction of a Dog Walking Registration Scheme

The Council's Licensing Manager submitted a report seeking approval for the adoption of a Code of Conduct for Commercial Dog Walkers in Swindon following a consultation exercise approved the Committee (Minute 14 refers).

Resolved - (1) That, further to (2) and the amendments set out in (3) below, the Code of Conduct for Commercial Dog Walkers be endorsed and commended to Council for adoption.

(2) That the fee for registration under the Council's Code of Conduct for Commercial Dog Walkers in Swindon be set at £50 for three years and that this fee be reviewed on an annual basis.

(3) That the Code of Conduct for Commercial Dog Walkers in Swindon be amended as follows:

(i) That paragraph 5 be amended to read "Only exercise the number of dogs that are covered by their insurance policy or up to a maximum of four dogs at any one time and that only a maximum of two dogs be permitted off their leads at any one time"; and

(ii) That paragraph 3 be amended to read: "Take extra care when arriving and leaving parks and green spaces to minimise issues for other users. All dogs should be walked away from and returned to an adequately ventilated vehicle on a lead".

(4) That the Council's Licensing Manager be requested to investigate how compliance with the Code of Conduct may be monitored effectively and report back to this Committee how this might be best achieved together with any financial implications arising therefrom.

(Councillors Emma Faramarzi and Carol Shelley requested that their abstention from the vote in respect of (2) be recorded.)

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Membership of England's Economic Heartland Strategic Transport Forum

Cabinet

Date: 14th March 2018

Author: Leader of the Council
Chief Executive
Wards: All
Parishes Affected: All

1. Purpose and Reasons

- 1.1 This report seeks authority from Cabinet to recommend to Council that the Leader of the Council be authorised to accept a formal invitation to join the England's Economic Heartland Strategic Transport Forum.
- 1.2 Although Council has already given permission to the Leader to attend meetings (Full Council, 22nd February 2018), authorisation is required from Council to join an outside body, Cabinet approval would be necessary to permit payment of the relevant subscription.
- 1.3 Joining this strategic alliance would contribute towards delivery of the Council's Vision priority to: "improve infrastructure and housing to support a low-carbon economy."

2. Recommendations

Cabinet is recommended to submit to Council:

- 2.1 That the Leader of the Council be authorised to accept an invitation to join formally the England's Economic Heartland Strategic Transport Forum.

Subject to Council's approval of recommendation 2.1:

- 2.2 Authorise the Director of Finance in consultation with the Cabinet Member for Finance and Commercialisation to identify budget for the subscription fee, which is expected to be £30,000 per annum. This will be invoiced in due course for the 2018/19 financial year period.

3. Detail

Background

- 3.1 The England's Economic Heartland (EEH) is a strategic alliance of the local authorities within in arc of the south Midlands extending from Oxfordshire in the west to Cambridgeshire in the east. The Strategic Transport Forum (STF) has been established as the focus for taking forward an overarching transport and connectivity strategy for the EEH sub-region. It consists of Highways Authorities

Further information on the subject of this report can be obtained from Philippa Venables, 07824 550469, pvenables@swindon.gov.uk.

Membership of England's Economic Heartland Strategic Transport Forum

Cabinet

Date: 14th March 2018

and Local Enterprise Partnerships across the area alongside national transport stakeholders.

3.2 Cabinet resolved (Cabinet Minute 70, 2015/16, 10th February 2016)

3.2.1 (1) That the action taken to date in furtherance of the Government's initiative to enable local authorities to explore opportunities for further devolution to groupings of local authorities, be noted and endorsed.

3.2.2 (2) That the Chief Executive Designate, in consultation with the Leader of the Council, be authorised to continue discussions with other Councils and the Government in relation to the devolution agenda and to develop proposals for submission to Cabinet and Council in due course.

3.3 Swindon Borough Council has been formally invited by the EEH Chair to join the Strategic Transport Forum and it is proposed that this invitation be accepted; the Leader has attended the Forum as an observer and there are benefits for Swindon associated with the development of what has become known as the Cambridge-Milton Keynes-Oxford corridor.

3.4 The Strategic Transport Forum comprises the following members:

3.4.1 Bedford Borough Council

3.4.2 Buckinghamshire County Council

3.4.3 Cambridgeshire County Council

3.4.4 Central Bedfordshire Council

3.4.5 Luton Borough Council

3.4.6 Milton Keynes Council

3.4.7 Northamptonshire County Council

3.4.8 Oxfordshire County Council

3.4.9 Peterborough City Council

3.4.10 Buckinghamshire Thames Valley Local Enterprise Partnership

3.4.11 Oxfordshire Growth Board

3.4.12 Oxfordshire Local Enterprise Partnership

3.4.13 South East Midlands Local Enterprise Partnership

3.4.14 Civil Engineering Contractors Association

Further information on the subject of this report can be obtained from Philippa Venables, 07824 550469, pvenables@swindon.gov.uk.

Membership of England's Economic Heartland Strategic Transport Forum

Cabinet

Date: 14th March 2018

- 3.4.15 Department for Transport
- 3.4.16 Highways England
- 3.4.17 Network Rail
- 3.5 The Strategic Transport Forum's work with the National Infrastructure Commission, Highways England, and Network Rail has secured investment for the East-West Rail and the Oxford to Cambridge Expressway schemes, which aim to improve transport connectivity across the region significantly.
- 3.6 The benefits for Swindon of joining the Strategic Transport Forum are focused on the ability to work with EEH partners to improve connectivity between Swindon and the South Midlands/East of England, specifically by providing opportunities to:
 - 3.6.1 Raise Swindon's transport issues and opportunities with national stakeholders at the sub-regional scale to influence infrastructure investment decisions,
 - 3.6.2 Influence the franchise specification for East-West Rail and to influence the case for the westward extension of East-West rail services towards Swindon and Bristol,
 - 3.6.3 Influence the Oxford to Cambridge Expressway corridor route selection, with the aim of ensuring that Swindon enjoys maximum benefits from improved connectivity to the East of England and to press the case for further investment in the A420 corridor, and
 - 3.6.4 Work collaboratively across the EEH sub-region on strategic transport issues that would potentially improve connectivity between Swindon and several key growth areas.
- 4. Alternative Options**
 - 4.1 Swindon could decline the invitation and continue to engage with the Forum as an external partner with significantly reduced influence.
- 5. Implications, Diversity Impact Assessment and Risk Management**
 - Financial and Procurement Implications
 - 5.1 As stated in paragraph 2.2 an annual subscription fee of c.£30,000 is payable.

Further information on the subject of this report can be obtained from Philippa Venables, 07824 550469, pvenables@swindon.gov.uk.

Membership of England's Economic Heartland Strategic Transport Forum

Cabinet

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Legal and Human Rights Implications

- 5.2 Legal and Human rights considerations have been taken fully into account in compiling this report. It is considered that the proposals within this report are compatible with Convention Rights.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 This report has no specific implications other than referred to in the report.

Diversity Impact Assessment

- 5.4 No Diversity Impact Assessment is required in relation to this report as the recommendations would not affect any particular service users.

Risk Management

- 5.5 Risk is assessed as an ongoing activity as part of the Corporate Scorecard and Risk Register process.

6. Consultees

- 6.1 The Director of Finance (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

7. Background Papers

- 7.1 None

8. Appendices

- 8.1 None

9. Key Decision/Decision in Cabinet Work Programme

- 9.1 This is not a Key Decision

Consideration to introduce a Dog Walking Registration Scheme

Licensing Committee

Date: 15 March 2018

Author: Licensing Manager

Wards: All

Parishes Affected: All

1. Purpose and Reasons

- 1.1 To seek the agreement of the Licensing Committee to endorse a Code of Conduct for Commercial Dog Walkers in Swindon, and to commend the policy to Council for adoption.

2. Recommendations

The Committee is recommended to:

- 2.1 Endorse the proposed Code of Conduct for Commercial Dog Walkers, and commend it to Council for adoption.

3. Detail

- 3.1 Swindon Borough Council is fortunate to have a large number of parks and open spaces within the Borough which are enjoyed by residents and visitors alike.
- 3.2 The Council recognises that the spaces are also used by commercial enterprises such as professional dog walkers.
- 3.3 Although the Council does not wish to discourage small businesses it is noted that there has been a steady increase in commercial dog walking in the Town's parks and open spaces over the last couple of years.
- 3.4 Most of these are professionally run without incident nevertheless occasional complaints or queries have been received generally regarding the number of dogs being walked or the dogs exiting vehicles.
- 3.5 Currently commercial dog walking is not covered by any national legislation and is not a licensable activity. Whilst the level of complaints generally received is not considered enough to meet the threshold for introducing restrictive measures such as Public Spaces Protection Orders, the activity of some commercial dog walkers can cause nuisance to the public.
- 3.6 The calls received are generally from members of the public asking how to find a dog walker and what things to look for. A request for some kind of registration was also raised as part of the recent consultation for the Animal Welfare Charter.
- 3.7 In order to promote best practice and quality assurance it is suggested that a voluntary registration scheme be introduced for commercial dog walkers, which would include a code of conduct.

Further information on the subject of this report can be obtained from Kathryn Ashton, 01793 466113, KAshton@swindon.gov.uk.

Consideration to introduce a Dog Walking Registration Scheme

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- 3.8 Such a scheme can assist in minimising impact of commercial dog walkers on local parks and their other users.
- 3.9 This would be similar to a successful regime introduced by Edinburgh Council in 2013. This is a more regimented system in that commercial dog walkers had to register in order to be able to use the parks and open spaces in the city.
- 3.10 It is considered that at this time a less restrictive approach would be more appropriate given the low level numbers of complaints. This would encourage professional dog walkers to sign up.
- 3.11 Professional dog walkers can provide an invaluable service to dog owners and set a positive examples to other dog walkers.
- 3.12 A list of those that have signed up to the scheme and promised to abide by the code of conduct can made available to the public.

Consultation

- 3.13 Consultation on the proposal took place between 24th January 2018 and 23rd February 2018. This included a press release, sharing on social media, discussion on local radio and contacting local animal related businesses.
- 3.14 The Kennel Club were also contacted and through this we were made aware of East Lothian Council who had also implemented a similar scheme with great success
- 3.15 248 responses were received on the consultation. Of these 59 were anonymous. Personal details were requested to ensure multiple responses were not received that affect the consultation's results. Therefore these 59 responses have been excluded from the details but are summarised in Appendix 3 for completion.
- 3.16 A full breakdown of the responses is available in Appendix 2 but in summary:
 - 87% were in favour of a voluntary registration
 - 79% felt it should be mandatory
 - 75% were in favour of registered walkers carrying an ID card confirming their registration although a fifth of these felt it should be optional.
 - The responses were favourable for all the suggested inclusions for the code of conduct. These are discussed below
- 3.16 One of the most common queries regarding dog walkers is how many dogs they should walk at a time. The Council recognises that this can be impacted by many things such as the individuals' knowledge and experience, the individual dogs

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being walked e.g. their temperament, how well they know each other, how well they know the walker, what training they have had etc. This can also include the environment in which they are being walked – clearly there is a difference between a popular town park and a countryside location although the latter can bring its own concerns such as livestock.

- 3.17 Control of the dogs is the most important part to consider but there is also the matter of clearing up after them. Dog fouling was highlighted by multiple respondents as something they were concerned about especially if dogs were off lead as it would be difficult to monitor multiple dogs.
- 3.18 We asked how many dogs it was felt appropriate to be walked at a time and the highest response by far was 4 dogs with 54% of the vote. It became more split when we asked how many dogs should be allowed off lead at any one time with 2 and 4 dogs having the highest votes at 30% each.
- 3.19 We also asked if being walked with other dog walkers what should be the maximum number off lead in total. This again quite evenly split between the responses with 4 just slightly ahead at 26% of the vote.
- 3.20 For licensed home boarders the maximum number of dogs allowed at any one time is five including any resident dogs. If there are no resident dogs the absolute maximum number of dogs allowed is four.
- 3.21 In considering all the responses including the comments but taking into consideration the requirements for home boarders we suggest a maximum number of 5 dogs, with up to 4 dogs being allowed off lead at any one time including if walking with other dog walkers. If two dog walkers are together they may have up to 10 dogs with them but only 4 can be off lead at one time.
- 3.22 We also suggest that commercial dog walkers try to walk independently from each other but do accept that for safety and other reasons it may be preferable for them to walk together especially in rural environments.
- 3.23 Insurance is another important consideration for commercial dog walkers. £5 million is the minimal level of cover required by Swindon Borough Council for other commercial activities such as exercise classes that take place on Council land. 59% were in agreement with the rest split between unsure and rejecting the suggestion. Alternative amounts were suggested in the comments by several people who felt the level of cover was too high.
- 3.24 In line with the Parks Department and given commercial dog walkers will often be using Council land, the recommendation is to maintain a requirement of a minimum of £5 million cover and proof should be provided with the application for registration.

Further information on the subject of this report can be obtained from Kathryn Ashton, 01793 466113, KAshton@swindon.gov.uk.

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- 3.25 Commercial dog walkers should be knowledgeable in both the handling and care of dogs. 92% were in agreement that they should demonstrate knowledge of dog behaviour either through experience and/or training. The Council only endorses positive reward based training.
- 3.26 86% were in agreement that commercial dog walkers should attend an animal first aid course and provide proof of this with their application.
- 3.27 It is therefore recommended that both of the above are included in the code of conduct.
- 3.28 A requirement of East Lothian Council is that a first aid kit is kept readily available by the dog walker. Many dog walkers already carry portable kits on their walks so it is proposed that this as a reasonable addition to the Code of Conduct.
- 3.28 Transportation is an important consideration. Transporting animals as part of a commercial enterprise can follow restrictions and guidance under the Welfare of Animals in Transport Order 2006 but most commercial dog walkers will not meet the threshold for specific restrictions due to journey times. Advice will be given by the Council at the time of applying along with other related legislation.
- 3.29 It is felt important that dogs should be properly and safely secured in the vehicle and 87% of respondents agreed. The same amount also agreed that dogs should be taken out and returned to the vehicle on lead and 90% agreed that general care should be taken when arriving and leaving green spaces.
- 3.30 It is also recommended that a requirement of East Lothian Council be added in that the vehicle should be fit for purpose. We would consider this to be a vehicle in which all dogs transported could be safely and suitably secured.
- 3.31 97% agreed that all commercial dog walkers should abide by all relevant legislation. Details will be given to applicants at the time of issuing.
- 3.32 83% agreed that commercial dog walking should take place in quieter areas to minimise impact and 98% agreed with the suggestion that they should be mindful of other park users and their feelings towards dogs.
- 3.33 In the other suggestions there were comments regarding walking with young children and that dog walkers should require signed permission from owners before allowing dogs off lead.
- 3.34 These are both requirements for those who board dogs including at their own home. We therefore recommend that children under the age of 10 are not permitted to accompany commercial dog walks and that dog walkers should note details of the animals they are responsible for including written permission to be allowed off lead.

Further information on the subject of this report can be obtained from Kathryn Ashton, 01793 466113, KAshton@swindon.gov.uk.

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- 3.35 It is recommended to the Committee that registration should be for three years whereupon it would be reviewed. Details of insurance must be provided each year.
- 3.36 Some form of identification should be provided and therefore it is proposed that an ID card be issued and carried by the walker.
- 3.37 The suggested application fee is £40 for 3 years.
- 3.38 List of approved dog walkers would be available on the Council's website and companies may be removed should there be substantiated complaints.

4. Alternative Options

- 4.1 Not to introduce the voluntary dog walking registration

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

- 5.1 There are no direct financial implications arising from the report

Legal and Human Rights Implications

- 5.2 Legal and Human Rights considerations have been taken fully into account in compiling this report. It is considered that the recommendations of this report are compatible with Convention Rights. The Council is required to comply with the statutory provisions referred to in the report. All other legal and human rights implications have been considered in the preparation of this report.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 There are no other implications

Diversity Impact Assessment

- 5.4 A DIA has been completed and is available on request

6. Consultees

- 6.1 The Board Director, Resources (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

7. Background Papers

- 7.1 Animal Boarding Establishments Act 1963
- 7.2 Animal Welfare Act 2006

Further information on the subject of this report can be obtained from Kathryn Ashton, 01793 466113, KAshton@swindon.gov.uk.

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7.3 Welfare of Animals in Transport Order 2006

8. Appendices

8.1 Draft Code of Conduct for Commercial Dog Walkers

8.2 Consultation Responses

8.3 Anonymous Consultation Responses

8.4 Proposed Code of Conduct for Commercial Dog Walkers

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Appendix 1

Draft Code of Conduct for Commercial Dog Walkers for the consultation

With large numbers of dogs, professional walkers have the potential to cause a significant and negative impact on the park environment and the enjoyment and safety of other users.

By subscribing to the following code of conduct, professional walkers can minimise this impact, set a positive example to other dog walkers and deliver a safe and quality service for their clients.

Commercial dog walkers acting in the Borough of Swindon agree to:

1. Abide by all dog related legislation including but not restricted to the Dogs (Fouling of Land) Act 1996, Dogs Act 1871, Dangerous Dogs Act 1991, Protection of Livestock Act 1953, Animals Act 1971, Antisocial Behaviour, Crime and Policing Act 2014 and Animal Welfare Act 2006
2. Minimise the impact that exercising multiple dogs could have on other park users. Quiet parks, or quiet areas within parks, should be used over busy parks and spaces near children's play areas. Parks with sensitive wildlife areas should be avoided as well as care taken to not disturb nesting birds and other wildlife.
3. Take extra care when arriving and leaving parks and greenspace to minimise issues for other users. All dogs should be walked away from and returned to the vehicle on a lead.
4. Provide public liability insurance cover for their service.
5. Only exercise the number of dogs that are covered by their insurance policy, typically this is no more than 6 dogs.
6. Have a good knowledge of dog behaviour and reliable skills in training and handling dogs. The Council encourages the use of positive reinforcement methods as universally endorsed by behaviourists, charities and veterinarians.
7. Be respectful of other park users and their feelings towards dogs.

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Appendix 2 Consultation results

Consultation Responses

Q 1 Do you agree with the proposal for voluntary registration of commercial Dog Walkers?

Yes – 165 (87%)

No – 17 (9%)

Unsure – 7 (4%)

Q2 Do you feel the registration should be mandatory not voluntary?

Yes – 150

No – 27

Unsure – 12

Q3 We will endeavour to keep any cost for registering as low as possible to encourage businesses to sign up. For a small charge we could include an ID card walkers can carry showing that they are registered. Do you think this would be useful?

Yes I'd like for registered walkers to carry a card – 116 (61%)

No, as long as its on the Council website that should be enough - 38

I'd like the option to have a card at a small additional cost – 27 (14%)

Other (please specify) – 9

Of the others responses, 7 felt it was a money making exercise and two asked for armbands instead of ID cards so would be more visible.

Q4 The following questions consider some suggestions for what the content of the code of conduct should be. One of the most common queries regarding commercial dog walkers is regarding the number of dogs they walk. What do you feel should be the maximum number of dogs that can be walked by a commercial dog walker at any one time?

2 – 28

4 – 102

6 -19

8 – 1

Further information on the subject of this report can be obtained from Kathryn Ashton, 01793 466113, KAshton@swindon.gov.uk.

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As stated by their insurance (typically 6-8) – 21

Other – 19

The other responses were 7 people voting for no more than 3 dogs, 2 further votes for 4 dogs, singular votes for 1, 2 and 6-8 dogs and the rest stating it was dependent on the dogs and the situation (e.g. quieter areas vs high footfall areas).

Q5 Further to Q4, what do you feel should be the maximum number of dogs that can be allowed off lead by a commercial dog walker at any one time?

0 – 18

1 – 7

2 – 57

3 – 13

4 – 57

5 – 3

6 – 11

Other – 24

The other responses were almost exclusively stating it would depend on the individual dog, the walker's ability and the environment. One person stated in this answer it should be 0, one stated 4 dogs and one did not put an answer

Q6 Commercial dog walkers agree to: "Walk independently of each other. Contact with others is permissible but only a maximum of X dogs are to be allowed off lead when walking with others" Do you agree with the above suggestion?

Yes – 118 (62%)

No – 45

Unsure – 27

Q7 What do you feel should be the maximum number of dogs that can be allowed off lead by a commercial dog walker if walking with others?

0 – 26

1 - 5

2 – 35

3 – 11

Further information on the subject of this report can be obtained from Kathryn Ashton, 01793 466113, KAshton@swindon.gov.uk.

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4 – 49

5 – 1

6 – 25

Other – 38

The other responses were almost exclusively stating it would depend on the individual dog, the walker's ability and the environment.

Q8 Commercial Dog Walkers agree to (a) "Ensure that all members of the public are given right of way at all times." (e.g. if walking along a footpath, to step aside for member of public to pass) Do you agree with the above suggestion?

Yes – 112 (59%)

No – 48

Unsure – 30

Commercial dog walkers agree to (b) "Be respectful of other open space users and their feelings towards dogs. "Do you agree with the above suggestion?

Yes – 185 (98%)

No- 2

Unsure – 2

Q9 Commercial Dog Walkers agree to "Ensure they have suitable and sufficient public liability insurance (minimum £5million cover). Evidence of this shall be provided as part of their application. "Do you agree with the above suggestion? NB £5 million is the minimal level of cover required by Swindon Borough Council for other commercial activities that take place on Council land. If you feel the level of cover should be different please comment below what you feel the minimal level of cover should be

Yes – 112 (59%)

No – 48

Unsure – 30

Level of cover – 5 responses felt generally £5 million was too high, 4 respondents suggested 2 million, 1 person suggested 3 million and 6 respondents suggested 6 million.

Q10 Commercial dog walkers agree to "Minimise the impact that exercising multiple dogs could have on other park users. Quiet parks, or quiet areas within

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parks, should be used over busy parks and spaces near children's play areas. Parks with sensitive wildlife areas should be avoided as well as care taken to not disturb nesting birds and other wildlife." Do you agree with the above suggestion?

Yes – 156 (83%)

No – 15

Unsure – 19

Q11 Commercial dog walkers should (a) "Take extra care when arriving and leaving parks and greenspace to minimise issues for other users. "Do you agree with the above suggestion?

Yes – 170 (90%)

No – 19

(b) "All dogs should be walked away from and returned to the vehicle on a lead." Do you agree with the above suggestion?

Yes – 164 (87%)

No – 14

Unsure - 12

Q12 "Dogs should be suitably secured in a vehicle. Consideration should be given to whether dogs should be separated whilst travelling". Do you agree with the above suggestion?

Yes – 164 (87%)

No – 7

Unsure – 19

Q13 Commercial dog walkers should "Have a good knowledge of dog behaviour and reliable skills in training and handling dogs. The Council encourages the use of positive reinforcement methods as universally endorsed by behaviourists, charities and veterinarians." This may be measured as part of the application process to include details of experience, qualifications (if applicable) and training methods. Do you agree with the above suggestion?

Yes – 173 (92%)

No – 6

Unsure – 11

Further information on the subject of this report can be obtained from Kathryn Ashton, 01793 466113, KAshton@swindon.gov.uk.

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Q14 Commercial dog walkers agree to “Have a certificate in animal first aid and details of this should be provided on application”. It is recommended that this be a practical course. Do you agree with the above suggestion?

Yes – 163 (86%)

No – 16

Unsure – 11

Q15 Commercial dog walkers agree to “Abide by all dog related legislation, further details can be obtained from Swindon Borough Council.” Do you agree with the above suggestion?

Yes – 184 (97%)

No – 3

Unsure – 2

Other comments/suggestions:

These were generally positive in support of the registration scheme. A few comments suggested that these rules should be in place for all dog walkers – whether dog owners or professionals. A few negative comments suggested that this was believed to be a money making scheme for the Council.

A selection of the comments is shown below.

I strongly believe either a no children policy should be implemented or a no children under 12 years

All persons working within the animal industry should be regulated

All walkers should have their brand visible i.e. on their t-shirts or vans

Anyone who walks dogs should have a licence if they don't I feel they shouldn't be able to walk them and should be shut down. I had a very bad experience with a dog walker and seems like what she did to me she has done to others

As a previous boarding kennel, owner I was licenced and had to ,abide by various rules and regulations. Too many people are thinking that animal care is a way of earning easy money without any knowledge of the animals in their care.

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As an ex dog walker in Wiltshire I had previous experiences with dog handling and behaviour but I have seen many 'cowboy' dog walkers who haven't got a clue how to handle their dogs on and off lead

Canine Behaviourists are seeing an increasing number of problems caused by dogs walking in large groups or dogs repeatedly encountering large groups of dogs. This is a booming industry and the impacts of walking large groups is having a very negative influence on other users.

Dog mess will need to be addresssed in the rules..walking dogs for money must mean the usual responsibilities are increased.

Be mindful if other open space users such as horses and have full control of all dogs at times

Commercial dog walkers should be well trained in all aspects of dog handling, insurances etc to maintain good reputation. Why would you think they haven't? SBC will get the above passed, then start picking on dog owners generally ... it's a start ... soon we'll be banned from certain parks, or forced to keep dogs on leads. YOU CAN'T EXERCISE DOGS ON LEADS! Then your parks will be empty and then you can build houses on them! Grouping some of the questions e.g. On wildlife areas nasty as an Excuse to stop us walking around any lakes eg Coate Water. And on top of everything, we will eventually have to pay to park. Tax upon tax. Happy days ...

Consult canine professionals - dog walkers don't count as in the majority of cases they are not professionals. People will try and push for more dogs per person as this means more money but when it goes wrong it's usually catastrophic. Responsible professionals will give you sensible answers.

Dog walkers often have access to peoples houses a crb check is essential

Far too many dogs all being walked together at present. As a parent and a dog owner it's frightening and off putting seeing a huge pack all walking together - very intimidating

For the safety of the dogs & road users dogs should be properly restrained in the vehicle & never by their necks, always with a harness properly attached to the vehicle

How on earth would this becPoliced? You currently cant Police dog poo bins and fly tippers. This is is a hair brained scheme to make £. Ill thought out and not at all easy to implement. Go back to the drawing boards!

I am a professional dog walker and I am fed up with the behaviour of other dog walkers. I frequently see walkers with 7 or 8 dogs off lead which I'm not sure they can get insurance for. I've seen a dog walker's van left with dogs in it unattended. Dog walkers that group together with loads of boisterous dogs. I would personally welcome, and be happy to abide by all council regulations and think registration should be mandatory.

Further information on the subject of this report can be obtained from Kathryn Ashton, 01793 466113, KAshton@swindon.gov.uk.

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I don't think should be labelled wholly to dog walkers all public should respect each other's use of open spaces and public areas! Dogs should have as much right to run around as humans!

I also think walkers should have written consent from owners to let the dog off the lead,

1) The maximum number of dogs that a commercial walker can walk at any time is 4 small dogs or 2 medium/large dogs. 2) All commercial dog walkers must have public liability insurance of £5,000,000. 3) The maximum number of dogs that can be transported to dog walks at any one time are 4. 4) Dogs from different owners must be separated during transport.

some form of logo to add to a website or advertising page to allow people looking online to see that they are legitimate.

I have a dog walker and trust them completely. I do not think the above rules should be an issue to a respected dog handler.

i think the council should supply local dog parks that are fenced in and secure just basic patch of grass with poo bins, it would be low maintainance, hard to vandalise unlike the childrens parks, and it will keep dogs safely away from the public parks that people use

If you restrict number of dogs that are walked at anyone time I feel a need to state that no dogs should be left in a vehicle. So there is no temptation to pick up more dogs and then do 2 or more walks. This I feel would be stressful to the dogs left behind.

Please put this in place!

This is a booming industry, rules must be kept tight to avoid the chancers.

Please bear in mind that it can be very difficult for pro dog walkers to make a living if they walk fewer than 6 dogs per walk. We offer a valued service to our clients and not all of them are wealthy so increasing our prices is not always an option. The license fee should be reasonable and reflect that for those who are individual operators.

This seems to be the next idea the council has to make money. And spending a load of money on consultations and meetings around it I bet.

There definitely needs to be some sort of monitoring for dog walkers.

Appendix Three - Anonymous consultation results

Consultation Responses

Q 1 Do you agree with the proposal for voluntary registration of commercial Dog Walkers?

Further information on the subject of this report can be obtained from Kathryn Ashton, 01793 466113, KAshton@swindon.gov.uk.

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Yes – 43

No – 8

Unsure – 8

Q2 Do you feel the registration should be mandatory not voluntary?

Yes – 38

No – 14

Unsure – 7

Q3 We will endeavour to keep any cost for registering as low as possible to encourage businesses to sign up. For a small charge we could include an ID card walkers can carry showing that they are registered. Do you think this would be useful?

Yes I'd like for registered walkers to carry a card – 39

No, as long as its on the Council website that should be enough - 13

I'd like the option to have a card at a small additional cost – 4

Other (please specify) – 3

Of the others responses, 1 didn't agree at all, the other two said there should be no charge.

Q4 The following questions consider some suggestions for what the content of the code of conduct should be. One of the most common queries regarding commercial dog walkers is regarding the number of dogs they walk. What do you feel should be the maximum number of dogs that can be walked by a commercial dog walker at any one time?

2 – 9

4 – 21

6 - 6

8 – 0

As stated by their insurance (typically 6-8) – 1

Other – 3

The other responses were 1 person voting for 1 dog at a time, 1 person voting for 3 and the other saying it was dependent on the size of dog.

Further information on the subject of this report can be obtained from Kathryn Ashton, 01793 466113, KAshton@swindon.gov.uk.

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Q5 Further to Q4, what do you feel should be the maximum number of dogs that can be allowed off lead by a commercial dog walker at any one time?

0 – 5

1 – 5

2 – 16

3 – 7

4 – 9

5 – 2

6 – 7

Other – 4

The other responses were almost exclusively stating it would depend on the individual dog, the walker's ability and the environment.

Q6 Commercial dog walkers agree to: "Walk independently of each other. Contact with others is permissible but only a maximum of X dogs are to be allowed off lead when walking with others" Do you agree with the above suggestion?

Yes – 34

No – 10

Unsure – 11

Q7 What do you feel should be the maximum number of dogs that can be allowed off lead by a commercial dog walker if walking with others?

0 – 7

1 - 3

2 – 9

3 – 2

4 – 15

5 – 3

6 – 8

Other – 7

Further information on the subject of this report can be obtained from Kathryn Ashton, 01793 466113, KAshton@swindon.gov.uk.

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The other responses were almost exclusively stating it would depend on the individual dog, the walker's ability and the environment.

Q8 Commercial Dog Walkers agree to (a) "Ensure that all members of the public are given right of way at all times." (e.g. if walking along a footpath, to step aside for member of public to pass) Do you agree with the above suggestion?

Yes – 28

No – 19

Unsure – 5

Didn't respond - 7

Commercial dog walkers agree to (b) "Be respectful of other open space users and their feelings towards dogs." Do you agree with the above suggestion?

Yes – 51

No- 1

Unsure – 0

Didn't respond - 7

Q9 Commercial Dog Walkers agree to "Ensure they have suitable and sufficient public liability insurance (minimum £5million cover). Evidence of this shall be provided as part of their application." Do you agree with the above suggestion? NB £5 million is the minimal level of cover required by Swindon Borough Council for other commercial activities that take place on Council land. If you feel the level of cover should be different please comment below what you feel the minimal level of cover should be

Yes – 37

No – 5

Unsure – 10

Didn't respond - 7

Level of cover – 1 said £10 million minimum and 2 said £5 mill was excessive.

Q10 Commercial dog walkers agree to "Minimise the impact that exercising multiple dogs could have on other park users. Quiet parks, or quiet areas within parks, should be used over busy parks and spaces near children's play areas. Parks with sensitive wildlife areas should be avoided as well as care taken to not

Further information on the subject of this report can be obtained from Kathryn Ashton, 01793 466113, KAshton@swindon.gov.uk.

Consideration to introduce a Dog Walking Registration Scheme

Licensing Committee

Date: 15 March 2018

disturb nesting birds and other wildlife.” Do you agree with the above suggestion?

Yes – 42

No – 6

Unsure – 4

Didn't respond - 7

Q11 Commercial dog walkers should (a) “Take extra care when arriving and leaving parks and greenspace to minimise issues for other users.” Do you agree with the above suggestion?

Yes – 40

No – 10

Didn't respond - 9

(b) “All dogs should be walked away from and returned to the vehicle on a lead.” Do you agree with the above suggestion?

Yes – 39

No – 7

Unsure – 4

Didn't respond - 9

Q12 “Dogs should be suitably secured in a vehicle. Consideration should be given to whether dogs should be separated whilst travelling” Do you agree with the above suggestion?

Yes – 40

No – 5

Unsure – 5

Didn't respond - 9

Q13 Commercial dog walkers should “Have a good knowledge of dog behaviour and reliable skills in training and handling dogs. The Council encourages the use of positive reinforcement methods as universally endorsed by behaviourists, charities and veterinarians.” This may be measured as part of the application process to include details of experience, qualifications (if applicable) and training methods. Do you agree with the above suggestion?

Further information on the subject of this report can be obtained from Kathryn Ashton, 01793 466113, KAshton@swindon.gov.uk.

Consideration to introduce a Dog Walking Registration Scheme

Licensing Committee

Date: 15 March 2018

Yes – 37

No – 6

Unsure – 3

Didn't respond - 13

Q14 Commercial dog walkers agree to “Have a certificate in animal first aid and details of this should be provided on application”. It is recommended that this be a practical course. Do you agree with the above suggestion?

Yes – 31

No – 8

Unsure – 7

Didn't respond - 13

Q15 Commercial dog walkers agree to “Abide by all dog related legislation, further details can be obtained from Swindon Borough Council.” Do you agree with the above suggestion?

Yes – 39

No – 3

Unsure – 4

Didn't respond - 13

Consideration to introduce a Dog Walking Registration Scheme

Licensing Committee

Date: 15 March 2018

Appendix Four – Proposed Code of Conduct for Commercial Dog Walkers

Code of Conduct for Commercial Dog Walkers

By subscribing to the following code of conduct, professional walkers can minimise this impact, set a positive example to other dog walkers and deliver a safe and quality service for their clients.

Registered Commercial dog walkers acting in the Borough of Swindon agree to the following:

Not to walk any more than 5 dogs at any one time unless on private secure land. No more than 4 dogs are to be off lead at any one time.

To ensure they have suitable and sufficient public liability insurance (minimum £5million cover).

To walk independently of each other. Contact with others is permissible but only a maximum of 4 dogs in total are to be allowed off lead when walking with others.

Children under the age of 10 should not accompany commercial dog walks

Accurate records should be kept of dogs they are responsible for including signed permission for dogs to be allowed off lead

Be respectful of other park users and their feelings towards dogs.

Quiet parks, or quiet areas within parks, should be used over busy parks and spaces near children's play areas. Parks with sensitive wildlife areas should be avoided as well as care taken to not disturb nesting birds and other wildlife.

Have a good knowledge of dog behaviour and reliable skills in training and handling dogs. The Council encourages the use of positive reinforcement methods as universally endorsed by behaviourists, charities and veterinarians.

Have a certificate in animal first aid. It is recommended that this be a practical course and a first aid kit should be available on walks.

Abide by all dog related legislation. Further information is available from Swindon Borough Council.

Dogs should be suitably secured and transported in a vehicle fit for purpose. All dogs should be walked away from and returned to the vehicle on a lead. Extra care should be taken when arriving and leaving parks and greenspace to minimise issues for other users.

Further information on the subject of this report can be obtained from Kathryn Ashton, 01793 466113, KAshton@swindon.gov.uk.

Council Petitions Scheme

Council

Date: 19th April 2018

Author: Director of Law and Democratic Services

Wards: All

Parishes Affected: All

1. Purpose and Reasons

- 1.1 To report the receipt of a petition calling upon Swindon Borough Council to: "take action to resolve the traffic issues in the Rodbourne (Even Swindon) area and in particular the problems caused by queuing vehicles trying to enter the car parks of the McArthur Glen Outlet Village," which satisfies the requirement of the Council's Petition Scheme for the matter to be presented to Full Council as a petition for debate.
- 1.2 Operating the Petition Scheme helps deliver the strategic corporate priority of working with people and families to help them fulfil their potential by developing public participation in decision-making.

2. Recommendations

Council is recommended to:

- 2.1 Hear the Lead Petitioner (or representative) presenting the Petition calling on the Council to "take action to resolve the traffic issues in the Rodbourne (Even Swindon) area and in particular the problems caused by queuing vehicles trying to enter the car parks of the McArthur Glen Outlet Village."
- 2.2 Thank the Lead Petitioner and the signatories for bringing this Petition to Council.
- 2.3 Welcome and note the additional white line markings on Kemble Drive to help drivers choose the correct lane for either through traffic or visiting the Outlet Village.
- 2.4 Request that the Cabinet Member for Communities and Place and Head of Highways bring a report to Cabinet no later than July 2018 to consider how the measures set out in the body of this report could be implemented.

3. Detail

Petition - to resolve the traffic issues in the Rodbourne (Even Swindon) area

- 3.1 The Council has received a petition containing 769 signatures. The petition satisfies the requirement of the Petitions Scheme for the matter to be presented to Full Council as a petition for debate:

Further information on the subject of this report can be obtained from Stephen Taylor on Direct Dial No. 463013 or Email staylor@swindon.gov.uk or Shaun Banks, Committee and Member Services on Direct Dial No. 463606 or Email sbanks@swindon.gov.uk

Council Petitions Scheme

Council

Date: 19th April 2018

- 3.2 The petition states: ““We call upon Swindon Borough Council to take action to resolve the traffic issues in the Rodbourne (Even Swindon) area and in particular the problems caused by queuing vehicles trying to enter the car parks of the McArthur Glen Outlet Village”.

Procedure

- 3.3 At the Annual Council meeting held on 21st May 2010, the Council formally adopted a Petition Scheme in accordance with the requirements of Sections 10 to 22 of the Local Democracy, Economic Development and Construction Act 2009 (the 2009 Act) and subsequent statutory guidance (Council Minute 10, 2010/11 refers). While the statutory requirement to have a petition scheme has been repealed (Section 46, Localism Act 2011), the Council has resolved to retain a petition scheme at each subsequent Annual Meeting in order to promote public participation. The current scheme is set out in Section 9, Part 4 of the Constitution (Council Minute 8, 2017/2018).
- 3.4 The Council’s Petitions Officer has determined that the Petitions set out in paragraph 3.1 of the report meets the requirements to be considered by the Council.
- 3.4.1 In accordance with the Scheme:
- 3.4.2 The petition organiser, or their appointed deputy, will be invited to address the meeting for up to 5 minutes on the subject of the petition.
- 3.5 The petition organiser will be notified of the outcome of the debate in writing and of any follow-up actions that are agreed by the meeting.
- 3.6 A copy of the petition is available for inspection by contacting Committee and Member Services.
- 3.7 The Lead Petitioner has been advised that the petition will be presented to the meeting of Council to be held on 19th April 2018 and has been invited to attend.

Council’s Response

- 3.8 The Leader of the Council, the six ward councillors from the Central and Mannington and Western wards, and the Head of Highways, met on Friday 6th April 2018 to consider the problems to which the petition refers.
- 3.9 At this meeting, it was accepted that mitigation measures were required because of the popularity of the McArthur Glen Outlet Village as well as additional events at STEAM. However, there was no discussion about or request for removing the Penzance Drive Bus Gate.

Further information on the subject of this report can be obtained from Stephen Taylor on Direct Dial No. 463013 or Email staylor@swindon.gov.uk or Shaun Banks, Committee and Member Services on Direct Dial No. 463606 or Email sbanks@swindon.gov.uk

Council Petitions Scheme

Council

Date: 19th April 2018

- 3.10 Subsequent to receipt of this petition and the meeting on 6th April, Council is invited to request that the Cabinet Member for Communities and Place to bring a report to Cabinet no later than July 2018 setting how the Council could, inter alia,
- 3.10.1 Install additional white line markings to allow traffic to enter Barnham Court from Bruce Street Bridges,
- 3.10.2 Carry out a pilot scheme on 9th September 2018 to test the feasibility of making Rodbourne Road northbound on days when there are special events at the Outlet Village or STEAM.
- 3.10.3 Remove the Church Place bus gate to allow traffic to access Bristol Street by the TA Centre/St Mary's Church to use the Bristol Street Car park, and
- 3.10.4 Work with McArthur Glenn to encourage the Outlet Centre to a) Look at solutions of access to the East Car Park by introducing a form of registration recognition barrier system and the possibility of a new exit. B) To increase the number of car parking spaces at western car park through layering or another solution.

4. Alternative Options

- 4.1 No further options are proposed at this time.

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

- 5.1 There are none specific to this report. However, should the Council determine that action be taken in respect of this petition this will require a report to the Cabinet, Cabinet Member or relevant Committee and any Financial and Procurement Implications will need to be addressed in that report.

Legal and Human Rights Implications

- 5.2 Legal and human rights implications have been taken into account in the body of the report. It is considered that the recommendations are compatible with Convention Rights.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 None

Diversity Impact Assessment

- 5.4 No Diversity Impact Assessment (DIA) was undertaken for this report. However, a DIA process would be followed in any subsequent Cabinet Report.

Further information on the subject of this report can be obtained from Stephen Taylor on Direct Dial No. 463013 or Email staylor@swindon.gov.uk or Shaun Banks, Committee and Member Services on Direct Dial No. 463606 or Email sbanks@swindon.gov.uk

Council Petitions Scheme

Council

Date: 19th April 2018

Risk Management

5.5 None

6. Consultees

6.1 The Director of Finance (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

7. Background Papers

7.1 None

8. Appendices

8.1 Petition

Further information on the subject of this report can be obtained from Stephen Taylor on Direct Dial No. 463013 or Email staylor@swindon.gov.uk or Shaun Banks, Committee and Member Services on Direct Dial No. 463606 or Email sbanks@swindon.gov.uk

We the undersigned Rodbourne residents call upon Swindon Borough Council to urgently take action to resolve the traffic issues in ~~the~~ Rodbourne (Even Swindon) area and in particular the ~~problems~~ caused by queuing vehicles trying to entering the car parks of the McArthur Glen Outlet Village.

Name	Address	Phone or email	Signature
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Recruitment Process for Chief Executive

Council

Date: 19th April 2018

Author:	Leader of the Council and Director of Human Resources & Organisational Development
Wards:	All
Parishes Affected:	All

1. Purpose and Reasons

- 1.1 This report seeks agreement for the Director of Human Resources & Organisational Development to begin the process for the recruitment of a new Chief Executive for the Council and to appoint an interim Head of Paid Service until the new appointee takes up the post.
- 1.2 This report is necessary following the retirement of John Gilbert in June 2018.
- 1.3 The role of Chief Executive is fundamental to ensuring the successful delivery of the Vision for Swindon and the corporate priorities and pledges as well as delivering the shared ambitions of the One Swindon board. It is a statutory requirement for the Council to appoint an officer as Head of Paid Service.

2. Recommendations

The Committee is recommended to:

- 2.1 Agree to continue with the post of Chief Executive following the departure of Mr John Gilbert.
- 2.2 Authorise the Director of Human Resources & Organisational Development to begin the process of recruiting a new Chief Executive for the Council and to make the necessary arrangements required for the successful appointment to that post.
- 2.3 Authorise the Director of Human Resources & Organisational Development, in consultation with the Leader of the Council and the other Group Leaders, to agree the salary of a new Chief Executive within current budgetary provision made for Chief Officers.
- 2.4 Agree the role description and person specification for the post of Chief Executive as proposed at Appendix A.
- 2.5 Authorise the Leader of the Council, in consultation with the other Political Group Leaders on the Council, to appoint an interim Head of Paid Service, from the current members of Corporate Board, to act in that capacity in the period between the current Chief Executive leaving and the successor Chief Executive beginning in post.

Further information on the subject of this report can be obtained from Sonia Grewal, 07823 525459, sgrewal@swindon.gov.uk.

Recruitment Process for Chief Executive

Council

Date: 19th April 2018

3. Requirement for the role

- 3.1 The Council has entered a period of extensive change and there are significant challenges and opportunities ahead. Furthermore, given the funding issues facing the Council, it is suggested that there is a requirement for a Chief Executive to lead the administrative side of the authority in its development of alternative service delivery options, the delivery of the Council's devolution and regeneration ambitions and the integration of health and social care functions.
- 3.2 The Leader of the Council has requested that the role of Chief Executive should be filled in order to ensure the fulfilment of the Vision, Priorities and Pledges which were agreed by Council on 24th September 2015.
- 3.3 To ensure that there is continuity of leadership for the Council's staff, and in particular, to ensure that there is a designated Head of Paid Service, it is proposed to appoint an interim Head of Paid Service from existing members of Corporate Board. The interim post-holder will assume duties on the present Chief Executive's departure until such time as the new Chief Executive begins their permanent post.

Suggested recruitment process

- 3.4 A sub-committee of the Appointments Committee will be convened to carry out the recruitment process as per the Council's constitution. The full Council will then subsequently be requested to approve the appointment of the new Chief Executive as Head of Paid Service.
- 3.5 A proposed job description and person specification for the post has been developed and this is attached at Appendix A.

4. Alternative Options

- 4.1 The Council could determine to adopt a Non-Chief Executive led model. Alternative options to the replacement of a Chief Executive have been considered, however, given the breadth and scale of the leadership required to deliver the Council's medium-long term programme of work, a Chief Executive-led model is considered preferable.

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

- 5.1 It is anticipated that the pay package of the new Chief Executive will be contained within current budgets. The pay arrangements for all Council staff including the Chief Executive are required to be published in the annual Pay Policy Statement.

Further information on the subject of this report can be obtained from Sonia Grewal, 07823 525459, sgrewal@swindon.gov.uk.

Recruitment Process for Chief Executive

Council

Date: 19th April 2018

- 5.2 There may be additional costs incurred in the acting up allowance of the interim Chief Executive and any required back filling of the interim Chief Executive's current responsibilities.

Legal and Human Rights Implications

- 5.3 Legal and Human Rights implications have been taken into account in preparing this report. It is considered that the report's recommendations are consistent with Convention Rights.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.4 None were identified in the preparation of this report.

Diversity Impact Assessment

- 5.5 No Diversity Impact Assessment (DIA) has been undertaken as the recruitment process itself will conform to current legislation and best practices concerning equality.

Risk Management

- 5.6 There is a considerable risk to the operation of the Council and its reputation if a Head of Paid Service is not appointed in a timely fashion.

6. Consultees

- 6.1 The Director of Finance (Section 151 Officer) and the Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

7. Background Papers

- 7.1 None.

8. Appendices

- 8.1 Appendix A – Proposed Job description and person specification.

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JOB DESCRIPTION – CHIEF EXECUTIVE

Job Purpose

Deliver the Council's key corporate and partnership priorities in line with the Vision for Swindon.

Provide inspirational leadership and strategic management for the Council to ensure it develops innovative service delivery solutions along with purposeful partnerships and relationships at a Local, Regional and National level.

Ensure, as the Head of Paid Service, that there is effective strategic leadership of the Council's Corporate Leadership Team and be the Council's principal policy adviser in order to drive the delivery of the Council's vision and priorities in accordance with Council policy, budgetary and statutory requirements.

Key Accountabilities

To act as the Council's principal adviser to the elected leadership of the Council on policy options and the forward planning of objectives, services and resources to deliver their ambitions for Swindon and its residents.

Provide a clear sense of direction and purpose assisting them in the process of policy formulation to ensure that the Council's vision, priorities and core values are made a reality.

Promote the interests of the residents of Swindon with staff, partners, local and national government.

Leadership

- To ensure effective leadership, direction and management of the Council's Corporate Leadership Team to ensure the delivery of the Council's priorities and the provision of high quality, cost effective services based on community and business need.
- To lead, develop and inspire an effective and coordinated senior management team ensuring they achieve the outcomes agreed by the Council through the development of new and innovative partnerships and the successful delivery of programmes and plans.

Delivery

- To work collaboratively by engaging and building strong relationships with partner agencies and stakeholders at local, regional and national levels to achieve growth, prosperity and opportunities for Swindon residents and businesses.
- Represent and negotiate on behalf of the Council at local, regional and national levels, promoting inter-authority working across the region, demonstrating flexibility and responsiveness to change.

Performance

- Ensure the implementation of appropriate performance management processes to monitor and review the overall effectiveness of the Council.
- Manage the relationship between Elected Members and Senior Officers, maintaining the essential Member / Officer partnerships and processes, which promote a positive and mutually respectful relationship between Members and Officers.
- Scrutinise and advise on the plans and actions of Central Government and other external agencies to determine their impact on the development of local policies and priorities and position the Council as a decisive and influential organisation.

Culture

- To embed the development of a positive and enabling organisational culture that puts at its heart the development of purposeful partnerships and relationships in order to secure positive outcomes for Swindon and deliver successfully against the Council's vision.
- Provide strong visible leadership and direction to the organisation ensuring the delivery of priorities through accountability, empowerment and future planning.

Resources

- To lead the efficient and effective implementation of key programmes and initiatives that are central to the achievement of the Council's objectives across all services and the effective deployment of resources.
- Lead the effective co-ordination of bids and resources to promote the sustainable regeneration of the local economy, respond to the needs of the community and make a positive difference to people, society and the environment.

Person Specification

The Minimum Essential Requirements for the above Post are as Follows:		Method of Assessment
1. Experience and Knowledge		
<ul style="list-style-type: none"> A proven track record of leading, managing and inspiring teams of senior staff to a high level of achievement and innovation 		Application / Interview
<ul style="list-style-type: none"> A proven track record of delivery at a senior management level, demonstrating the ability to manage competing needs to deliver coherent and high quality services 		Application / Interview
<ul style="list-style-type: none"> An understanding of the Council's financial context and budget strategy and a proven track record in the successful management of comparable budgets and resources to achieve agreed outcomes 		Application / Interview
<ul style="list-style-type: none"> Experience of operating in a sensitive political context and providing clear, balanced advice to senior officers, partner organisations and colleagues, 		Application / Interview
<ul style="list-style-type: none"> A proven track record of formulating and implementing complex strategies and plans that cross service boundaries to drive the development of an organisation and deliver corporate objectives 		Application / Interview
<ul style="list-style-type: none"> A proven ability in brokering and leading high level partnerships working together with other colleagues, internal and external customers to reach common goals 		Application / Interview
<ul style="list-style-type: none"> Highly developed interpersonal skills, social and self - awareness and proven experience of operating in a political environment at a senior level, balancing policy, local needs and pragmatic compromise 		Application / Interview
<ul style="list-style-type: none"> A detailed understanding of the sector and its challenges, including the regional and sub-regional context relating to Swindon and the possibilities offered by the devolution agenda 		Application / Interview
<ul style="list-style-type: none"> knowledge and experience of successfully delivering regeneration, to maximise the opportunities a local authority has in shaping and improving community outcomes 		Application / Interview

The Minimum Essential Requirements for the above Post are as Follows:	Method of Assessment
<ul style="list-style-type: none"> • The ability to understand political dimensions through recognition and sensitivity to the political agenda and protocols 	Application / Interview
<ul style="list-style-type: none"> • A proven track record of successfully managing high level change and associated risks whilst improving performance in a demanding and highly complex environment 	Application / Interview

CABINET

WEDNESDAY, 7 FEBRUARY 2018

PRESENT:- Councillors David Renard (Chair), Oliver Donachie, Toby Elliott, Fionuala Foley, Brian Ford, Mary Martin, Cathy Martyn, Garry Perkins and Keith Williams.

An apology for absence was received from Councillor Russell Holland.

Councillor Emma Bushell attended the meeting in respect of Minute No. 75. Councillor Paul Dixon attended the meeting in respect of Minute No. 78. Councillor Jim Grant attended the meeting in respect of Minute No. 72. Councillor Jane Milner-Barry attended the meeting in respect of Minute No. 78. Councillor Bob Wright attended the meeting in respect of Minute Nos. 75, 77 and 78.

69. Declarations of Interest.

The Chair reminded members of the need to declare known interests in any matters to be considered at the meeting.

Councillor Oliver Donachie made a personal, non-prejudicial declaration of interest in respect of Cabinet's consideration of Agenda Item No. 5 ("Budget 2018/19 and Beyond") on the grounds that he was a Council-appointed director of PPS.

70. Minutes.

Resolved – That the minutes of the meeting held on 6th December 2017 be confirmed and signed as a correct record.

71. Public Question Time.

There were no public questions.

72. Budget 2018/19 and Beyond (Minute for confirmation)

Councillor Russell Holland, the Deputy Leader and Cabinet Member for Finance and Commercialisation, and the Corporate Director for Resources and Growth, submitted a joint report proposing a budget for 2018/19, setting out an indicative budget for 2019/20 and providing the financial context for 2020/21 onwards.

It was noted that, under the Council's Constitution, the Cabinet is required to recommend a budget to Council as part of its formal council tax setting responsibilities.

In the absence of Councillor Holland due to illness, Councillor David Renard, the Leader of the Council, introduced the report, briefly summarising the budget proposals for 2018/19 and indicative proposals for 2019/20, and placing these in the context of the Swindon Programme response to continuing financial challenges for local government and the increasing demand for services.

Following his introduction of the report, Councillor Renard, supported by Councillors Oliver Donachie, Fionuala Foley, Brian Ford and Garry Perkins and the Corporate Director, Resources and Growth, responded to questions put by Councillor Jim Grant on the following matters:

- a) Pressures on the Adult Social Care budget and the rationale behind the recommendation to Council that the specific adult social care precept should be 2% in 2018/19.
- b) The projected overspend in respect of children's social care in the current financial year due to increased demand, and the feasibility of reintroducing Sure Start and Children's Centres.
- c) The effectiveness of the Council's schools improvement plan and the proposed addition of a School Improvement post to increase capacity of the School improvement team.
- d) The reduced level of income from housebuilding in 2018/19, referred to in Appendix 4 to the report, and recognition that this income would still be realised in future.
- e) The role and function of Forward Swindon Ltd and the possibility of that role and function being brought "in-house".

Resolved – (1) That the following be noted:

- a) The medium term financial context and impact on Swindon of the draft Local Government Finance settlement.
 - b) The projected out-turn for 2017/18.
 - c) That the Council does not foresee any need to replenish general reserves as part of the 2018/19 budget setting process.
 - d) The consultation feedback, summarised in Appendix 3, in relation to the budget proposals.
 - e) That the detailed Dedicated Schools budget for 2018/19 has been set within the provisional funding envelope of £176.765m.
 - f) That, in line with the requirements of the Local Government Act 2003, the Director of Finance (Section 151 Officer) confirms the robustness of the estimates underlying the recommended Budget and having reviewed the financial risks being faced by the Council concludes that the proposed minimum level of general reserves (£6m) is adequate in the context of the earmarked reserves held, specific contingencies and the proposed budget risk contingency of £2.1m.
- (2) That Council be recommended that, subject to any changes resulting from the Government's announcement of the final local government finance settlement for 2018/19:
- a) The 2018/19 Budget be set at £140.224m.
 - b) The Council Tax be increased by 4.99%, comprising 2.99% for the basic amount of council tax and a specific adult social care precept of 2%.
 - c) It be determined that the proposed increase in the basic amount of Council Tax for 2018/19 is not excessive in accordance with Schedule 5 of the Localism Act 2011 and therefore does not trigger the requirement for a referendum.
- (3) That the 2017/18 virements, set out in Appendix 2 to the report, be agreed.
- (4) That the council tax exemption scheme for Swindon care leavers under the age of 21, as set out in paragraph 3.12 of the report, be approved.
- (5) That the Director of Finance, in consultation with the Cabinet Member for Finance and Commercialisation, be authorised to extend any Exemption or Council

Tax Discount for Swindon Care Leavers between the age of 21 and 25, where good reason or hardship is shown.

(6) That the continuation of the scheme for disregarding refugees with permission to remain but no income from the Council Tax calculation of households be approved.

(7) That the local business rate relief schemes, as set out in paragraphs 3.14 to 3.16 of the report, be approved.

(8) That the medium term financial strategy, set out in Appendix 6 to the report, be endorsed.

(9) That the specific reserves held in support of the 2018/19 Revenue Budget, set out in Appendix 5 to the report, and the approach to funding transitional commitments as set out in paragraphs 3.25 to 3.27 of the report, be agreed.

(10) That the Director of Finance be authorised to balance any changes between the provisional local government finance settlement and the final numbers expected to be released in mid-February by adjusting the budget risk contingency.

(11) That the Corporate Director, Resources and Growth, be authorised to appoint PPS, under the Teckal exemption in Regulation 12 Public Contract Regulations 2015, to carry out the relevant technical work, including planning applications, and grid connection applications, and to advise on transaction structure, marketing and consideration of bids for the proposed Mannington battery storage project on the basis set out in paragraphs 3.35 to 3.42 of the report and other such future schemes to be offered to the market for renewable energy strategy delivery, solar development, storage, heat and transport on Council owned land.

The reasons for the decision and alternative options are as set out in the report to the meeting.

73. Capital Programme 2018-19 (Minute for confirmation)

Councillor Russell Holland, the Deputy Leader and Cabinet Member for Finance and Commercialisation, and the Corporate Director for Resources and Growth, submitted a joint report on new Capital Programme requirements for the 2018/19 Financial Year.

In the absence of Councillor Holland due to illness, Councillor David Renard, the Leader of the Council, introduced the report, which, as with the previous report, included proposals for 2018/19 and indicative proposals for 2019/20.

Resolved – That Council be recommended to approve:

- a) The distribution of the Devolved Formula Capital Grant once it has been received from Government, as detailed in paragraph 3.13 of the report.
- b) A budget of £2.582m for the schemes referred to in paragraphs 3.3 to 3.13 of the report and detailed in Appendix 1 to the report.
- c) A total budget of £4.429m for the 2018/19 local priority Highways and Transport schemes, referred to in paragraphs 3.14 to 3.187 of the report and detailed at Appendix 2 to the report.
- d) A total budget of £3.493m for 2018/19 for Corporate & Property schemes as referred to in paragraphs 3.19 to 3.20 of the report and detailed at Appendix 3 to the report.
- e) A total budget requirement of £1.427m for Children's & Older Peoples proposals as referred to in paragraph 3.21 to 3.22 of the report and detailed at Appendix 4 to the report.
- f) The use of CIL receipts as detailed in paragraph 3.23 of the report to support

the existing capital programme of works at Junction 16.

The reasons for the decision and alternative options are as set out in the report to the meeting.

74. Treasury Strategy Statement 2018/19 (Minute for confirmation)

Councillor Russell Holland, the Deputy Leader and Cabinet Member for Finance and Commercialisation, and the Corporate Director for Resources and Growth, submitted a joint report on the Treasury Management Strategy for 2018/19, including Prudential Indicators up to 2020/21, the Annual Investment Strategy, and the Minimum Revenue Provision Policy Statement.

Resolved – That Council be recommended to approve the Treasury Management Strategy, Minimum Revenue Provision Policy and Prudential Indicators, as set out in Appendix 1 to the report.

The reasons for the decision and alternative options are as set out in the report to the meeting.

75. Housing Revenue Account (HRA) - Rents and Charges 2018/19 (Minute for confirmation)

Councillor Cathy Martyn, the Cabinet Member for Housing and Public Safety, and the Acting Corporate Director, Communities and Housing, submitted a joint report presenting to Cabinet the proposed rents, service charges, support charges for 2018/19 and proposed Housing Revenue Account (HRA) budget for 2018/19.

Councillor Martyn and the Acting Corporate Director, Communities and Housing responded to questions put by Councillors Emma Bushell, Oliver Donachie and Bob Wright on the following matters:

- a) The periods of occupancy permissible for users of the use of the Hay Lane and Chiseldon Traveller and Gypsy sites.
- b) The numbers of new social and affordable houses built by all providers in the current financial year.
- c) The Swindon Joint Strategic Needs assessment of the number of new affordable homes required each year to meet demand and the likelihood that this target will be met in the current year through the Council's Affordable Housing Development Programme and other affordable housing provision.
- d) The detail of any representations to be made by the Council to the Housing Minister regarding the removal of the HRA borrowing cap.
- e) The number of non-traditional (BISF) properties that might not be included in the intended home insulation programme due to the re-prioritisation of funding toward fire safety improvements in high rise blocks.
- f) The impact on some tenants of increased heating charges applicable for the David Murray John building.

Resolved – (1) That Council be recommended that:

- a) The proposed average rent for Housing Revenue Account (HRA) dwellings for 2018/19 of £79.63 per week (52 week basis), which is a decrease of 1.0%, be approved. This will be an average decrease of £0.80 per week (52

- week basis). The range of decreases is shown in paragraph 3.9 of the report.
- b) The Acting Corporate Board Director, Communities and Housing, be authorised to seek authority from the Secretary of State to extend the permission for the use of the Housing Revenue Account for payments to the Council's tenants under the Discretionary Housing Payments scheme, and provide a budget of £200k in 2018/19, as detailed at paragraph 3.25 of the report.
 - c) The housing related support charges for 2018/19 and service charges for 2018/19, as outlined in Appendix 2 of the report, be approved.
 - d) Leaseholder service charges are set for 2018/19 as shown in Appendix 3, to the report.
 - e) Based on the proposals set out within this report, the Housing Revenue Account (HRA) proposed budget 2018/19, shown in Appendix 4 to the report, be approved and that the HRA Capital Budget and Funding be approved as shown in Appendix 5 to the report.
 - f) The draft 3 year capital projects and planned maintenance programme be approved at an indicative funding level of £15.5m (2017/18 prices) for 2018/19 (Appendix 6 to the report refers).
 - g) Rents charged on General Fund properties are reduced in line with Government guidance on Housing Revenue Account rents by 1% for 2018/19. Service charges for General Fund properties, as shown in Appendix 7 to the report, are approved.
 - h) Rents charged for plots at the Hay Lane Traveller and Gypsy Site are increased by £2.57 per week (5.0%) to £53.83 per week (52 week basis) in line with Council policy of fees and charges, and the rents for workpens, as shown in Appendix 7 to the report, are approved.
 - i) The charges for Private Sector Leased (PSL) accommodation for those accepted as homeless outlined in Appendix 7 to the report are approved.
 - j) Any underspend or overspend on the 2017/18 Housing Revenue Account be managed through the general revenue reserves.

(2) That written responses be provided to Councillor Emma Bushell in respect of her questions regarding:

- a) The numbers of new social and affordable houses built by all providers in the current financial year.
- b) The Swindon Joint Strategic Needs assessment of the number of new affordable homes required each year to meet demand and the likelihood that this target will be met in the current year through the Council's Affordable Housing Development Programme and other affordable housing provision.
- c) The detail of any representations to be made by the Council to the Housing Minister regarding the removal of the HRA borrowing cap and the negotiation of the Housing debt settlement.

The reasons for the decision and alternative options are as set out in the report to the meeting.

76. Pay Policy Statement 2018 / 2019 (Minute for confirmation)

Councillor Keith Williams, the Cabinet Member Cabinet Member for Corporate Services and Digitalisation, and the Director of Human Resources & Organisational Development, submitted a joint report setting out the Council's Pay Policy

Statement for 2018/2019.

It was noted that the Localism Act 2011 requires local authorities to agree and publish a Pay Policy Statement by 1st April each year.

Resolved – That the Council be recommended that the Council's proposed Pay Policy Statement for 2018/2019, as set out in Appendix 1 to the report, be approved.
(2) That, subject to (1) above, the Director of Human Resources & Organisational Development be authorised to update the salary information on 1st April 2018 prior to publication.

The reasons for the decision and alternative options are as set out in the report to the meeting.

77. Creation of a Swindon Music Trust

Councillor Fionuala Foley, the Cabinet Member for Children's Services and School Attainment, and the Head of Education, submitted a joint report seeking Cabinet's approval to create an independent charity to run Swindon Music Service (SMS). It was noted that transferring this service from the council to an independent entity would provide protection to the council in terms of liability and would also secure the future of the Music Service.

Councillor Foley introduced the report, providing some background to the proposal and explaining how, in moving forward, it would help the Music Service in meeting its future service ambitions by facilitating access to additional funding sources not currently available to the service as a part of the Council.

Following her introduction of the report, Councillor Foley responded to questions put by Councillor Bob Wright on the following matters:

- a) The effectiveness of the investment in the Platform in supporting youth service provision generally.
- b) The occupancy and long-term future for the building in the light of suggestions of under-occupancy of the building.
- c) The status of the Music Service, whether this would be a commissioned or "stand alone" service receiving income from its clients.

Resolved – (1) That it be agreed that the Swindon Music Service becomes an independent charity by September 2018 or as soon as is practicable thereafter.
(2) That the Director of Children's Services and the Head of Education, in consultation with the Director of Law and Democratic Services and the Cabinet Member for Children Services and School Attainment, be authorised to take such steps as are required to create the charity.
(3) That, subject to (1) and (2) above, the Head of Property Assets, in consultation with the Director of Law and Democratic Services, the Cabinet Member for Economy and Skills and the Cabinet Member for Children's Services and School Attainment, be authorised to negotiate an initial 2-year lease of The Platform to help the new charity establish itself. Swindon Borough Council (SBC) to review and define its property with a report to come back to Cabinet in the spring of 2020.
(4) That, subject to (1) and (2) above, Swindon Music Service to be authorised to carry over into the new financial year, a sum of money (no more than £15k) from its

earned income towards the legal costs of establishing the new charity.

The reasons for the decision and alternative options are as set out in the report to the meeting.

78. Air Quality Management Area Declaration

Councillor Cathy Martyn, the Cabinet Member for Housing and Public Safety, and the Director of Public Health submitted a joint report asking Cabinet to declare an Air Quality Management Area (AQMA) within the Borough of Swindon by way of an Air Quality Management Area Order. It was noted that, following a review and assessment of air quality within the Borough of Swindon, the Department for Environment, Food and Rural Affairs (DEFRA) objectives for Air Quality, with specific respect to Nitrogen Oxides (NOx), are not being achieved in the Kingshill area. It was further noted that, by virtue of Section 83, Environment Act 1995, the Council is obliged to declare an Air Quality Management Areas (AQMA) and prepare an Air Quality Action Plan (AQAP) setting out the measures it intends to put in place in pursuit of the objectives. The report's recommendations would initiate the process of responding to the issues that will result from the declaration of an AQMA.

Councillor Martyn responded to questions put by Councillors Paul Dixon, Oliver Donachie, Jane Milner-Barry and Bob Wright on the following matters:

- a) The need for a holistic approach to resolving the air quality problems in the area, the role of the proposed steering group and engagement with councillors and residents' groups.
- b) The historic monitoring of air quality in this area and the timing of this intervention.
- c) The Council's responsibilities to monitor particulate levels.
- d) The precise area covered by the draft order appended to the report.
- e) The apparent ineffectiveness of works undertaken previously to mitigate the air quality problems in this area, including the opening up of Redpost Drive in order to alleviate traffic on Kingshill.
- f) The availability of traffic volumes comparison data for the area.
- g) The margin of error recognised within the air quality monitoring information supporting the determination of a "likely breach".

Resolved – (1) That the Director of Law and Democratic Services, in consultation with the Director of Public Health, be authorised to make the Air Quality Management Area Order, under the Environment Act 1995 Part IV Section 83(1), as set out in Appendix A to the report.

(2) That the Director of Public Health, in consultation with the Cabinet Member for Housing and Public Safety, be authorised to establish an Air Quality Steering Group and develop an Air Quality Action Plan in accordance with DEFRA's 2016 Policy Guidance (PG16) – Local Air Quality Management.

(3) That written answers be provided to Councillors Jane Milner-Barry and Bob Wright in response to their questions regarding:

- a) The Council's responsibilities to monitor the level of particulates in this area.
- b) The availability of traffic volumes comparison data for the area.

The reasons for the decision and alternative options are as set out in the report to the meeting.

79.

Swindon Borough Playing Pitch Strategy

Councillors Toby Elliott, the Cabinet Member for Strategic Planning and Sustainability, and Mary Martin, the Cabinet Member for Communities and Place, and the Acting Director for Communities and Housing, submitted a joint report seeking approval for the adoption of the Swindon Borough Playing Pitch Strategy (SPPS), as part of the evidence base to inform future planning policy (including the Local Plan Review), and to assist as a material consideration in the determination of planning applications where appropriate. Paragraph 73 of the National Planning Policy Framework (NPPF) requires the Council to base Local Plan policies on robust and up-to-date assessments of the needs and opportunities for open space and recreation and it was noted that the Local Plan Review is at an early stage and the SPPS will be used to inform it. It was also noted that the strategy will directly support the implementation of the adopted Local Plan policies ensuring that appropriate protection is given to existing playing pitches, and new and improved pitches and facilities can be secured through the planning process.

Councillors Elliott and Martin, with the Deputy Monitoring Officer, responded to questions put by Councillor Bob Wright regarding (i) the suggestion that a particular playing field site might be suitable for conversion for 3G pitches, (ii) the possible sacrifice of existing cricket facilities at the particular site to accommodate such 3G pitch provision, and (iii) the statutory planning application process and future playing field provision at the site.

Resolved – (1) That the Swindon Borough SPPS and Assessment Report, be approved and published in accordance with the arrangements set out in paragraph 3.22 of the report.

(2) That the SPPS Steering Group, comprising of Council Officers, representatives from the sport's National Governing Bodies, Sport England and local league representatives for the grass sports, be authorised to oversee implementation of the Strategy.

(3) That the Head of Planning, Regulatory Services and Heritage and the Director of Law and Democratic Services be authorised to undertake further work to support implementation of the SPPS and make any minor changes, in consultation with the Cabinet Member for Strategic Planning and Sustainability and the Cabinet Member for Communities and Place prior to publication.

(4) That the Head of Planning, Regulatory Services and Heritage be authorised to carry out any consultation that may be required for a future review of the SPPS and bring a report in respect of the review to Cabinet for consideration.

The reasons for the decision and alternative options are as set out in the report to the meeting.

80. Special Educational Needs and Disability (SEND) Capital Investment Strategy

Councillor Fionuala Foley, the Cabinet Member for Children Service's and School Attainment, the Corporate Director Children's Services, and the Head of Education submitted a joint report setting out the strategy for the allocation of capital funding specifically for provision that serves children with Special Educational Needs and Disability in Swindon. It was noted that this report was necessary to approve the

investment strategy following consultation in order to comply with the Department for Education requirements to access the first tranche of funding on the 1st April 2018.

Councillor Foley introduced the report, drawing Members' particular attention to the changes that had been made in response to issues raised in the consultation.

Resolved – (1) That the analysis of the consultation attached at Appendix 2 to the report, be noted.

(2) That the Special Educational Needs and Disability Capital Investment Strategy attached at Appendix 1 to the report, be approved.

(3) That the Head of Education, in consultation with the Cabinet Member for Children's Services and School Attainment, be authorised to implement the actions in the Capital Investment Strategy.

The reasons for the decision and alternative options are as set out in the report to the meeting.

81. Superfast Broadband Extension Programme

Councillor Toby Elliott, the Cabinet Member for Strategic Planning and Sustainability, and the Corporate Director, Resources and Growth, submitted a joint report informing Cabinet about the work being undertaken to provide superfast broadband to rural parts of the Borough and to update Cabinet on securing ultrafast broadband to support the local economy.

It was noted that the report was a response to Council's resolution of 13th July 2017, set out in paragraph 3.3 of the report, and also provided an opportunity to report progress towards achieving part of the Council's Vision, Priorities, and pledges.

Resolved – (1) That the report and the progress being made towards achieving the Vision Pledge be noted.

(2) That the Corporate Director, Resources and Growth, in consultation with the Cabinet Member for Strategic Planning and Sustainability be authorised to:

- a) facilitate the deployment of the 20th base station to complete the coverage of the 4GLTE network
- b) issue a letter of variation to BDUK that will encompass the contract change concerning the reduction in the number of base stations to be used in North Swindon and the associated reduction in the value of the contract

(3) That the Cabinet Member for Strategic Planning and Sustainability be authorised to inform Council about the response to its resolution as soon as is practicable.

The reasons for the decision and alternative options are as set out in the report to the meeting.

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CABINET

WEDNESDAY, 14 MARCH 2018

PRESENT:- Councillors David Renard (Chair), Russell Holland, Oliver Donachie, Toby Elliott, Fionuala Foley, Brian Ford, Cathy Martyn, Garry Perkins and Keith Williams

Apologies for absence were received from Councillors Mary Martin.

Councillor Wayne Crabbe attended the meeting in respect of Minute 91.

Councillor Jim Grant attended the meeting in respect of Minute Nos. 86 and 95.

Councillor Jane Milner-Barry attended the meeting in respect of Minute Nos. 89 and 90.

Councillor Des Moffatt attended the meeting in respect of Minute 86.

Councillor Peter Watts attended the meeting in respect of Minute 86.

82. Declarations of Interest.

The Chair reminded members of the need to declare known interests in any matters to be considered at the meeting.

Councillor Toby Elliott made a personal, non-prejudicial declaration of interest in respect of Cabinet's consideration of Agenda Item No. 11 ("Membership of England's Economic Heartland Strategic Transport forum") on the grounds that he is employed by Network Rail.

Councillor Jane Milner-Barry, who was in attendance to put questions regarding of Cabinet's consideration of Agenda Item No. 9 ("Swindon Local Transport Plan"), made a personal, non-prejudicial declaration of interest in respect of that item on the grounds that she is a member of the Wilts and Berks Canal Trust.

83. Minutes.

Resolved – That the minutes of the meeting held on 7th February 2018 be confirmed and signed as a correct record.

84. Public Question Time.

There were no public questions.

85. Exempt Items - Exclusion of Press and Public.

Resolved – That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the item listed below, on the grounds that it involves the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Item No.	Paragraph No.	Minute No.
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86. Moredon Recreation Ground - Multi Sports Hub Proposals

Councillor Mary Martin, the Cabinet Member for Communities and Place, and the Corporate Director Resources and Growth and Head of Property Assets submitted a joint report seeking approval to create a multi sports hub, ancillary retail, community related facilities, associated car parking and enabling residential development at the Moredon Recreation Ground, Swindon.

It was noted that the proposal afforded an opportunity for the Council to work with third parties to manage and maintain the multi sports hub, community related facilities and associated car parking as well as ring-fence any capital receipt from the disposal of the enabling residential land.

In the absence of Councillor Mary Martin, Councillor David Renard, the Leader of the Council, introduced the report. Ward Councillors Jim Grant, Des Moffatt, and Peter Watts all spoke to the item to welcome and endorse the proposals. These members also put questions regarding the preservation of the existing green corridor within the scheme and access to and egress from the facility. Officers responded to the questions at the meeting.

Resolved – (1) That the Head of Planning, Regulatory Services and Heritage and the Head of Property Assets be authorised to provide resources, to assist in the design and development of the multi sports hub, ancillary retail, community related facilities, associated car parking and enabling residential development ('the Development') at the Moredon Recreation Ground Swindon.

(2) That the Head of Property Assets be authorised to apply for planning consents for the proposed multi sports hub, ancillary retail, community related facilities, associated car parking and enabling residential development ('the Development') at the Moredon Recreation Ground Swindon.

(3) That the Head of Property Assets, in consultation with the Director of Law and Democratic Services and the Cabinet Member of Communities and Place, be authorised to identify potential occupiers and operators and to agree the terms for leasehold land transfers of the whole or part of the proposed sporting hub to third parties in exchange for taking responsibility for future management and maintenance and on such other terms and conditions that are considered appropriate in order to protect the Council's interests.

(4) That the Head of Property Assets be authorised to arrange for the enabling residential development land to be sold on the open market, conditional on the grant of full planning permission for development, on such detailed terms and conditions as are agreed with the Director of Law and Democratic Services in order to protect the Council's interests.

(5) That the Head of Property Assets, in consultation with the Director of Finance, be authorised to agree all necessary documentation to support grant-funding bids for the proposed sporting hub at the Moredon Recreation Ground Swindon on such terms and conditions as are necessary to protect the Council's interests.

(6) That the Director of Finance be authorised to ring-fence any capital receipt from the disposal of any enabling residential development land to fund the proposed sports hub with community related facilities and associated car parking at the Moredon Recreation Ground Swindon.

(7) That a budget of up to £290K, funded from section 106 Planning Agreement income, be approved to meet the costs of working up and submitting a planning application for delivery of the multi sports hub, ancillary retail, community related facilities, associated car parking and enabling residential development ('the Development') at the Moredon Recreation Ground Swindon.

The reasons for the decision and alternative options are as set out in the report to the meeting.

87. Queens Drive Regeneration

Councillor Cathy Martyn, the Cabinet Member for Housing and Public Safety, and the Corporate Director Communities and Housing, submitted a joint report setting out the detail of the Queens Drive regeneration project to provide a new build development 99 flats and 50 houses, for affordable housing and seeks Cabinet's approval to proceed.

It was noted that the regeneration of Queens Drive is a large project that would require the demolition of outdated accommodation in order to make the site available for construction work.

Councillor Martyn advised that the final balance of affordable properties was dependent on the grant received from Homes England and her consultation with the Housing Advisory CMAG.

Resolved – (1) That the Head of Housing be authorised to proceed with:

- a) The demolition of properties alongside Queens Drive, at George Gay Gardens and the T-blocks to the south of Wolsely Avenue.
- b) The construction of new 99 flats and 50 houses on that site.

(2) That the Head of Housing, in consultation with the Cabinet Member for Housing and Public Safety, be authorised to determine the tenure mix authorised in (1)(a) above

(3) That the Head of Highways and Transport be authorised to progress the proposed stopping up of the public highways across the Queens Drive site to enable the scheme to proceed.

The reasons for the decision and alternative options are as set out in the report to the meeting.

88. Budget Management Update

Councillor Russell Holland, the Cabinet Member for Finance and Commercialisation, and the Corporate Director of Resources and Growth and Director of Finance, submitted a joint report providing an update on the position in relation to the 2017/18 forecast outturn.

Councillor Holland introduced the report and thanked officers for their hard work in reducing the council's projected overspend by 98% since September 2017. Councillor Brian Ford drew Members' attention to how Adult Social Care was now projected to be on budget and the Borough's Delayed Transfer of Care rate was now down to just one per day.

Resolved – (1) That the in-year forecast outturn position for 2017/18 be noted.
(2) That the Chief Executive communicate Cabinet's appreciation to all staff for the work that has been undertaken to reduce a projected deficit of £2.45m in September to just £48k.

The reasons for the decision and alternative options are as set out in the report to the meeting.

89. Swindon Local Transport Plan

Councillor Mary Martin, the Cabinet Member for Communities and Place, and the Head of Highways & Transport, submitted a joint report seeking approval for the adoption of the Local Transport Plan Implementation Plan for 2018/19 and for the Local Transport Plan Capital Programme budget apportionment for 2018/19.

It was noted that the Local Transport Plan (LTP) is the principal means of delivering the Council's transport programme and is the statutory document that contains the transport policies and programmes of the local transport authority. It is listed in Article 4 of the Council Constitution as a key document in forming the policy framework for the Council and it is subject to an annual report to the Cabinet in order to ensure transparency in the apportionment of the funding and aid the delivery of the programme.

In the absence of Councillor Mary Martin, at the invitation of Councillor David Renard, the Leader of the Council, the Council's Head of Highways and Transport introduced the report, providing the meeting with a brief summary of its main elements, including the allocation of funding to support the review of the Council's transport strategy (including the review of the Town Centre Movement strategy), and the highlighting of priority and risk areas for investment, including the resilience of the strategic network (the most heavily used roads and key transport movement routes) and the condition of street lighting columns.

Following the introduction of the report and the officer's presentation of the important aspects of the Plan, Councillor Renard and the Head of Highways and Transport responded to questions put by Councillors Toby Elliott and Jane Milne-Barry regarding ward member input on priorities and negotiations with the Department for Transport and the Wilts & Berks Canal Trust about providing an access tunnel under the M4.

In response to a suggestion at the meeting, the officer undertook to investigate making available on-line a digital map of planned road works.

Resolved – (1) That the Local Transport Plan (LTP) Implementation Plan for 2018/19 be approved.
(2) That the Local Transport Plan Capital Programme budget categories and total spend of £5,771k for 2018/19, as detailed in Tables 1 to 7 of the Implementation Plan attached as Appendix 3 to the report, be approved.
(3) That the Head of Highways and Transport, in consultation with the Cabinet Member for Communities and Place, be authorised to:
a) Prioritise schemes in accordance with Vision for Swindon priorities,
b) Approve scheme progression in accordance with the updated Protocol (attached as Appendix 2 and originally approved by the Cabinet in July

2010),

- c) Amend the Protocol to reflect changing job titles, organisational restructuring and improved input from and visibility to members
- d) Vary allocations between different budget categories,
- e) Approve variations in scheme costs,
- f) Add/substitute schemes, provided expenditure is contained within the approved total budget,
- g) Add additional schemes to the 2018/19 programme subject to receipt of the Pothole Action Fund allocation for 2018/19.

(4) That the Head of Highways and Transport, in consultation with the Cabinet Member for Communities and Place, be authorised to develop and submit a bid / bids during 2018/19 for relevant funding opportunities that might be launched by Government, or other funding agencies, for transport schemes that will benefit Swindon and which are in accordance with Vision for Swindon priorities.

(5) That the Head of Highways and Transport, in consultation with the Director of Finance and the Cabinet Member for Communities and Place, be authorised to develop a protocol that will enable Ward Councillors to identify relevant schemes in their wards to which such monies can be allocated.

The reasons for the decision and alternative options are as set out in the report to the meeting.

90. School Admission Arrangements 2019-20 and Education Transport Policy 2019-20

Councillor Fionuala Foley, the Cabinet Member for Children's Services and School Attainment, and the Head of Education, submitted a joint report seeking agreement to put in place co-ordinated admission arrangements for the normal point of entry (Reception, Year 3, Year 7) and In-year admission arrangements for all Swindon Schools and Published Admission Numbers (PAN) for Community and Voluntary Controlled Schools in Swindon for September 2019. Cabinet was also invited to agree the Education Transport Policy for 2019-20.

Councillor Foley introduced this annual report, drawing members' particular to attention to the main changes, concerning (i) the University Technical College decision to opt out of the Local Authority's Co-ordinated admission arrangements, and (ii) the Authority's introduction of a co-ordinated scheme for in year admissions for all Swindon Schools from September 2017.

Councillor Foley, with Councillor Russell Holland, the Cabinet Member for Finance and Commercialisation, and the Council's Corporate Director, Children's Services, also responded to questions put by Councillor Jane Milner-Barry on the topic of educational attainment levels of summer born children.

Resolved – (1) That the co-ordinated scheme of admission arrangements for the normal point of entry (Reception Year, Year 3 and Year 7) for all primary schools and secondary schools in Swindon from September 2019 be approved;
(2) That the coordinated In Year admission arrangements for all primary schools and secondary schools in Swindon from September 2018 and September 2019 be approved;
(3) That the admission numbers and arrangements for Community and Voluntary Controlled schools from September be approved;

- (4) That it be noted that these proposals will be implemented by the Head of Education for Admissions from September 2018 for all applicants.
- (5) That the Education Transport Policy 2019-20 be approved.

The reasons for the decision and alternative options are as set out in the report to the meeting.

91. Membership of England's Economic Heartland Strategic Transport Forum (Minute for confirmation)

Councillor David Renard, the Leader of the Council, and the Chief Executive, submitted joint report asking Cabinet to recommend to Council that the Leader of the Council be authorised to accept a formal invitation to join the England's Economic Heartland Strategic Transport Forum. It was noted that although Council has already given permission to the Leader to attend meetings (Council Minute 88 refers), authorisation is required from Council to join an outside body and that Cabinet approval would be necessary to permit payment of the relevant subscription.

The Leader of the Council introduced the report, summarising the consultations that he had previously undertaken with the England's Economic Heartland strategic alliance of local authorities and placing the proposal that the Council be formally represented on the England's Economic Heartland Strategic Transport Forum in the context of the economic development opportunity for the Council. The Leader was of a view that the Council being directly involved in the work of the National Infrastructure Commission work and the work of Highways England and others was crucial to ensuring that Swindon was very much a part of what he saw as the development a crucial west-east transport and connectivity strategy.

The Leader took the opportunity of presenting the report to thank John Seddon, who would be shortly leaving the employ of the Council, for his work and support of the Leader in attending Forum meetings and developing relations to the point of this formal invitation to join the Forum.

Following his introduction of the report, the Leader, with Councillor Toby Elliott, responded to questions put by Councillor Wayne Crabbe about the Oxford-Cambridgeshire highway link route selection and the opportunity for bodies representing the Area of Outstanding Natural Beauty (AONB) in the Borough to be involved in future planning strategy discussions.

Resolved – (1) That Council be recommended that the Leader of the Council be authorised to accept an invitation to join formally the England's Economic Heartland Strategic Transport Forum.

(2) That, subject to Council's approval of (1) above, the Director of Finance, in consultation with the Cabinet Member for Finance and Commercialisation, be authorised to identify budget for the subscription fee, which is expected to be £30,000 per annum. This will be invoiced in due course for the 2018/19 financial year period.

Councillor Toby Elliott made a personal non-prejudicial declaration of interest in respect of this item in view of a reference in the report to his employer, Network Rail.

The reasons for the decision and alternative options are as set out in the report to the meeting.

92. References from Other Council Bodies: Health and Wellbeing Board - Swindon Substance Misuse Strategy 2017 to 2022

Councillor Cathy Martyn, the Cabinet Member for Housing and Public Safety, and the Director of Public Health, submitted joint report regarding a recommendation of the Health and Wellbeing Board that the Council adopt the Swindon Substance Misuse Strategy 2017-2022.

Resolved – That the recommendation of the Health and Wellbeing Board that the Council adopt the Swindon Substance Misuse Strategy 2017-2022, attached to the report at Appendix 2, be accepted.

The reasons for the decision and alternative options are as set out in the report to the meeting.

93. Amendments to Residents' Parking Schemes

Councillor Oliver Donachie, the Cabinet Member for the Economy and Skills, and the Corporate Director for Communities and Housing and the Head of Highways and Transport, submitted a joint report seeking authority to amend the Residents' parking scheme that includes the "Town Centre" and the "Old Town Centre" zones to provide a discounted season ticket option for residents to use the long stay car parks.

The report also responded to issues contained in a motion tabled at Council on 25th January 2018 but passed to Cabinet under Standing Order 9(1) because of its financial implications (Council Minute 73, 2017/18 refers).

Resolved – (1) That the Head of Highways and Transport be authorised to:

- a) Amend the Residents Parking Scheme that includes a 'Town Centre zone' & 'Old Town Centre Zone' to enable residents not included in the existing zones and living within this area to purchase a permit to park at any time in the town centre long stay car parks (£299 per year, £150 for 6 months), or park between 6.00pm and 9.00am only (£149 per year); and
 - b) Undertake a review of this change after one year
- (2) That the Cabinet Member for the Economy and Skills be authorised to report this outcome to the next appropriate meeting of Council.

The reasons for the decision and alternative options are as set out in the report to the meeting.

94. Swindon Borough Council (Southern Connector Road, New Eastern Villages) Compulsory Purchase Order 2018

Councillor Toby Elliott, the Cabinet Member for Strategic Planning and Sustainability, and the Corporate Director, Resources and Growth, submitted joint report inviting Cabinet to authorise a Compulsory Purchase Order (CPO) to be made in respect of areas of land required for the construction and delivery of the

Southern Connector Road (SCR), New Eastern Villages (NEV).

It was noted that, further to the Cabinet's decision on 16th June 2016 (set out in the report) negotiations were ongoing with various land owners in the NEV and it was considered that it is now necessary to obtain Cabinet's authority for a CPO in the event that purchase by private treaty is unachievable. Without the acquisition of the relevant areas of land it will be impossible to deliver the SCR which is essential highway network infrastructure required to support the delivery of around 8000 houses, and associated employment and community facilities, to be built in the NEV.

Resolved - That, in the event that purchase by private treaty is not achievable, the Director of Law and Democratic Services be authorised, in consultation with the Corporate Director Resources and Growth, the Cabinet Member for Finance and the Cabinet Member for Strategic Planning and Sustainability, to take all steps necessary to secure the making and implementation of a Compulsory Purchase Order under Section 226(1)(a) of the Town and Country Planning Act 1990 (as amended) and/or any other enabling statutory provisions deemed appropriate by him, in order to acquire the areas of land shown shaded pink on the Order Map attached to the report at Appendix 1 and marked "Map referred to in the Swindon Borough Council (Southern Connector Road, New Eastern Villages) Compulsory Purchase Order 2018", ("the CPO Land"), including the publication and service of all statutory notices and the presentation of the Council's case at any public inquiry and courts (if necessary).

The reasons for the decision and alternative options are as set out in the report to the meeting.

95. Capital Monitoring Quarter 3 2017-18

Councillor Russell Holland, the Cabinet Member for Finance and Commercialisation, and the Corporate Director, Resources and Growth, submitted a joint report presenting to Cabinet the third quarter's monitoring position for the capital programme and some proposed changes to the Council's capital programme.

Councillor Jim Grant sought clarification as to why this report was considered in private and confidential session. At the invitation of the Chair, the Deputy Monitoring Officer responded to Councillor Grant's question at the meeting.

Resolved – (1) That the forecast capital expenditure, set out in Table 1 & 2 and Appendix 1 to the report, be noted.

(2) That the changes to the programme in section 3.3 of the report be approved.

(3) That the Head of Property Assets, in consultation with the Cabinet Member for Adults' Health and Social Care and the Cabinet Member for Finance and Commercialisation, be authorised to submit a bid, of up to £4m, to purchase a property for the re-provision of adult residential care, as set out in paragraphs 3.4 to 3.8 of the report.

(4) That an increase to the capital programme to meet the purchase and conversion costs, as set out in paragraph 3.6.5, be approved.

(5) That, in view of Councillor Grant's comments at the meeting, a version of this report, excluding the sole item containing exempt information, be published on the

website alongside the original report.

The reasons for the decision and alternative options are as set out in the report to the meeting.

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Notice of Decisions Made

Decision Maker: Councillor Toby Elliott, Cabinet Member for Strategic Planning and Sustainability

Subject Former Rodbourne Farm North Allotment - Land appropriation for development and use of s203 Housing and Planning act 2016

Decision(s): -

- (1) That the Development Land is forthwith appropriated for planning purposes pursuant to the Planning permission.
- (2) Following the appropriation of the Development Land that all easements and other rights over the Development Land, particularly the private rights of way set out at paragraph 3.2 of the report are forthwith overridden pursuant to the Council's powers under section 203 of the Housing and Planning Act 2016.
- (3) That the Head of Property Assets in consultation with the Director of Law and Democratic Services will agree payment of compensation, if any, to the beneficiaries of the overridden rights.

Consultation: Councillor Stan Pajak did not support the proposal.

Councillors Kevin Small, James Robbins and Steph Exell were also consulted. No comments were received

No requests for Cabinet consideration were received.

Date of Publication: Thursday 7th September 2017

Date for Receipt of Requests for Call-in Friday 15th September 2017

For more details on the subject of the Decision or for a copy of the Decision Note please contact: Kathy Sherratt Tel: 01793 463515 Email: ksherratt@swindon.gov.uk

Or from Steve Jones, Committee and Member Services Manager, Direct Dial: 01793 463602 or Email stevejones@swindon.gov.uk

The Decision Note (report) sets out the background to, and reasons for, the decisions referred to in the Notice above. Details of the alternative options put forward for consideration (if any) are also recorded in the Decision Note (report). Any alternative options considered that did not appear in the initial report will be recorded as part of the above Notice of Decisions. The Decision Note is available via the following link on the Council's website =

<http://ww5.swindon.gov.uk/moderngov/mglIssueHistoryHome.aspx?Ild=51451&PlanId=621>

Notice of Decisions Made

Decision Maker: Councillor Mary Martin, Cabinet Member for Communities and Place

Subject Kingsdown Crossroads

Decision(s): -

- (1) That the results of the public consultation on the proposed changes to the traffic signal controlled junction at Kingsdown Crossroads be noted.
- (2) That the Head of Highways and Transport proceeds with the implementation of the changes shown in appendix 2 to the decision note (the introduction of an “all red” phase for vehicles and signal controlled crossing facilities for pedestrians).
- (3) That the Coroner is informed of this decision in response to his “Regulation 28 report”.

Consultation: The results of consultation on the proposal are set out in appendix 5 to the decision note.

Ward Member responses are as follows:

Councillors Mark Dempsey, Joe Tray, Teresa Page and Jim Robbins – No comments received.

Councillor Stan Pajak - supported the recommendations.
11th January 2018

No requests for Cabinet consideration were received.

Date of Publication: Thursday 11th January 2018

Date for Receipt of Requests for Call-in Friday 19th January 2018

For more details on the subject of the Decision or for a copy of the Decision Note please contact: Phil Martlew Tel: 01793 466369 Email: pmartlew@swindon.gov.uk

Or from Steve Jones, Committee and Member Services Manager, Direct Dial: 01793 463602 or Email stevejones@swindon.gov.uk

The Decision Note (report) sets out the background to, and reasons for, the decisions referred to in the Notice above. Details of the alternative options put forward for consideration (if any) are also recorded in the Decision Note (report). Any alternative options considered that did not appear in the initial report will be recorded as part of the above Notice of Decisions. The Decision Note is available via the following link on the Council's website =

<https://ww5.swindon.gov.uk/moderngov/mgListPlanItems.aspx?PlanId=625&RP=285>

Notice of Decisions Made

Decision Maker:	Councillor Garry Perkins, Cabinet Member for Regeneration
Subject	Disposal of Swindon Borough Council Historical Items from the Former Agricultural Store at Coate Water
Decision(s): -	That, in accordance with Council's Collections Development Policies 2016-2021, the Corporate Director for Communities and Housing be authorised to undertake the necessary work to secure the disposal of 130 objects formerly housed at Coate Agricultural Museum Store.
Consultation:	<p>The following Opposition Spokespersons / Ward Members have been consulted on the recommendations of the report and their responses are also summarised below:</p> <p>Councillor Jane Milner-Barry – Requested the decision be postponed until April. Also requested that the CMDN be circulated to members of the Swindon Heritage Board.</p> <p>Councillor Stan Pajak - Supportive of the idea of disposals from the Agricultural Collection</p> <p>The officers advise that delaying the decision until April would mean that notice could not be served on the current storage facility in good time, and Swindon Borough Council would be liable to incur further un-budgeted costs of £40K (annual combined cost of rent and NNDR on the current building).</p> <p>No requests for Cabinet consideration were received.</p>
Date of Publication:	Thursday 8 th March 2018
Date for Receipt of Requests for Call-in	Friday 16 th March 2018

For more details on the subject of the Decision or for a copy of the Decision Note please contact: Frances Yeo Tel: 01793 466 662 Email: FEYeo@swindon.gov.uk.

Or from Steve Jones, Committee and Member Services Manager, Direct Dial: 01793 463602 or Email stevejones@swindon.gov.uk

Notice of Decisions Made

Decision Maker:	Councillor Russell Holland, Cabinet Member for Finance and Commercialisation and Councillor Gary Perkins, Cabinet Member for Regeneration
Subject	Falcon House - Lease, Refurbishment (Change of Use) and Rental
Decision(s): -	<p>(1) That the Head of Property assets, in consultation with the Director of Law and Democratic Services and the Director of Finance, is authorised to negotiate and agree with the company identified in the report, the heads of terms of the lease of Falcon House to the Council for the term specified in the decision not, and any other relevant legal documentation.</p> <p>(2) That the Director of Finance, in consultation with the Director of Law and Democratic Services, is authorised to provide a loan of up to the maximum amount specified in the report to the Swindon Housing Company Ltd for the management of the detailed design, development and construction of the residential units at Falcon House.</p>
Consultation:	<p>The results of consultation on the proposal are set out in the decision note.</p> <p>Ward Member responses are as follows:</p> <p>Councillors Bob Wright and Junab Ali support the project.</p> <p>No comments were received from Councillors Jane Milner-Barry and Stan Pajak</p> <p>No requests for Cabinet consideration were received.</p>
Date of Publication:	Thursday 25 th January 2018
Date for Receipt of Requests for Call-in	Friday 2 nd February 2018

For more details on the subject of the Decision or for a copy of the Decision Note please contact: Rob Richards Tel: 01793 463521 Email: richards@swindon.gov.uk

Or from Steve Jones, Committee and Member Services Manager, Direct Dial: 01793 463602 or Email stevejones@swindon.gov.uk

Notice of Decisions Made

Decision Maker: Councillor Toby Elliott, Cabinet Member for the Economy and Skills

Subject Property in Dorcan, Swindon

Decision(s): - That the Director of Law and Democratic Services, in consultation with the Corporate Director Resources and Growth and the Head of Property Assets, be authorised to complete the sale of the freehold interest in the property identified in the report, on the terms outlined in the report, and on such other detailed terms and conditions as he may agree in order to protect the Council's interests.

Consultation: Ward Members and the Stratton St Margaret Parish Council have been consulted. No responses have been received.

No requests for Cabinet consideration were received.

Date of Publication: Thursday 15th March 2018

Date for Receipt of Requests for Call-in Friday 23rd March 2018

For more details on the subject of the Decision or for a copy of the Decision Note please contact: Jon Coats Tel: 01793 463523 Email: jcoats@swindon.gov.uk.

Or from Steve Jones, Committee and Member Services Manager, Direct Dial: 01793 463602 or Email stevejones@swindon.gov.uk

The Decision Note (report) sets out the background to, and reasons for, the decisions referred to in the Notice above. Details of the alternative options put forward for consideration (if any) are also recorded in the Decision Note (report). Any alternative options considered that did not appear in the initial report will be recorded as part of the above Notice of Decisions. The Decision Note is available via the following link on the Council's website =

<https://ww5.swindon.gov.uk/moderngov/mgListPlanItems.aspx?PlanId=625&RP=285>

Notice of Decisions Made

Decision Maker:	Councillor Russell Holland, Cabinet Member for Finance and Commercialisation and Councillor Fionuala Foley, Cabinet Member for Children's Services and School Attainment
Subject	Capital Funding agreement regarding the White Horse Federation and St Luke's School
Decision(s): -	<p>That the Head of Education, in consultation with the Director of Finance, the Director of Law and Democratic Services and the Head of Property Assets, is authorised:</p> <ol style="list-style-type: none">1. To allocate capital funding up to the amount identified in the report to support works at St Luke's School.2. To release up to the amount identified in the report to completion of the academy conversion process to allow the WHF to commence immediate capital improvements to the school, the details of this will be formalised via a Licence to Alter entered into by both parties.3. To agree a Funding Agreement with the WHF within the academy conversion documentation, on such terms and conditions as are necessary to protect the Council's interests including that the balance up to the amount identified in the report cannot be drawn down until the WHF formally take St Luke's into their academy chain.
Consultation:	<p>The results of consultation on the proposal are set out in the decision note.</p> <p>No requests for Cabinet consideration were received.</p>
Date of Publication:	Thursday 1 st February 2018
Date for Receipt of Requests for Call-in	Friday 9 th February 2018

For more details on the subject of the Decision or for a copy of the Decision Note please contact: Peter Nathan Tel: 01793 463067 Email: pnathan@swindon.gov.uk

Or from Steve Jones, Committee and Member Services Manager, Direct Dial: 01793 463602 or Email stevejones@swindon.gov.uk