



SWINDON BOROUGH COUNCIL
Municipal Year 2018/19

Thursday, 20 September 2018

**COUNCIL CHAMBER
CIVIC OFFICES
SWINDON**

18 September 2018

Dear Councillor,

Summons to attend Council Meeting

A MEETING of the **Council**, which you are requested to attend, is to be held at the CIVIC OFFICES, SWINDON, on **Thursday, 20 September 2018 at 7.00 p.m.**

The business to be transacted will be as follows:-

AGENDA

- 1. Apologies for Absence**
- 2. Communications**
To receive any communications or letters which the Mayor or Chief Executive may have to bring before the Council.
- 3. Minutes** (Pages 7 - 14)
To receive the minutes of the previous meeting.
- 4. Declarations of Interest**
Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

5. Public Question Time

See explanatory note below.

6. Minute to Note (Pages 15 - 18)

To note Minute from Cabinet.

- Minute 34 – Rodbourne Traffic Issues.

(The Cabinet Report relating to this item is available on the Council's website. A hard copy can be obtained by contacting Committee and Member Services.)

7. Motions

**(a) Motion - European Union Referendum
Councillor Stan Pajak will move:**

"This Council Believes:

1. That there is mounting and undisputable evidence of the damage that 'Brexit' would cause both to the national economy and to our regional economy.
2. The damage to our international relationships, the reducing influence with other states and the complete loss of say and control over the rules of the European Single Market and Customs Union, the largest market in the world.
3. That the Government has totally mismanaged the Brexit negotiations and has failed to work closely with large cities and towns such as Swindon and listen to our concerns on the direction followed.
4. That businesses within Swindon, like those elsewhere in the UK, are reconsidering investment plans in new production and new jobs while they await the Brexit deal.
5. That the current rights of EU citizens living in the UK should always be fully protected and not used as a bargaining chip by the UK Government.

Council Notes:

1. The increasing problems that the NHS is having in recruiting nurses and doctors since the decision to leave the European Union was made and that this is having a real impact on the health of local residents.
2. With concern the potential impact of Brexit both on our local economy and on established mutually beneficial partnerships and links with European cities.
3. That the UK economy is now the slowest growing economy in Europe, reducing the prosperity of the UK and Swindon residents.

4. That new investment in the region is being jeopardised and new job opportunities are being lost.
5. That Inflation caused by Brexit-related depreciation of the pound is driving up living costs for the poorest residents a further squeezing of living standards.
6. That Brighton Council and Hammersmith and Fulham Council have already passed motions that back a referendum on the final deal and an option to stay within the European Union.

This Council Resolves:

1. That the Mayor and the Party Group leaders be requested to write to the Prime Minister, Swindon's two MPs and Sajid Javid, Secretary of State for Communities and Local Government, expressing this Council's and Swindon's strong desire for a referendum on the final terms of a Brexit deal, including the option to maintain full EU membership.
2. That the Leader of the Council be requested to submit a report to Cabinet setting out the likely effects to Swindon of a no deal conclusion to EU negotiations which must result in a treaty by 11pm on March 2019.

(b) **Motion - Council Procurement**
Councillor Jim Grant will move:

"This Council:

- Recognises the significant impact public sector procurement can have on local economic growth.
- Notes that in 2016/17, only 37% of the Council's total procurement spend went to local suppliers.
- Requests the Cabinet Member for Finance review the "Community Wealth Building" approach Labour-led local authorities in Manchester and Preston have taken in their procurement strategy, which has significantly boosted spending on local suppliers. This has led to 71% of Manchester City Council's procurement spend going to local suppliers and Preston City Council more than doubled its procurement spend on local suppliers, pumping tens of millions of pounds extra in to their local economies and boosting local wages by requesting that local suppliers pay the Real Living Wage.
- Requests that following this review the Cabinet Member for Finance bring a report to Cabinet on how the Council could apply the new procurement principles within The Social Value Act (2012) to enable more council-taxpayers money to be spent on to local suppliers.
- Requests the Leader of the Council to bring a report to the next Swindon Health and Wellbeing Board meeting detailing how anchor public sector institutions within the borough can also adopt the Community Wealth Building approach to their procurement strategies, in order to further boost investment within the Borough's

economy.”

(c) **Motion - 20 mph Speed Limit Zones**
Councillor Jim Grant will move:

“This Council:

- Is concerned that it is existing Council practice to not agree to any new 20mph speed limit requests on specific roads in the Borough, which have clear demonstrable support from Ward Councillors and the local community.
- Believes that 20mph speed limits should be introduced in roads and neighbourhoods which would like this and where it has the support of Ward Councillors.
- Recognises the benefits to areas with 20mph speed limits, including to public safety and encouraging more physical activity, such as walking and cycling.

Requests that the Cabinet Member for Highways and Environment bring a report to Cabinet setting out how the Council can reverse the current Council practice of not considering 20mph speed limit requests and to grant 20mph speed limit requests on roads which have clear demonstrable support from Ward Councillors and the local community.”

(d) **Motion - Public Safety**
Councillor Bob Wright will move and Councillor Jane Milner-Barry will second:

"This Council:

- Understands that glyphosate is being used within the Borough by council employees and/or contractors for weed control.
- Notes that in 2015 the International Agency for Research on Cancer (IARC), a branch of the World Health Organisation, said that glyphosate is “probably carcinogenic”.
- Calls for a ban on the use of glyphosate on all land accessible by the public, by council employees, council contractors and all other bodies, by April 2019.
- Asks the Cabinet Member for Highways and the Environment to research alternative means of weed control and adopt a protocol on acceptable methods by April 2019."

8. Appointments to Committees and Other Bodies (Pages 19 - 22)

9. Minutes of Cabinet and Decisions Delegated to Cabinet Members (Pages 23 - 44)

Members have the opportunity to raise questions with the relevant Cabinet Member in respect of Cabinet minutes (which are not reserved for Council for decision) and in respect of individual Cabinet Member delegated decisions.

10. Minutes of other Council Bodies

Members have the opportunity to raise questions with the relevant Chair in respect of all other Committee minutes (not reserved to Council for decision), as set out in the Minute Book circulated separately.

11. Councillors Question Time

Questions (if any) of which notice has been given by Councillors in accordance with Standing Order 15.

Yours faithfully

Director of Law and Democratic Services

Questions by Members of the Public in accordance with Standing Order 11

Swindon Borough Council remains committed to increasing its accountability to the public and to promoting active citizenship. 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from the public about the work of the Committee (except for confidential matters, and matters relating to planning and licensing applications). We will give priority to those who submit questions in writing at least two days before the meeting. Questions must be relevant, clear, and concise. You may not use Public Question Time as an opportunity to make speeches or statements.

Questions in writing should be sent to the Committee Officer whose contact details appear on the agenda above or to the Director of Law and Democratic Services, we will publish it, along with the answer, alongside the Minutes. The process associated with asking a public question is set out in the "Public Question Time at Council Meetings Protocol and Guidance" available on the Council's Website (<http://www5.swindon.gov.uk/moderngov/ecCatDisplay.aspx?sch=doc&cat=13338&path=0>) or from the Committee Officer named above.

Access Arrangements - The venue is wheelchair accessible and an infrared receiver hearing system is provided. If you have any special requirements to enable you to attend the meeting or would like to receive any of the pages contained in this agenda in a larger print size, please contact the Committee Officer as soon as possible prior to the date of the meeting.

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COUNCIL

THURSDAY, 12 JULY 2018

PRESENT:- The Worshipful The Mayor in the Chair; Councillors Steve Allsopp, Abdul Amin, John Ballman, Ray Ballman, Alan Bishop, Emma Bushell, Matthew Courtliff, Claire Crilly, Malcolm Davies, Mark Dempsey, Paul Dixon, Oliver Donachie, Toby Elliott, Claire Ellis, Steph Exell, Emma Faramarzi, Fionuala Foley, Brian Ford, Jim Grant, John Haines, Dale Heenan, Russell Holland, Fay Howard, Janine Howarth, Mary Martin, Nick Martin, Cathy Martyn, Brian Mattock, Jane Milner-Barry, Teresa Page, Stan Pajak, Barbara Parry, Kevin Parry, Maureen Penny, Garry Perkins, David Renard, James Robbins, Imtiyaz Shaikh, Carol Shelley, Kevin Small, Roger Smith, Andy Spry, Gary Sumner, Timothy Swinyard, Caryl Sydney-Smith, Rahul Tarar, Vera Tomlinson, Chris Watts, Nadine Watts, Steve Weisinger, Keith Williams, Robert Wright and Julie Wright.

16. Section 100B(4)(b) of the Local Government Act 1972

The Worshipful The Mayor advised that, in accordance with Section 100B(4)b of the Local Government Act 1972, he intended to take an additional urgent item concerning the Appointment of Chief Executive and Head of Paid Service. The reason for the urgency was to avoid any unnecessary delay in the successful candidate taking up the post. This item would be considered as Agenda Item 1(a).

17. Apologies for Absence

Apologies for absence were received from Councillors Mary Friend, Des Moffatt and Peter Watts.

18. Appointment of Chief Executive and Head of Paid Service

The Council received Minute 5 of the Chief Officer Appointments Sub-Committee.

Councillor David Renard moved and Councillor Jim Grant seconded and it was unanimously agreed:

"That Minute 5 of the Chief Officer Appointments Sub-Committee be adopted and Ms. Susie Kemp be offered the post of Chief Executive and Head of Paid Service of Swindon Borough Council."

The Mayor, on behalf of the Council, congratulated Ms. Kemp on her appointment.

19. Communications

The Chief Executive reported that no communications had been received.

20. Minutes

Resolved – That the minutes of the meeting held on 18th May 2018, be confirmed and signed.

21.

Declarations of Interest

The Worshipful The Mayor reminded Members of the need to declare any known interests in any matters to be considered at the meeting.

Councillor Jim Robbins made a non prejudicial declaration of interest in respect of Agenda Item No. 8(1) in his capacity as a Foster Carer for Swindon Borough Council.

Councillor Mark Dempsey made a non prejudicial declaration of interest in respect of Agenda Item No. 8(5) in his capacity as a Sustainability Manager for this employer.

22.

Public Question Time

Mr Martin Costello submitted written questions regarding (a) the proposed site of the new Museum and Art Gallery, (b) the cost of the Annual Civic Dinner, and (c) the Council's ban on his use of the Council's Facebook page. The Council was advised that the Leader of the Council had provided written responses to Mr Costello's questions and that these had been circulated at the meeting.

23.

Minutes for Confirmation

(1) Councillor David Renard moved and Councillor Russell Holland seconded that Minute 12 of the Cabinet (Councillors Allowances 2019/20) be confirmed and adopted.

The Motion was put to the vote and declared carried.

(2) Councillor David Renard moved and Councillor Russell Holland seconded that Minute 8 of the Health and Wellbeing Board (One Swindon Board Revised Terms of Reference) be confirmed and adopted.

The Motion was put to the vote and declared carried.

(3) Councillor Oliver Donachie moved and Councillor David Renard seconded that Minute 8 of the Cabinet (Motion to Amend Central Residents' Season Ticket) be noted.

The Motion was put to the vote and declared carried.

(4) Councillor Fionuala Foley moved and Councillor David Renard seconded that Minute 9 of the Cabinet (Traffic Management Act 2004 – Enforcement Powers) be noted.

Councillor Paul Dixon moved and Councillor Steve Allsopp seconded that the Motion be amended to read:

“This Council is disappointed by Cabinet's decision not to use Traffic Regulation Orders to create parking restrictions on pavement parking.

Council asks Cabinet to reconsider this decision and requests the Cabinet Member for Highways and the Environment to bring a report to Cabinet outlining how the Council can introduce restrictions on the obstruction of pavements where appropriate.”

The Amendment was put to the vote and declared lost.

The Substantive Motion was put to the vote and declared carried.

24. Council Petition Scheme

The Council considered a report of the Director of Law and Democratic Services concerning the receipt of a petition containing 402 signatures requesting the Council to “Stop Swindon Borough Council from cutting the school crossing guard on Eastcott Road.”

In accordance with the Council’s Petition Scheme, Mr Patrick Herring (Parish Councillor) and Ms Helen Hartnell (School Governor) introduced the petition on behalf of the petitioners.

Councillor Fionuala Foley moved and Councillor Dale Heenan seconded:

“That Council notes:

- (1) The statement in response by the Cabinet Member for highways and the Environment and to include this alongside the Minutes.
- (2) That School Crossing Patrols are not a Statutory Service.
- (3) That the Council’s Education Transport Policy assumes that a responsible adult will accompany students to and from school.
- (4) That Highway Officers have produced guidance on how School Crossing Patrols could operate using volunteers or through funding from third parties.

Councillor Paul Dixon moved and Councillor Stan Pajak seconded that the Motion be amended to read:

“This Council:

- (a) Thanks the Lead Petitioner for raising their issue with the Council.
- (b) Believes it should do all it can to ensure Eastcott and Old Town pupils are safe when travelling to and from school and that a school crossing patrol officer on Eastcott Road is essential to meeting this objective.
- (c) Requests the Cabinet Member for Highways and the Environment to bring a report to Cabinet detailing the future costs to the Council of reinstating a school crossing patrol officer for the area.”

The Amendment was put to the vote and declared lost.

The Substantive Motion was put to the vote and declared carried.

25.

Motion - Children's Services

Councillor Carol Shelley moved and Councillor Jim Grant seconded:

“This Council notes:

- The findings of Ofsted’s recent visit of the multi-agency safeguarding hub (MASH), which includes that some children had been at risk of harm as a result of delays in decision-making.
- The fact that the NSPCC has described itself worried that the Council is making “slow progress” over Ofsted’s initial concerns.
- That there has been a 75% increase in children with Child Protection Plans over the last four years due to fears they had been neglected.
- That Swindon is the largest town in the country without a Children’s Centre.

Council requests the new Cabinet Member for Children and School Attainment to undertake a review of the Council’s policy towards Children’s Centres and submit a report to Cabinet.”

The Motion was put to the vote and declared lost.

(Councillor Jim Robbins made a non prejudicial declaration of interest in respect of this item in his capacity as a Foster Carer for Swindon Borough Council.)

26.

Motion - Committee System

Councillor Stan Pajak moved and Councillor Jim Grant seconded:

“This Council:

- Believes its current decision-making structure isn’t sufficient to utilise the expertise and experience of all elected Councillors.
- Recognises that other local authorities in England have used the provision in the Localism Act (2011) to enable them to move from the Strong Leader and Cabinet executive arrangement to the Committees System.
- Believes the Committees System will enable the Council to debate alternatives to Council policies in a meaningful and open way and will encourage a broader and properly informed debate about the future of the Council and the Swindon Borough.
- Requests the Corporate Governance Review Working Party work up proposals on how the Council can amend its decision-making structure to the Committees System with a view to having these decision-making structure in place by the 2019 Annual Council Meeting.”

The Motion was put to the vote and declared lost.

27.

Motion - Town Centre

At the request of the mover, and with the agreement of the Council, the Motion was amended and Councillor Bob Wright moved and Councillor Garry Perkins seconded:

“This Council recognises:

- The long-term sustainability issues of leading high street stores as a result of changing consumer habits.
- The Council needs to act to support Town Centre stores’ efforts to survive. If the Council does not act we risk local jobs, our local residents shopping experience and our Town Centre as a destination of choice.
- Many out of town stores benefit from free parking and whilst the council needs revenue to cover parking operation costs it can still act with flexibility to offset and encourage Town Centre use. This can be done by changing its parking arrangements at times of low usage so they become more attractive and in turn help shops at a time when they struggle to attract custom.

Council requests the Cabinet Member for Economic Prosperity to consider an element of free car parking in the Town Centre to encourage more shopping in the day and evenings and further, to review the parking policy and give consideration to the changing nature of consumer habits in such areas as “click and collect”, cashless payments and the Town centre as a dining experience.”

The Motion was put to the vote and declared carried.

28.

Motion - Scores on the Doors

Councillor Oliver Donachie moved and Councillor Emma Faramarzi seconded:

“This Council notes:

(1) The ongoing work by the Borough Council and its partners, especially Switch on to Swindon, to promote Swindon.

(2) The importance of leisure to complement retail in town centres, of which good, hygienic places to eat are an essential element.

(3) The benefits to customers being able to know which cafes and restaurants achieve the desired standard of hygiene, in a quick and easy format that is immediately viewable at the location as shown by the “scores on the doors.”

(4) That where there are devolved legislatures, it is already a requirement to display this information.

Therefore, this Council requests:

That the Leader of the Council write to the Secretary of State for Housing, Communities, and Local Government to request that English legislation is aligned to make it a duty for premises to display the “scores on the doors.”

The Motion was put to the vote and declared carried.

(Councillor Abdul Amin made a prejudicial declaration of interest in respect of this as an owner of a restaurant within the Borough. Councillor Amin left the room during the discussion of this item.)

29. Motion - Plastic Recycling

Councillor Dale Heenan moved and Councillor Matthew Courtliff seconded:

“This Council welcomes the way the BBC Blue Planet programme has raised awareness of plastic and litter on wildlife in our oceans, and notes that Swindon Borough Council will be developing a new Waste Strategy during 2018, and has already achieved significant diversion of waste from landfill through recycling and turning into refuse derived fuel.

This Council resolves to provide leadership on this issue by:

- Asking the Cabinet Member for Finance of the Council to bring a report to Cabinet on how the Council could phase out all single use plastics, including cups, lids, plastic bottles, plastic-lined cardboard within council managed buildings within 12 months, and encouraging the elimination of single use plastic within its supply chain by 2021.
- Asking the Cabinet Member for Highways and the Environment, and the Community & Place Overview Committee, to investigate all of the possible ways to reduce plastic use, and improve the amount of plastic collected, to provide input into a new robust Waste Strategy - whether that is simplifying collections and better resident communications through to enforcement and how takeaway's are licensed.
- Requesting that the Leader of the Council write to businesses such as Cineworld, Empire and GWR asking that they set an example with their customers by eliminating plastic straws, spoons, cups and other single use plastics.
- Requesting that the Leader of the Council writes to the Secretary of State for Environment, Food and Rural Affairs to invite him to use Swindon as a plastic deposit return pilot scheme.”

The Motion was put to the vote and declared carried.

(Councillor Mark Dempsey made a non prejudicial declaration of interest in respect of this item as was employed as a Sustainability Manager.)

30. Hannington Neighbourhood Plan

The Council received a joint report of the Cabinet Member for Strategic Planning and Sustainability and Corporate Director, Communities and Housing, setting out the proposed Hannington Neighbourhood Plan and seeking the Council's approval for approval of the plan.

Resolved – (1) That the Hannington Neighbourhood Plan “Decision Statement” set out as an appendix to the joint report of the Cabinet Member for Strategic Planning and Sustainability and Corporate Director, Communities and Housing, be approved.

(2) That subject to the Director of Law and Democratic Services being satisfied as to the carrying out by Hannington Parish Council and Swindon Borough Council of the modifications recommended by the Examiner, the Director of Law and Democratic Services be authorised to undertake a referendum on the Hannington Neighbourhood Plan in Hannington Parish, in accordance with the regulations set out in The Neighbourhood Planning (Referendum) Regulations 2012 as soon as is practically possible.

The Motion was put to the vote and declared carried.

31. Appointments to Committees

The Director of Law and Democratic Services submitted a report setting out proposed changes of membership to the Council's Planning and Scrutiny Committees, its nominations to the Swindon Housing Company and to its nominations to the Swindon Health and Wellbeing Board.

Councillor David Renard moved and Councillor Russell Holland seconded:

"That the changes to of membership of Committees, the Swindon Housing Company and the Swindon Health and Wellbeing Board, as set out in paragraphs 3.2, 3.3 and 3.5 of the report of the Director of Law and Democratic Services be agreed."

The Motion was put to the vote and declared carried.

32. Minutes of Cabinet and Decisions Delegated to Cabinet Members

The Council considered (a) the minutes of the meeting of the Cabinet held on 13th June 2018, (b) questions to the Cabinet Members regarding their portfolio responsibilities and answers received, and (c) Cabinet Member Decision Notices.

33. Minutes of other Council Bodies

The Council (a) received the minutes set out in the "Minutes of Other Council Bodies" circulated with the Agenda, and (b) considered questions to Chairs relating to the work of their Committees and other bodies and answers received.

34. Councillors Question Time

The Director of Law and Democratic Services reported that Standing Order 15 Questions had been received from Councillors Steve Allsopp, Emma Bushell and Paul Dixon.

Councillor Steve Allsopp asked a supplementary question in relation to feedback on work orders raised via the Members Hotline. Cabinet Member for Corporate and Customer Services responded at the meeting.

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COUNCIL

THURSDAY, 20TH SEPTEMBER 2018

MINUTE TO NOTE

34. Rodbourne Traffic Issues

Councillor Fionuala Foley, the Cabinet Member for Highways and the Environment, and the Head of Highways and Transport, submitted a joint report on the Council's response to each of several actions proposed at the Full Council on 19th April 2018, following members' consideration of a petition requesting the Council "take action to resolve the traffic issues in the Rodbourne (Even Swindon) area and, in particular, the problems caused by queuing vehicles trying to enter the car parks of McArthur Glen Outlet Village".

Councillor Foley advised the meeting that the following wording had been omitted from the published report:

To be added to the end of para 3.3.2:

"A meeting to be arranged with Ward Councillors and highway officers, to agree the wider public consultation strategy".

Councillor Foley commented on the success of the McArthur Glen Outlet Village and the important contribution it makes to the Swindon economy. She recognised that the surrounding highway networks are an essential component for the continuing success of the venture but that this needed to be balanced against the requirements of the community of Rodbourne and, as part of the overall highway network, the requirements of the people of Swindon. Councillor Foley outlined the measures that had been taken, and were proposed to be taken, by the Council in conjunction with the Outlet Village Management to facilitate improved access and car parking at the Outlet Village and to try and resolve the associated problems currently being encountered by the local community.

Following her introduction of the report, Councillor Foley responded to questions put by Councillors Jim Robbins and Bob Wright regarding:

- The reasons for the delay in submitting this report to Cabinet.
- Engagement with ward members and the local community regarding the proposed pilot scheme to test the feasibility of making Rodbourne Road northbound only on days when there are special events at the Outlet Village or Steam.
- The limitations of the revised highway lining arrangements on Kemble Drive, particularly the effect on "through traffic" of stationary and parked vehicles on that road.
- Enhanced traffic enforcement in the area at peak times and on weekends and bank holidays.

- Promoting better use of the Bristol Street Car Park on expected busy days at the Outlet.
- The enhancement of signage to improve traffic flows in the area, particularly to direct vehicles to lesser-used car parks, including those accessed from Paddington Drive and Penzance Drive.
- Measures to meet increased parking demands at the Outlet over the Christmas period.
- Traffic flows in the area and the possible introduction of a “yellow box” traffic management system at the top of Dean Street and the junction with Church Place.
- Traffic Management and the feasibility of establishing a Park and Ride Service connecting to the Outlet Village.

Resolved – (1) That it be noted that the Head of Highways and Transport, in consultation with the Cabinet Member for Highways and the Environment, and in accordance with the post’s delegated authority, will undertake the required tasks in response to each of several actions proposed at the Full Council on 19th April 2018, following members’ consideration of a petition requesting that the Council “take action to resolve the traffic issues in the Rodbourne (Even Swindon) area and, in particular, the problems caused by queuing vehicles trying to enter the car parks of McArthur Glen Outlet Village.

(2) That, further to (1) above, Councillor Oliver Donachie, the Cabinet Member for Economic Prosperity, be included as a consultee in relation to the particular matters referred to in paragraphs 3.4 (Church Place Bus gate) and 3.5.2 (enhanced signage) of the report.

(3) That, in relation to the development of proposals to address traffic issues in the area of the Outlet Village, and also in relation to any consultation on such proposals, the officers give due consideration to the following suggestions made by members during the course of the debate of this item:

- The enhancement of car parking enforcement provision in the area at peak times and on weekends and bank holidays.
- Promoting better use of the Bristol Street Car Park on expected busy days at the Outlet.
- The enhancement of signage to improve traffic flows in the area, particularly to promote more effective use of car parking by directing vehicles to under-utilised car parks, including those accessed from Paddington Drive and Penzance Drive.
- The need to meet with Ward Members and interested parties, to include the Outlet Management as appropriate, to consider measures to address increased parking demands at the Outlet over the Christmas period.
- Traffic flows in the area and the possible introduction of a “yellow box” traffic management system on Rodbourne Road, at the junction of Dean Street and Church Place.
- The feasibility of establishing a Park and Ride Service connecting to the Outlet Village.

The reasons for the decision and alternative options are as set out in the report to the meeting.

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Appointments to Committees and Other Bodies

Council

Date: 20th September 2018

Author: Director of Law and Democratic Services

Wards: All

Parishes Affected: All

1. Purpose and Reasons

- 1.1 To note changes to Cabinet Membership and associated portfolios.
- 1.2 To approve changes to the Membership of the Council's Committees and Other Bodies in consequence to the changed Cabinet Membership and also the resignation of Councillor Nick Martin from the Dorset and Wiltshire Fire Authority.
- 1.3 The delivery of effective, accountable, and transparent decision making by the Council directly links to its overall policy and objectives.

2. Recommendations

Council is recommended to:

- 2.1 Approve the changes to the membership of the Council's Committees and Other Bodies as set out in paragraph 3.2 of the report.
- 2.2 Consider any further changes to the membership of the Council's Committees as may be tabled at the meeting by political party group leader(s) at the meeting.
- 2.3 Approve the appointment of Councillor Fionuala Foley as Chair of the Adults' Health, Adults' Care and Housing Overview and Scrutiny Committee.
- 2.4 Approve the appointment of Councillor Brian Mattock to serve as a Council representative on the Dorset and Wiltshire Fire Authority

3. Detail

- 3.1 The Leader of the Council has advised that, as at 20th September 2018, he intends to make changes to his Cabinet. Councillors Dale Heenan and Maureen Penny will become Cabinet Members, replacing Councillors Fionuala Foley and Garry Perkins.
- 3.2 Additionally, Councillor Nick Martin has advised that he has resigned his position as a Council representative on the Dorset and Wiltshire Fire Authority.
- 3.3 In consequence to the above changes to Cabinet membership and also the resignation of Councillor Nick Martin from the Dorset and Wiltshire Fire Authority, the Director of Law and Democratic Services has received a request from the Council's Conservative Group to amend its representation on the Committees and Other Bodies set out in paragraphs 3.4 to 3.6 of this report.

Further information on the subject of this report can be obtained from Steve Jones, (01793 463602), sjones5@swindon.gov.uk

Appointments to Committees and Other Bodies

Council

Date: 20th September 2018

- 3.4 The Conservative Group had requested that the following changes be made in respect of its Committee representation (previously approved at the meeting of the Annual Council held on 18th May 2018):
- a) Councillor Fionuala Foley to replace Councillor Maureen Penny as a representative serving on Planning Committee, Standards Committee, Scrutiny Committee, Adult's Health, Adults' Social Care and Housing Overview and Scrutiny Committee.
 - b) Councillor Garry Perkins to replace Councillor Dale Heenan as a representative serving on Communities and Place Overview and Scrutiny Committee and Growing the Economy Overview and Scrutiny Committee.
 - c) Councillor Maureen Penny to replace Councillor Fionuala Foley as a representative serving on Special Committee.
 - d) Councillor Garry Perkins to replace Councillor Maureen Penny as a representative serving on Archaeological Advisory Board.
- 3.5 The Conservative Group has given the Director of Law and Democratic Services notification that revised nominations to the following Committees will be tabled at the Council meeting:
- a) Appeals Committee: Current representative: Councillor Maureen Penny.
 - b) Licensing Committee: Current representative: Councillor Maureen Penny;
 - c) Averages Task Group of the Scrutiny Committee: Councillor Maureen Penny;
- 3.6 The Conservative Group has also requested Council approve the following changes to representation on Outside Bodies for the remainder of the Municipal Year:
- Arts Council England South West: Councillor Dale Heenan to replace Councillor Garry Perkins.
- Association of Public Sector Excellence: Councillor Maureen Penny to replace Councillor Fionuala Foley.
- Common Farm Solar CIC Directors: Councillor Garry Perkins to replace Councillor Dale Heenan.
- Dorset and Wiltshire Fire Authority: Councillor Brian Mattock to replace Councillor Nick Martin.
- Forward Swindon Ltd Board: Councillor Garry Perkins to replace Councillor Dale Heenan.
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Further information on the subject of this report can be obtained from Steve Jones, (01793 463602), sjones5@swindon.gov.uk

Appointments to Committees and Other Bodies

Council

Date: 20th September 2018

Joint LEP Overview and Scrutiny Committee: Current representative: Councillor Maureen Penny.

Public Power Solutions Board: Councillor Garry Perkins to replace Councillor Dale Heenan.

South West Ambulance Service Foundation: Councillor Fionuala Foley to replace Councillor Maureen Penny.

- 3.7 Councillor Maureen Penny is the current chair of the Adults' Health, Adults' Care and Housing Overview and Scrutiny Committee. The Council is therefore also requested to approve the appointment of Councillor Fionuala Foley as the new Chair of the Adults' Health, Adults' Care and Housing Overview and Scrutiny Committee.

4. Alternative Options

- 4.1 No alternative options are proposed.

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

- 5.1 There are no financial procurement implications to this report. Any Councillor Basic Allowance arising from attendance at these meetings will be met from existing budgets

Legal and Human Rights Implications

- 5.2 Legal and Human Rights considerations have been taken fully into account in compiling this report, which is required to be submitted to Special Committee, on behalf of Council, to ensure compliance with the Council's political balance provisions set out in the Local Government Act 1989.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 There are no additional implications.

Diversity Impact Assessment

- 5.4 A Diversity Impact Assessment is not required.

Risk Management

- 5.5 A Risk Management Assessment is not required.

Further information on the subject of this report can be obtained from Steve Jones, (01793 463602), sjones5@swindon.gov.uk

Appointments to Committees and Other Bodies

Council

Date: 20th September 2018

6. Consultees

- 6.1 The Council's Report Writing Standard requires authors to consult appropriate Corporate Directors, Directors or Heads of Service, other officers and relevant partners on the purpose, content and recommendations of the report before it is presented for decision. The Director of Law and Democratic was consulted in producing this report.

7. Background Papers

- 7.1 None

8. Appendices

- 8.1 None

CABINET

WEDNESDAY, 11 JULY 2018

PRESENT:- Councillors David Renard (Chair), Oliver Donachie, Fionuala Foley, Brian Ford, Russell Holland, Cathy Martyn, Garry Perkins, Gary Sumner and Keith Williams

Apologies for absence were received from Councillor Mary Martin

14. Declarations of Interest.

The Chair reminded members of the need to declare known interests in any matters to be considered at the meeting.

15. Minutes.

Resolved – That the minutes of the meeting held on 13th June 2018 be confirmed and signed as a correct record.

16. Public Question Time.

There were no public questions.

17. Exempt Items - Exclusion of Press and Public.

Resolved – That, in accordance with Section 100A(4) of the Local Government Act 1972, the public be excluded during the discussion of the matters referred to in the item listed below, on the grounds that it involves the likely disclosure of exempt information, as defined in the respective paragraph of Part 1 of Schedule 12A of the Act, and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Item No.	Paragraph No.	Minute No.
12	3	24

18. Budget Management 2018/19

Councillor Russell Holland, the Cabinet Member for Finance, and the Interim Chief Executive, submitted a joint report presenting the 2018/19 revenue budget forecast out-turn.

Resolved – (1) That the 2018/19 revenue budget forecast out-turn for each service area, set out in Table 1 and Appendix 1 to the report, be noted.

(2) That it be noted that the Corporate Management Team will develop plans to mitigate the current forecast overspend.

(3) That the virements set out in Appendix 2 to the report be approved.

(4) That an addition to the capital programme for the replacement of HR and Finance system, as set out in section 3 of the report, be approved.

The reasons for the decision and alternative options are as set out in the report to the meeting.

19. Housing Revenue Account Medium Term Financial Plan

Councillor Cathy Martyn, the Cabinet Member for Housing and Public Safety, and the Corporate Director for Communities and Housing, submitted a report setting out the Housing Revenue Account Medium Term Financial Plan (MTFP) over the next 30 years.

It was noted that, in response to comments by Councillor Emma Bushell, Councillor Martyn would write to the Minister for Housing requesting certainty over the mechanism for setting housing rents in the medium to long term so that this can inform our 30 year Business Plan for the Housing Revenue Account.

Resolved – (1) That the Medium Term Financial Plan, set out at Appendix 1 to the report, be endorsed.

(2) That it be noted that the plan will be updated annually to take into account changing policies and updated survey information.

The reasons for the decision and alternative options are as set out in the report to the meeting.

20. Debt Management

In accordance with the requirement of the Council's Debt Management Policy, Councillor Russell Holland, the Deputy Leader of the Council and Cabinet Member for Finance, and the Director of Finance and the Head of Revenues & Benefits, submitted the annual report of debts written off in 2017/18.

Councillor Holland thanked the Head of Revenues and Benefits and his team for their continuing hard work in this area. He commented that although the number of referrals to the Magistrates Court had increased this was still significantly lower than in previous years. It was also recognised that whilst the Council Tax collection rate had dropped slightly, in percentage terms, the Council remained a very high performer in respect of Council Tax collection and that the total amount collected had increased.

Resolved – (1) That it be noted that collection rates for Business Rates and Business Improvement District charges improved in the financial year 2017/18. Collection rates for Council Tax and Housing Rents did reduce but note that work continues to maximise these. Most of the collection rates remain above the average compared to other Unitary Authorities (Appendix 1 to the report refers).

(2) That it be noted that the number of Car Parking Penalty Charge Notices being referred to Enforcement Agents (or Bailiffs) reduced in 2017/18. That it be also noted that, unfortunately, the number of Council Tax debts referred to Enforcement Agents did increase, although this is still significantly less than in the year 2014/15 and that work continues to maintain a reduction in referrals.

(3) That the Deputy Leader and Cabinet Member for Finance and Head of

Revenues be authorised to carry out further research and other work as appropriate in order to continue to assist households in financial difficulty, within the Council's existing local welfare budgets.

The reasons for the decision and alternative options are as set out in the report to the meeting.

21. Temporary Winter Housing Provision

Councillor Cathy Martyn, the Cabinet Member for Housing and Public Safety, and the Corporate Director for Communities and Housing, submitted a report providing a review of the Temporary Winter Housing Provision (TWHP) and requesting Cabinet to consider whether a similar provision is set up this coming winter and subsequent winters.

It was noted that a Cabinet Member Decision Note in Oct 17 approved the setting up of the TWHP at Carfax Street, with a recommendation that the Head of Housing submit a report to the One Swindon Board and the Adults' Health, Adults Social Care and Housing Overview and Scrutiny Committee on the findings from this project. Subsequently a decision was made to review the findings at Cabinet.

Councillor Martyn referred to the delivery of the project through effective partnership working facilitated through HOSTS (Homeless Organisations Standing Together in Swindon) and she asked that her personal thanks be recorded for the support provided by those partner organisations and also by Council staff and volunteers.

Councillor Renard added his own thanks to the partnership organisations, staff and volunteers and expressed his hope that the proposed expanded offer, set out in the report, would ensure the project's future and its ability to help an even greater number of affected individuals.

Resolved – (1) That the setting up of a temporary winter housing provision to run for no more than 4 months over the winter period 2018/19 for an identified group of rough sleepers in Swindon, be approved.

(2) That the Head of Housing, in consultation with the Cabinet Member for Housing and Public Safety and other interested parties, be authorised to set up the project.

The reasons for the decision and alternative options are as set out in the report to the meeting.

22. Council Communications Strategy and 2018-20 Campaign Plan

Councillor David Renard, the Leader of the Council, and Councillor Keith Williams, the Cabinet Member for Corporate and Customer Services, with the Director of Performance, Organisational Improvement and Communications and the Head of Communications, submitted a joint report seeking Cabinet's support to adopt the Council Communications Strategy and 2018-19 Campaign Plan in order to bring shared understanding and focus on how to prioritise professional communications resource to support the Council. The report also informed Cabinet of how the LGA Communications Peer Review findings have been used to shape the Strategy and Campaign Plan.

Resolved – (1) That the Council Communications Strategy be endorsed.

(2) That the recommendations of the LGA Communications Peer Review completed in January 2018 (Appendix 2 to the report) that have informed the Strategy, Campaign Plan and action plan (Appendix 3 to the report) be noted.

(3) That the Head of Communications, in consultation with the Cabinet Member for Customer and Corporate Services, be authorised to develop the 2018-20 Campaign Plan.

(4) That each Head of Service and Cabinet Member be authorised, as appropriate, to develop a detailed communications plan for each individual campaign/project.

The reasons for the decision and alternative options are as set out in the report to the meeting.

23. Membership of England's Economic Heartland Strategic Transport Forum

Councillor David Renard, the Leader of the Council, and the Interim Chief Executive, submitted a joint report seeking Cabinet's authority that the Leader of the Council be authorised to confirm that the Council's membership of England's Economic Heartland (EEH) Strategic Transport Forum (STF) should continue, with the intention of becoming a subnational transport body by 2021/22.

It was noted that, although Council had already given permission to the Leader to join EEH STF, and to meet the relevant annual subscription, Cabinet was asked to agree that the Council confirm its intention to participate in EEH through its progression into a subnational transport body. Members were advised that this would strengthen integration of strategic transport and infrastructure development and make the case for sustained levels of investment in infrastructure and services in response to pressures arising from economic success and to provide the capacity for economic growth.

Resolved – That the Leader of the Council be authorised to confirm in writing, as required by the Department for Transport, the Council's participation in the emergent statutory subnational transport body (STB), comprised of the member authorities of the EEH Strategic Transport Forum.

The reasons for the decision and alternative options are as set out in the report to the meeting.

24. Kimmerfields Update

Councillor Garry Perkins, the Cabinet Member for the Town Centre, and the Interim Chief Executive, submitted a joint report seeking Cabinet approval for the Fleming Way bus boulevard design concept that forms part of the town centre regeneration. In addition, the report sought approval for a collaboration agreement with the company identified in the report within the designated Kimmerfields area and to delegate authority to allow a timely decision to be made with an identified suitable occupier.

The report also sought authorisation for the production of a Town Centre Movement Strategy to evaluate traffic movement in and around the town centre, taking into account the implications of consented and planned new development providing

evidence to assist with the prudent and responsible management of the network.

It was noted that these recommendations were necessary to support improvements to the town centre and secure the funding provisionally allocated to the Council by the Swindon and Wiltshire Local Economic Partnership to help bring forward the Kimmerfields development and that the proposed collaboration agreement was essential to progress Kimmerfields.

In response to comments by Councillor Cathy Martyn, the Cabinet Member for Housing and Public Safety, Cabinet agreed that the second and third sentences in paragraph 3.9 of the report be amended to read:

“The Town Centre CMAG has a broad remit concerning all traffic and movement related matters affecting the town centre extending to Rodbourne and Great Western Way, the Kimmerfields development, the impact of the proposed North Star Village, and measures to manage the traffic that comes with the success of the Designer Outlet Village. The Air Quality CMAG would also act as a consultative body to the production of a Town Centre Movement Strategy.”

Resolved – (1) That the preferred concept design for the bus boulevard, as shown in Appendix 1 to the report, which has evolved from the bus exchange design approved by Cabinet in December 2017 (Cabinet Minute 68(1)(b) 20117/2018 refers), be approved. That it be noted that the concept design follows further work on the draft masterplan which is subject to further testing.

(2) That the Interim Chief Executive, in consultation with the Cabinet Member for Highways and the Environment, be authorised to Stop Up or re-dedicate highway(s) to facilitate delivery of the bus boulevard scheme.

(3) That the allocation of funds be approved from the existing £3m Swindon and Wiltshire Local Enterprise Partnership (SWLEP) grant funding to develop a technical solution for a temporary bus facility on Princes St car park and on further detailed design work for the bus boulevard that will include provision for the taxi rank as indicated in the body of the report.

(4) That the Cabinet Member for the Town Centre, the Cabinet Member for Highways and the Environment, and the Interim Chief Executive, be requested to bring a report to future Cabinet on the Town Centre Movement Strategy.

(5) That the Cabinet Member for Highways and the Environment and the Cabinet Member for the Town Centre, in consultation with the Cabinet Member for Housing and Public Safety, continue with an all-party Cabinet Member Advisory Group with the broad remit of advising them on air quality and traffic related matters, as set out in the body of the report.

(6) That the Interim Chief Executive, the Director of Law and Democratic Services and the Head of Property Assets, in consultation with the Cabinet Members for Finance and the Town Centre, be authorised to complete a collaboration agreement with the company identified in the report.

(7) That the Interim Chief Executive, the Director of Law and Democratic Services and Head of Property Assets, in consultation with the Cabinet Members for Finance and the Town Centre, be authorised to finalise terms and enter into an option agreement with an appropriate anchor occupier.

The reasons for the decision and alternative options are as set out in the report to the meeting.

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CABINET

WEDNESDAY, 5 SEPTEMBER 2018

PRESENT:- Councillors David Renard (Chair), Oliver Donachie, Fionuala Foley, Brian Ford, Russell Holland, Mary Martin, Cathy Martyn, Gary Sumner and Keith Williams.

Apologies for absence were received from Councillors Garry Perkins.

Councillor Jim Grant, the Leader of the Labour Group, attended the meeting in respect of Minute Nos. 30, 31 and 32.

Councillor Bob Wright attended the meeting in respect of Minute Nos. 31 and 34.

Councillor Jim Robbins attended the meeting in respect of Minute No. 34.

26. Councillors Fionuala Foley and Garry Perkins

Councillor David Renard, the Leader of the Council, advised the meeting that Councillors Fionuala Foley, the Cabinet Member for Highways and the Environment, and Garry Perkins, the Cabinet Member for the Town Centre, would be resigning from the Cabinet with effect from the Council meeting on 20th September. On behalf of the Cabinet, Councillor Renard thanked Councillors Foley and Perkins for their commitment and hard work in support of Cabinet and the Council and in furtherance of their individual portfolio responsibilities.

27. Declarations of Interest.

The Chair reminded members of the need to declare known interests in any matters to be considered at the meeting.

28. Minutes.

Resolved – That the minutes of the meeting held on 11th July 2018, be confirmed and signed as a correct record.

29. Public Question Time.

Mr Roy Worman, a local resident, asked a question regarding the refresh of the Council's Vision, Priorities and Pleades and, in particular, the Council's position in relation to investment in a Thamesdown Drive extension. The Leader of the Council answered Mr Worman's question at the meeting.

30. Budget Management 2018/19

Councillor Russell Holland, the Deputy Leader of the Council and Cabinet Member for Finance, and the Director of Finance, submitted joint report presenting to Cabinet the 2018/19 revenue and capital budget forecast out-turn.

Councillor Holland and Councillor Gary Sumner, the Cabinet Member for Strategic Planning, responded to questions put by Councillor Jim Grant, the Leader of the Labour Group, regarding:

- The delivery of housing and land sales through the Council's housing company as a measure to mitigate potential overspend.
- The profit accruing to the Council as a result of the sale of properties at the Euclid Street site.
- The disparity between projected and actual accruals through housing and land sales through the Council's housing company.

Resolved – (1) That the 2018/19 revenue budget forecast out-turn for each service area, set out in Table 1 and Appendix 1 to the report, be noted.

(2) That the risks to the current forecast be noted and also that the Corporate Management Team will continue to take action to manage spending within the approved budget.

(3) That the virements set out in Appendix 2 to the report be approved.

(4) That the forecast capital expenditure, set out in Tables 2 & 3 and Appendix 3 to the report, be noted.

(5) That the changes to the capital programme, set out in section 3.11 of the report, be approved.

(6) That the contents of Appendix 4 to the report, regarding the 2017-18 Community Infrastructure Levy (CIL), be noted and that this be approved to be published on the Council's website.

(7) That the annual retention of 5% of the total annual CIL receipts to cover administration costs, as detailed in paragraphs 3.15 - 3.16 of the report, be approved.

(8) That the intention for CIL receipts to support capital programme proposals to be taken to Cabinet in February 2019 as part of the annual capital budget setting process be noted.

The reasons for the decision and alternative options are as set out in the report to the meeting.

31. Customer Access Strategy

Councillor Keith Williams, the Cabinet Member for Corporate and Customer Services, and the Director of Performance, Organisational Improvement and Communications, submitted joint report outlining the results of a recent consultation on the Council's draft Customer Access Strategy and offering recommendations as to how the Council should modernise customer access in the future. It was noted that the report was necessary in order that the Council can modernise its approach to customer services and keep in step with customer expectations as to how they wish to contact the Council.

Councillor Williams, with Councillor Oliver Donachie, Cabinet Member for Economy Prosperity, responded to questions put by Councillors Mary Martin, Cabinet Member for Children and School Attainment, Jim Grant, the Leader of the Labour Group, and Bob Wright, regarding:

- Digital inclusion and the support available for customers who might be less confident in using available technologies to access services and the timeframe for getting this support in place.
- Projected savings through digitisation and the reasons for the Council not pursuing digital solutions previously.
- Problems encountered by members in respect of the Hotline service and issues with the Council's incoming call handling systems generally.

Resolved – (1) That the results of the Customer Access Strategy consultation and the accompanying analysis be noted.

(2) That the Customer Access Strategy 2018-2021, attached to the report at Appendix 1, be endorsed.

(3) That Cabinet's recognition of the contribution of the March 2018 cohort of Aspiring Leaders to the development of the Customer Access Strategy be recorded in the minutes.

The reasons for the decision and alternative options are as set out in the report to the meeting.

32. Vision, Priorities and Pledges

Councillor David Renard, the Leader of the Council, and the Chief Executive submitted a joint report setting out an updated set of Pledges that the Council intends to deliver for the people of Swindon in order to achieve the Vision for the Borough of Swindon and the associated four priorities, as agreed by full Council on 15th September 2015. This report was necessary to provide to Cabinet the detail of how the Council's Vision and Priorities will be delivered in its current context.

It was noted that, since the adoption of the Council's Vision, Priorities and Pledges in 2015, some of the Pledges had been delivered and new issues and opportunities had emerged and that it had been necessary to update the Pledges to reflect these changes.

Councillor Renard, with Councillors Russell Holland, the Deputy Leader of the Council and Cabinet Member for Finance, Mary Martin, Cabinet Member for Children and School Attainment, and Brian Ford, Cabinet Member for Adults, responded to questions put by Councillor Jim Grant, the Leader of the Labour Group, regarding the content of several of the new pledges detailed in Appendix 1 to the report, specifically where these made reference to statutory functions.

Resolved – (1) That the 26 Pledges, set out in Appendix One to the report, be adopted.

(2) That the Leader of the Council and the Chief Executive be authorised to work with Portfolio Holders and Corporate Directors to set out a suite of specific deliverables for each of the years 2018/19, 2019/20 and 2020/2021 which will clearly show how each Pledge will be achieved

The reasons for the decision and alternative options are as set out in the report to the meeting.

33. Annual Review of Local Ombudsman Complaints

Councillor David Renard, the Leader of the Council, and the Director of Law and Democratic Services, submitted joint report on the receipt of the Local Government and Social Care Ombudsman's (LGO) Annual Review for 2017/2018, which gives the total number of complaints and enquiries received by the LGO with regard to Swindon Borough Council. The report highlighted the annual summary of statistics on the complaints made to the LGO regarding the Authority for the year ended 31st March 2018.

It was noted that securing good decisions and the effective delivery of services without generating complaints ensures the Council's compliance with the requirements of its decision making principles, as set out in Article 13 of the Constitution and that high quality corporate functions, including how complaints are handled, are an essential component of successful delivery of the Council's Vision, Priorities, and Pledges.

Resolved – (1) That the LGO's Annual Review 2017/18, including the summary of National Statistics, and the trends across service areas in Swindon over the period 2010-2018, attached at Appendix 1 to the report, be noted.

(2) That it be noted that, of the 58 complaints submitted to the LGO in relation to Swindon in 2017/18, only 3 were upheld, which is a reduction on the previous year.

(3) That Cabinet records it's thanks to all officers for their efforts in dealing with complaints so effectively.

(4) That the Chief Executive, Corporate Directors, Directors and Heads of Service be authorised to take appropriate actions to continue to ensure that, where possible, complaints are resolved internally before such matters are referred to the LGO and that requests for information from the LGO are dealt with promptly.

The reasons for the decision and alternative options are as set out in the report to the meeting.

34. Rodbourne Traffic Issues

Councillor Fionuala Foley, the Cabinet Member for Highways and the Environment, and the Head of Highways and Transport, submitted a joint report on the Council's response to each of several actions proposed at the Full Council on 19th April 2018, following members' consideration of a petition requesting the Council "take action to resolve the traffic issues in the Rodbourne (Even Swindon) area and, in particular, the problems caused by queuing vehicles trying to enter the car parks of McArthur Glen Outlet Village".

Councillor Foley advised the meeting that the following wording had been omitted from the published report:

To be added to the end of para 3.3.2:

"A meeting to be arranged with Ward Councillors and highway officers, to agree the wider public consultation strategy".

Councillor Foley commented on the success of the McArthur Glen Outlet Village and the important contribution it makes to the Swindon economy. She recognised that the surrounding highway networks are an essential component for the continuing success of the venture but that this needed to be balanced against the requirements of the community of Rodbourne and, as part of the overall highway network, the requirements of the people of Swindon. Councillor Foley outlined the measures that had been taken, and were proposed to be taken, by the Council in conjunction with the Outlet Village Management to facilitate improved access and car parking at the Outlet Village and to try and resolve the associated problems currently being encountered by the local community.

Following her introduction of the report, Councillor Foley responded to questions put by Councillors Jim Robbins and Bob Wright regarding:

- The reasons for the delay in submitting this report to Cabinet.
- Engagement with ward members and the local community regarding the proposed pilot scheme to test the feasibility of making Rodbourne Road northbound only on days when there are special events at the Outlet Village or Steam.
- The limitations of the revised highway lining arrangements on Kemble Drive, particularly the effect on “through traffic” of stationary and parked vehicles on that road.
- Enhanced traffic enforcement in the area at peak times and on weekends and bank holidays.
- Promoting better use of the Bristol Street Car Park on expected busy days at the Outlet.
- The enhancement of signage to improve traffic flows in the area, particularly to direct vehicles to lesser-used car parks, including those accessed from Paddington Drive and Penzance Drive.
- Measures to meet increased parking demands at the Outlet over the Christmas period.
- Traffic flows in the area and the possible introduction of a “yellow box” traffic management system at the top of Dean Street and the junction with Church Place.
- Traffic Management and the feasibility of establishing a Park and Ride Service connecting to the Outlet Village.

Resolved – (1) That it be noted that the Head of Highways and Transport, in consultation with the Cabinet Member for Highways and the Environment, and in accordance with the post’s delegated authority, will undertake the required tasks in response to each of several actions proposed at the Full Council on 19th April 2018, following members’ consideration of a petition requesting that the Council “take action to resolve the traffic issues in the Rodbourne (Even Swindon) area and, in particular, the problems caused by queuing vehicles trying to enter the car parks of McArthur Glen Outlet Village.

(2) That, further to (1) above, Councillor Oliver Donachie, the Cabinet Member for Economic Prosperity, be included as a consultee in relation to the particular matters referred to in paragraphs 3.4 (Church Place Bus gate) and 3.5.2 (enhanced signage) of the report.

(3) That, in relation to the development of proposals to address traffic issues in the area of the Outlet Village, and also in relation to any consultation on such proposals, the officers give due consideration to the following suggestions made by members during the course of the debate of this item:

- The enhancement of car parking enforcement provision in the area at peak times and on weekends and bank holidays.
- Promoting better use of the Bristol Street Car Park on expected busy days at the Outlet.
- The enhancement of signage to improve traffic flows in the area, particularly to promote more effective use of car parking by directing vehicles to under-utilised car parks, including those accessed from Paddington Drive and Penzance Drive.
- The need to meet with Ward Members and interested parties, to include the Outlet Management as appropriate, to consider measures to address increased parking demands at the Outlet over the Christmas period.

- Traffic flows in the area and the possible introduction of a “yellow box” traffic management system on Rodbourne Road, at the junction of Dean Street and Church Place.
- The feasibility of establishing a Park and Ride Service connecting to the Outlet Village.

The reasons for the decision and alternative options are as set out in the report to the meeting.

Notice of Decisions Made

Decision Maker: Councillor Oliver Donachie, Cabinet Member for Economic Prosperity.

Subject Sale of Public Open Space adjacent 16 Medway Road, Greenmeadow, Swindon

Decision(s): - That the Head of Property Assets in consultation with the Director of Law and Democratic Services agree terms to dispose of the area of public open space adjacent to 16 Medway Road, Greenmeadow, Swindon. The sale will be subject to a covenant being contained within the transfer limiting the future use of the land to garden use only and the applicant receiving planning permission to change the use of the land from public open space to private residential use.

Consultation: The following Opposition Spokespersons / Ward Members have been consulted on the recommendations of the report and their responses are also summarised below:

Councillor David Renard is fully supportive of the proposal.
Councillors Garry Perkins and Oliver Donachie agree that the sale should proceed.
Councillor Stan Pajak has no objections.
Councillor Des Moffatt has not commented

Date of Publication: Thursday 12th July 2018

Date for Receipt of Requests for Call-in Friday 20th July 2018

For more details on the subject of the Decision or for a copy of the Decision Note please contact: Rob Richards Tel: 01793 463521 Email: rrichards@swindon.gov.uk

Or from Steve Jones, Committee and Member Services Manager, Direct Dial: 01793 463602 or Email stevejones@swindon.gov.uk

The Decision Note (report) sets out the background to, and reasons for, the decisions referred to in the Notice above. Details of the alternative options put forward for consideration (if any) are also recorded in the Decision Note (report). Any alternative options considered that did not appear in the initial report will be recorded as part of the above Notice of Decisions. The Decision Note is available via the following link on the Council's website =

<https://ww5.swindon.gov.uk/moderngov/mgListPlanItems.aspx?PlanId=625&RP=285>

Notice of Decisions Made

Decision Maker: **Councillor Russell Holland, Cabinet Member for Finance, and Councillor Keith Williams, Cabinet Member for Corporate and Customer Services**

Subject County Recreation Ground Improvements and Asset Transfer

- Decision(s): -**
1. That the Cabinet member for Corporate and Customer Services in consultation with the Interim Chief Executive, the Head of Property Services and the Ward members be authorised to determine the precise area to be the subject of the leases to organisations identified in the report in the Community Trust. The area of land shown edged red on the plan attached as Appendix 1 at the County Recreation Ground will be leased to the first organisation identified in the report and the area of land shown edged blue on the plan to the second organisation in the Community Trust.
 2. That the Cabinet Member for Finance approve the additional budget referred to in the report for the construction of the proposed development of a pavilion and full size FA artificial grass pitch at the County Recreation Ground funded from s106 Planning Agreement income.

Consultation:

The following Opposition Spokespersons / Ward Members have been consulted on the recommendations of the report and their responses are also summarised below:

Councillor Jane Milner-Barry comments that: "I have no objection to the granting of the 25 year leases as such. My objection is to the enclosure of part of this recreation ground so that it is no longer available to the public. I believe the Council's health and well-being agenda would be better served by leaving the area open to everybody for informal recreation and improving the drainage to make it usable for sport for more of the year".

Councillor Bob Wright comments that: "This potential decision removes the last playing field of five in the area. It reduces the type of free play possible for non-football users. It directly affects the amenity of the area and will disturb lives of those surrounding the area. It goes against the covenant which prohibits business activity on the land. Only a descendant of the original covenant has the power to change the use. A cabinet member nor the Council has the power. I believe the Council's interpretation is to support the administrations will rather than honouring the covenant.

Councillors Julie Wright and Junab Ali – no comments received.

Date of Publication: Thursday 12th July 2018

Date for Receipt of Requests for Call-in Friday 20th July 2018

For more details on the subject of the Decision or for a copy of the Decision Note please contact: Rob Richards Tel: 01793 463521 Email: rrichards@swindon.gov.uk

Or from Steve Jones, Committee and Member Services Manager, Direct Dial: 01793 463602 or Email stevejones@swindon.gov.uk

The Decision Note (report) sets out the background to, and reasons for, the decisions referred to in the Notice above. Details of the alternative options put forward for consideration (if any) are also recorded in the Decision Note (report). Any alternative options considered that did not appear in the initial report will be recorded as part of the above Notice of Decisions. The Decision Note is available via the following link on the Council's website =

<https://ww5.swindon.gov.uk/moderngov/mgListPlanItems.aspx?PlanId=625&RP=285>

Notice of Decisions Made

Decision Maker: Councillor Russell Holland, Cabinet Member for Finance

Subject Investment Property in Swindon - Acquisition

Decision(s): - That the Director of Law and Democratic Services in consultation with the Chief Executive and the Head of Property Assets, be authorised to complete the acquisition of the freehold interest in the property identified at paragraph 3.1 of the Decision Note, on the terms outlined in paragraphs 3.4 to 3.8 of the Decision Note, and on such other detailed terms and conditions as he may agree in order to protect the Council's interest.

Consultation: The recommendations were considered at a meeting of the Commercial Investment Strategy CMAG on 17th July 2018 and approved. Councillor Kevin Small was in attendance.

Councillor Stan Pajak (Liberal Democrat spokesperson) was unable to attend the meeting but was invited to comment on the recommendations. No comments were received.

Date of Publication: Thursday 18th July 2018

Date for Receipt of Requests for Call-in Friday 26th July 2018

For more details on the subject of the Decision or for a copy of the Decision Note please contact: Rob Richards Tel: 01793 463521 Email: rrichards@swindon.gov.uk

Or from Steve Jones, Committee and Member Services Manager, Direct Dial: 01793 463602 or Email stevejones@swindon.gov.uk

The Decision Note (report) sets out the background to, and reasons for, the decisions referred to in the Notice above. Details of the alternative options put forward for consideration (if any) are also recorded in the Decision Note (report). Any alternative options considered that did not appear in the initial report will be recorded as part of the above Notice of Decisions. The Decision Note is available via the following link on the Council's website =

<https://ww5.swindon.gov.uk/moderngov/mgListPlanItems.aspx?PlanId=638&RP=285>

Notice of Decisions Made

Decision Maker:	Councillor David Renard, Leader of the Council
Subject	Authorise legal assistant to undertake court advocacy
Decision(s): -	That Ms Amy Scott, a Legal Assistant within Law and Democratic Services be authorised under Section 223 of the Local Government Act 1972 to prosecute or defend or to appear on the Council's behalf in proceedings before a Magistrates Court from 31 st July 2018.
Consultation:	Councillors Jim Grant and Stan Pajak have both indicated that they support the recommendation.
Date of Publication:	Thursday 26 th July 2018
Date for Receipt of Requests for Call-in	Friday 3 rd August 2018

For more details on the subject of the Decision or for a copy of the Decision Note please contact: Philip Wirth Tel: 01793 463016 Email: pwirth@swindon.gov.uk

Or from Steve Jones, Committee and Member Services Manager, Direct Dial: 01793 463602 or Email stevejones@swindon.gov.uk

The Decision Note (report) sets out the background to, and reasons for, the decisions referred to in the Notice above. Details of the alternative options put forward for consideration (if any) are also recorded in the Decision Note (report). Any alternative options considered that did not appear in the initial report will be recorded as part of the above Notice of Decisions. The Decision Note is available via the following link on the Council's website =

<https://ww5.swindon.gov.uk/moderngov/mgListPlanItems.aspx?PlanId=638&RP=285>

Notice of Decisions Made

Decision Maker:	Councillor Mary Martin, Cabinet Member for Children and School Attainment and Councillor Russell Holland, Cabinet Member for Finance
Subject	Capital funding agreement regarding the White Horse Federation and St Luke's School
Decision(s): -	<p>That the Head of Education, in consultation with the Director of Finance (Section 151 Officer), Director of Law and Democratic Services and the Head of Property Assets be authorised:</p> <ul style="list-style-type: none">• To release up to £375k prior to completion of the academy conversion process to allow the WHF to commence immediate capital improvements to the school, the details of this will be formalised via a License to Alter entered into by both parties.• To agree a Funding Agreement with the WHF within the academy conversion documentation, on such terms and conditions as are necessary to protect the Councils' interests including that the balance of up to £425k cannot be drawn down until the WHF formally take St Luke's School into their academy chain.
Consultation:	<p>Councillor Carol Shelley raised a number of questions relating to the amount of funding required by the White Horse Federation. Councillor Shelley also suggested that partnerships could be developed with the UTC and Swindon College. Councillor Shelley also asked whether other funding streams had been explored which academy schools may have access to and how the White Horse Federation would be accountable.</p> <p>Councillor Claire Crilly raised a question concerning the predicted costs identified by the White Horse Federation in the appendices. Councillor Crilly also asked if the council could carry out the proposed works itself prior to handing over the school.</p> <p>Councillor Mark Dempsey does not feel that the report clearly explains why the investment has to be made by the council and not by the White Horse Federation or from the government. Councillor Dempsey also asked why such a level of investment is needed and how has the building fallen into such a level of disrepair. Councillor Dempsey also raised concerns about the management of the school.</p>
Date of Publication:	Thursday 26 th July 2018
Date for Receipt of Requests for Call-in	Friday 3 rd August 2018

For more details on the subject of the Decision or for a copy of the Decision Note please contact: Peter Nathan, 01793 463067, pnathan@swindon.gov.uk

Or from Steve Jones, Committee and Member Services Manager, Direct Dial: 01793 463602 or Email stevejones@swindon.gov.uk

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Notice of Decisions Made

Decision Maker:	Councillor Garry Perkins, Cabinet Member for the Town Centre
Subject	Swindon Museum and Art Gallery – Options Appraisal
Decision(s): -	Working with the Trust, officers lead an Options Appraisal exercise to inform the most appropriate and beneficial location for Swindon's Museum and Art Gallery, and that funding of up to an absolute maximum of £20,000 is approved. The appraisal will cover publicity, engagement and consultation on potential options and assessment criteria by the Trust, and the internal independent assessment of options by the Council's Architect.
Consultation:	Councillor Jane Milner-Barry and Councillor Stan Pajak both indicated their support of the recommendations.
Date of Publication:	Thursday 26 th July 2018
Date for Receipt of Requests for Call-in	Friday 3 rd August 2018

For more details on the subject of the Decision or for a copy of the Decision Note please contact: Richard Bell, 01793 466706, rbell@swindon.gov.uk.

Or from Steve Jones, Committee and Member Services Manager, Direct Dial: 01793 463602 or Email stevejones@swindon.gov.uk

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Notice of Decisions Made

Decision Maker:	Councillor Garry Perkins, Cabinet Member for the Town Centre
Subject	Disposal of SBC Historical Items, components and Parts from the former Agricultural Store at Coate Water
Decision(s): -	Working with the Trust, officers lead an Options Appraisal exercise to inform the most appropriate and beneficial location for Swindon's Museum and Art Gallery, and that funding of up to an absolute maximum of £20,000 is approved. The appraisal will cover publicity, engagement and consultation on potential options and assessment criteria by the Trust, and the internal independent assessment of options by the Council's Architect.
Consultation:	Councillors Jane Milner-Barry and Stan Pajak have replied that they are happy with the proposals and keen that items could be requested by Swindon Heritage organisations and Swindon based groups or individuals interested in heritage
Date of Publication:	Thursday 2nd August 2018
Date for Receipt of Requests for Call-in	Monday 3 rd September 2018

For more details on the subject of the Decision or for a copy of the Decision Note please contact: Richard Bell, 01793 466706, rbell@swindon.gov.uk or Frances Yeo Tel: 01793 466662 Email: FYeo@swindon.gov.uk.

Or from Steve Jones, Committee and Member Services Manager, Direct Dial: 01793 463602 or Email stevejones@swindon.gov.uk

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