

Swindon Borough Council

Scrutiny Committee

Monday, 10 June 2019

Committee Room 6, Civic Offices

At 6.00 p.m.

Conservative Councillors

Emma Faramarzi
(Vice-Chair)
Matthew Courtliff
Brian Mattock
Barbara Parry
Roger Smith
Timothy Swinyard
Vera Tomlinson

Labour

Councillors

Robert Wright
(Chair)
Steve Allsopp
Jim Grant
Jane Milner-Barry
Des Moffatt
Carol Shelley

Committee Officer: Vicki Yull, 07980 752043, VYull@swindon.gov.uk

Swindon Borough Council can be contacted at the Civic Offices, Euclid Street, Swindon, SN1 2JH (Telephone 01793 445500)

Access Arrangements - The venue is wheelchair accessible and an infrared receiver hearing system is provided. If you have any special requirements to enable you to attend the meeting, or would like to receive any of the pages contained in this agenda in a larger print size, please contact the Committee Officer as soon as possible prior to the date of the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are reminded that at the start of the meeting they should declare any known interests in any matter to be considered, and also during the meeting if it becomes apparent that they have an interest in the matters being discussed.

3. Minutes (Pages 5 - 12)

To receive the minutes of the meeting held on 25th March 2019.

4. Public Question Time

See explanatory note below. Please contact the Committee Officer whose details appear at the top of this agenda if you need further guidance.

5. Consideration of Cabinet Decisions (Pages 13 - 14)

6. Work Programme 2019/2020 (Pages 15 - 38)

7. Status of Requests for Action and / or Information (Pages 39 - 42)

Date of Despatch: 31 May 2019

Public Question Time - Swindon Borough Council remains committed to increasing its accountability to the public and to promoting active citizenship. 15 minutes will be allowed at the start of all Council meetings for questions to the Chair from the public about the work of the Committee (except for confidential matters, and matters relating to planning and licensing applications). We will give priority to those who submit questions in writing at least two days before the meeting. Questions must be relevant, clear, and concise. You may not use Public Question Time as an opportunity to make speeches or statements.

Questions in writing should be sent to the Committee Officer whose contact details appear on the agenda above. We will publish it, along with the answer, alongside the Minutes. The process associated with asking a public question is set out in the "Public Question Time at Council Meetings Protocol and Guidance" available from the Committee Officer named above or on the Council's Website at:
<http://ww5.swindon.gov.uk/moderngov/ecCatDisplay.aspx?sch=doc&cat=13338&path=0>.

The Scrutiny Committee - Terms of Reference

- To meet at regular intervals to review the policies, process and implications of Cabinet, Cabinet Member and Officer decision making and the way in which Cabinet and Cabinet Member decisions are made;
- To consider requests for "Call-in" as defined in the Council's "Call-in" Procedure;
- To refer decisions back to Cabinet (or the decision maker) for reconsideration. It may do this once for any individual decision, after which if there is no agreement the decision will be referred to the full Council for determination;
- To refer Cabinet and Cabinet Member decisions to the relevant Overview and Scrutiny Committee for investigation without delaying the implementation of the decision concerned;
- To receive a report by the Leader of the Council at its first meeting after each Annual Council Meeting (or at such a meeting as is agreed by the Chair of the Committee and the Leader of the Council) on the service issues for the year ahead, the Leader of the Council's priorities for the coming year and on the Council's performance in the previous year;
- To oversee the arrangements for Overview and Scrutiny within the Council, including determining (i) where matters fall within the remit of more than one Overview and Scrutiny Committee which of those Committees will assume responsibility for any particular issue, (ii) a system to ensure that referrals from Committees to the Cabinet, either by way of report or for reconsideration are managed efficiently and do not exceed any limits set out in the Council's Constitution, and (iii) in the event of reports to the Cabinet exceeding any limits in this Constitution or if the volume of such reports creates difficulty for the management of Cabinet business or jeopardises the efficient running of Council business, at the request of the Cabinet to make decisions about the priority of referrals made.
- To carry out any investigation into the business and functions of the Council and

to call in any Cabinet Member or senior officer of the Council so that they can offer advice, support or answer any question that will assist the Committee in carrying out its functions.

- To carry out an external scrutiny function, particularly in relation to corporate issues and issues falling into the remit of a number of Overview and Scrutiny Committees.

To fulfil all the functions of an overview and scrutiny committee as they relate to –

- the review, scrutiny and development of policy recommendations;
- the management of performance,
- the monitoring of progress against corporate priorities and
- the formulation of advice for the Cabinet, Council and other partners and stakeholders.

To have specific responsibility (but not limited to)

- Good governance.
- The Budget Scrutiny function.

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SCRUTINY COMMITTEE

MONDAY, 25 MARCH 2019

PRESENT:- Councillors Robert Wright (Chair), Emma Faramarzi (Vice-Chair), Emma Bushell, Fionuala Foley, Brian Mattock, Des Moffatt, Barbara Parry, James Robbins, Timothy Swinyard, Steve Weisinger and Caryl Sydney-Smith.

Also in attendance were: Councillor David Renard (Leader of the Council), Councillor Russell Holland (Deputy Leader of the Council and Cabinet Member for Finance), Councillor Dale Heenan (Cabinet Member for the Town Centre), Councillor Cathy Martyn (Cabinet Member for Housing and Public Safety), Councillor Maureen Penny (Cabinet Member for Highways and the Environment), Councillor Gary Sumner (Cabinet Member for Strategic Planning) and Councillor Oliver Donachie (Cabinet Member for Economic Prosperity).

Apologies for absence were received from Councillors Jane Milner-Barry and Vera Tomlinson.

68. Declarations of Interest

The Chair reminded Members of the need to declare any known interests in any matters to be considered at the meeting. The following declarations were made:

- Councillor Brian Mattock made personal, non-prejudicial declarations of interest in respect of:
 - Agenda item 5 (Consideration of Cabinet Decisions) as a Borough Council appointed Trustee of the Swindon Museum and Art Gallery Trust.
 - Agenda item 6 (Cabinet Member Question and Answer Session – Cabinet Member for Finance) as a Director of the Housing Company.
- Councillor Emma Bushell made a personal, non-prejudicial declaration of interest in respect of agenda item 5 (Consideration of Cabinet Decisions) as a Swindon Town Football Club Season Ticket holder, and also as an owner of a share in Swindon Town Community Mutual Ltd (Trust STFC).
- Councillor Tim Swinyard made personal, non-prejudicial declarations of interest in respect of:
 - Agenda item 5 (Consideration of Cabinet Decisions) as a Swindon Town Football Club Season Ticket holder.
 - Agenda item 7 (Cabinet Member Question and Answer Session – Cabinet Member for Highways and the Environment) as he is employed at Nationwide.
- Councillor Steve Weisinger made a personal, non-prejudicial declaration of interest in respect of agenda item 6 (Cabinet Member Question and Answer Session – Cabinet Member for Finance) as a Director of the Housing Company.

Councillor Bob Wright made a personal, non-prejudicial declaration of interest in respect of agenda item 7 (Cabinet Member Question and Answer Session – Cabinet Member for Highways and the Environment) as his son is employed at Vets for Pets.

69. Minutes

Resolved – That the minutes of the meeting held on 11th February 2019 be confirmed and signed as a correct record.

70.

Public Question Time

Mr Roy Worman, a Haydon Wick resident, referred to the annual road safety review conducted by the Borough Council which considers data from the Police on injury collisions, and asked whether it is possible for the public to access this data and if it could be broken down to a parish level.

The Chair advised that a written answer would be provided in accordance with the Public Question Time Protocol.

Mr Worman asked a question regarding the plans to communicate with residents on extra funding for rural bus routes.

Councillor Maureen Penny, Cabinet Member for Highways and the Environment, responded at the meeting.

Mr Worman asked a further question regarding the Council's application for £25m funding through the Future High Streets Fund for the Bus Boulevard public transport interchange at Fleming Way, Kimmerfields.

Councillor Dale Heenan, Cabinet Member for the Town Centre, responded at the meeting.

71.

Consideration of Cabinet Decisions

The Committee considered a report introducing decisions arising from the Cabinet meeting held on 20th March 2019.

Item Number 70. Budget Management Update

Resolved – That Minute 70 of the Cabinet be noted.

Item Number 71. Capital Monitoring Quarter 3 2018/19

Resolved – That Minute 71 of the Cabinet be noted.

Item Number 72. Swindon's Art and Museum collections and cultural provision

Councillor David Renard (Leader of the Council), Councillor Oliver Donachie (Cabinet Member for Economic Prosperity) and Councillor Heenan responded to questions put by Councillor Des Moffatt and the Chair on the following matters:

- The work undertaken on comparing the benefits to Swindon, and the effect on footfall, from relocating the Museum.
- The £250k grant funding from the Local Enterprise Partnership, specifically allocated for developing the business case for this project.

Resolved – That Minute 72 of the Cabinet be noted.

Item Number 73. Swindon Local Transport Plan Implementation Plan 2019/20

Councillor Penny responded to questions put by Councillor Des Moffatt and the Chair on the following matters:

- The criteria used when selecting which roads will receive resurfacing treatment, with the list of works being recommended by officers to the Cabinet Member for decision.
- The extra issues considered when heavy wear has caused problems to the sub-strata of a road which regular patching does not repair.

Resolved – That Minute 73 of the Cabinet be noted.

Item Number 74. Air Quality Management Area Declaration

Councillor Cathy Martyn (Cabinet Member for Housing and Public Safety) responded to questions put by Councillor Des Moffatt and the Chair on the following matters:

- The improvement seen in the air quality on Cheney Manor Road / Rodbourne Road from the regular checks undertaken.
- Whether policies to improve air quality inadvertently displaces the problem, and measures taken to mitigate this.
- The difficulties in understanding the impact of air pollution on health deterioration.

Resolved – That Minute 74 of the Cabinet be noted.

Item Number 75. The Bus Boulevard at Fleming Way. Bid to the Future High Street Fund

Councillor Heenan responded to questions put by Councillors Emma Bushell, Des Moffatt and the Chair on the following matters:

- The removal of an enclosed bus shelter from the proposals, and when this amendment took place.
- Proposals to address issues on the roundabout at Whale Bridge.
- The allocation of land within the proposals to assist the future establishment of a café / restaurant and public toilets on site.

Resolved – That Minute 75 of the Cabinet be noted.

Item Number 76. Swindon Borough Local Development Scheme Review 2019

Councillor Gary Sumner (Cabinet Member for Strategic Planning and Sustainability) and Councillor Donachie responded to questions put by Councillor Des Moffatt and the Chair on the following matters:

- The plans for cross party involvement and participation in the review, and for an economic evaluation of the Scheme.
- The economic importance of setting aside the correct land for specific purposes in the future, particularly with the proposed reduction in government funding.

Resolved – That Minute 76 of the Cabinet be noted.

Item Number 77. References from Other Council Bodies - Health and Wellbeing Board

The Committee noted that the resolution of this Minute had been amended to read as:

Resolved – That the recommendations of the Health and Wellbeing Board, at its meeting on 13th March 2019, that (a) the proposed multi-agency safeguarding arrangements, set out in Appendix 1 to the report to the Board, be endorsed and (b) that Council be recommended to approve the establishment of a Swindon Safeguarding Partnership, with the Swindon Clinical Commissioning Group and Wiltshire Police.

Resolved – That Minute 77 of the Cabinet be noted.

Item Number 78. Proposed Sale of the County Ground Stadium, Central Swindon

The Leader of the Council responded to questions put by Councillor Jim Robbins and the Chair on the following matters:

- The timeline for the Trust to purchase the stadium, and secondary plans should it be unable to raise the full amount.
- The footprint of the land that is being sold.

Resolved – That Minute 78 of the Cabinet be noted.

72. Cabinet Member Question and Answer Session - Cabinet Member for Finance

Councillor Russell Holland, Deputy Leader of the Council and Cabinet Member for Finance, was in attendance and presented to the Committee a report summarising progress and performance in respect of each of the following service areas within his portfolio of responsibility:

- Annual Budget (Revenue and Capital Programme)
- Finance Management Overview
- Medium Term Financial Plan
- Procurement
- Revenue and Benefits Services
- Welfare and Benefits Policy
- Commercial Investment Fund

In overseeing these areas, the Cabinet Member for Finance is responsible for delivering the following Pledge from the Council's Vision:

- Pledge 17. Provide early support so that Swindon residents are financially included and avoid getting into debt.

Councillor Holland and Councillor Heenan responded to questions put by Councillors Emma Faramarzi, Brian Mattock, Des Moffatt, Jim Robbins, Tim Swinyard, and the Chair on the following matters:

- Reviewing when the Housing Company advertises properties as being for sale, to help achieve improvements in terms of the number of units delivered and the financial return from them.
- The expected organisation wide improvements in HR and Finance business processes as a result of the implementation of the new HR and Finance system.

- The systems in place to ensure that any potential sites identified by the Housing Company do not end up with a large volume of houses being developed at the same time.
- The number of care leavers in receipt of a council tax exemption, and the steps taken to ensure that all those who are entitled to it are receiving it.
- How the care leaver exemption to council tax is calculated when other exemptions already apply to a household, such as the single person discount.
- The targeted work on credit unions that the council has been undertaking, and the numbers of people who have joined a credit union as a result.
- The new retail relief scheme which will operate in 2019/2020 offering small and medium sized shops, cafes, restaurants and public houses a 33.3% reduction in their rates bills, subject to state aid limits, and what is being done to promote awareness of this scheme.
- The work being undertaken to achieve the same level of savings on budgets for children's services that have been achieved on the budgets for adults services.
- The net return on the four commercial properties which have been purchased in at a cost of £17m.
- Institutional obstructions that are preventing savings being achieved.
- The cuts in funding to local authorities to support welfare needs and those in crisis and how this may lead to more claims being received than the funding available, and the work being done by the Council to help those in crisis become more financially stable.

Resolved – (1) That Councillor Holland be thanked for attending the meeting to present his performance report and for his full and open responses to members' questions and observations on the issues raised.

(2) That information requested by members during the course of the Committee's consideration of this item be forwarded to them via the Committee Clerk.

73. Cabinet Member Question and Answer Session - Cabinet Member for Highways and Environment

Councillor Penny, Cabinet Member for Highways and the Environment, was in attendance and presented to the Committee a report summarising progress and performance in respect of each of the following service areas within her portfolio of responsibility:

- Waterside Depot, including Household Waste and Recycling centre (but not PPS)
- Streetsmart
- Public Toilets
- Waste Disposal/Waste Minimisation
- Street Lighting
- Street Cleaning
- Recycling
- Refuse Collection-Domestic and Trade
- Ground and Tree Maintenance and Open Spaces
- Removal of graffiti and abandoned vehicles
- Parks (Streetsmart services only)
- Playgrounds
- Maintenance of Roundabouts and non-HRA verges

- Building Services, cleaning, catering and security services
- Gullies, drainage, minor road repairs and potholes
- Public Transport, Concessionary Fares, Specialist Transport, Council Transport and Fleet Management
- Traffic and Transport Forward Planning including Local Transport Plan and implementation
- Building community capacity
- Envirocrime

In overseeing these areas, the Cabinet Member for Highways and the Environment is responsible for delivering the following Priorities and Pledges of the Council's Vision:

- Pledge 3 (in part) Refresh and implement the Masterplan for Swindon Town Centre, supporting our vision that Swindon is a vibrant, modern place. We will do this through b) delivery of the bus boulevard, c) Delivering improvements to the strategic town centre transport network.
- Pledge 5. Enhance Wellington Street as a prime thoroughfare for the town.
- Pledge 13. Find new ways to engage communities and neighbourhoods to increase the cleanliness of their local areas.
- Pledge 14: Encourage Swindon residents to increase recycling and reduce their waste in line with the Council's Waste Strategy. Swindon Borough Council to reduce the use of single use plastics with the intention to stop using such plastics by 2019/20 and encourage local businesses to do the same.

Councillor Penny asked members to note that paragraph 4.3 of the report should read as 'The Streetworks Team received 6684 notices from utility providers and contractors between January and December 2018, and the team works hard to minimize these disruptions to the travelling public'.

Councillor Penny and Councillor Donachie responded to questions put by Councillors Emma Faramarzi, Brian Mattock, Des Moffatt, Jim Robbins, Tim Swinyard and the Chair on the following matters:

- The sufficiency of the three week notice period given to employers in Swindon on planned roadworks.
- The ability of the Council to influence the timings of when other statutory bodies will undertake work across the road network in Swindon, to help minimise disruption to businesses and residents.
- The excellent service provided by officers during the difficult weather conditions experienced this year.
- The high number of missed green waste collections, and the plans to improve this service.
- Pressures on the call centre at peak times, such as when green waste subscription renewals are due, and how this could be managed more effectively.
- The traffic delays being experienced by residents in the Churchward estate trying to join the Great Western Way, and the plans for addressing this issue.
- The importance of building effective relationships with businesses in the railway village as part of the Heritage Zone proposals.
- How the Council will be looking at providing real time information on roadworks as part of its digital improvements.
- The success of the modern techniques used by the Council for repairing potholes, and improving the durability of those repairs.

- The ability of Parish Council's to fund highways work, should it be devolved.
- The proposals to reduce the number of fly tipping incidents, to increase the number of prosecutions, and to improve the publicity surrounding these to act as a deterrent.
- The proposals for replacing bus corridors in Swindon with junctions that prioritise buses.
- The effect of anti-social parking on bus timetables where vehicles have been unable to pass parked cars. The Council is currently reviewing its parking plan to help address these issues, and the possible use of cameras to prevent parking on bus stops was noted, along with the number of parking permits sold by the Council.

Resolved – (1) That Councillor Penny be thanked for attending the meeting to present her performance report and for her full and open responses to members' questions and observations on the issues raised.

(2) That information requested by members during the course of the Committee's consideration of this item be forwarded to them via the Committee Clerk.

(3) That a review of plans to address anti-social parking in the Borough be suggested for inclusion on this Committee's Work Programme for the 2019/2020 Municipal Year.

74. Work Programme 2018/2019

The Committee considered a report of the Interim Director of Law setting out the topics for inclusion in the 2018/2019 Scrutiny Work Programme, as agreed by the Committee at its meeting on 18th June 2018, and updated during the course of the Municipal Year.

Resolved – That the Work Programme for 2018/19 be noted.

75. Status of Requests for Action and / or Information

The Committee received an updated report advising on the status of outstanding issues and member requests for information.

Resolved – That the report on the status of outstanding issues and member requests for information be noted.

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Consideration of Cabinet Decisions

Scrutiny Committee

Date: 10th June 2019

Author: Chief Legal Officer

Wards: All

Parishes Affected: All

1. Purpose and Reasons

- 1.1 To allow the Scrutiny Committee to consider the decisions arising from the meeting of the Cabinet on the 5th June 2019.
- 1.2 The Scrutiny Committee's Terms of Reference include the review of the Cabinet decision making process and the way in which Cabinet decisions are made. As part of the Scrutiny function the Scrutiny Committee is able:
 - 1.2.1 To refer decisions back to Cabinet for reconsideration. It may do this once for any individual decision, after which, if there is no agreement, the decision will be referred to the full Council for determination.
 - 1.2.2 To refer Cabinet decisions to the relevant Overview Committee.

2. Recommendations

The Committee is recommended to:

- 2.1 Review the process of Cabinet decision-making and the decisions made.

3. Detail

- 3.1 The Scrutiny Committee is invited to review the decisions of the Cabinet to be held on the 5th June 2019. The minutes of the meeting will be forwarded to Members as soon as they become available.

4. Alternative Options

- 4.1 None.

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

- 5.1 This report has no financial or procurement implications. Such implications are set out in the original reports previously circulated to all Councillors with the Cabinet Agenda.

Legal and Human Rights Implications

- 5.2 Legal and Human Rights considerations have been fully taken into account in compiling this report. It is considered that the recommendations of this report are compatible with convention rights.

Further information on the subject of this report can be obtained from Vicki Yull (Committee Officer), 07980 752043, VYull@swindon.gov.uk.

Consideration of Cabinet Decisions

Scrutiny Committee

Date: 10th June 2019

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

5.3 None.

Diversity Impact Assessment

5.4 No Diversity Impact Assessment (DIA) is required at this stage. Any DIA that is required during review of topics included within the Work Programme will be identified at the appropriate stage.

Risk Management

5.5 No risk management issues have been identified at this stage. Any risk management issues will be identified at the appropriate time when a topic is under review by the Scrutiny Committee and if it makes any recommendations.

6. Consultees

6.1 None.

7. Background Papers

7.1 Cabinet Agenda for the meeting held on 5th June 2019.

8. Appendices

8.1 Appendix 1 – Draft minutes of the meeting of Cabinet to be held on 5th June 2019 (to follow).

Work Programme 2019/2020

Scrutiny Committee

Date: 10th June 2019

Author: Chief Legal Officer

Wards: All Wards

Parishes Affected: All Parish Areas

1. Purpose and Reasons

- 1.1 This report sets out details of the topics for the Scrutiny Committee Work Programme for 2019/2020.
- 1.2 Each Overview and Scrutiny Committee is required to have a Work Programme that details the activities that it will be undertaking during the Municipal Year.
- 1.3 The Work Programme details the various topics and issues that each Committee intends to look into during the coming year with the aim of producing evidence based recommendations intended to provide service improvements for Cabinet and external agencies / bodies to consider.
- 1.4 This report is required in order to provide members of the Scrutiny Committee with details of what will occur in regards to work programme development at the first meeting of the Municipal Year.

2. Recommendations

The Committee is recommended to:

- 2.1 Approve a Work Programme for the Scrutiny Committee for the 2019/2020 Municipal Year, ensuring that any priorities and suggestions from Cabinet Members have been taken into account.
- 2.2 Authorise the Committee Officer to make the necessary arrangements for the Work Programme to be carried out.

3. Detail

The Work Programme

- 3.1 Each Overview and Scrutiny Committee is required to have a Work Programme that details the activities that it will be undertaking during the Municipal Year.
- 3.2 Under the Council's Constitution, Overview and Scrutiny Committees are required to agree a Work Programme at the start of the Municipal Year outlining their priorities and likely outcomes of considering these issues.
- 3.3 The Work Programme is developed taking into account:
 - 3.3.1 Corporate priorities and objectives, including the Cabinet Forward Plan.

Further information on the subject of this report can be obtained from Vicki Yull (Committee Officer), Telephone Number 07980 752043, VYull@swindon.gov.uk.

Work Programme 2019/2020

Scrutiny Committee

Date: 10th June 2019

- 3.3.2 Partnership strategic priorities and objectives.
- 3.3.3 The interests and concerns of Members, Council officers, members of the public, and other stakeholders such as community and voluntary groups and local businesses.
- 3.4 Committees are encouraged to review the Work Programme on a regular basis to ensure it remains relevant and to prioritise the workload of the Committee.
- 3.5 Members are reminded that the Work Programme must also take into account:
 - 3.5.1 The workload of the Committee and of individual members.
 - 3.5.2 The capacity of officers to support a review.
 - 3.5.3 The resource implications of carrying out a review.
 - 3.5.4 The timescales for a review.
 - 3.5.5 The most appropriate method of carrying out a review e.g. Committee meeting, Task Group, Member Champion review.

Developing the Work Programme – The Executive

- 3.6 It is important that Overview and Scrutiny adds value to the work of the Council and its partner agencies, and produces tangible outcomes for local people that result in real service improvements. Selecting the right topics is crucial to ensure that scrutiny will be effective.
- 3.7 Members of the Scrutiny Committee are encouraged to work with Cabinet in the best interests of the Borough and to take into account the priorities and suggestions of Cabinet as detailed in the Cabinet Work Programme and Forward plan, attached at Appendix 2, when considering the contents for the Work Programme.
- 3.8 In addition, Members attention is drawn to the Scrutiny Process Flowchart, attached at Appendix 3, which is aimed at assisting Members in identifying how they could influence policy development.

Standard Work Programme items

- 3.9 In addition to selecting various topics and issues for inclusion in the Work Programme, the Scrutiny Committee has a number of additional items that it has incorporated into its Work Programme, such as:
 - 3.9.1 Lead Member Question and Answer Sessions. Each Cabinet Member will be expected to appear before the Scrutiny Committee to answer questions relating to their portfolio responsibilities, performance and future plans.

Further information on the subject of this report can be obtained from Vicki Yull (Committee Officer), Telephone Number 07980 752043, VYull@swindon.gov.uk.

Work Programme 2019/2020

Scrutiny Committee

Date: 10th June 2019

3.9.2 Review of Cabinet Decisions. The Scrutiny Committee will be required to review the decisions taken by Cabinet.

3.9.3 Leaders Report. The Scrutiny Committee will receive an annual presentation and a six monthly update from the Leader of the Council on the administrations priorities for the year and performance.

4. Alternative Options

4.1 The Committee can choose not to have a detailed Work Programme although it is recommended that it is best practice to do so.

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

5.1 There are no financial or procurement implications arising as a result of this report. Any expenditure arising as a result of an item on the Committee's Work Programme will be met by the Overview and Scrutiny Support budget, subject to the approval of the Committee.

Legal and Human Rights Implications

5.2 Section 21 of the Local Government Act requires every local authority to establish an overview and scrutiny function to hold the Executive to account, undertake policy development and review, monitor and improve performance.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

5.3 There are no other direct implications arising as a result of this report. Any further implications will be identified when a topic is reviewed by the Scrutiny Committee and in any recommendations made by the Scrutiny Committee.

Diversity Impact Assessment

5.4 No Diversity Impact Assessment (DIA) is required at this stage. Any DIA that is required during review of topics included within the Work Programme will be identified at the appropriate stage.

Risk Management

5.5 No risk management issues have been identified at this stage. Any risk management issues will be identified at the appropriate time when a topic is under review by the Scrutiny Committee and if it makes any recommendations.

Work Programme 2019/2020

Scrutiny Committee

Date: 10th June 2019

6. Consultees

- 6.1 The author has consulted, where appropriate, with Corporate Directors, Directors, Heads of Service, other officers, and relevant partners on the purpose, content, and recommendations of the report.

7. Background Papers

- 7.1 None.

8. Appendices

- 8.1 Appendix 1 – Scrutiny Committee Work Programme 2019/2020.
- 8.2 Appendix 2 – Current Cabinet Work Programme and Forward Plan for the period 15th May 2019 to 15 May 2020.
- 8.3 Appendix 3 – Scrutiny Process Flowchart.

Scrutiny Committee

Work Programme 2019-2020

Terms of Reference of the Committee

- To meet at regular intervals to review the policies, process and implications of Cabinet, Cabinet Member and Officer decision making, and the way in which Cabinet and Cabinet Member decisions are made;
- To consider requests for “Call-in” as defined in the Council’s “Call-in” Procedure;
- To refer decisions back to Cabinet (or the decision maker) for reconsideration. It may do this once for any individual decision, after which if there is no agreement the decision will be referred to the full Council for determination;
- To refer Cabinet and Cabinet Member decisions to the relevant Overview and Scrutiny Committee for investigation without delaying the implementation of the decision concerned;
- To receive a report by the Leader of the Council at its first meeting after each Annual Council Meeting (or at such a meeting as is agreed by the Chair of the Committee and the Leader of the Council) on the service issues for the year ahead, the Leader of the Council’s priorities for the coming year, and on the Council’s performance in the previous year;
- To oversee the arrangements for Overview and Scrutiny within the Council, including determining (i) where matters fall within the remit of more than one Overview and Scrutiny Committee which of those Committees will assume responsibility for any particular issue, (ii) a system to ensure that referrals from Committees to the Cabinet, either by way of report or for reconsideration, are managed efficiently and do not exceed any limits set out in the Council’s Constitution, and (iii) in the event of reports to the Cabinet exceeding any limits in the Constitution, or if the volume of such reports creates difficulty for the management of Cabinet business or jeopardises the efficient running of Council business, at the request of the Cabinet to make decisions about the priority of referrals made;
- To carry out any investigation into the business and functions of the Council and to call in any Cabinet Member or senior officer of the Council so that they can offer advice, support or answer any question that will assist the Committee in carrying out its functions; and
- To carry out an external scrutiny function, particularly in relation to corporate issues and issues falling into the remit of a number of Overview and Scrutiny Committees.

To fulfil all the functions of an overview and scrutiny committee as they relate to –

- The review, scrutiny and development of policy recommendations,
- The management of performance,
- The monitoring of progress towards delivering corporate priorities,
- The formulation of advice for the Cabinet, Council and other partners and stakeholders, and
- Strategies to reduce or prevent Crime and Disorder.

To have specific responsibility (but not limited to)

- Good governance.
- The Budget Scrutiny function.

Review of the Work Programme

The work programme will be reviewed at every meeting of the Scrutiny Committee to ensure that it remains relevant, to ensure that Members and Officers have sufficient capacity to deliver the work programme and to include any additional items on the work programme, if appropriate.

To assist members in developing the Committee’s work programme, a copy of the current Cabinet Work Programme and Forward Plan is attached at Appendix 2 to the covering report.

Contact details

Committee Officer: Vicki Yull
 Email: vyull@swindon.gov.uk
 Tel: 07980 752043

10th June 2019		
Item	Objectives	Witnesses
Review of Cabinet Decisions	To receive the decisions taken and the process taken in making those decisions of Cabinet.	Cabinet
Work Programme 2019/20	To discuss and agree a rolling work programme for the 2019/20 Municipal Year and review the Overview Task Groups	n/a

15th July 2019		
Item	Objectives	Witnesses
Leader of the Council update	To receive a half yearly update from the Leader of the Council on the performance of the Council, to receive details of any major issues or problem areas and to review progress against priorities set out in annual presentation.	Councillor David Renard
Review of Cabinet Decisions	To receive the decisions taken and the process taken in making those decisions of Cabinet.	Cabinet

12th August 2019		
Item	Objectives	Witnesses
Cabinet Member Q&A – Cabinet Member for Adults and Health	To review the portfolio and performance of the Cabinet Member for Adults and Health.	Councillor Brian Ford
Cabinet Member Q&A – Cabinet Member for Corporate Services and Operational Excellence	To review the portfolio and performance of the Cabinet Member for Corporate Services and Operational Excellence.	Councillor Keith Williams

9th September 2019		
Item	Objectives	Witnesses
Review of Cabinet Decisions	To receive the decisions taken and the process taken in making those decisions of Cabinet.	Cabinet
Cabinet Member Q&A – Cabinet Member for Economy and Place	To review the portfolio and performance of the Cabinet Member for Economy and Place.	Councillor Oliver Donachie

21st October 2019		
Item	Objectives	Witnesses
Review of Cabinet Decisions	To receive the decisions taken and the process taken in making those decisions of Cabinet.	Cabinet
Cabinet Member Q&A – Cabinet Member for Children's Services	To review the portfolio and performance of the Cabinet Member for Children's Services.	Councillor Mary Martin

18th November 2019		
Item	Objectives	Witnesses
Review of the 2018/19 Municipal Year	To receive the Scrutiny Committee Annual Report.	Chief Legal Officer
Cabinet Member Q&A – Cabinet Member for Strategic Planning	To review the portfolio and performance of the Cabinet Member for Strategic Planning.	Councillor Gary Sumner

9th December 2019		
Item	Objectives	Witnesses
Leader of the Council update	To receive a half yearly update from the Leader of the Council on the performance of the Council, to receive details of any major issues or problem areas and to review progress against priorities set out in annual presentation.	Councillor David Renard
Review of Cabinet Decisions	To receive the decisions taken and the process taken in making those decisions of Cabinet.	Cabinet

13th January 2020		
Item	Objectives	Witnesses
Budget Scrutiny	To review the Budget proposals for 2020-2021.	Councillor Russell Holland
Cabinet Member Q&A – Cabinet Member for Housing and Public Safety	To review the portfolio and performance of the Cabinet Member for Housing and Public Safety.	Councillor Cathy Martyn

10th February 2020		
Item	Objectives	Witnesses
Review of Cabinet Decisions	To receive the decisions taken and the process taken in making those decisions of Cabinet.	Cabinet
Cabinet Member Q&A – Cabinet Member for Highways and the Environment	To review the portfolio and performance of the Cabinet Member for Highways and the Environment.	Councillor Maureen Penny

16th March 2020		
Item	Objectives	Witnesses
Review of Cabinet Decisions	To receive the decisions taken and the process taken in making those decisions of Cabinet.	Cabinet
Cabinet Member Q&A – Cabinet Member for Finance and Education and Skills	To review the portfolio and performance of the Cabinet Member for Finance and Education and Skills.	Councillor Russell Holland

6th April 2020		
Item	Objectives	Witnesses
Review of Cabinet Decisions	To receive the decisions taken and the process taken in making those decisions of Cabinet.	Cabinet
Cabinet Member Q&A – Cabinet Member for the Town Centre	To review the portfolio and performance of the Cabinet Member for the Town Centre.	Councillor Dale Heenan

Other		
Item	Objectives	Witnesses
Averies Task Group Final Report	To receive the final report of the Task Group and make appropriate recommendations to the Cabinet and Council.	Task Group Members
Anti-social parking	To review what is being done to address the issues of anti-social parking across the Borough.	Councillor Maureen Penny
Food Waste	To review proposals for dealing with food waste in the Borough	Councillor Maureen Penny
Disposal of Used Needles	To review proposals for dealing with the disposal of used needles	Councillor Maureen Penny

Swindon Borough Council**CABINET WORK PROGRAMME AND FORWARD PLAN**

15 May 2019 - 15 May 2020 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 31/05/19)

Key Decisions are defined as:

decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council, Vice Chair of Cabinet, and Cabinet Member for Finance, Education and Skills
Oliver Donachie	Cabinet Member for Economy and Place
Brian Ford	Cabinet Member for Adults and Health
Dale Heenan	Cabinet Member for the Town Centre
Mary Martin	Cabinet Member for Children's Services
Cathy Martyn	Cabinet Member for Housing and Public Safety
Maureen Penny	Cabinet Member for Highways and the Environment
Gary Sumner	Cabinet Member for Strategic Planning
Keith Williams	Cabinet Member for Corporate Services and Operational Excellence

Cabinet Member Decisions Proposed for May 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
HQ Theatre Renegotiation	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	The following opposition spokespersons / ward members were consulted on this matter. Their comments are summarised in the Private and Confidential report. Date of Notice: 15th May 2019	Corporate Director Communities and Housing Richard Bell rbell@swindon.gov.uk	HQ Theatre renegotiation
Assignment and Deed of Variation to Lease of The Village Tavern, Toothill Village Centre, Swindon, SN5 8DN	No	Cabinet Member for Corporate Services and Operational Excellence	Cabinet Member for Corporate Services and Operational Excellence	The following opposition spokespersons / ward members were consulted on this matter. Their comments are summarised in the Private and Confidential report. Spokespersons: Councillors Kevin Small (Opposition) and Stan Pajak (Minority) Ward Councillors: Steph	Head of Property Assets Rob Richards rrichards@swindon.gov.uk	Assignment and Deed of Variation to Lease of The Village Tavern, Toothill - redacted

				Exell, Jim Robbins and Kevin Small Date of Notice: 30th May 2019		
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Cabinet Meeting Date - 5th June 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 28th June 2018	Director of Finance (s151) Officer	N/A
Capital Programme Monitoring Out- Turn 2018/19	Yes	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 28th June 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	N/A
Treasury Performance Management 2018/19	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 28th June 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	N/A
Councillors' Allowances 2020/21 -	No	Leader of the Council	Cabinet	N/A Date of Notice: 10th April 2019	Chief Executive Director of Performance, Organisational	N/A

Recommendations of the Independent Remuneration Panel					Improvement and Communications	
Operational management of town centre premises	Yes	Cabinet Member for Corporate and Customer Services	Cabinet	N/A 1st May 2019	Director of Finance (s151) Officer Rob Richards rrichards@swindon.gov.uk	HHtracker
Financial Inclusion Policy	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 28th May 2019	Director of Finance (s151) Officer Head of Revenues and Benefits, Andy Stevens anstevens@swindon.gov.uk	
Debt Management	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 28th May 2019	Director of Finance (s151) Officer Head of Revenues and Benefits	

Cabinet Meeting Date - 10th July 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 12th July 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	
Housing Revenue Account - Medium Term Financial Plan	No	Cabinet Member for Housing and Public Safety	Cabinet	N/A Date of Notice: 12th July 2018	Corporate Director Communities and Housing Karl Read ksread@swindon.gov.uk	N/A
Education Transport Policy September 2019	Yes	Cabinet Member for Children and School Attainment	Cabinet	N/A Date of Notice: 9th April 2019	Corporate Director of Children's Services Peter Nathan, Head of Education PNathan@swindon.gov.uk	School Transport Cabinet Work Programme Report Tracker
Swindon Borough Council	Yes	Cabinet Member for Strategic Planning	Cabinet	N/A Date of Notice: 31st May	Corporate Director Communities and	Cabinet Work

New Eastern Villages (NEV) Transport Strategy				2018	Housing Sam Howell showell@swindon.gov.uk	Programme Report Tracker (NEV Transport Strategy)
Consideration of Objections - Bristol Street Car Park	Yes	Cabinet Member for Highways and the Environment	Cabinet	N/A Date of Notice: 22nd May 2019	Corporate Director Communities and Housing Steve Jorden, Corporate Director for Communities and Housing SJorden@swindon.gov.uk	Bristol Street Tracker
Swindon Borough Local Plan Review - 2nd Regulation 18 Consultation (Preferred & Emerging Options)	No	Cabinet Member for Strategic Planning	Cabinet	N/A Date of Notice: 23rd May 2019	Corporate Director Communities and Housing Richard Bell rbell@swindon.gov.uk	Local Plan Review 2nd Reg 18

Cabinet Meeting Date - 4th September 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A 11th September 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	N/A
Annual Review of Local Ombudsman Complaints	No	Leader of the Council	Cabinet	N/A Date of Notice: 30th September 2017	Interim Director of Law (Monitoring Officer) Stephen Taylor, Director, Law and Democratic Services STaylor@swindon.gov.uk	N/A

Cabinet Meeting Date - 16th October 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update	Yes	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 19th October 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	

Cabinet Meeting Date - 4th December 2019

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 3rd December 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	
Treasury Management Performance 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 3rd December 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	N/A
Capital Monitoring Quarter 2 2019- 20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 3rd December 2019	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	

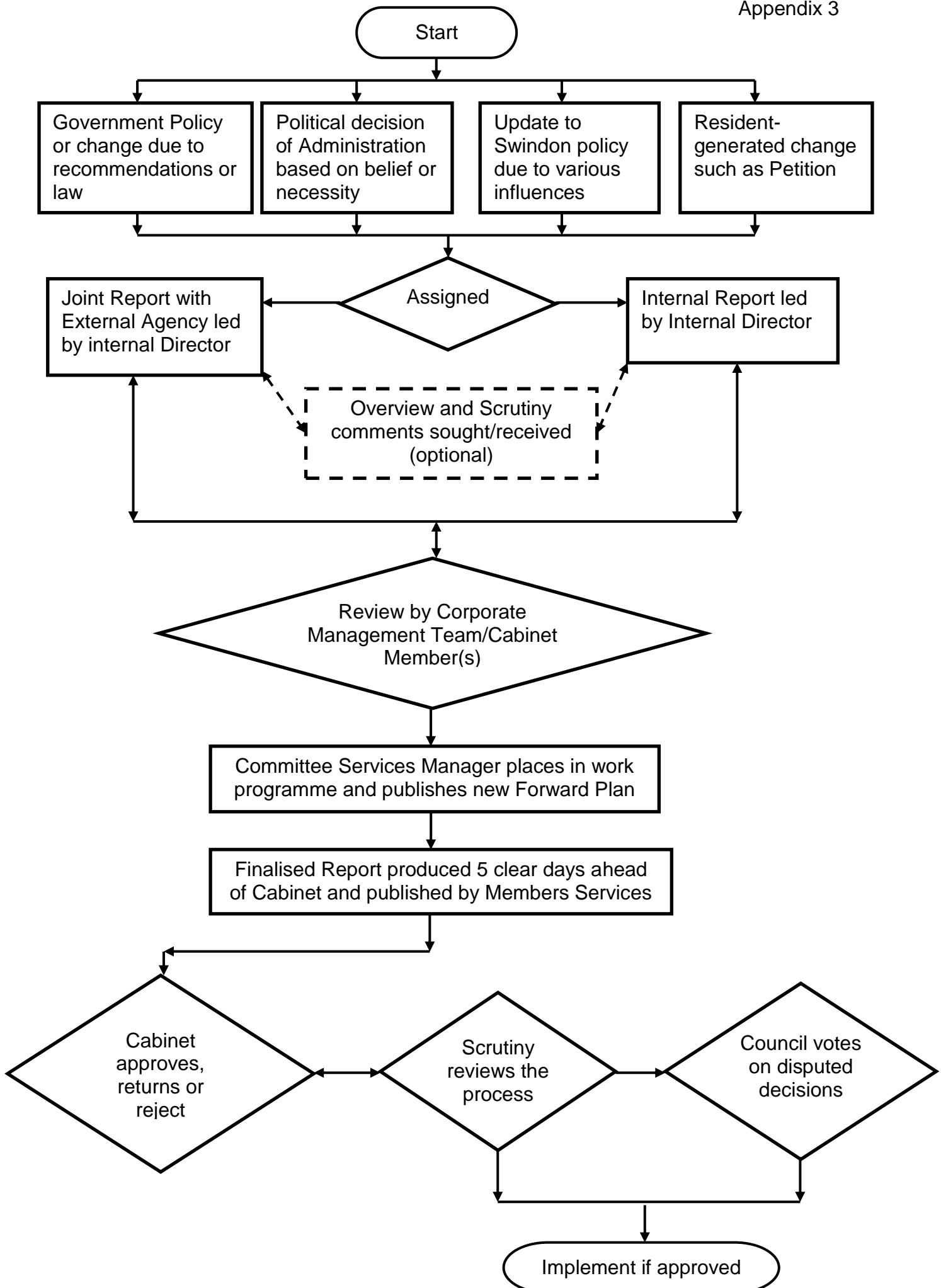
Cabinet Meeting Date - 5th February 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget 2020/21 and Beyond	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 20 th January 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	N/A
Capital Programme 2020/2021	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 20 th January 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	N/A
Treasury Strategy Statement 2020/21	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 20 th January 2017	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov. uk	N/A
Housing Revenue	No	Deputy Leader of the Council and	Cabinet	N/A Date of Notice: 20 th	Director of Finance (s151) Officer	N/A

Account - Rents and Charges 2020/21		Cabinet Member for Finance, Education and Skills		January 2017	Mick Bowden, Director of Finance mbowden@swindon.gov.uk	
Swindon Pay Policy Statement 2020 / 2021	No	Councillor David Renard	Cabinet		Director of Finance (s151) Officer Samantha Mowbray, Director of Performance, Organisational Improvement and Communications SMowbray@swindon.gov.uk	
School Admissions Arrangements 2021-22	Yes	Cabinet Member for Children and School Attainment	Cabinet	N/A Date of Notice: 23rd October 2018	Corporate Director of Children's Services Peter Nathan, Head of Education PNathan@swindon.gov.uk	Cabinet Work Programme Report Tracker - School admissions
SEND Home to School Transport	No	Cabinet Member for Children and School Attainment	Cabinet	N/A Date of Notice: 18th January 2019	Corporate Director of Children's Services Peter Nathan, Head of Education PNathan@swindon.gov.uk	N/A

Cabinet Meeting Date - March 2020

Subject	Key Decision Yes/No	Portfolio Holder / Cabinet Member	Decision Maker	Consultation Responses/Date of Notice	Contact Officer	Available Background Papers
Budget Management Update	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 3rd April 2018	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Capital Programme Monitoring 3rd Quarter 2019/20	No	Deputy Leader of the Council and Cabinet Member for Finance, Education and Skills	Cabinet	N/A Date of Notice: 3rd April 2019	Director of Finance (s151) Officer Mick Bowden, Director of Finance mbowden@swindon.gov.uk	N/A
Swindon Local Transport Plan - Implementation Plan 2020/21	Yes	Cabinet Members for Highways and the Environment	Cabinet	N/A Date of Notice: 9th November 2018	Corporate Director Communities and Housing	SLTP Cabinet Work Programme Report Tracker



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Status of requests for action and / or information

Scrutiny Committee

Date: 10th June 2019

Author: Chief Legal Officer

Wards: All

Parishes Affected: All

1. Purpose and Reasons

- 1.1 To advise the Committee of the status of requests for action to be taken or information to be provided.

2. Recommendations

The Committee is recommended to:

- 2.1 Note the contents of the report.
- 2.2 Consider the responses provided by officers, and actions taken in relation to each issue, and determine if any further action is required.
- 2.3 Agree that, subject to the Committee's requests for further action to be taken, issues shown as being completed be removed from the status report.

3. Detail

- 3.1 The Scrutiny Committee has requested that a report be submitted to each meeting on the status of its earlier decisions, allowing members to consider if any further action is required.

4. Alternative Options

- 4.1 None.

5. Implications, Diversity Impact Assessment and Risk Management

Financial and Procurement Implications

- 5.1 This report has no financial or procurement implications.

Legal and Human Rights Implications

- 5.2 Legal and Human Rights considerations have been fully taken into account in compiling this report. It is considered that the recommendations of this report are compatible with convention rights.

All Other Implications (including Staff, Sustainability, Health, Rural, Crime and Disorder)

- 5.3 None.
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Further information on the subject of this report can be obtained from Vicki Yull (Committee Officer), 07980 752043, VYull@swindon.gov.uk.

Status of requests for action and / or information

Scrutiny Committee

Date: 10th June 2019

Diversity Impact Assessment

- 5.4 No Diversity Impact Assessment (DIA) is required at this stage. Any DIA that is required during review of topics included within the Work Programme will be identified at the appropriate stage.

Risk Management

- 5.5 No risk management issues have been identified at this stage. Any risk management issues will be identified at the appropriate time when a topic is under review by the Scrutiny Committee and if it makes any recommendations.

6. Consultees

- 6.1 None.

7. Background Papers

- 7.1 The Minutes of previous meetings of the Committee.

8. Appendices

- 8.1 Appendix 1 – Schedule of the status of requests for action to be taken or information to be provided.

**SUMMARY OF PUBLIC QUESTIONS REQUIRING A WRITTEN RESPONSE
AND MEMBER REQUESTS FOR INFORMATION
25th March 2019**

Minute No. 70	Public Question Time	Outcome
Mr Roy Worman referred to the annual road safety review conducted by the Borough Council which considers data from the Police on injury collisions, and asked whether it is possible for the public to access this data and if it could be broken down to a parish level	Response received from the Cabinet Member for Highways and the Environment on 27 th March 2019 as follows: This website link collates publically available data from DfT: https://www.crashmap.co.uk/	Complete
Minute No. 72	Cabinet Member Q&A Session – Cabinet Member for Finance	Outcome
To provide more detailed information on what the expected organisation wide improvements in HR and Finance business processes will be from the procurement of the new HR and Finance system.	Response requested from the Cabinet Member for Finance and the Director of Finance on 4 th April 2019 and 30 th May 2019.	Ongoing
To provide information on the net return, and the period of the write down of the assets, of the four commercial properties which have been purchased at a cost of £17m.	Response requested from the Cabinet Member for Finance and the Director of Finance on 4 th April 2019 and 30 th May 2019.	Ongoing
Minute No. 73	Cabinet Member Q&A Session – Cabinet Member for Highways and the Environment	Outcome
To respond to questions raised by Cllr Jim Robbins on the following: <ul style="list-style-type: none"> Are the traffic issues leading from Rodbourne on to the Great Western Way being addressed as part of 	Response received from the Corporate Director for Communities and Housing on 9 th April 2019 as follows: <ul style="list-style-type: none"> The Mead Way proposal looks to address the queuing onto Great Western Way, which will go some way to managing 	Complete

<p>the Mead Way proposals?</p> <ul style="list-style-type: none">• Could a box junction be painted?• Where there are no signal controlled areas on the roundabout is where the traffic is most congested – is this being looked at?	<p>the network and providing benefits for the wider areas, including Rodbourne.</p> <ul style="list-style-type: none">• There are legal implications over the use of Yellow Box Junctions at roundabouts. DfT would need to sign off the use of a Yellow Box Junction and would ask that all other measures be discounted first. Therefore the outcome of the new scheme will be reviewed.• The signal timings will be looked at as part of the scheme. Additional signal heads for the non-signalised arm are not part of the scheme being delivered. The scheme focuses on increasing the stacking capacity northbound on Mead Way.	
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