

Swindon Borough Council

Communities and Place Overview and Scrutiny Committee

Wednesday, 28 June 2017

Committee Room 6, Civic Offices

At 6.00 p.m.

Conservative Councillors

Mary Friend
Dale Heenan (Chair)
Nick Martin
Kevin Parry
Vera Tomlinson

Labour Councillors

John Ballman
Teresa Page
James Robbins
Peter Watts

Committee Officer: Shaun Banks - Telephone (01793) 463606 or Email sbanks@swindon.gov.uk

Swindon Borough Council can be contacted at the Civic Offices, Euclid Street, Swindon, SN1 2JH (Telephone 01793 445500)

Access Arrangements - The venue is wheelchair accessible and an infrared receiver hearing system is provided. If you have any special requirements to enable you to attend the meeting or would like to receive any of the pages contained in this agenda in a larger print size, please contact the Committee Officer as soon as possible prior to the date of the meeting.

AGENDA

- 1. Apologies for Absence**
- 2. Appointment of Vice-Chair for the Municipal Year, 2017/18**
- 3. Declarations of Interest**
Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.
- 4. Minutes** (Pages 3 - 6)
To receive the minutes of the StreetSmart, Highways and Communities Overview and Scrutiny Committee meeting held on 8th March 2017.
- 5. Public Question Time**
See explanatory note below. Please phone the Committee Officer whose name and number appears at the top of this agenda if you need further guidance.

6. Work Programme 2017/18 (Pages 7 - 32)

7. Date of Next Meeting

The next meeting of the Communities and Place Overview and Scrutiny Committee is scheduled for 6.00pm on 5th September 2017.

Date of Despatch: 16 June 2017

Public Question Time - Swindon Borough Council remains committed to increasing its accountability to the public and to promoting active citizenship. 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from the public about the work of the Committee (except for confidential matters, and matters relating to planning and licensing applications). We will give priority to those who submit questions in writing at least two days before the meeting. Questions must be relevant, clear, and concise. You may not use Public Question Time as an opportunity to make speeches or statements.

Questions in writing should be sent to the Committee Officer whose contact details appear on the agenda above or to the Director of Law and Democratic Services, we will publish it, along with the answer, alongside the Minutes. The process associated with asking a public question is set out in the "Public Question Time at Council Meetings Protocol and Guidance" available on the Council's Website.

(<http://ww5.swindon.gov.uk/moderngov/ecCatDisplay.aspx?sch=doc&cat=13338&path=0>) or from the Committee Officer named above.

**STREETSMART, HIGHWAYS AND COMMUNITIES OVERVIEW AND SCRUTINY
COMMITTEE**

WEDNESDAY, 8 MARCH 2017

PRESENT:- Councillors Colin Lovell (Chair), John Ballman, Alan Bishop, Matthew Courtliff, Paul Dixon, Mary Friend, Nick Martin, Jane Milner-Barry, Kevin Parry, Timothy Swinyard, Caryl Sydney-Smith, Vera Tomlinson, Chris Watts, Peter Watts, Steve Weisinger and David Wood.

Councillor Mary Martin, Cabinet Member for Communities, was also in attendance.

Apologies for absence were received from Councillors Wayne Crabbe and Julie Wright.

31. Minutes

Resolved – That the minutes of the meeting held on 25th January 2017, be confirmed and signed.

32. Declarations of Interest

The Chair reminded Members of the need to declare any known interests in any matters to be considered at the meeting. No declarations were made.

33. Public Question Time

Mr Brian Cockbill asked a public question regarding a Government statement that grants to local authorities would be cut by 20% in 2018/19 and should this occur the effect this would have on the provision of streetSMART services. The Cabinet Member for Communities responded at the meeting.

Mr Brian Cockbill asked a public question regarding the improvement to the image of the town centre should homeless people be accommodated through a newly created Mayoral charity. The Cabinet Member for Communities responded at the meeting.

34. Localities and Volunteering

The Committee received a report reviewing the work of the Localities Team in respect of localities and volunteering.

Following the presentation of the report by the Cabinet Member for Communities and the Head of Localities, Community Involvement and Volunteering the Cabinet Member responded to members' specific questions and observations on the following matters:

- The number of registered volunteers and the number of hours work undertaken by volunteers.
- The role of volunteers in supporting home based adult social care and independent living.

- The type of evidence gathered by the Council to identify the benefits provided by volunteers in supporting Council service provision.
- The future development of a Community Strategy for Swindon, together with the role of volunteers within this strategy.
- Volunteer support for Swindon's Health and Wellbeing Strategy.
- Future Council resources available to support Swindon's voluntary sector.
- The future role of the Council's Localities Team.
- Support available from the localities team to support shadow parish councils.

Resolved – (1) That the Cabinet Member for Communities be thanked for her presentation.

(2) That an item on the role of the Voluntary Sector, in supporting the Council's service provision, be added for consideration as part of the Committee's work programme for the Municipal Year 2017/18.

35. Libraries Strategy Update

The Committee received a report setting out the current position on the implementation of the Libraries Strategy approved by the Cabinet on 8th December 2016.

Following the presentation of the report by the Cabinet Member for Communities and the Head of Localities, Community Involvement and Volunteering and an oral update from the Chair of the Libraries Working Group on its work since the previous meeting of the Committee, the Cabinet Member responded to members' specific questions and observations on the following matters:

- The submission of business plans by groups interested in providing community libraries.
- The allocation of hours for libraries both within and outside of core library service provision.
- Responses received from parish councils in respect of financial assistance to provide additional hours for local libraries.
- The availability of non-Council funding for the library service.

Resolved – That the Cabinet Member for Communities be thanked for her update.

36. Highways Post-Winter Service Review

The Committee received an oral update from the Construction Services Manager, Highways and Transport, setting out the current position in respect of the Highways Winter Service.

Following the oral update the Construction Services Manager, Highways and Transport responded to members' specific questions and observations on the following matters:

- The current Winter Service Programme which continues until 1st April 2017.
- The current composition of the winter service vehicle fleet.
- The current routes covered by Council operated road gritting vehicles and the process for determining when they would be activated.

- The current salt stocks held by the Borough Council and timescales for replenishing these after a protracted period of freezing weather.
- Work to ensure the Council had enough trained staff to fully implement cold weather operations.

Resolved – That the Construction Services Manager, Highways and Transport be thanked for his update.

37. Work Programme 2016/17

The Committee received a report of the Director of Law and Democratic Services setting out the agreed items for inclusion in the Committee's Work Programme 2016/17.

Resolved – (1) That the completion of the Committee's Work Programme for 2016/17 be noted.

(2) That, further to Minute 34(2) an item on the role of the Voluntary Sector, in supporting the Council's service provision, be added for consideration as part of the Committee's work programme for the Municipal Year 2017/18.

This page is intentionally left blank

Work Programme 2017/18

Communities and Place

Overview & Scrutiny Committee

Date: 28th June 2017

Author: Director of Law & Democratic Services

Wards: All Wards

Parishes Affected: All Parish Areas

1. Purpose and Reasons

- 1.1 This report sets out details of the topics for the Communities and Place Overview and Scrutiny Committee work programme for 2017/18. Copy to be circulated.
- 1.2 To assist Members in developing the Committee's Work Programme, a copy of the current Cabinet Work Programme and Forward Plan, for the period 30th May 2017 to 30th May 2018, is attached as Appendix 2.
- 1.3 Each Overview and Scrutiny Committee is requested to have a work programme that details the activities that it will be undertaking during the municipal year.
- 1.4 The work programme details the various topics and issues that each Committee intends to look into during the coming year with the aim of producing evidence based recommendations intended to provide service improvements for Cabinet and external agencies/bodies to consider.
- 1.5 Under the Council's Constitution, Overview and Scrutiny Committees are required to agree a work programme at the start of the municipal year outlining their priorities and likely outcomes of considering these issues.

The work programme is developed taking into account:

- Corporate priorities and objectives, including the Cabinet Forward Plan
 - Partnership strategic priorities and objectives
 - The interests and concerns of Members, Council officers, members of the public and other stakeholders such as community and voluntary groups and local businesses
- 1.6 Committees are encouraged to review the work programme on a regular basis to ensure it remains relevant and to prioritise the workload of the Committee.
 - 1.7 Members are reminded that the work programme must also take into account:
 - The workload of the Committee and of individual members
 - The capacity of officers to support a review
 - The resource implications of carrying out a review
 - The timescales for a review

Further information on the subject of this report can be obtained from Contact Stuart Figini, 01793 463612, sfigini@swindon.gov.uk

Work Programme 2017/18

Communities and Place

Overview & Scrutiny Committee

Date: 28th June 2017

- The most appropriate method of carrying out a review e.g. Committee meeting, Task Group, Member Champion review

- 1.6 The Communities and Place Overview and Scrutiny Committee is encouraged to be mindful of its role and remit when considering a work programme for the 2017/18 Municipal Year.

2. Recommendations

The Committee is recommended to:

- 2.1 Agree the draft Work Programme for the 2017/18 municipal year
- 2.2 Appoint Members to any Task Groups agreed by the Committee

3. Detail

- 3.1 It is important that Overview and Scrutiny adds value to the work of the Council and the Borough and produces tangible outcomes for local people that result in real service improvements. Selecting the right topics is crucial to ensure that Overview and Scrutiny will be effective.

Task Group Reviews

- 3.2 The Committee is able to undertake individual reviews throughout the municipal year and proposals for reviews should be proposed and discussed at the Committee meeting.

4. Alternative Options

- 4.1 The Committee can choose not to have a detailed work programme although it is recommended that it is best practice to do so.

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

- 5.1 There are no financial or procurement implications arising as a result of this report. Any expenditure arising as a result of an item on the Committee's work programme will be met by the Overview and Scrutiny Support budget, subject to the approval of the Committee.

Work Programme 2017/18

Communities and Place

Overview & Scrutiny Committee

Date: 28th June 2017

Legal and Human Rights Implications

- 5.2 Section 21 of the Local Government Act requires every local authority to establish an overview and scrutiny function to hold the Executive to account, undertake policy development and review, monitor and improve performance.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 There are no other direct implications arising as a result of this report. Any further implications will be identified when a topic is reviewed by the Scrutiny Committee and in any recommendations made by the Scrutiny Committee.

Links to One Swindon, Plans and Policies

- 5.4 The remit of the Committee includes the review, scrutiny and development of policy recommendations and the monitoring performance of corporate priorities including One Swindon.

Diversity Impact Assessment

- 5.5 No Diversity Impact Assessment is required at this stage, any DIA that is required during review of topics included within the work programme will be identified at the appropriate stage

Risk Management

- 5.6 No risk management issues have been identified at this stage, any risk management issues will be identified at the appropriate time when a topic is under review by the Scrutiny Committee and if it makes any recommendations.

6. Consultees

- 6.1 The Director of Finance (Section 151 Officer) and Director of Law and Democratic Services (Monitoring Officer) are consulted in respect of all reports.

7. Background Papers

- 7.1 None

8. Appendices

Appendix 1 – Communities and Place O/S Committee Work Programme for 2017/18 to follow.

Appendix 2 – Cabinet Work Programme and Forward Plan, for the period 30th May 2017 to 30th May 2018.

Work Programme 2017/18

Communities and Place

Overview & Scrutiny Committee

Date: 28th June 2017

Appendix 3 – Scrutiny Process Flowchart

Swindon Borough Council

CABINET WORK PROGRAMME AND FORWARD PLAN

30 MAY 2017 - 30 MAY 2018 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 16/06/17)

Key Decisions are defined as:

- a) decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and
- b) decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

| Councillor: | Portfolio: |
|-----------------|---|
| David Renard | Leader of the Council and Chair of Cabinet |
| Russell Holland | Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Finance and Commercialisation |
| Oliver Donachie | Cabinet Member for the Economy and Skills |
| Toby Elliott | Cabinet Member for Strategic Planning and Sustainability |
| Fionuala Foley | Cabinet Member for Children's Services and School Attainment |
| Brian Ford | Cabinet Member for Adults' Health and Social Care |
| Mary Martin | Cabinet Member for Communities and Place |
| Cathy Martyn | Cabinet Member for Housing and Public Safety |
| Garry Perkins | Cabinet Member for Regeneration |
| Keith Williams | Cabinet Member for Corporate Services and Digitalisation |

Cabinet Member Decisions Proposed for May 2017

| Subject | Key Decision Yes/No? | Portfolio Holder / Cabinet Member | Decision Maker | Consultation Responses/Date of Notice | Contact Officer | Available Background Papers |
|---|----------------------|--|--|---|--|---|
| North Star - Regional Leisure Development | No | Cabinet Member for Regeneration ; Leader of the Council; | Cabinet Member for Economy and Skills, Leader of the Council | <p>Councillor Jane Milner Barry (Spokesperson for Town Centre Regeneration has responded that the proposed action would remove a valuable asset from Council control for an inadequate return. She did not support the proposal and has asked that it be reconsidered.</p> <p>Councillor Des Moffatt (Ward Councillor) has advised that "I object to the transfer to another developer. This most valuable of Swindon Council's assets should be subject to a competitive tender process before further transfer".</p> <p>Councillor Stan Pajak (Minority Group spokesperson) has advised that he is happy to support the recommendation.</p> <p>No other comments were received.</p> <p>Date of Notice: 6th June 2017</p> | Head of Property Assets Rob Richards Tel: 01793 463521 Email: rrichards@swindon.gov.uk | North Star Regional Leisure Development |

| | | | | | | |
|---|----|---|---|--|---|--|
| Avon and Wiltshire Mental Health Trust | No | Cabinet Member for Adult's Health and Social Care | Cabinet Member for Adult's Health and Social Care | Councillors Ray Ballman, Carole Shelley and Stan Pajak have confirmed their support for the recommendation. Date of Notice: 6 th June 2017 | Director of Adult Social Services Sue wald Tel: 01793 475713 Email: swald@swindon.gov.uk | Avon & Wiltshire Mental Health Trust Section 136 Consultation |
| Community Library Services - Allocation of Transitional Funding | No | Cabinet Member for Communities and Place | Cabinet Member for Communities and Place | Councillor Jane Milner Barry, Opposition Spokesperson, and Councillor Stan Pajak, Leader of the Minority Group on the Council, support the recommendations. Date of Notice: 7 th June 2017 | Head of Localities and Volunteering Patrick Weir Tel: 07946 595852 Email:pweir@swindon.gov.uk | Community Library Services - Allocation of Transitional Funding |
| Community Library Services - Allocation of Transitional Funding (2) | No | Cabinet Member for Communities and Place | Cabinet Member for Communities and Place | Councillor Jane Milner Barry, Opposition Spokesperson, and Councillor Stan Pajak, Leader of the Minority Group on the Council, support the recommendations. Date of Notice: 7 th June 2017 | Head of Localities and Volunteering Patrick Weir Tel: 07946 595852 Email:pweir@swindon.gov.uk | Community Library Services - Allocation of Transitional Funding |

Cabinet Meeting Date - 14th June 2017

| Subject | Key Decision Yes/No? | Portfolio Holder / Cabinet Member | Decision Maker | Consultation Responses/Date of Notice | Contact Officer | Available Background Papers |
|--|-----------------------------|---|-----------------------|--|---|------------------------------------|
| Budget Management 2016/17. | No | Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation | Cabinet | N/A Date of Notice: 27 th May 2016 | Director of Finance (s151) Officer Mick Bowden Tel: 07392 109917 or Email: mbowden@swindon.gov.uk | N/A |
| Housing Revenue Account - Medium Term Financial Plan | No | Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation | Cabinet | N/A Date of Notice: 27 th May 2016 | Director of Finance (s151) Officer or Paul Smith Tel: 07500 884176 or Email: psmith@swindon.gov.uk | N/A |
| Capital Programme Monitoring Out-Turn 2016/17 | No | Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation | Cabinet | N/A Date of Notice: 27 th May 2016 | Director of Finance (s151) Officer or Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk | N/A |

| | | | | | | |
|---|-----|---|---------|--|---|-----|
| Treasury Performance Management 2016/17 | No | Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation | Cabinet | N/A Date of Notice: 27 th May 2016 | Director of Finance (s151) Officer or Paul Smith, Finance, Tel: 463976 or Email: psmith2@swindon.gov.uk | N/A |
| Swindon Dial-A-Ride service options | No | Cabinet Member for Communities and Place | Cabinet | N/A Date of Notice: 26 th January 2017 | Jason Humm, Head of Highways & Transport or Nigel Hale Tel: 01793 466211 Email: nhale@swindon.gov.uk | N/A |
| School Place Planning | Yes | Cabinet Member for Children's Services and School Attainment | Cabinet | N/A Date of Notice: 9 th May 2017 | Head of Education or Gareth Cheal Tel: 01793 465802 Email: gcheal@swindon.gov.uk | N/A |
| Swindon Housing Company Governance | Yes | Deputy Leader of the Council and Cabinet | Cabinet | N/A Date of Notice: 9 th May 2017 | Head of Housing Management & Community Safety Tel: 01793 464377 | N/A |

| | | | | | | |
|---|----|--|---------|---|--|------------------------------|
| Arrangements | | Member for Finance and Commercialisation | | | Email: Mash@swindon.gov.uk | |
| References from Other Council Bodies - Independent Remuneration Panel | No | Leader of the Council | Cabinet | N/A Date of Notice: 1 st July 2017 | Director of Law & Democratic Services (Monitoring Officer) or Vicki Yull Tel: 01793 463603 Email: vyull@swindon.gov.uk | N/A |
| Wichelstowe - Parcels 2 and 3 | No | Cabinet Member for Strategic Planning and Sustainability | Cabinet | N/A Date of Notice: 14 th February 2017 | or Rob Powe Tel: 01793 463305 Email: rpowe@swindon.gov.uk | Cabinet Minute 128(2) refers |

Cabinet Meeting Date - 12th July 2017

| Subject | Key Decision Yes/No? | Portfolio Holder / Cabinet Member | Decision Maker | Consultation Responses/Date of Notice | Contact Officer | Available Background Papers |
|-------------------------------------|-----------------------------|---|-----------------------|--|---|------------------------------------|
| Budget Management 2017-18 | No | Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation | Cabinet | N/A Date of Notice: 7 th June 2016 | Director of Finance (s151) Officer Mick Bowden Tel: 07392 109917 or Email: mbowden@swindon.gov.uk | N/A |
| Education Transport Policy 2018-19. | No | Cabinet Member for Children's Services and School Attainment | Cabinet | N/A Date of Notice: 13 th September 2016 | Head of Education Peter Nathan Tel: 07467 440955 Email: pnathan@swindon.gov.uk | |
| Debt Management | No | Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation | Cabinet | N/A Date of Notice: 13 th September 2016 | Head of Revenues and Benefits Andy Stevens Tel: 01793 464661 Email: anstevens@swindon.gov.uk | |

| | | | | | | |
|--|-----|--|---------|---|---|-----------------------------------|
| Skills and Employment Strategy | No | Cabinet Member for the Economy and Skills | Cabinet | N/A Date of Notice: 6 th February 2017 | Corporate Director Economy, Regeneration & Skills or Philippa Venables Tel: 07824 550469 Email: pvenables@swindon.gov.uk | N/A |
| Swindon Borough Local Development Scheme Review 2017 | Yes | Cabinet Member for Strategic Planning and Sustainability | Cabinet | N/A Date of Notice: 13 th April 2017 | or Philip Smith Tel: 01793 466443 Email: psmith@swindon.gov.uk | N/A |
| Libraries Strategy - Alternative Delivery Models | No | Cabinet Member for Communities and Place | Cabinet | N/A Date of Notice: 13 th February 2017 | Head of Localities and Volunteering Patrick Weir Tel: 07946 595852 Email: pweir@swindon.gov.uk | Cabinet Minute 125 2016/17 refers |
| Site at South East Swindon, Proposed Land Sale and Collaboration | No | Cabinet Member for Strategic Planning and Sustainability | Cabinet | N/A Date of Notice: 6 th June 2017 | Head of Property Assets Rob Richards Tel: 01793 463521 Email: rrichards@swindon.gov.uk | N/A |

| | | | | | | |
|------------------------------|-----|--|---------|---|---|--|
| Wichelstowe Joint venture | Yes | Cabinet Member for Strategic Planning and Sustainability | Cabinet | N/A Date of Notice: 8 th May 2017 | or Emma Leake Tel: 01793 967277 Email: eleake@swindon.g ov.uk | |
|------------------------------|-----|--|---------|---|---|--|

Cabinet Meeting Date - 6th September 2017

| Subject | Key Decision Yes/No? | Portfolio Holder / Cabinet Member | Decision Maker | Consultation Responses/Date of Notice | Contact Officer | Available Background Papers |
|---|-----------------------------|---|-----------------------|--|--|-------------------------------------|
| Budget Management 2017/18 and 2017 -2021 Efficiency Statement | No | Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation | Cabinet | N/A Date of Notice: 13 th September 2016 | Director of Finance (s151) Officer Mick Bowden Tel: 07392 109917 or Email: mbowden@swindon.gov.uk | |
| Annual review of Local Ombudsman Complaints | No | Leader of the Council | Cabinet | N/A Date of Notice: 13 th September 2016 | Director of Law & Democratic Services (Monitoring Officer) or Erz Turner Tel; 01793 463002 Email: eturner@swindon.gov.uk | |
| 2020 Renewables target, the achievement | Yes | Cabinet Member for Strategic Planning and | Cabinet | N/A Date of Notice: 21 st March 2017 | Andy Evans, Corporate Director, Economy, | Cabinet Minute 60(9) 2016/17 refers |

| | | | | | | |
|---|----|---|---------|--|---|-----------------------------------|
| of "subsidy free solar projects and the reduction of Council energy costs by at least 20% | | Sustainability | | | Regeneration, and Skills AEvans@swindon.gov.uk | |
| Draft Economic Strategy | No | Cabinet Member for the Economy and Skills | Cabinet | N/A Date of Notice: 16 th September 2016 | Corporate Director Economy, Regeneration & Skills or Trudy Godfrey Tel: 01793 466416 Email: tgodfrey@swindon.gov.uk | Cabinet Minute 124 2016/17 refers |
| Kimmerfields Strategic Programme | No | Cabinet Member for Regeneration | Cabinet | N/A Date of Notice: 18 th May 2017 | Andy Evans, Corporate Director, Economy, Regeneration, and Skills or Trudy Godfrey Tel: 01793 466416 Email: tgodfrey@swindon.gov.uk AEvans@swindon.gov.uk | N/A |

| | | | | | | |
|--|-----|--|---------|--|---|-------------------------------------|
| Lydiard House and Park - Business Transfer Agreement and Lease | Yes | Cabinet Member for Communities and Place | Cabinet | N/A Date of Notice: 21 st March 2017 | Bernie Brannan, Corporate Director Communities and Place bbrannan@swindon.gov.uk | Cabinet Minute 107 (2016/17) refers |
|--|-----|--|---------|--|---|-------------------------------------|

Cabinet Meeting Date - 18th October 2017

| Subject | Key Decision Yes/No? | Portfolio Holder / Cabinet Member | Decision Maker | Consultation Responses/Date of Notice | Contact Officer | Available Background Papers |
|---|-----------------------------|---|-----------------------|--|---|------------------------------------|
| 2017-18 Budget Management, 2018-19 Draft Budget and Medium Term Resourcing Plan | Yes | Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation | Cabinet | N/A Date of Notice: 21 st October 2106 | Director of Finance (s151) Officer Mick Bowden Tel: 07392 109917 or Email: mbowden@swindon.gov.uk | N/A |
| Forward Swindon Ltd - review of role and remit | No | Cabinet Member for Regeneration | Cabinet | N/A Date of Notice: 21 st March 2017 | Andy Evans, Corporate Director, Economy, Regeneration, and Skills AEvans@swindon.gov.uk | N/A |
| Swindon - A Learning Town | No | Cabinet Member for Children's Services and School Attainment | Cabinet | N/A Date of Notice: 15 th May 2017 | Peter Nathan, Head of Education Tel: 07467 440955 Email: pnathan@swindon.gov.uk | Cabinet Minute 120(3) refers |

Cabinet Meeting Date - 6th December 2017

| Subject | Key Decision Yes/No? | Portfolio Holder / Cabinet Member | Decision Maker | Consultation Responses/Date of Notice | Contact Officer | Available Background Papers |
|--|-----------------------------|--|-----------------------|--|---|------------------------------------|
| 2017-18 Budget Management, 2018-19 Draft Budget and Medium Term Resourcing Plan | No | Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation; | Cabinet | N/A Date of Notice: 24 th October 2016 | Director of Finance (s151) Officer Mick Bowden Tel: 07392 109917 or Email: mbowden@swindon.gov.uk | |
| Capital Programme Monitoring - Second Quarter and Treasury Management Performance 2017/18. | No | Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation | Cabinet | N/A Notice of Decision: 9 December 2016 | Director of Finance (s151) Officer or Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk | N/A |
| Treasury Strategy Statement (Minimum Revenue | No | Deputy Leader of the Council and Cabinet Member for | Cabinet | N/A Date of Notice: 26 th October 2016 | Director of Finance (s151) Officer or Paul Smith Tel: 01793 463976 Email: | N/A |

| | | | | | | |
|---------------------------------------|----|--|---------|--|---|-----|
| Provision Policy) | | Finance and Commercialisation | | | psmith2@swindon.gov.uk | |
| Polling District and Places Review | No | Leader of the Council | Cabinet | N/A Date of Notice: 5 th October 2016 | Director of Law & Democratic Services (Monitoring Officer) or Sally Sprason Tel: 01793 46399 Email: ssprason@swindon.gov.uk | N/A |
| School Organisational Changes 2018/19 | No | Cabinet Member for Children's Services and School Attainment | Cabinet | N/A Date of Notice: 19 th September 2016 | Head of Education or Danielle Maundrell Tel: 01793 466314 Email: DMAundrell@swindon.gov.uk | N/A |

Cabinet Meeting Date - 7th February 2018

| Subject | Key Decision Yes/No? | Portfolio Holder / Cabinet Member | Decision Maker | Consultation Responses/Date of Notice | Contact Officer | Available Background Papers |
|-------------------------------------|-----------------------------|---|-----------------------|--|---|------------------------------------|
| Budget 2018/19 and Beyond | No | Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation | Cabinet | N/A Date of Notice: 20 th January 2017 | Director of Finance (s151) Officer Mick Bowden Tel: 07392 109917 or Email: mbowden@swindon.gov.uk | N/A |
| Capital Programme 2018/19 | No | Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation | Cabinet | N/A Date of Notice: 20 th January 2017 | Director of Finance (s151) Officer or Ian Burbidge Tel: 464384 or Email: iburbidge@swindon.gov.uk | N/A |
| Treasury Strategy Statement 2018/19 | No | Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation | Cabinet | N/A Date of Notice: 20 th January 2017 | Director of Finance (s151) Officer or Paul Smith Tel: 07500 884176 or Email: psmith2@swindon.gov.uk | N/A |

| | | | | | | |
|---|-----|---|---------|--|---|-----|
| Housing Revenue Account - Rents and Charges 2018/19 | No | Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation | Cabinet | N/A Date of Notice: 20 th January 2017 | Director of Finance (s151) Officer or Paul Smith Tel: 07500 884176 or Email: psmith2@swindon.gov.uk | N/A |
| Swindon Pay Policy Statement 2018 | No | Leader of the Council | Cabinet | N/A Date of Notice: 20 th January 2017 | Sam Mowbray Tel: 07823 525337 or Email: smowbray@swindon.gov.uk | N/A |
| School Admission Arrangements | Yes | Cabinet Member for Children's Services and School Attainment | Cabinet | N/A Date of Notice: 20 th January 2017 | Head of Education or Emily Heaton Tel: 01793 465769 Email: eheaton@swindon.gov.uk | N/A |

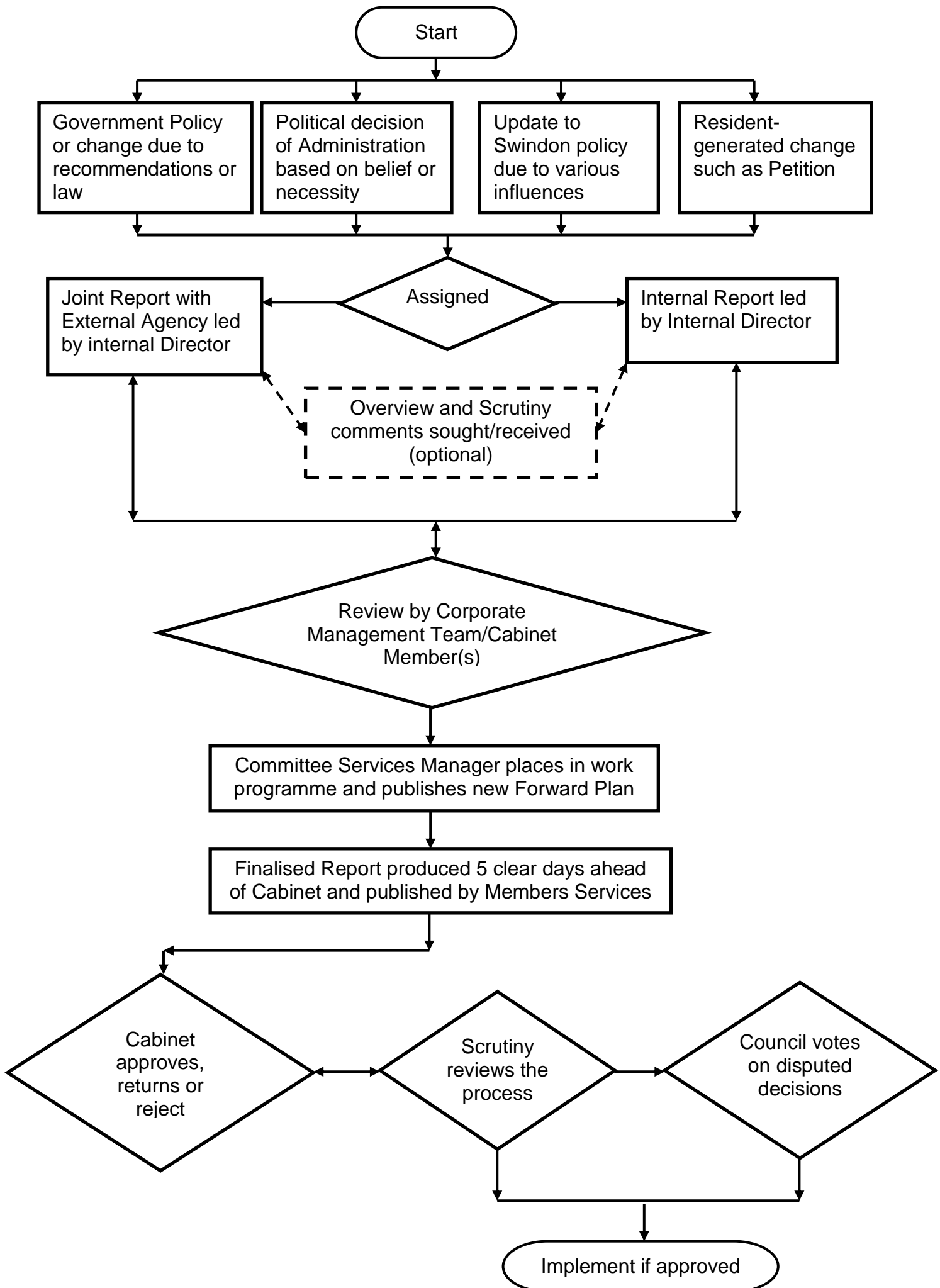
Cabinet Meeting Date - 14th March 2018

| Subject | Key Decision Yes/No? | Portfolio Holder / Cabinet Member | Decision Maker | Consultation Responses/Date of Notice | Contact Officer | Available Background Papers |
|--|-----------------------------|---|-----------------------|--|---|------------------------------------|
| Budget Management 2017/18 | No | Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation | Cabinet | N/A Date of Notice: 22 nd April 2016 | Director of Finance (s151) Officer Mick Bowden Tel: 07392 109917 Email: mbowden@swindon.gov.uk | N/A |
| Capital Programme Monitoring 3rd Quarter 2017/18 | Yes | Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation | Cabinet | N/A Date of Notice: 22 nd April 2016 | Director of Finance (s151) Officer or Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk | N/A |

Cabinet Meeting Date - 18th April 2018

| Subject | Key Decision Yes/No? | Portfolio Holder / Cabinet Member | Decision Maker | Consultation Responses/Date of Notice | Contact Officer | Available Background Papers |
|--|-----------------------------|---|-----------------------|---|---|------------------------------------|
| Budget Management Update | No | Deputy Leader of the Council and Cabinet Member for Finance and Commercialisation | Cabinet | N/A Date of Notice: 1 st February 2016 | Director of Finance (s151) Officer Mick Bowden Tel 07392 109917 Email:mbowden@swindon.gov.uk | N/A |
| School Transport | No | Cabinet Member for Children's Services and School Attainment | Cabinet | N/A Date of Notice: 22 nd December 2016 | Director of Children's Services or Gareth Cheal Tel: 01793 46 5802 Email:gcheal@swindon.gov.uk | N/A |
| Swindon Local Transport Plan - Implementation Plan 2017/18 | Yes | Cabinet Member for Communities and Place | Cabinet | N/A Date of Notice: 6 th February 2017 | Jason Humm, Head of Highways & Transport Tel: 01793 463201 Email: jhumm@swindon.gov.uk | N/A |

This page is intentionally left blank



This page is intentionally left blank