

Swindon Borough Council

CABINET WORK PROGRAMME AND FORWARD PLAN

20 JUNE 2016 - 20 JUNE 2017 – Proposed AGENDA ITEMS and KEY DECISIONS (as at 19/07/16)

Key Decisions are defined as:

- a) decisions that are likely to be significant in terms of spending or savings having had regard to the Council's budget for that particular service or function, and
- b) decisions that are likely to have a significant impact on two or more Council wards.

If you wish to make your views known on any matter set out in this work-plan, please contact the relevant Cabinet Member or the contact officer identified.

Councillor:	Portfolio:
David Renard	Leader of the Council and Chair of Cabinet
Russell Holland	Deputy Leader of the Council and Vice-Chair of Cabinet and Cabinet Member for Finance and Corporate Services
Oliver Donachie	Cabinet Member for Housing and Homelessness
Toby Elliott	Cabinet Member for Strategic Planning
Fionuala Foley	Cabinet Member for Children's Services
Brian Ford	Cabinet Member for Adults' Health and Social Care
Dale Heenan	Cabinet Member for Sustainability and Transport
Mary Martin	Cabinet Member for Communities
Garry Perkins	Cabinet Member for the Economy, Regeneration and Skills
Keith Williams	Cabinet Member for Streetsmart

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
NONE						

NONE

Cabinet Meeting Date - 13th July 2016

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Wroughton Neighbourhood Plan Adoption	No	Cabinet Member for Strategic Planning	Cabinet	N/A Date of Notice: 14 th June 2016	Head of Planning, Regulatory Services & Heritage or Phil Smith Email: psmith @swindon.gov.uk Tel: 01793 466443	N/A
Debt Management	No	Cabinet Member Finance, and Corporate Services	Cabinet	N/A Date of Notice: 1 st July 2016	Head of Revenues and Benefits Andy Stevens Tel: 01793 464661 Email; astevens@swindon.gov.uk	N/A
Securing a Sustainable Future for Swindon's Libraries and Community Services	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 12 th February 2016	Head of Localities and Volunteering or Rachel Watts Tel: 07823 525297 Email: RWatts2@swindon.gov.ukk	Cabinet Minute 58 2015/16 refers
Budget Management 2016-17	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 1 st July 2015	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A

Fixed Penalty Notice Enforcement Policy	No	Cabinet Member for Housing and Homelessness	Cabinet	N/A Date of Notice: 7 th June 2016	Head of Planning, Regulatory Services & Heritage or Kathryn Ashton Email: Kashton@swindon.gov.uk Tel: 01793 466113	N/A
Education Transport Policy 2017-18.	Yes	Cabinet Member for Children's Services	Cabinet	Stakeholder and Public Consultation Date of Notice: 1 st July 2015	Head of Education Services Tel: 463067 or Email: pnathan@swindon.gov.uk	N/A
Council Tax Discretionary Discounts & Premiums	No	Cabinet Member Finance, and Corporate Services	Cabinet	N/A Date of Notice: 1 st June 2016	Head of Revenues and Benefits Andy Stevens Tel: 01793 464661 Email; astevens@swindon.gov.u	N/A
Financial Inclusion Strategy	No	Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice 13 th June 2016	Head of Revenues and Benefits Andy Stevens Head of Revenues and Benefits Tel: 01793 464661 Email; astevens@swindon.gov.uk	N/A
References from other bodies - Health and Wellbeing Board	No	Cabinet Member for Adults' Health and Social Care	Cabinet	N/A Date of Notice: 29 th June 2016	Director of Law & Democratic Services (Monitoring Officer) or Steve Jones Tel: 01793 873064 Email: stevejones@swindon.gov.uk	N/A

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Cabinet Meeting Date - 4th August 2016

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Future Direction - Proposal for consultation	Yes	Leader of the Council, Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services and Cabinet Members for Streetsmart and Communities	Cabinet	N/A Date of Notice: 7 th June 2016	Director of Law & Democratic Services (Monitoring Officer) Head of Finance and Change Kirsty Cole Tel: 464610 Email: kcole@swindon.gov.uk	N/A
Land at Oakfield	Yes	Cabinet Member for Communities and Strategic Planning	Cabinet	N/A Date of Notice: 4 th May 2016	Head of Property Assets Rob Richards Tel: 01793 463521	N/A

Cabinet Meeting Date - 7th September 2016

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Medium Term Financial Strategy - update for presentation to the Secretary of State before 14th October 2016	No	Cabinet Member for finance, people and performance	Cabinet	N/A Date of Notice: 12 th February 2016	Board Director Resources (S151 Officer) Stuart McKellar Tel: 01793 463300 or Email smckellar@swindon.gov.uk	Cabinet Minute 59 2015/16 refers
Budget Management 2016/17.	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 21 st October 2015	Board Director Resources (S151 Officer) or Kirsty Cole Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Capital Programme Monitoring 2016/17.	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 11 th September 2015	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 463976 or Email: psmith2@swindon.gov.uk.	N/A
Options for reducing street lighting energy usage	No	Cabinet Member for Sustainability and Transport	Cabinet	N/A Date of Notice: 12 th February 2016	Head of Highways and Transport or Tim Price Tel: 01793 46 6254 Email: tprice@swindon.gov.uk	Cabinet Minute 69 2015/16 refers

Securing a sustainable future for Swindon's Cultural Assets	Yes	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 12 th February 2016	Board Director Resources (S151 Officer) or Rachel Watts Tel: 07823 525297 Email: RWatts2@swindon.gov.uk	Cabinet Minute 58 2015/16 refers
Apprenticeships and the Apprenticeship Levy	No	Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 14 th June 2016	Head of People, Performance and Engagement Sam Mowbray Email: smowbray@swindon.gov.uk Tel: 07823 525337	N/A
A Smokefree Bus Station	No	Cabinet Member for Adults' Health and Social Care	Cabinet	N/A Date of Notice: 29 June 2016	Director of Public Health Cherry Jones Tel: 01793 444681 Email: Cherryjones@swindon.gov.uk	N/A
Local Bus Services - Strategy Review	No	Cabinet Member for Sustainability, Highways and Transport	Cabinet	N/A Date of Notice: 30 th June 2016	Head of Highways and Transport Jason Humm Email: JHumm@swindon.gov.uk tel: 01793 463201	Cabinet Minute 16(3) refers
School Place Planning Update 2016	No	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 5 th July 2016	Head of Education Services or Gareth Cheal Tel: 01793 465802 Email: gcheal@swindon.gov.uk	N/A

Swindon Education Improvement Strategy	No	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 11 th July 2016	Head of Education Services Peter Nathan Tel: 07467 440955 Email: pnathan@swindon.gov.uk	N/A
Swindon Challenge (secondary education challenge).	No	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 11 th July 2016	Head of Education Services Peter Nathan Tel:07467 440955 Email: pnathan@swindon.gov.uk	N/A
Regulation of Investigatory Powers Act 2000 - Inspection report from the Office of Surveillance Commissioners	No	Leader of the Council	Cabinet	N/A Date of Notice: 14 th July 2016	Stephen Taylor, Director, Law and Democratic Services Stephen Taylor Tel: 01793 463012 Email: staylor@swindon.gov.uk staylor@swindon.gov.uk	N/A

Cabinet Meeting Date - 19th October 2016

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Budget Management 2016/17.	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 13 th October 2015	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or email: kcole@swindon.gov.uk	N/A
Education Transport Policy 2018-19	Yes	Cabinet Member for Children's Services	Cabinet	N/A Date of Notice: 26 th May 2016	Head of Education Services or Emily Heaton Email eheaton@swindon.gov.uk Tel: 01793 465769	N/A
Heritage Lottery Fund Application to support Swindon Museum & Art Gallery development and relocation	No	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 29 th June 2016	Chief Executive or Duncan Kerr: Tel: 01793 465743, Email: dkerr@swindon.gov.uk	N/A

Cabinet Meeting Date - 7th December 2016

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
2017-2020 Financial Context and Budget Proposals 2017/2018.	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 9 th December 2015	Board Director Resources (S151 Officer) Tel: 463300 or Email: smckellar@swindon.gov.uk	N/A
Capital Programme Monitoring - Second Quarter and Treasury Management Performance 2016/17.	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Notice of decision: 9 December 2015	Board Director Resources (S151 Officer) or Paul Smith Tel No: 463976 e-mail: psmith2@swindon.gov.uk	N/A
Swindon's Country Parks - Car Parking Charges	Yes	Cabinet Member for the Economy, Regeneration and Skills	Cabinet	N/A Date of Notice: 30 th June 2016	Board Director Resources (S151 Officer) Stuart McKellar Tel: 01793 463300 Email: smckellar@swindon.gov.uk	Cabinet Minute 14 (3) refers

Cabinet Meeting Date - 8th February 2017

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Budget 2017/18 and Beyond	No	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Capital Programme 2017/18	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 07500 884176 or Email: psmith2@swindon.gov.uk	N/A
Treasury Strategy Statement 2017/18	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 07500 884176 or Email: psmith2@swindon.gov.uk	N/A
Housing Revenue Account - Rents and Charges 2017/18	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 07500 884176 or Email: psmith2@swindon.gov.uk	N/A

Swindon Pay Policy Statement 2017	Yes	Cabinet Member for Corporate, Customer and Digital Services	Cabinet	N/A Date of Notice: 22 nd April 2016	Head of People, Performance and Engagement Tel: 07823 525337 or Email: smowbray@swindon.gov.u	N/A
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Cabinet Meeting Date - 15th March 2017

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Budget Management 2016/17	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Capital Programme Monitoring 3rd Quarter 2016/17	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 463976 or Email: psmith2@swindon.gov.uk	N/A

Cabinet Meeting Date - 26th April 2017

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Budget Management 2016/17	Yes	Cabinet Member for Finance, People and Performance	Cabinet	N/A Date of Notice: 22 nd April 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A

Cabinet Meeting Date - June 2017 (TBC)

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Housing Revenue Account - Medium Term Financial Plan	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 th May 2016	Board Director Resources (S151 Officer) or Paul Smith Tel: 07500 884176 or Email: psmith@swindon.gov.uk	N/A
Budget Out-turn and Management 2016/17.	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 th May 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 464610 or Email: kcole@swindon.gov.uk	N/A
Capital Programme Monitoring Out-Turn 2016/17	No	Deputy Leader of the Council and Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 27 th May 2016	Board Director Resources (S151 Officer) or Ian Burbidge, Finance, Tel: 464384 or Email: iburbidge@swindon.gov.uk	N/A
Treasury Performance 2016/17	No	Deputy Leader of the Council and Cabinet Member	Cabinet	N/A Date of Notice: 27 th	Board Director Resources (S151 Officer) or Paul Smith, Finance, Tel: 463976 or Email:	N/A

		for Finance and Corporate Services		May 2016	psmith2@swindon.gov.uk	
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July 2017 (TBC)

Subject	Key Decision Yes/No?	Portfolio Holder / Cabinet Member	Decision Maker	Method of Consultation Undertaken / To be Taken	Contact Officer	Available Background Papers
Budget Management 2017- 18	No	Cabinet Member for Finance and Corporate Services	Cabinet	N/A Date of Notice: 7 th June 2016	Board Director Resources (S151 Officer) or Kirsty Cole, Finance, Tel: 01793 464610 or Email: kcole@swindon.gov.uk	N/A